



# McAlester City Council

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## NOTICE OF MEETING

### Regular Meeting Agenda

Tuesday, October 22, 2013 – 6:00 pm  
McAlester City Hall – Council Chambers  
28 E. Washington

Steve Harrison .....	Mayor
Weldon Smith .....	Ward One
John Titsworth .....	Ward Two
Travis Read.....	Ward Three
Robert Karr .....	Ward Four
Buddy Garvin .....	Ward Five
Sam Mason, Vice Mayor.....	Ward Six
Peter J. Stasiak .....	City Manager
William J. Ervin .....	City Attorney
Cora M. Middleton.....	City Clerk

*This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: [www.cityofmcalester.com](http://www.cityofmcalester.com) within the required time frame.*

*The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.*

*The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.*

#### **CALL TO ORDER**

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*Announce the presence of a Quorum.*

#### **INVOCATION & PLEDGE OF ALLEGIANCE**

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Linda Lowber, First Baptist Church

#### **ROLL CALL**

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#### **CITIZENS COMMENTS ON NON-AGENDA ITEMS**

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*Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.*

## **CONSENT AGENDA**

*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Approval of the Minutes from the October 8, 2013, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of the Minutes from the October 10, 2013, Special Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- C. Approval of Claims for October 2, 2013 through October 15, 2013. *(Toni Ervin, Chief Financial Officer)*
- D. Accept and place on file the McAlester Main Street Quarterly Report for Fiscal Year 2013-2014. *(Ginny Webb, Executive Director)*
- E. Authorize the Mayor to sign Biztel Installation Agreement for new phone system. This will utilize the fiber optic internet line that has recently been installed at City Hall. This is one of the final stages to completing the upgrade to our phone system and internet use that will result in lowering our annual phone and internet expenditures. *(James Stanford, Computer Specialist)*

## **ITEMS REMOVED FROM CONSENT AGENDA**

## **PUBLIC HEARING**

*All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.*

**AN ORDINANCE OF THE CITY OF McALESTER, OKLAHOMA AMENDING THE CODE OF ORDINANCES, CHAPTER 2, ARTICLE IV, DIVISION 1, SECTIONS 2-117, 2-118 AND ADDING SECTIONS 2-119 AND 2-120 REGARDING THE CREATION, ECONOMIC DEVELOPMENT MANAGER POSITION AND DUTIES; PROVIDING FOR REPEALING, SAVINGS AND SEVERABILITY CLAUSES; AND DECLARING AN EMERGENCY.**

## **SCHEDULED BUSINESS**

- 1. Consider and act upon, an Ordinance of the City of McAlester amending the Code of Ordinances, CHAPTER 2, ARTICLE IV, DIVISION 1, SECTIONS 2-117, 2-118 and adding SECTIONS 2-119 AND 2-120 regarding the creation, Economic Development Manager Position and duties; providing for repealing, savings, and severability clauses; and providing for an emergency clause. *(Peter J. Stasiak, City Manager)*

## Executive Summary

Motion to approve ordinance to restructure the City of McAlester Community and Economic Development Department.

2. Presentation and Financial Update as of September 30, 2013. *(Peter J. Stasiak, City Manager)*

## Executive Summary

Financial Update as of September 30, 2013.

3. Consider, and act upon, an Agreement for Engineering Services with Meshek & Associates, PLC for Phase II Stormwater Management Program Assistance for the City of McAlester to meet Oklahoma Department of Environmental Quality (ODEQ) requirements and EPA's National Pollutant Discharge Elimination System (NPDES). *(John C. Modzelewski, P.E., City Engineer and Public Works)*

## Executive Summary

Motion to approve an Agreement for Engineering Services with Meshek & Associates, Inc. for Phase II Stormwater Management Program activities during FY 2013-2014 for a fee not to exceed \$40,000.

4. Update and Discussion on what the City of McAlester is doing to solve the problem with the water supply line that runs under the McAlester Lake. *(Councilman Buddy Garvin, Ward 5)*

## Executive Summary

Discussion Only.

5. Update and Discussion of the services in the amount of \$25,000 provided by Gullick & Associates, LLC. *(Councilman Buddy Garvin, Ward 5)*

## Executive Summary

Discussion Only.

6. Update and Discussion of the cost of Re-surfacing of 14<sup>th</sup> Street from Fleming to Keller. *(Councilman Buddy Garvin, Ward 5)*

## Executive Summary

Discussion Only.

7. Consider, and act upon, rescheduling the December 24, 2013 regularly scheduled Council Meeting. *(Cora Middleton, City Clerk)*

## Executive Summary

Motion to approve the rescheduling of the December 24, 2013 regularly scheduled Council Meeting.

**NEW BUSINESS**

*Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.*

**CITY MANAGER'S REPORT (Peter J. Stasiak)**

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- Report on activities for the past two weeks.

**REMARKS AND INQUIRIES BY CITY COUNCIL**

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**MAYORS COMMENTS AND COMMITTEE APPOINTMENTS**

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**RECESS COUNCIL MEETING**

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**CONVENE AS McALESTER AIRPORT AUTHORITY**

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*Majority of a Quorum required for approval*

- Approval of the Minutes from the October 8, 2013 Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending October 15, 2013. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 7, rescheduling the December 24, 2013 regularly scheduled Council Meeting. *(Cora Middleton, City Clerk)*

**ADJOURN MAA****CONVENE AS McALESTER PUBLIC WORKS AUTHORITY**

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*Majority of a Quorum required for approval*

- Approval of the Minutes from the October 8, 2013 Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending October 15, 2013. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 3, an Agreement for Engineering Services with Meshek & Associates, PLC for Phase II Stormwater Management Program Assistance for the City of McAlester to meet Oklahoma Department of Environmental Quality (ODEQ) requirements and EPA's National Pollutant Discharge Elimination System (NPDES). *(John C. Modzelewski, P.E., City Engineer and Public Works)*
- Confirm action taken on City Council Agenda Item 7, rescheduling the December 24, 2013 regularly scheduled Council Meeting. *(Cora Middleton, City Clerk)*

ADJOURN MPWA

**CONVENE AS MCALESTER RETIREMENT TRUST AUTHORITY**

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*Majority of a Quorum required for approval*

- Approval of the Minutes from the September 24, 2013, Regular Meeting of the McAlester Retirement Trust Authority. *(Cora Middleton, City Clerk)*
- Approval of Retirement Benefit Payments for the Period of October 2013. *(Toni Ervin, Interim Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 7, rescheduling the December 24, 2013 regularly scheduled Council Meeting. *(Cora Middleton, City Clerk)*

ADJOURN MRTA

**RECONVENE COUNCIL MEETING**

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**ADJOURNMENT**

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**CERTIFICATION**

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*I certify that this Notice of Meeting was posted on this \_\_\_\_\_ day of \_\_\_\_\_ 2013 at \_\_\_\_\_ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: [www.cityofmcalester.com](http://www.cityofmcalester.com).*

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**Cora M. Middleton, City Clerk**

The McAlester City Council met in Regular session on Tuesday, October 8, 2013, at 6:00 P.M. after proper notice and agenda was posted, October 7, 2013, at 10:20 A.M.

**Call to Order**

Mayor Harrison called the meeting to order.

J. T. Carnell, Nazarene Church gave the invocation and led the Pledge of Allegiance.

**Roll Call**

Council Roll Call was as follows:

Present: Weldon Smith, John Titsworth, Travis Read, Robert Karr, Buddy Garvin, Sam Mason & Steve Harrison

Absent: None

Presiding: Steve Harrison, Mayor

Staff Present: Peter J. Stasiak, City Manager; John Modzelewski, City Engineer/Public Works Director; Mel Priddy, Community Services Director; William J. Ervin, City Attorney and Cora Middleton, City Clerk

**Award Presentation**

Mayor Harrison presented Robbie Patton as the September, 2013 Employee of the Month. Mr. Patton received a plaque, a certificate of appreciation and a \$25.00 check.

**Citizen's Comments on Non-agenda Items**

Stephanie Giacomo, Executive Director Pride In McAlester addressed the Council reminding them that the Pride In McAlester Clean Up would start this weekend, October 12<sup>th</sup> and 13<sup>th</sup> and then again on Saturday, October 19<sup>th</sup> and Sunday, October 20<sup>th</sup>. She announced that Pride In McAlester had been selected as a finalist in "Keep Oklahoma Beautiful Environmental Excellence" Award and they were still in the running for the national "Fifty States for Good" competition. Ms. Giacomo stated that the committee for the Community Garden would meet again on October 15<sup>th</sup>.

Ginny Webb, Executive Director McAlester Main Street Association addressed the Council commenting that "Cruise Night" had been a success with 180 registered participants, and the "Wild West" Festival had a good turn out despite the weather. Ms. Webb announced that a Halloween Carnival had been scheduled for Saturday, October 26<sup>th</sup>.

## **Consent Agenda**

- A. Approval of the Minutes from the September 24, 2013, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of Claims for September 18, 2013 through October 1, 2013. *(Toni Ervin, Chief Financial Officer)* In the following amounts: General Fund - \$152,555.68; Nutrition - \$947.68; Employee Retirement - \$1,233.00; Tourism Fund - \$4,275.00; SE Expo Center - \$4,478.28; E-911 - \$2,860.26; Economic Development - \$120,637.00; Grants & Contributions - \$600.00; Fleet Maintenance - \$13,962.82; Worker's Compensation - \$941.68 and CIP Fund - \$3,378.84.
- C. Designate Saturday, October 26, 2013, as "Make a Difference Day" for the City of McAlester. *(Cora Middleton, City Clerk)*

Vice-Mayor Mason requested that Item "B" be removed for individual consideration.

