



McAlester City Council

NOTICE OF MEETING

Regular Meeting Agenda

Tuesday, November 12, 2013 – 6:00 pm
McAlester City Hall – Council Chambers
28 E. Washington

- Steve Harrison Mayor
- Weldon Smith Ward One
- John Titsworth Ward Two
- Travis Read Ward Three
- Robert Karr Ward Four
- Buddy Garvin Ward Five
- Sam Mason, Vice Mayor Ward Six

- Peter J. Stasiak City Manager
- William J. Ervin City Attorney
- Cora M. Middleton City Clerk

This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: www.cityofmcalester.com within the required time frame.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.

The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.

CALL TO ORDER

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

Stephanie Swinnea, Pastor, All Saints Episcopal Church

ROLL CALL

RECOGNITION AWARDS

Oklahoma Municipal League, Inc. – Honor Roll of Service. *(Mayor Steve Harrison)*

Recognition of a Quarter Century of Service to the City of McAlester

Charley Gilbertson
Darrell Miller
Steve White

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approval of the Minutes from the October 22, 2013, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of the Minutes from the October 24, 2013, Special Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- C. Approval of Claims for October 16, 2013 through November 5, 2013. *(Toni Ervin, Chief Financial Officer)*
- D. Consider and act upon to authorize the Mayor to execute a City-County Jail Services Agreement. *(Peter J. Stasiak, City Manager)*
- E. Consider and act upon to authorize the Mayor to sign a lease with Pitney Bowes for Postage Meter and UB & C Folding Machine. *(Toni Ervin, Chief Financial Officer)*
- F. Consider and act upon to authorize the Mayor to sign an agreement between City of McAlester and Mutual Assurance Administrators, Inc. for the purpose of Mutual Assurance Administrations to obtain written consent prior to assigning the Agreement to a third party HealthSmart Benefit Solutions, Inc. *(Peter J. Stasiak, City Manager)*
- G. Ratify and approve for a one year term the Emergency Medical Technician Basic, Intermediate & Paramedic Field Clinical Agreement between the City of McAlester and Kiamichi Technology Center. *(Cora Middleton, City Clerk)*
- H. Ratify and approve for a one year term the Service and License Agreement between Civic Plus and the City of McAlester. *(Cora Middleton, City Clerk)*

- I. Accept and place on file the McAlester Public Schools Roofing Project and Expenditure Report. *(Marsha Gore, Superintendent, McAlester Public Schools)*
- J. Accept and Place on File the Pride In McAlester First Quarter Report for FY 2013-2014. *(Stephanie Giacomo, Executive Director Pride in McAlester)*
- K. Accept and place on file the Oklahomans for Independent Living Quarterly Report for FY 2013-2014. *(Pam Pulchny, Executive Director, Oklahomans for Independent Living)*
- L. Consider and act upon to authorize the Mayor to sign a Single Advisory Contract (“Agreement”) between Morgan Stanley Smith Barney LLC and the City of McAlester for the City of McAlester Defined Benefit Plan and Trust. *(Peter J. Stasiak, City Manager)*

ITEMS REMOVED FROM CONSENT AGENDA

PUBLIC HEARING

All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.

AN ORDINANCE OF THE CITY OF McALESTER, OKLAHOMA, AMENDING ORDINANCE NO. 2467 WHICH ESTABLISHED THE BUDGET FOR FISCAL YEAR 2013-14; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND DECLARING AN EMERGENCY.

SCHEDULED BUSINESS

1. Presentation and update by David Keith, CEO McAlester Regional Hospital. *(David Keith, CEO, McAlester Regional Hospital)*

Executive Summary

Discussion only.

2. Discussion on Long-Term Planning for McAlester City Government and a Request for Proposal (RFP) for Long-Term Planning/Teambuilding Services. *(Cora Middleton, City Clerk)*

Executive Summary

Discussion only.

