



McAlester City Council

NOTICE OF MEETING

Regular Meeting Agenda

Tuesday, December 10, 2013 – 6:00 pm
McAlester City Hall – Council Chambers
28 E. Washington

Steve Harrison	Mayor
Weldon Smith	Ward One
John Titsworth	Ward Two
Travis Read	Ward Three
Robert Karr	Ward Four
Buddy Garvin	Ward Five
Sam Mason, Vice Mayor	Ward Six
Peter J. Stasiak	City Manager
William J. Ervin	City Attorney
Cora M. Middleton	City Clerk

This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: www.cityofmcalester.com within the required time frame.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.

The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.

CALL TO ORDER

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

J.T. Carnell, Church of the Nazarene

ROLL CALL

RECOGNITION AWARDS

Employee of the Month for October 2013 is Kathy Wall.

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approval of the Minutes from the November 20, 2013, Special Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of Claims for November 20, 2013 through December 3, 2013. *(Toni Ervin, Chief Financial Officer)*
- C. Consider and act upon, approval of the 2014 Annual Meeting Schedules for the McAlester City Council, the Airport Authority, the McAlester Public Works Authority and the McAlester Retirement Trust Authority. *(Cora Middleton, City Clerk)*
- D. Consider and act upon to authorize the Mayor to sign a Memorandum of Understanding that affirms an effort between the City of McAlester; the State of Oklahoma; the County of Pittsburg; the State Chamber of Oklahoma; the leading private sector companies, and private retail fuel providers and their respective representatives by collectively supporting the utilization of affordable, domestic natural gas for future transportation needs. *(Steve Harrison, Mayor)*
- E. Concur with Mayor's Re-Appointment of Ross Eaton to the Board of Adjustment for a term to expire March 2016. *(Mayor Steve Harrison)*
- F. Concur with Mayor's Appointment of Jayna Santine, 905 Kinkead Rd, to the McAlester Library Board to fill an unexpired term of December 31, 2018. *(Steve Harrison, Mayor)*

ITEMS REMOVED FROM CONSENT AGENDA

PUBLIC HEARING

All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.

SCHEDULED BUSINESS

- 1. Presentation on the results of the McAlester Business and Community Surveys. *(Dr. Bert Thomas)*

Executive Summary

Discussion only.

2. Consider and act upon accepting the resignation of Ward 6 City Councilmember and Vice Mayor Sam Mason and declaring a vacancy. *(Steve Harrison, Mayor)*

Executive Summary

Accept the resignation of Sam Mason and declare the position of Councilmember and Vice Mayor of Ward 6 as vacant.

3. Consider, and act upon, a resolution setting the election dates for Wards 2, 4, and 6. *(Cora Middleton, City Clerk)*

Executive Summary

Motion to approve resolution setting the election dates for Wards 2, 4, and 6.

4. Consider and act upon a Resolution of Support for the proposed Cottage Park McAlester, a Multi-Family Independent Senior Living Rental Housing Development by the Carland Group, LLC and authorizing a monetary contribution from City Economic Development funds in the amount not to exceed \$14,001. *(Leroy Alsup, Community and Economic Development Director)*

Executive Summary

Motion to approve a Resolution of Support of Economic & Community Development by promoting affordable Multi-Family Independent Senior (elderly) Living Rental Housing options, adopt a site specific Affordable Housing Revitalization Plan and authorizing a monetary contribution from Economic Development funds in the amount not to exceed \$14,001.

5. Consider and act upon a bid award to Miracle Recreation Equipment Co. to purchase and install new playground equipment in Chadick Park. *(Mel Priddy, Community Services Director)*

Executive Summary

Motion to approve \$81,800.80 bid award to Miracle Recreation Equipment Co. for purchase and installation of new playground equipment in Chadick Park.

6. Consider and act upon Change Order No. 1 to the contract 2013 Concrete Panel Replacement Project 4 with Katcon, Inc. adding \$26,272.44 to their contract for a total amount of \$288,472.44. *(John C. Modzelewski, P.E., City Engineer and Public Works)*

Executive Summary

Motion to approve Change Order No. 1 (Final) to Katcon, Inc. of McAlester and authorizing the Mayor to sign the Change Order changing the Contract amount to \$288,472.44.

7. Consider and act upon a one-time pay increase for all full time regular employees. *(Peter J. Stasiak, City Manager)*

Executive Summary

Motion to approve pay increase.

NEW BUSINESS

Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.

CITY MANAGER'S COMMENTS (Peter J. Stasiak)

REMARKS AND INQUIRIES BY CITY COUNCIL

MAYOR'S COMMENTS (Steve Harrison)

RECESS COUNCIL MEETING

CONVENE AS McALESTER AIRPORT AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the November 26, 2013 Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending December 3, 2013. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item C, approval of the 2014 Annual Meeting Schedules for the McAlester City Council, the Airport Authority, the McAlester Public Works Authority and the McAlester Retirement Trust Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item 2, accepting the resignation of Ward 6 City Councilmember and Vice Mayor Sam Mason and declaring a vacancy. *(Steve Harrison, Mayor)*
- Confirm action taken on City Council Agenda Item 3, a resolution setting the election dates for Wards 2, 4, and 6. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item 7, a one-time pay increase for all full time regular employees. *(Peter J. Stasiak, City Manager)*

ADJOURN MAA**CONVENE AS McALESTER PUBLIC WORKS AUTHORITY**

Majority of a Quorum required for approval

- Approval of the Minutes from the November 26, 2013 Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending December 3, 2013. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item C, approval of the 2014 Annual Meeting Schedules for the McAlester City Council, the Airport Authority, the McAlester Public Works Authority and the McAlester Retirement Trust Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item D, to authorize the Mayor to sign a Memorandum of Understanding that affirms an effort between the City of McAlester; the State of Oklahoma; the County of Pittsburg; the State Chamber of Oklahoma; the leading private sector companies, and private retail fuel providers and their respective representatives by collectively supporting the utilization of affordable, domestic natural gas for future transportation needs. *(Steve Harrison, Mayor)*
- Confirm action taken on City Council Agenda Item 2, accepting the resignation of Ward 6 City Councilmember and Vice Mayor Sam Mason and declaring a vacancy. *(Steve Harrison, Mayor)*
- Confirm action taken on City Council Agenda Item 3, a resolution setting the election dates for Wards 2, 4, and 6. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item 4, upon a Resolution of Support for the proposed Cottage Park McAlester, a Multi-Family Independent Senior Living Rental Housing Development by the Carland Group, LLC and authorizing a monetary contribution from City Economic Development funds in the amount not to exceed \$14,001. *(Leroy Alsup, Community and Economic Development Director)*
- Confirm action taken on City Council Agenda Item 5, a bid award to Miracle Recreation Equipment Co. to purchase and install new playground equipment in Chadick Park. *(Mel Priddy, Community Services Director)*
- Confirm action taken on City Council Agenda Item 6, Change Order No. 1 to the contract 2013 Concrete Panel Replacement Project 4 with Katcon, Inc. adding \$26,272.44 to their contract for a total amount of \$288,472.44. *(John C. Modzelewski, P.E., City Engineer and Public Works)*
- Confirm action taken on City Council Agenda Item 7, a one-time pay increase for all full time regular employees. *(Peter J. Stasiak, City Manager)*

ADJOURN MPWA

RECONVENE COUNCIL MEETING

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on this _____ day of _____ 2013 at _____ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: www.cityofmcalester.com.

Cora M. Middleton, City Clerk