A motion was made by Councilman Smith and seconded by Councilman Read to approve the Consent Agenda items "A and C". There was no discussion and the vote was taken as follows:

AYE: Councilman Smith, Read, Titsworth, Karr, Garvin, Mason & Mayor Harrison  
NAY: None

Mayor Harrison declared the motion carried.

## **Items Removed from Consent Agenda**

- B. Approval of Claims for September 18, 2013 through October 1, 2013. *(Toni Ervin, Chief Financial Officer)* In the following amounts: General Fund - \$152,555.68; Nutrition - \$947.68; Employee Retirement - \$1,233.00; Tourism Fund - \$4,275.00; SE Expo Center - \$4,478.28; E-911 - \$2,860.26; Economic Development - \$118,637.00; Grants & Contributions - \$600.00; Fleet Maintenance - \$13,962.82; Worker's Compensation - \$941.68 and CIP Fund - \$3,378.84.

A motion was made by Councilman Karr and seconded by Councilman Garvin to approve the Claims for September 18, 2013 through October 1, 2013.

Before the vote, Vice-Mayor Mason inquired about the payment to Gullick & Associates, LLC on page 15. He expressed concern over the total amount that had been paid to Gullick & Associates, LLC

After a brief discussion among the Council, Manager Stasiak recommended that the last \$2,000.00 claim be pulled and the other two (2) claims be paid.

Mayor Harrison confirmed the change with Councilman Karr and Garvin and restated the motion as “approval of the claims less the payment for services of September 22 through September 28, 2013. There was no further discussion, and the vote was taken as follows:

AYE: Councilman Karr, Garvin, Titsworth, Read, Mason, Smith & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

### **Scheduled Business**

1. Consider and possible action upon a request from Ms. Janell Brooks regarding rezoning at 804 E. Monroe. *(Peter J. Stasiak, City Manager)*

Executive Summary

Staff recommendation is to deny the rezone.

A motion was made by Councilman Smith and seconded by Councilman Titsworth to approve the rezoning of the property at 804 E. Monroe.

Before the vote, Manager Stasiak commented that this item had been before the Council previously and had been denied twice by the Planning and Zoning Commission. He then reviewed the information that had been included in the agenda packet concerning this item.

Janelle and Gaylord Brooks addressed the Council regarding their request to rezone the property at 804 E. Monroe.

There was discussion among the Council and Mark Emmons, Planning and Zoning Commission Chair regarding the problems with the request, the City of McAlester’s Land Development Code, other buildings that might be available to the Brooks’ and the misunderstanding that had occurred.

Mayor Harrison clarified that the motion had been to approve the request and explained that a yes vote would be to approve the request and a no vote would be to deny the request. There was no further discussion, and the vote was taken as follows:

AYE: Councilman Garvin & Mason

NAY: Councilman Smith, Titsworth, Read, Karr & Mayor Harrison

Mayor Harrison declared the motion failed.

2. Consider, and act upon, a Resolution declaring certain buildings as dangerous by reason of being dilapidated and a detriment to the welfare of the public and community. *(Peter J. Stasiak, City Manager)*

Executive Summary

Motion to approve a Resolution declaring certain buildings as dilapidated and subject to removal and authorize the Mayor to sign the Resolution.

A motion was made by Councilman Read and seconded by Councilman Smith to approve a Resolution declaring certain buildings as dangerous by reason of being dilapidated and a detriment to the welfare of the public and community.

Before the vote, Manager Stasiak reviewed the structures that had been submitted on the list for consideration, which were as follows:

1. 429 N. C St.
2. 35 E. Jefferson Ave.
3. 6 W. Miami Ave.
4. 943 N. F St.
5. 341 W. Harrison Ave.
6. 1002 E. Choctaw Ave.
7. 2806 N. Main St.

Manager Stasiak informed the Council that the structure at 943 N. "F" Street had burned down last night and the structure at 2806 N. Main Street had been demolished by the owner. He commented that it was staffs recommendation to approve structures one (1) through six (6) as buildings that were dilapidated and subject to removal.

There was a brief discussion among the Council and Manager Stasiak concerning the process that was followed and the language that was contained in the letter informing the property owner of the condemnation action.

Bob Canally addressed the Council regarding the structure at 429 N. "C" Street. There was no further discussion, and the vote was taken as follows:

AYE: Councilman Read, Smith, Karr, Garvin, Mason, Titsworth & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

3. Consider, and act upon, an Amendment to the Agreement for Professional Airport Consulting Services with LBR, Inc., to provide a Redesign and Re-Bid Package for construction of improvements for runway safety. (*John C. Modzelewski, P.E., City Engineer and Public Works Director*)

Executive Summary

Motion to approve an Amendment to the Agreement for Professional Airport Consulting Services with LBR, Inc., to provide a Redesign and Re-Bid Package for construction of improvements for runway safety for a fee not to exceed \$24,500.

A motion was made by Councilman Smith and seconded by Councilman Read to approve an amendment to the Agreement for Professional Airport Consulting Services with LBR, Inc., to provide a Redesign and Re-Bid Package for construction of improvements for runway safety.

Before the vote, John Modzelewski addressed the Council commenting that this amendment, if approved, would allow LBR, Inc. to provide revised plans and specifications/bid documents needed to construct the runway safety improvements.

There was a lengthy discussion among the Council and Attorney Ervin regarding the length of time this project was taking, if the FAA had contributed any more funding for the project, the problem with the original contract, the possibility of receiving reimbursement from the first bonding company for the expenses to re-bid the project, the original amount paid to LBR, Inc., and the difference in the original bids.

There was no further discussion, and the vote was taken as follows:

AYE: Councilman Smith, Read, Garvin, Mason, Titsworth, Karr & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

4. Tabled from Previous Meeting. Consider and act upon to authorize the Mayor to execute a City-County Jail Services Agreement. (*Peter J. Stasiak, City Manager*)

Executive Summary

Staff recommends to postpone until agreement is approved and signed by the Pittsburg County Commissioners, County Sheriff and County District Attorney.

Manager Stasiak requested that this item be pulled. He explained that the City had not received the signed documents from the County.

5. Discussion and possible action to authorize the City Attorney to file a civil action to recover City Property, specifically the "Electric Chair" from the Oklahoma Department of Corrections.

Executive Summary

Motion to approve authorizing the City Attorney to move forward with filing a civil action to recover City Property.

Attorney Ervin updated the Council on the status of the dialogue concerning the "Electric Chair". He reviewed the options that had been laid out in the past and informed the Council that there had not been any closure regarding the "Electric Chair". He commented that he thought this had been brought back so the Council could make a decision.

Councilman Garvin expressed his thoughts and wishes regarding the "Electric Chair". Commenting that he would like to have something done whether it involved the Governor or the District's local Representatives.

There was discussion among the Council and Attorney Ervin regarding the records that were available on this matter, who had control of the "Electric Chair", who should be contacted regarding the "Electric Chair", and authorizing the City Attorney to notify the local representatives and contacting the Governor.

Mayor Harrison moved to authorize the City Attorney to authorize the City Attorney to open a dialog with the local Representatives, the Senator and possibly the Governor to try to reach a mutually satisfactory agreement on the "Electric Chair". The motion was seconded by Councilman Smith and the vote was taken as follows:

AYE: Mayor Harrison, Councilman Smith, Mason, Titsworth, Read, Karr & Garvin  
NAY: None

Mayor Harrison declared the motion carried.

6. Discussion and act upon authoring the City Manager to change the job title of Planning & Community Development Director to Community and Economic Development Director and establish the position of Economic Development Manager. In addition, authorize the City Manager to establish pay grades within the \$150,000 budget for the two positions.

Executive Summary

Motion to approve authorizing the City Manager to change the job title of Planning & Community Development Director to Community and Economic Development Director, establish the position of Economic Development Manager and establish pay grades within the \$150,000 budget for the two positions

A motion was made by Councilman Smith and seconded by Councilman Titsworth to authorize the City Manager to change the job title of the Planning & Community Development Director to Community and Economic Development Director, establish the position of Economic Development Manager and establish pay grades within the \$150,000 budget for the two (2) positions.

Before the vote, Manager Stasiak explained the changes that he was requesting in the City's Organizational Chart. He commented that was not changing the structure of the Organization but was asking to change the titles and positions.

There was discussion among the Council, Attorney Ervin and Manager Stasiak regarding the salaries of the two (2) positions, how long it would be before the individuals would be hired, changing the Economic Development to a Managers' position instead of a Directors' position, if the overhead for the two (2) positions was included in the budget, if the previous Organizational Chart had been approved, bringing the new Organizational Chart back before the Council in the form of an Ordinance, the qualifications of the individuals that had been interviewed, separating the two (2) positions and voting on the Community and Economic Development Directors position only.

Mayor Harrison asked Councilmen Smith and Titsworth if they would agree to change the motion to "authorize the City Manager to change the job title of the Planning & Community Development Director to Community and Economic Development Director, and establish pay grades within the \$150,000 budget for the two (2) positions. Both Councilmen agreed.