3. Consider, and act upon, an Ordinance amending Ordinance No. 2467 which established the budget for fiscal year 2013-2014; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Toni Ervin, Chief Financial Officer)*

Executive Summary

Motion to approve the budget amendment ordinance.

4. Consider and act upon request that 30 parcels of land belonging to the City of McAlester and located within the City limits be declared salvage property. *(Toni Ervin, Chief Financial Officer)*

Executive Summary

Motion to approve request for 30 parcels of land to be declared salvage property.

5. Consider, and act upon a Work Order for Professional Services with Mehlburger Brawley for engineering services required for the design of the Proposed Relocation of the 20-inch water main at Talawanda Lake No. 2. *(John Modzelewski, P.E., City Engineer and Public Works Director)*

Executive Summary

Motion to approve and authorize the Mayor to sign the Work Order for Professional Services for Mehlburger Brawley for Professional Engineering Services to complete work required for the design of the Proposed Relocation of the 20-inch water main at Talawanda Lake No. 2. Estimated fee for this Work Order for Professional Services is \$69,232.50.

6. Consider and act upon award of bid to Haynes Equipment Co., L.L.C. for the supply of one (1) above ground pumping station in the amount of \$41,957.00. *(John Modzelewski, P.E., City Engineer and Public Works Director)*

Executive Summary

Motion to award the bid received on October 29, 2013 by Haynes Equipment Co., L.L.C. of Oklahoma City Oklahoma, for the supply of one above ground pumping station and authorizing the Mayor to purchase the equipment in the amount of \$41,957.00.

7. Consider, and act upon a **“Proposed Schedule for CIP Streets”**. *(John Modzelewski, P.E., City Engineer and Public Works Director)*

Executive Summary

Motion to approve and accept the **“Proposed Schedule for CIP Streets”**.

NEW BUSINESS

Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.

CITY MANAGER’S REPORT (Peter J. Stasiak)

- Report on activities for the past two weeks.

REMARKS AND INQUIRIES BY CITY COUNCIL

MAYORS COMMENTS AND COMMITTEE APPOINTMENTS

RECESS COUNCIL MEETING

CONVENE AS McALESTER AIRPORT AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the October 22, 2013 Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending October 5, 2013. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item L, to authorize the Mayor to sign a Single Advisory Contract (“Agreement”) between Morgan Stanley Smith Barney LLC and the City of McAlester for the City of McAlester Defined Benefit Plan and Trust. *(Peter J. Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item 3, an Ordinance amending Ordinance No. 2467 which established the budget for fiscal year 2013-2014; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Toni Ervin, Chief Financial Officer)*

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CONVENE AS McALESTER PUBLIC WORKS AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the October 22, 2013 Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending October 5, 2013. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item L, to authorize the Mayor to sign a Single Advisory Contract (“Agreement”) between Morgan Stanley Smith Barney LLC and the City of McAlester for the City of McAlester Defined Benefit Plan and Trust. *(Peter J. Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item 3, an Ordinance amending Ordinance No. 2467 which established the budget for fiscal year 2013-2014; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Toni Ervin, Chief Financial Officer)*

- Confirm action taken on City Council Agenda Item 5, a Work Order for Professional Services with Mehlburger Brawley for engineering services required for the design of the Proposed Relocation of the 20-inch water main at Talawanda Lake No. 2. (*John Modzelewski, P.E., City Engineer and Public Works Director*)
- Confirm action taken on City Council Agenda Item 6, award of bid to Haynes Equipment Co., L.L.C. for the supply of one (1) above ground pumping station in the amount of \$41,957.00. (*John Modzelewski, P.E., City Engineer and Public Works Director*)
- Confirm action taken on City Council Agenda Item 7, a **“Proposed Schedule for CIP Streets”**. (*John Modzelewski, P.E., City Engineer and Public Works Director*)

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RECONVENE COUNCIL MEETING

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on this _____ day of _____ 2013 at _____ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: www.cityofmcalester.com.

Cora M. Middleton, City Clerk