There was no further discussion, and the vote was taken as follows:

AYE: Councilman Smith, Titsworth, Read, Karr, Garvin, Mason & Mayor Harrison  
NAY: None

Mayor Harrison declared the motion carried.

## **New Business**

Manager Stasiak explained that the new business item was regarding the past weekends City Wide Yard Sale. He commented that the rain had adversely affected the participants and he was requesting that the Yard Sale be extended for the coming weekend of October 12, 2013 and waive the related permit fees.

Councilman Read moved to extend the City Wide Yard Sale through Saturday, October 12, 2013 and waive the related permit fee. The motion was seconded by Councilman Smith and the vote was taken as follows:

AYE: Councilman Read, Smith, Karr, Garvin, Mason, Titsworth & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

## **City Manager's Report**

Manager Stasiak reminded the Council that this Thursday, October 10th, at 5:30 P.M. at City Hall there would be a work session addressing the findings and recommendations for future CIP projects in the City.

Councilman Smith asked about the Private/Public Partnership concerning the Water Treatment Plant.

Manager Stasiak informed the Council that the City was still investigating Public/Private Partnerships for the Water Treatment Plant. He explained that the City had sent out Request for Information to engineering firms, the City had received four (4) of the requests back and the evaluations and interviews of the selected firms had been completed. He added that Severn Trent had been selected to evaluate and furnish a complete a full proposal.

Councilman Smith asked if the selection process had included contacting the company's customers.

John Modzelewski informed the Council that he had contacted seven (7) references and had spoken with five (5).

Manager Stasiak stated that the company had been given four (4) weeks to complete their evaluation of the City's plant.

There was a brief discussion concerning the company, DEQ's record regarding the company and the possibility of relocating the 20" water line that went under the lake.

## **Remarks and Inquiries by City Council**

Councilmen Titsworth, Karr, Mason and Smith had no comments for the evening.

Councilman Garvin inquired about the cost to the City if he were to resign from his seat with the coming election. He expressed concern over the number of employees in the Street and Utility Departments and asked how many employees were in the Street Department. He asked if the equipment that had been purchased was being used to its full capacity. He asked why employees would be pulled from other departments to help read meters and why were employees being paid substantial overtime to read meters. He commented that the canals over the entire City were in disrepair. He stated that he would like to see a program that addressed the maintenance of the canals. He commented that he had not seen the "Gradall" in use in cleaning the canals. He commented that he did not feel that the City had enough employees to use the equipment that had been purchased. He added that he would like to see a more hands on approach with the various projects that were going on in the City.

Mr. Modzelewski informed the Council that there were fourteen (14) employees in the Street Department and the equipment was being used as the need arose.

Councilman Read thanked the City staff and co-workers for the support they had given his son after his recent hunting accident. He expressed his gratitude to the Firemen that had responded with the Ambulance the day of his son's accident. He commented that they had acted very professionally and he stated that the care they had given his son had no doubt prevented more serious injuries.

### **Mayor's Comments and Committee Appointments**

Mayor Harrison had no comments for the evening.

### **Recess Council Meeting**

Mayor Harrison asked for a motion to recess the Regular Meeting to convene the Authorities. Councilman Smith moved to recess the Regular Meeting and convene the Authorities. The motion was seconded by Vice-Mayor Mason.

There was no discussion, and the vote was taken as follows:

AYE: Councilman Smith, Mason, Karr, Garvin, Titsworth, Read & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried and the meeting was recessed at 7:56 P.M.

### **Reconvene Council Meeting**

The Regular Meeting was reconvened at 7:58 P.M.

A motion was made by Vice-Mayor Mason and seconded by Councilman Karr to recess the Regular meeting for an Executive Session in accordance with Title 25, Sec. 307.B.4 for

confidential communications between a public body and its attorney concerning a pending investigations, claims, or actions, more particularly: Denis Vogel.

There was no discussion, and the vote was taken as follows:

AYE: Councilman Mason, Karr, Smith, Titsworth, Read, Garvin & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried and the meeting was recessed at 7:59 P.M.

### **Executive Session**

*Recess into Executive Session in compliance with Section Title 25 Section 307 B.4 et.seq. Oklahoma Statutes, to wit:*

- 1) Proposed executive session pursuant to Title 25, Sec. 307(B) (4) for Confidential communications between a public body and its attorney concerning a pending investigations, claims, or actions, more particularly: Denis Vogel

### **Reconvene Into Open Session**

*Take any action as a result from Executive Session*

The Regular meeting was reconvened at 8:30 P.M. Mayor Harrison reported that the Council had recessed the Regular meeting for an Executive Session in accordance with Title 25, Sec. 307.B.4 for confidential communications between a public body and its attorney concerning a pending investigations, claims, or actions, more particularly: Denis Vogel. Only that matter was discussed, no action was taken and the Council returned to open session at 8:30 P.M., and this constituted the Minutes of the Executive Session.

A motion was made by Mayor Harrison and seconded by Councilman Read to authorize the City's Worker's Compensation Attorney to extend an offer of settlement to Denis Vogel. There was no discussion, and the vote was taken as follows:

AYE: Mayor Harrison, Councilman Read, Titsworth, Karr, Garvin, Mason & Smith

NAY: None

Mayor Harrison declared the motion carried.

### **Adjournment**

There being no further business to come before the Council, Councilman Smith moved for the meeting to be adjourned, seconded by Councilman Garvin. There was no discussion, and the vote was taken as follows:

AYE: Councilman Smith, Garvin, Read, Karr, Mason, Titsworth & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried, and the meeting was adjourned at 8:31 P.M

ATTEST:

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Steve Harrison, Mayor

\_\_\_\_\_  
Cora Middleton, City Clerk

The McAlester City Council met in Special session on Thursday, October 10, 2013, at 5:30 P.M. after proper notice and agenda was posted, October 8, 2013, at 11:24 A.M.

**Call to Order**

Mayor Harrison called the meeting to order.

**Roll Call**

Council Roll Call was as follows:

Present: John Titsworth, Travis Read, Robert Karr, Buddy Garvin, Sam Mason & Steve Harrison  
Absent: Weldon Smith  
Presiding: Steve Harrison, Mayor

Staff Present: Peter J. Stasiak, City Manager; John Modzelewski, City Engineer/Public Works Director; and Cora Middleton, City Clerk

**Scheduled Business**

1. Discussion regarding Capital Improvement Plan (CIP), STREETS RECONSTRUCTION PROGRAM

John Modzelewski addressed the Council updating them on the activities of the Street Division. He reviewed the "3R Program" which was Repair, Rehab and Reconstruction of the City Streets. He commented that the Rehab part of the "3R Program" included pavement preservation, which could save the City money in the future. He added that much of the reconstruction done now is because the pavement had not been preserved in the past.

Mr. Modzelewski reviewed the CIP Projects explaining that they had focused on Arterial and Collector Streets similar to the Inclement Weather Street Clearing format. He reviewed the steps that had been taken to prioritize the projects, the estimated cost for each of the proposed projects and the timeline that was set by the requirements of the Bond that was passed in May. He added that the number of proposed streets had been reduced from the initial presentation.

There was discussion among the Council, Manager Stasiak and Mr. Modzelewski regarding the information used to determine the PCI, the scores not matching the actual streets, the average PCI not giving a windshield view of the streets, how long it would take to do all of the roads, having a better idea of cost once first street is completed, if the asphalt streets would remain asphalt, if the information provided in the two (2) studies changed with the completion of the

second study, allowing the Council to review the information, if rehab would continue during the CIP Projects and if the City had adequate manpower to perform Rehab and Preservation.

Mr. Modzelewski commented that they had implemented a program to follow utilities as they worked on water line breaks.

Manager Stasiak recommended one (1) more work session to present additional information.

Mayor Harrison called for a workshop on Thursday, October 24<sup>th</sup> at 5:30 P.M.

There was a brief discussion concerning the funds that were left for panel replacement and asphalt repair, the concern that the CPR program was bordering on a problem and avoiding the bidding requirements.

Mr. Modzelewski asked that the Council email all comments and questions to the City Manager.

**Adjournment**

There being no further business to come before the Council, Mayor Harrison declared the meeting adjourned at 6:30 P.M.

ATTEST:

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Steve Harrison, Mayor

\_\_\_\_\_  
Cora Middleton, City Clerk

**CLAIMS FROM**

**OCTOBER 2, 2013  
THRU  
OCTOBER 15, 2013**

PACKET: 10346 CLAIMS FOR 10/22/2013

VENDOR SET: 01

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1	MISC VENDOR						
	CAROL JANISCH	1-201310025448	01	-5431202	OPERATING SUP OFFICE EXP-RETIREMENT BENNETT	066461	360.00
01-A00028	"A" PLUS LAWN SERVICE						
		I-13-00795	01	-5542308	CONTRACTED SE CONTRACT MOWING FEES	066507	1,250.00
01-A00150	ACME JANITORIAL						
		I-628103	01	-5431202	OPERATING SUP JANITORIAL SUPPLIES	066508	413.18
01-A00267	AIRGAS, INC						
		I-9019525280	01	-5432202	OPERATING SUP EMS SUPPLIES & OXYGEN	066509	146.95
		I-9020161596	01	-5543203	REPAIRS & MAI MONTHLY BOTTLE LEASE	066509	54.27
		I-9020161597	01	-5432202	OPERATING SUP EMS SUPPLIES & OXYGEN	066509	117.55
		I-9912793025	01	-5542203	REPAIRS & MAI MONTHLY BOTTLE LEASE	066509	36.30
		I-9912793025	01	-5543203	REPAIRS & MAI MONTHLY BOTTLE LEASE	066509	37.24
01-A00362	ALLEGIANCE COMMUNICATIO						
		I-201310025455	01	-5320328	INTERNET SERV INTERNET SVS-DET DIV	066465	116.75
		I-201310025455	01	-5865328	INTERNET SERV INTERNET SVS-PUBLIC WKS	066465	83.88
		I-201310025455	01	-5431328	INTERNET SERV INTERNET SVS-EMER RESP CTR	066465	62.95
		I-201310095475	01	-5542328	INTERNET SERV INTERNET SVS-STIPE CENTER	066495	72.95
		I-201310095475	01	-5542328	INTERNET SERV INTERNET SVS-PARKS SHOP	066495	75.96
		I-201310095475	01	-5548328	INTERNET SERV INTERNET SVS-FAC MAINT	066495	75.96
		I-201310095475	01	-5865328	INTERNET SERV INTERNET SVS-STREETS	066495	75.96
01-A00751	ATWOODS						
		I-1745/9	01	-5542203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	066512	114.96
01-A00770	BOLTE ENTERPRISES, INC						
		I-932532	01	-5431203	REPAIRS & MAI MISC PARTS & SUPPLIES	066513	30.54
		I-933076	01	-5431203	REPAIRS & MAI MISC PARTS & SUPPLIES	066513	40.60
		I-933087	01	-5431203	REPAIRS & MAI MISC PARTS & SUPPLIES	066513	5.85
01-B00108	BARNETT OIL & GAS CONST						
		I-23143	01	-5865218	STREET REPAIR HAULING FEE	066516	550.00
01-B00180	UNION IRON WORKS, INC.						
		I-31753446.001	01	-5548203	REPAIRS & MAI MISC. REPAIR & MAINT	066518	402.69
01-B00226	BEST WESTERN PLUS						
		I-51172	01	-5431331	EMPLOYEE TRAV HOTEL FEE	066520	1,511.86
01-C00046	C D W GOVERNMENT, INC						
		I-GC60406	01	-5225401	COMPUTER TECH COMPUTERS & HARDWARE	066525	1,101.20
		I-GD24251	01	-5225401	COMPUTER TECH COMPUTERS & HARDWARE	066525	2,902.12
01-C00100	CLEET						
		I-201310095487	01	-2100	CLEET PAYABLE CLEET FEES COLLECTED	066497	5,827.92

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VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-C00251	CAVENDER'S						
		I-176885	01	-5653340	CLOTHING ALLO CLOTHING ALLOWANCE	066526	70.00
		I-52961	01	-5431207	CLOTHING ALLO BOOT ALLOWANCE	066526	150.00
01-C00276	CEDAR VALLEY NURSERIES						
		I-SI-13799	01	-5542358	TREE BOARD/TR TREE LINERS	066527	150.00
01-C00329	CENTERPOINT ENERGY ARKL						
		I-201310025457	01	-5215314	GAS UTILITY GAS UTIL-1600 COLLEGE AVE C	066467	48.24
		I-201310025457	01	-5215314	GAS UTILITY GAS UTIL-607 VILLAGE BLVD	066467	24.04
01-C00352	CHANNING BETE COMPANY						
		I-52707574	01	-5321202	OPERATING SUP EDUCATIONAL PAMPHLETS	066528	33.63
01-C00431	CHIEF SUPPLY CO						
		I-299890	01	-5321202	OPERATING SUP METH KITS FOR OFFICERS	066529	290.27
		I-303349	01	-5321202	OPERATING SUP METH KITS FOR OFFICERS	066529	69.32
01-C00501	CLARK EQUIPMENT COMPANY						
		I-546651	01	-5542203	REPAIRS & MAI ROOT GRAPPLE MACHINE	066531	2,231.36
01-C00660	CONSIGNMENT EXCHANGE						
		I-83740931	01	-5321202	OPERATING SUP TRUCK RENTAL 09/05/2013	066532	173.45
01-D00330	DEPT. OF PUBLIC SAFETY						
		I-04-1401752	01	-5321308	CONTRACTED SE TELETYPE RENTAL FEE	066537	350.00
01-D00402	DIAMOND TROPHY & ENGRAV						
		I-EI0032013	01	-5653215	AWARDS/NUC PR AWARDS FOR EMPLOYEES	066538	16.95
		I-WI09192013	01	-5431202	OPERATING SUP RETIREMENT PLAQUE	066538	54.90
		I-WI10102018	01	-5653215	AWARDS/NUC PR AWARDS FOR EMPLOYEES	066538	487.95
01-D00540	DOLESE BROTHERS						
		C-CREDITS	01	-5865218	STREET REPAIR ROCK & SCREENINGS	066539	2,449.97-
		I-AG13092915	01	-5865218	STREET REPAIR ROCK & SCREENINGS	066539	155.22
		I-AG13094294	01	-5865218	STREET REPAIR ROCK & SCREENINGS	066539	876.45
		I-AG13094958	01	-5865218	STREET REPAIR ROCK & SCREENINGS	066539	1,012.52
		I-AG13101832	01	-5865218	STREET REPAIR ROCK & SCREENINGS	066539	148.94
		I-AG13110155	01	-5865218	STREET REPAIR ROCK & SCREENINGS	066539	275.01
01-E00266	ERVIN & ERVIN ATTORNEYS						
		I-10-15-13 V GREEN	01	-5214302	CONSULTANTS LEGAL FEES	066627	1,665.00
01-E00279	EST, INC.						
		I-30824	01	-5865218	STREET REPAIR CORE SAMPLES & ANALYSIS	066542	606.00
		I-30828	01	-5865218	STREET REPAIR CORE SAMPLES & ANALYSIS	066542	296.00
01-F00037	FASTENAL						
		I-119465	01	-5542203	REPAIRS & MAI MISC CHRISTMAS LIGHT SUPP	066543	161.32

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VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-F00130	FIRE PROTECTION PUBLICA						
		I-10639	01	-5431331	EMPLOYEE TRAV PROMOTION & TRAINING BKS	066544	694.72
01-F00141	FIRE STORE						
		I-E1106517	01	-5431207	CLOTHING ALLO CLOTHING ALLOWANCE	066545	96.98
		I-E1114662	01	-5431207	CLOTHING ALLO CLOTHING ALLOWANCE	066545	82.47
		I-E1114662.001	01	-5431207	CLOTHING ALLO CLOTHING ALLOWANCE	066545	94.45
01-F00142	FIRE-TECK LLC						
		I-2013-1267	01	-5432203	REPAIR & MAIN MISC. AUTO PARTS	066546	444.79
01-F00201	FLAMECO FIRE & SAFETY,						
		I-17219	01	-5542203	REPAIRS & MAI FIRE EXT SERVICE	066547	157.00
01-F00371	FIELDS PLUMBING						
		I-402549	01	-5543316	REPAIRS & MAI PLUMBING WORK FEES	066549	400.00
		I-402550	01	-5543316	REPAIRS & MAI REPAIR FEES	066549	2,347.00
		I-802707	01	-5548203	REPAIRS & MAI CEMETERY OFFICE A/C	066549	152.10
01-G00010	G & C RENTAL CENTER, IN						
		I-23661	01	-5547203	REPAIRS & MAI EQUIPMENT RENTAL FEES	066550	327.66
		I-24062	01	-5547203	REPAIRS & MAI EQUIPMENT RENTAL FEES	066550	388.83
01-G00317	GLEN A. STONE						
		I-294139	01	-5542316	REPAIRS & MAI LABOR FOR PAINTING	066551	225.00
01-H00045	HARD ROCK HOTEL						
		I-184078	01	-5542331	EMPLOYEE TRAV HOTEL ROOMS FOR CONF.	066554	87.98
		I-184098	01	-5542331	EMPLOYEE TRAV HOTEL ROOMS FOR CONF.	066554	87.98
		I-184103	01	-5542331	EMPLOYEE TRAV HOTEL ROOMS FOR CONF.	066554	87.98
		I-184150	01	-5542331	EMPLOYEE TRAV HOTEL ROOMS FOR CONF.	066554	87.98
		I-184186	01	-5542331	EMPLOYEE TRAV HOTEL ROOMS FOR CONF.	066554	87.98
01-I00060	I I M C						
		I-2013-2014 DUES	01	-5212330	DUES & SUBSCR 2013-2014 ANNUAL DUES	066555	145.00
01-I00061	RICOH USA, INC.						
		I-5027727408	01	-5321308	CONTRACTED SE CPOIER MAINT. FEE	066556	72.50
01-I00110	IMPRESS OFFICE SUPPLY						
		I-035795	01	-5215202	OPERATING SUP OFFICE SUPPLIES	066557	20.30
		I-035845	01	-5321202	OPERATING SUP OPEN P.O. MISC SUPPLIES	066557	67.87
01-I00120	TYLER TECHNOLOGIES						
		I-201310155499	01	-5213336	FEES MONTHLY SUPPORT FEES-COURT	066558	200.00
		I-201310155499	01	-5225349	SOFTWARE MAIN MONTHLY SUPPORT FEES-IT	066558	210.00
01-I00140	INDIAN NATION WHOLESale						
		I-5934914	01	-5544202	OPERATING SUP CONCESSION SUPPLIES	066559	416.50

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01-100262	INVESTIGATIVE CONCEPTS,	I-121203320	01	-5653348	DRUG TESTING/ MISC. BACKGROUND CHECKS	066560	41.90
01-K00005	K-BAR CO CONSTRUCTION	I-APP. #3	01	-5865403	STREETS RECON MALLARD & FLAMINGO PUT	066564	9,000.00
01-K00166	KEVIN HEAROD	I-201310025449	01	-5321331	EMPLOYEE TRAV REIMB POLYGRAPH SCHOOL FEE	066468	60.00
01-K00185	KENNEDY EYE CARE, LLC	I-4297	01	-5653213	SAFETY EXPENS SAFETY GLASSES	066565	169.00
01-K00209	KIDS PLACE DESIGNS LLC	I-3713	01	-5542203	REPAIRS & MAI REPLACEMENT WOOD CHIPS	066567	2,095.00
01-L00067	COMPLIANCE RESOURCE GRO	I-038276	01	-5653348	DRUG TESTING/ MISC. DRUG TESTING	066568	100.00
		I-038277	01	-5653348	DRUG TESTING/ MISC. DRUG TESTING	066568	92.00
		I-038338	01	-5653348	DRUG TESTING/ MISC. DRUG TESTING	066568	190.00
		I-038488	01	-5653348	DRUG TESTING/ QUART. BILLING DRUG TEST	066568	382.50
01-L00170	LAW ENFORCEMENT SYS., I	I-182256	01	-5321202	OPERATING SUP OKLAHOMA CITATIONS	066569	928.00
01-L00380	LOCKE SUPPLY CO.	I-21365640-00	01	-5322401	CAPITAL OUTLA BLDG MAT FOR DOG POUND	066570	44.04
01-L00428	LOWE'S CREDIT SERVICES	I-01078	01	-5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	066572	4.92
		I-02632	01	-5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	066572	132.00
		I-05077	01	-5865203	REPAIR & MAIN NEW BATTERIES	066572	198.31
		I-05299	01	-5865203	REPAIR & MAIN NEW BATTERIES	066572	148.35
		I-07058	01	-5865218	STREET REPAIR FORMING MATERIALS	066572	42.89
		I-07682	01	-5865203	REPAIR & MAIN NEW BATTERIES	066572	231.38
		I-14783	01	-5542203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	066573	51.24
		I-9001073	01	-5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	066573	41.58
		I-901017	01	-5542203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	066573	24.08
		I-901109	01	-5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	066573	34.50
		I-901366	01	-5215202	OPERATING SUP SUPPLIES-MOVIES IN PARK	066573	41.75
		I-901429	01	-5865218	STREET REPAIR FORMING MATERIALS	066573	11.34
		I-908800	01	-5865203	REPAIR & MAIN NEW BATTERIES	066573	386.06
01-M00470	MILLER BROTHERS ENTERPR	I-13148-07	01	-5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	066575	775.00
01-M00480	MILLER GLASS	C-2189	01	-5548203	REPAIRS & MAI WINDOW REPLACE E. SEWER	066576	85.00-
		I-14674	01	-5548203	REPAIRS & MAI WINDOW REPLACEMENT E.	066576	196.00

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01-M00570	MOORE MEDICAL CORP.	1-978978691	01	-5432202	OPERATING SUP EMS MEDICAL SUPPLIES	066578	702.00
01-MC0098	MCAFFEE & TAFT	I-410486	01	-5210302	CONSULTANTS/L LEGAL FEES	066581	1,575.00
		I-410487	01	-5210302	CONSULTANTS/L LEGAL FEES	066581	427.50
		I-410488	01	-5210302	CONSULTANTS/L LEGAL FEES	066581	90.00
		I-410489	01	-5210302	CONSULTANTS/L LEGAL FEES	066581	247.50
		I-410490	01	-5210302	CONSULTANTS/L LEGAL FEES	066581	810.00
		I-410491	01	-5210302	CONSULTANTS/L LEGAL FEES	066581	697.50
		I-410492	01	-5210302	CONSULTANTS/L LEGAL FEES	066581	337.50
		I-410493	01	-5210302	CONSULTANTS/L LEGAL FEES	066581	112.50
		I-410494	01	-5210302	CONSULTANTS/L LEGAL FEES	066581	112.50
01-MC0140	MCALESTER PAINT & SUPPL	C-00091521	01	-5542203	REPAIRS & MAI PAINT (RAILINGS) SKATEPARK	066582	86.02-
		I-00091513	01	-5542203	REPAIRS & MAI PAINT FOR SKATEPARK	066582	77.34
		I-00091520	01	-5542203	REPAIRS & MAI PAINT FOR SKATEPARK	066582	172.04
01-MC0169	MCALESTER REGIONAL HOSP	I-CITYLAB 08/31/2013	01	-5653348	DRUG TESTING/ MISC. DRUG TESTING	066584	123.00
		I-CITYLAB 09/30/2013	01	-5653348	DRUG TESTING/ MISC. DRUG TESTING	066585	156.00
		I-CITYOPMC9/30/2013	01	-5653348	DRUG TESTING/ PHYSICAL CAP. TEST	066586	294.00
01-MC0200	MCALESTER SCOTTISH RITE	I-700578	01	-5548311	PARKING RENTA PARKING LOT RENTAL FEE	066587	375.00
01-N00250	MCALESTER NEWS CAPITAL	I-05612074	01	-5212317	ADVERTISING & COUNCIL PUBLICATIONS	066588	12.65
		I-257	01	-5653317	ADVERTISING & MISC. JOB ADVERTISEMENTS	066588	152.60
		I-ANNUAL FEE	01	-5652317	ADVERTISING & PUBLICATION FEES	066588	119.58
01-000075	O'REILLY AUTO PARTS	C-0230-143937	01	-5431203	REPAIRS & MAI MISC PARTS & SUPPLIES	066592	25.00-
		I-0230-133749	01	-5431203	REPAIRS & MAI MISC PARTS & SUPPLIES	066592	6.00
		I-0230-143826	01	-5431203	REPAIRS & MAI MISC PARTS & SUPPLIES	066592	169.49
		I-0230-143938	01	-5431203	REPAIRS & MAI MISC PARTS & SUPPLIES	066592	3.43
01-000082	OAKLEY	I-726242331	01	-5431207	CLOTHING ALLO UNIFORM ALLOW-SAFETY GLAS	066595	166.70
		I-726316680	01	-5431207	CLOTHING ALLO UNIFORM ALLOW-SAFETY GLAS	066595	110.80
		I-726319757	01	-5431207	CLOTHING ALLO UNIFORM ALLOW-SAFETY GLAS	066595	58.43
01-000124	OK SHERIFF'S & PEACE OF	I-13-00910	01	-5321331	EMPLOYEE TRAV CENTENNIAL TRAINING CONF	066596	75.00
01-000219	OKLA BUREAU OF NARCOTIC	I-201310095484	01	-2103	OBN PAYABLE ( DRUG EDUCATION FEES	066500	26.75

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01-000410	OKLA STATE UNIVERSITY	I-48437	01	-5431331	EMPLOYEE TRAV ROPE RESCUE CLASS	066598	300.00
01-000427	OKLA UNIFORM BUILDING C	I-SEPT 2013	01	-5652336	FEES BLDG PERMIT FEES	066501	88.00
01-000589	ORIENTAL TRADING CO.	I-659293936-01	01	-5210202	OPERATING SUP PROMOTIONAL SUPPLIES	066599	385.00
01-000595	OSBI	I-201310095485	01	-2101	AFIS PAYABLE AFIS FEES	066502	3,212.30
		I-201310095486	01	-2102	FORENSICS PAY FORENSIC FEES	066502	3,103.27
01-P00023	P & K EQUIPMENT, INC	I-1371587	01	-5542203	REPAIRS & MAI MULCH KIT FOR MOWER	066600	367.13
01-P00040	PACE ANALYTICAL SERVICE	I-58279	01	-5548316	REPAIRS & MAI REPAIR WORK FEE	066601	75.00
01-P00210	PEPSI COLA	I-116248	01	-5544202	OPERATING SUP CONCESSION SUPPLIES	066602	140.00
		I-116272	01	-5544202	OPERATING SUP CONCESSION SUPPLIES	066602	9.60
01-P00242	PETER STASIAK	I-201310095488	01	-5210331	EMPLOYEE TRAV TRAVEL EXP-PLAN & ECON DEV	066503	152.55
		I-201310095489	01	-5210331	EMPLOYEE TRAV TRAVEL EXP-BUSINESS LEADERS	066503	110.92
01-P00250	PETTY CASH	I-201310025461	01	-5431331	EMPLOYEE TRAV TRAVEL EXP-RESCUE SCHOOL	066469	353.58
		I-201310025461	01	-5101202	OPERATING SUP COUNCIL MTG EXP	066469	37.67
		I-201310025461	01	-5211331	EMPLOYEE TRAV TRAVEL EXP-TRAINING IN EDMOND	066469	161.59
		I-201310025461	01	-5548204	SMALL TOOLS TRAVEL EXP-TRAINING IN EDMOND	066469	25.07
		I-201310025461	01	-5321331	EMPLOYEE TRAV TRAVEL EXP TO MUSKOGEE	066469	29.96
		I-201310025461	01	-5101202	OPERATING SUP COUNCIL MTG EXP	066469	60.00
		I-201310025461	01	-5321331	EMPLOYEE TRAV TRAVEL EXP TO MUSKOGEE	066469	31.50
		I-201310025461	01	-5652331	EMPLOYEE TRAV TRAVEL EXP PLBG SEMINAR	066469	39.57
		I-201310025461	01	-5210202	OPERATING SUP MEETING EXP	066469	27.62
		I-201310025461	01	-5542331	EMPLOYEE TRAV TRAVEL EXP-HERBICIDE TEST-8 EM	066469	462.91
		I-201310025461	01	-5653213	SAFETY EXPENS TRAVEL EXP-FITNESS TEST	066469	61.47
		I-201310025461	01	-5101202	OPERATING SUP COUNCIL MTG EXP	066469	70.00
		I-201310025461	01	-5321331	EMPLOYEE TRAV TRAVEL EXP TO TULSA	066469	33.75
		I-201310025461	01	-5210202	OPERATING SUP CONF MEETING EXP	066469	30.52
		I-201310025461	01	-5321331	EMPLOYEE TRAV TRAVEL EXP	066469	15.78
		I-201310025461	01	-5652331	EMPLOYEE TRAV TRAVEL EXP-TRAINING IN DEL CIT	066469	40.00
		I-201310025461	01	-5652331	EMPLOYEE TRAV TRAVEL EXP-TRAINING IN DEL CIT	066469	45.00
01-P00310	FITNEY BOWES INC	I-SUPP. 09/20/2013	01	-5215317	POSTAGE POSTAGE	066604	81.93

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01-P00510	PRO-KIL, INC					
		I-75874	01 -5548203	REPAIRS & MAI PEST CONTROL-CITY HALL	066607	22.00
01-P00560	PUBLIC SERVICE/AEP					
		I-201310025458	01 -5215313	ELECTRIC UTIL ELECT UTIL-607 VILLAGE BLVD	066470	785.04
		I-201310025458	01 -5215313	ELECTRIC UTIL ELECT UTIL-1099 E WYANDOTTE	066470	45.99
		I-201310025458	01 -5215313	ELECTRIC UTIL ELECT UTIL-1016 E SOUTH	066470	261.09
		I-201310025458	01 -5215313	ELECTRIC UTIL ELECT UTIL-1699 E CARL ALBERT	066470	25.68
		I-201310025458	01 -5215313	ELECTRIC UTIL ELECT UTIL-108 AIRPORT DR	066470	114.03
		I-201310095473	01 -5215313	ELECTRIC UTIL 401 N 2ND ST	066504	2,983.11
		I-201310095473	01 -5215313	ELECTRIC UTIL GENERAL	066504	16,652.69
		I-201310095473	01 -5215313	ELECTRIC UTIL STREET LIGHTS	066504	11,630.67
		I-201310095473	01 -5215313	ELECTRIC UTIL 302 E FILMORE	066504	663.01
		I-201310095473	01 -5215313	ELECTRIC UTIL 301 W JEFFERSON	066504	38.54
		I-201310095473	01 -5215313	ELECTRIC UTIL 333 E CARL ALBERT	066504	38.61
		I-201310095473	01 -5215313	ELECTRIC UTIL 210 E CARL ALBERT	066504	159.35
01-R00050	RADIO SHACK CORP					
		I-028720	01 -5431203	REPAIRS & MAI BATTERIES	066608	62.96
01-S00244	SHAWN SMITH					
		I-201310025453	01 -5653213	SAFETY EXPENS TRAVEL EXP-W/C MEDIATION	066472	151.47
		I-201310025454	01 -5653213	SAFETY EXPENS TRAVEL EXP-W/C DEPOSITION	066472	164.46
01-S00329	SHRED-IT USA, INC-OKLAH					
		I-9402621242	01 -5212308	CONTRACTED SE SHREDDING SERVICE FEE	066612	64.00
01-T00010	T. H. ROGERS LUMBER CO.					
		I-477393	01 -5322401	CAPITAL OUTLA BLDG MAT FOR DOG POUND	066613	310.07
		I-477395	01 -5322401	CAPITAL OUTLA BLDG MAT FOR DOG POUND	066613	15.66
		I-479303	01 -5322401	CAPITAL OUTLA BLDG MAT FOR DOG POUND	066613	39.27
		I-479409	01 -5865218	STREET REPAIR MISC. MATERIALS	066613	138.70
		I-479502	01 -5322401	CAPITAL OUTLA BLDG MAT FOR DOG POUND	066613	39.27
01-T00630	TWIN CITIES READY MIX,					
		I-85856	01 -5865218	STREET REPAIR CONCRETE REPAIRS	066617	2,400.00
		I-85923	01 -5865218	STREET REPAIR CONCRETE REPAIRS	066617	232.50
		I-85973	01 -5865218	STREET REPAIR CONCRETE REPAIRS	066617	1,674.00
		I-86035	01 -5865218	STREET REPAIR CONCRETE REPAIRS	066617	1,767.00
01-U00120	UNITED PACKAGING & SHIP					
		I-124486	01 -5431202	OPERATING SUP SHIPPING FEES	066618	10.42
01-U00149	URETEK ICR OKLAHOMA					
		I-2174	01 -5865218	STREET REPAIR DRAINAGE REPAIRS	066619	9,150.00
01-W00040	WALMART COMMUNITY BRC					
		I-00729	01 -5431202	OPERATING SUP MISC OPERATING SUPPLIES	066620	116.30
		I-007821	01 -5431202	OPERATING SUP MISC OPERATING SUPPLIES	066620	29.42

PACKET: 10346 CLAIMS FOR 10/22/2013

VENDOR SET: 01

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-W00040	WALMART COMMUNITY BRC			continued			
		I-01373	01	-5542203	REPAIRS & MAI MISC OPERATING SUPPLIES	066620	42.11
		I-02337	01	-5431207	CLOTHING ALLO CLOTHING ALLOWANCE	066620	43.57
		I-05229	01	-5431202	OPERATING SUP MISC OPERATING SUPPLIES	066620	194.55
		I-05316	01	-5542203	REPAIRS & MAI MISC OPERATING SUPPLIES	066620	3.12
		I-05681	01	-5542203	REPAIRS & MAI MISC OPERATING SUPPLIES	066620	12.51
		I-05785	01	-5431202	OPERATING SUP MISC OPERATING SUPPLIES	066620	53.76
		I-07126	01	-5542203	REPAIRS & MAI MISC OPERATING SUPPLIES	066620	75.59
		I-07401	01	-5542203	REPAIRS & MAI MISC OPERATING SUPPLIES	066620	59.22
		I-08856	01	-5431202	OPERATING SUP MISC OPERATING SUPPLIES	066621	30.44
		I-08868	01	-5324202	OPERATING SUP MISC SUPPLIES	066621	25.94
01-W00193	WEDDLE SIGNS						
		I-65281	01	-5491316	REPAIRS & MAI LETTERING FOR EMER VEHICL	066623	280.00
01-W00270	WHITE ELECTRICAL SUPPLY						
		I-51664863.001	01	-5548203	REPAIRS & MAI MISC REPAIR ITEMS	066626	102.49
			FUND	01	GENERAL FUND	TOTAL:	112,026.24

PACKET: 10346 CLAIMS FOR 10/22/2013

VENDOR SET: 01

FUND : 02 MPWA

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00267	AIRGAS, INC					
		I-9912793024	02 -5974203	REPAIRS & MAI BOTTLE RENTAL & REFILLS	066509	62.30
		I-9912793026	02 -5973203	REPAIRS & MAI WELDING SUPPLIES	066509	88.00
01-A00362	ALLEGIANCE COMMUNICATIO					
		I-201310025455	02 -5973328	INTERNET SERV INTERNET SVS-E WWM	066465	68.65
01-A00423	ALLIED WASTE SERVICES O					
		I-201310025460	02 -5866306	CONTRACTED RE WASTE SVS FEE-JULY 2013	066466	151,652.49
		I-201310025460	02 -5866306	CONTRACTED RE BAD DEBT CREDIT	066466	290.72-
01-B00180	UNION IRON WORKS, INC.					
		I-S1753249.001	02 -5974203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	066518	76.36
		I-S1753668.001	02 -5975209	UTILITY MAINT MISC. REPAIR PARTS	066518	41.03
		I-S1753914.001	02 -5975209	UTILITY MAINT MISC. REPAIR PARTS	066518	331.01
		I-S1754118.001	02 -5975209	UTILITY MAINT MISC. REPAIR PARTS	066518	2.54
		I-S1754953.001	02 -5974203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	066518	14.98
		I-S1755178.001	02 -5975209	UTILITY MAINT MISC. REPAIR PARTS	066518	61.94
01-B00314	BIO-AQUATIC TESTING, IN					
		I-00044375	02 -5973304	LAB TESTING QTRLY TESTING FEE-WWM	066522	751.00
01-B00491	BRENNTAG SOUTHWEST					
		I-BSW436864	02 -5973206	CHEMICALS 1 TON CYLINDER CL 2	066524	590.00
		I-BSW436865	02 -5974206	CHEMICALS CHLORINE FOR WTP	066524	2,950.00
		I-BSW440489	02 -5974206	CHEMICALS AQUALUM FOR WTP	066524	3,755.39
01-C00880	CULLIGAN WATER COND INC					
		I-6790	02 -5974304	LAB TESTING LAB TEST SUPPLIES	066534	24.00
01-D00140	DATAMATIC, INC.					
		I-CA-0000024925	02 -5216316	REPAIRS & MAI ANNUAL MAINT CONTRACT	066535	5,782.73
01-D00158	DAVID T HARDGRAVE					
		I-4-1306	02 -5973302	CONSULTANTS ( MONTHLY PRETREATMENT FEE	066536	1,440.00
01-D00540	DOLESE BROTHERS					
		I-AG13111880	02 -5975218	STREET REPAIR CONCRETE FOR REPAIRS	066539	318.72
		I-AG13113122	02 -5975218	STREET REPAIR CONCRETE FOR REPAIRS	066539	322.45
01-E00024	STANLEY RAY OWENS DBA E					
		I-1715	02 -5866230	RECYCLING CEN PORT-A POT RENTAL	066540	100.00
01-F00251	FORT COBB FUEL AUTHORIT					
		I-201310095474	02 -5267314	GAS UTILITY GAS FOR HEREFORD	066499	8.25
01-H00021	H L'S SPORTS SHOP					
		I-8488645	02 -5216202	OPERATING SUP LIGHT FOR METER READER	066553	129.99
		I-8488646	02 -5216202	OPERATING SUP LIGHT FOR METER READER	066553	19.90

PACKET: 10346 CLAIMS FOR 10/22/2013

VENDOR SET: 01

FUND : 02 MPWA

VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-100120	TYLER TECHNOLOGIES						
		I-201310155499	02	-5216336	FEES MONTHLY SUPPORT FEES-UB&C	066558	293.16
01-JD0338	JOB CONSTRUCTION CO INC						
		I-030460	02	-5975218	STREET REPAIR ASPHALT FOR STREET REPAIR	066562	726.74
		I-030461	02	-5975218	STREET REPAIR ASPHALT FOR STREET REPAIR	066562	889.14
		I-030462	02	-5975218	STREET REPAIR ASPHALT FOR STREET REPAIR	066562	3,815.24
		I-030488	02	-5975218	STREET REPAIR ASPHALT FOR STREET REPAIR	066562	298.70
		I-030489	02	-5975218	STREET REPAIR ASPHALT FOR STREET REPAIR	066562	799.24
		I-030490	02	-5975218	STREET REPAIR ASPHALT FOR STREET REPAIR	066562	1,195.96
		I-030491	02	-5975218	STREET REPAIR ASPHALT FOR STREET REPAIR	066562	467.48
		I-030492	02	-5975218	STREET REPAIR ASPHALT FOR STREET REPAIR	066562	359.02
01-L00428	LOWE'S CREDIT SERVICES						
		I-01194	02	-5974203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	066572	105.24
		I-04064	02	-5975209	UTILITY MAINT MISC. REPAIR & MAINTANCE	066572	23.70
		I-07210	02	-5975209	UTILITY MAINT MISC. REPAIR & MAINTANCE	066572	53.07
01-L00433	LOVE ENVELOPES						
		I-0019303-IN	02	-5216202	OPERATING SUP ENVELOPES FOR UTIL BILLIN	066574	1,253.27
01-M00532	MISTY VALLEY WATER CD.						
		I-84168	02	-5866230	RECYCLING CEN WATER FOR RECYCLE CTR	066577	21.76
		I-85289	02	-5866230	RECYCLING CEN WATER FOR RECYCLE CTR	066577	28.84
01-N00250	MCALESTER NEWS CAPITAL						
		I-05612096	02	-5973330	DUES & SUBSCR PUBLICATION FEE	066588	15.30
01-000066	OFMA						
		I-APP FEE 2013	02	-5871330	DUES & SUBSCR MEMBERSHIP FEE	066591	30.00
01-000075	O'REILLY AUTO PARTS						
		I-0230-146661	02	-5973203	REPAIRS & MAI MISC MAINT ITEMS	066593	20.94
01-P00250	PETTY CASH						
		I-201310025461	02	-5975331	EMPLOYEE TRAV TRAVEL EXP FOR WATER TEST	066469	112.72
01-P00414	POLYTEC, INC						
		I-82861	02	-5974206	CHEMICALS CALCIUM HYDRX. SLURRY	066606	3,273.57
01-P00560	PUBLIC SERVICE/AEP						
		I-201310095473	02	-5267313	ELECTRIC UTIL RECYCLE CENTER	066504	87.52
		I-201310095473	02	-5267313	ELECTRIC UTIL MPWA	066504	42,339.08
01-R00600	RURAL WATER DISTRICT #1						
		I-201310025459	02	-5267316	WATER UTILITY WATER UTIL-LANDFILL	066471	14.75
01-S00580	AT & T						
		I-201310095478	02	-5267315	TELEPHONE UTI MPWA	066505	4,300.58

PACKET: 10346 CLAIMS FOR 10/22/2013

VENDOR SET: 01

FUND : 02 MPWA

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-S00580	AT & T		continued			
		I-201310095480	02 -5267315	TELEPHONE UTI DATA LINE	066505	133.80
01-T00128	TETRA TECH, INC					
		I-50726068	02 -5974308	CONTRACTED SE ENGINEERING STUDY FEE	066614	7,007.00
01-T00630	TWIN CITIES READY MIX,					
		C-CR 08/29/2013	02 -5975218	STREET REPAIR CONCRETE FOR REPAIRS	066617	186.00-
		C-CR 09/12/2013	02 -5975218	STREET REPAIR CONCRETE FOR REPAIRS	066617	120.00-
		I-85738	02 -5975218	STREET REPAIR CONCRETE FOR REPAIRS	066617	558.00
		I-86087	02 -5975218	STREET REPAIR CONCRETE FOR REPAIRS	066617	558.00
		I-86191	02 -5975218	STREET REPAIR CONCRETE FOR REPAIRS	066617	1,395.00
01-U00020	UNITED STATES CELLULAR					
		I-201310095483	02 -5975328	INTERNET SERV INTERNET SVS-UTM	066506	51.74
01-U00128	UNITED PACKAGING & SHIP					
		I-125408	02 -5973203	REPAIRS & MAI SHIPPING FEES (SAMPLES)	066618	36.85
		I-125410	02 -5973203	REPAIRS & MAI SHIPPING FEES (SAMPLES)	066618	35.18
01-W00270	WHITE ELECTRICAL SUPPLY					
		I-S1662148.001	02 -5973203	REPAIRS & MAI ELECTRICAL REPAIR ITEMS	066626	249.49
		I-S1663258.001	02 -5974203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	066626	72.82
			FUND	02	MPWA	
				TOTAL:		238,617.91

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VENDOR SET: 01

FUND : 03 AIRPORT AUTHORITY

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000440	JOANN CRABTREE					
		I-2013 PMT	03 -5876208	LAND MAINTENA YRLY MARKER EASMENT LEAS	066563	582.00
01-P00560	PUBLIC SERVICE/AEP					
		I-201310025458	03 -5876313	ELECTRIC UTIL ELECT UTIL-AIRPORT	066470	1,599.22
			FUND 03 AIRPORT AUTHORITY	TOTAL:		2,181.22

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 VENDOR SET: 01  
 FUND : 08 NUTRITION

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-E00207	EMMA E. BELLIS					
		I-201310145494	08 -5549308	CONTRACT SERV CONTRACT MEAL DELIVERY	066541	165.00
		I-201310145495	08 -5549308	CONTRACT SERV REIMB MILAGE FOR MEAL DEL	066541	124.30
01-L00426	LOUISE MCCONNELL					
		I-201310145496	08 -5549308	CONTRACT SERV CONTRACT MEAL DELIVERY	066571	165.00
		I-201310145497	08 -5549308	CONTRACT SERV REIMB OF MILAGE FOR MEAL DEL	066571	101.14
01-R00304	RICHELLE CHEYENNE					
		I-201310145498	08 -5549308	CONTRACT SERV REIMB FOR MILAGE FOR MEAL DEL	066610	174.02
			FUND 08 NUTRITION	TOTAL:		729.46

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00745	ALFA- ASSOC FOR LANDFIL	I-426	09 -5864365	ALFA ESCROW L PARTICIPATION FEE	066511	5,048.00
01-B00244	BIG MAC					
		I-S1030625	09 -5864327	SUB TITLE D E LEACH WATER REMOVAL FEE	066521	997.50
		I-S1030695	09 -5864327	SUB TITLE D E LEACH WATER REMOVAL FEE	066521	945.00
01-S00132	STEARNS, CONRAD & SCHMI	I-0218203	09 -5864327	SUB TITLE D E GROUND WTR MONITORING	066611	590.00
			FUND 09	LANDFILL RES./SUB-TITLE D	TOTAL:	7,580.50

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VENDOR SET: 01  
FUND : 11 EMPLOYEE RETIREMENT

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VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-MC0098	MCAFFEE & TAFT	I-411726	11 -5220302	CONSULTANTS LEGAL FEES	066581	112.50
			FUND	11 EMPLOYEE RETIREMENT	TOTAL:	112.50

PACKET: 10346 CLAIMS FOR 10/22/2013

VENDOR SET: 01

FUND : 27 TOURISM FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-B00490	BRIGGS PRINTING					
		I-60873-2	27 -5655214	TOURISM EXPEN EVENT POSTERS/FLYERS	066523	124.00
01-C00469	CITY OF MCALESTER SPECI					
		I-13-00280	27 -5655214	TOURISM EXPEN EXPO RENTAL-GOLDWING	066530	2,875.00
01-MC0155	SOUTHEASTERN OKLAHOMA R					
		I-55133	27 -5655214	TOURISM EXPEN ADVERTISING FEE	066583	360.00
		I-55134	27 -5655214	TOURISM EXPEN ADVERTISING FEE	066583	288.00
		I-55135	27 -5655214	TOURISM EXPEN ADVERTISING FEE	066583	288.00
01-000137	OKLA TOURISM/RECREATION					
		I-10915	27 -5655214	TOURISM EXPEN MCALESTER BROCHURES	066597	253.80
01-T00146	CURRENTLAND MAGAZINE					
		I-14839	27 -5655214	TOURISM EXPEN ADVERTISING FEE	066615	600.00
			FUND 27	TOURISM FUND	TOTAL:	4,788.80

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VENDOR SET: 01

FUND : 28 SE EXPO CENTER

VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-B00192	BEN E. KEITH						
		C-CREDIT ON ACCT	28	-5654210	CONCESSION SU CONCESSION SUPPLIES	066519	156.85-
		I-02175593	28	-5654210	CONCESSION SU CONCESSION SUPPLIES	066519	396.22
		I-62185468	28	-5654210	CONCESSION SU CONCESSION SUPPLIES	066519	108.76
01-C00823	COUNTRY MART						
		I-4290314114	28	-5654210	CONCESSION SU CONCESSION SUPPLIES	066533	18.60
01-J00110	JACKIE BRANNON CORR. CT						
		I-20130123	28	-5654308	CONTRACT SERV MONTHLY INMATE FEES	066561	138.37
01-L00428	LOWE'S CREDIT SERVICES						
		C-10107CR	28	-5654203	REPAIR & MAIN MISC MAINT SUPPLIES	066572	4.07-
		I-04205	28	-5654203	REPAIR & MAIN MISC MAINT SUPPLIES	066572	8.08
		I-04219	28	-5654203	REPAIR & MAIN MISC MAINT SUPPLIES	066572	156.51
		I-07095	28	-5654203	REPAIR & MAIN MISC MAINT SUPPLIES	066572	77.05
		I-08010	28	-5654203	REPAIR & MAIN MISC MAINT SUPPLIES	066572	134.66
		I-906080	28	-5654203	REPAIR & MAIN MISC MAINT SUPPLIES	066573	49.24
01-MC0008	MCCABE CRANE & SIGN						
		I-911	28	-5654316	REPAIRS & MAI MARQUEE SIGN REPAIR	066579	360.00
01-P00210	PEPSI COLA						
		I-116138	28	-5654210	CONCESSION SU CONCESSION SUPPLIES	066602	210.00
01-P00341	PITTS. COUNTY HEALTH DE						
		I-13-00366	28	-5654210	CONCESSION SU 2-FOOD HANDLER PERMITS	066605	10.00
01-W00040	WALMART COMMUNITY BRC						
		I-009427	28	-5654210	CONCESSION SU CONCESSION SUPPLIES	066620	143.92
		I-03744	28	-5654210	CONCESSION SU CONCESSION SUPPLIES	066620	96.64
		I-04536	28	-5654210	CONCESSION SU CONCESSION SUPPLIES	066620	60.30
		I-04538	28	-5654210	CONCESSION SU CONCESSION SUPPLIES	066620	99.97
				FUND	28	SE EXPO CENTER	TOTAL: 1,907.40

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VENDOR SET: 01

FUND : 29 E-911

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00581 AT&T					
	1-201310095476	29 -5324315	TELEPHONE UTI HOST CIRCUIT-E-911	066496	781.25
	1-201310095477	29 -5324315	TELEPHONE UTI HOST CIRCUIT-911 PITTSBURG CTY	066496	198.00
01-C00856 CROSS TELEPHONE COMPANY					
	1-201310095482	29 -5324315	TELEPHONE UTI 911 COUNTY TRUNK LINE	066498	381.44
01-S00580 AT & T					
	1-201310025456	29 -5324315	TELEPHONE UTI PHONE EXP-E-911	066473	2,200.70
	1-201310095479	29 -5324401	CAPITAL OUTLA 911 EQUIP LEASE	066505	2,403.00
	1-201310095481	29 -5324315	TELEPHONE UTI 911 WIRELESS	066505	228.36
01-W00040 WALMART COMMUNITY BRC					
	1-08869	29 -5324202	OPERATING SUP SUPPLIES AS NEEDED	066621	51.88
			FUND 29 E-911	TOTAL:	6,244.63

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1	MISC VENDOR					
	DON REYNOLDS	I-201310025450	30 -5652331	EMPLOYEE TRAV TRAVEL EXP ECON. DEV.	066462	195.53
	LEROY ALSUP	I-201310025451	30 -5652331	EMPLOYEE TRAV TRAVEL EXP ECON. DEV	066463	138.27
	DON ROOT	I-201310025452	30 -5652331	EMPLOYEE TRAV TRAVEL EXP ECON DEV	066464	217.53
	JOHN MOORE	I-201310095490	30 -5652331	EMPLOYEE TRAV TRAVEL EXP-ECON DEV	066494	209.77
01-E00266	ERVIN & ERVIN ATTORNEYS					
		I-10-15-13 TAYLOR PK	30 -5652302	CONSULTANTS LEGAL FEES-TAYLOR PARK	066627	3,886.26
01-G00549	GULLICK & ASSOCIATES, L					
		I-9/22-9/28/13	30 -5652302	CONSULTANTS CONSULTANT FEES	066552	2,000.00
		I-9/30-10/5	30 -5652302	CONSULTANTS CONSULTANT FEES	066552	2,000.00
01-MC0050	MCALESTER CHAMBER OF					
		I-13-00841	30 -5652350	BUSINESS DEVE QUART MEMBER LUNCHEON	066580	10.00
01-P00297	PIONEER ABSTRACT					
		I-3155-13	30 -5652302	CONSULTANTS ABSTRACT FEES	066603	700.00
FUND 30 ECONOMIC DEVELOPMENT					TOTAL:	9,357.36

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VENDOR SET: 01

FUND : 32 GRANTS & CONTRIBUTIONS

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-W00193	WEDDLE SIGNS	I-65364	32 -5215222	MOVIES IN THE SIGNS FOR TRAILOR	066623	417.40
			FUND 32	GRANTS & CONTRIBUTIONS	TOTAL:	417.40

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VENDOR SET: 01

FUND : 35 FLEET MAINTENANCE

VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00435	ALWAYS WELDING						
		I-13-00732	35	-5862203	REPAIRS & MAI REPAIRS ON UTM43	066510	600.00
01-A00770	BOLTE ENTERPRISES, INC						
		I-932782	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	066513	133.25
		I-932835	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	066513	3.29
		I-932838	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	066513	4.95
		I-932919	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	066513	90.59
		I-932986	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	066513	34.50
		I-933053	35	-5862203	REPAIRS & MAI FILTERS FOR PARKS EQUIP	066513	13.70
		I-933092	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	066513	276.72
		I-933181	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	066513	91.04
		I-933187	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	066513	114.35
		I-933248	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	066513	252.20
		I-933266	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	066513	23.79
		I-933275	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	066514	10.85
		I-933342	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	066514	95.26
		I-933423	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	066514	35.82
		I-933424	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	066514	56.99
		I-933453	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	066514	22.60
		I-933469	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	066514	85.79
		I-933499	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	066514	9.82
		I-933531	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	066514	20.17
01-B00150	BEALES GOODYEAR TIRES						
		I-MC-209409	35	-5862203	REPAIRS & MAI TIRES FOR WP-7	066517	694.60
		I-MC-209648	35	-5862203	REPAIRS & MAI TIRES FOR C-40	066517	622.88
01-K00190	YELLOWHOUSE MACHINERY C						
		I-09 908231	35	-5862203	REPAIRS & MAI SMALL PARTS AS NEEDED	066566	71.61
01-N00270	NIX AUTO CENTER, INC.						
		I-133360	35	-5862203	REPAIRS & MAI REPAIR PARTS	066589	87.08
01-N00271	NIX FORD MERCURY INC.						
		I-150086	35	-5862203	REPAIRS & MAI MISC PARTS & REPAIRS	066590	164.61
01-000075	O'REILLY AUTO PARTS						
		C-0230-137063	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	066592	141.85-
		C-0230-137348	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	066592	15.00-
		C-0230-139993	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	066592	10.45-
		C-0230-143564	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	066592	7.00-
		C-0230-143718	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	066592	80.79-
		I-0230-139992	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	066592	10.45
		I-0230-140475	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	066592	97.39
		I-0230-144149	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	066592	31.01
		I-0230-146047	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	066592	275.58
		I-0230-146072	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	066592	48.73
		I-0230-146150	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	066593	8.62

PACKET: 10346 CLAIMS FOR 10/22/2013

VENDOR SET: 01

FUND : 35 FLEET MAINTENANCE

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
01-000075	D'REILLY AUTO PARTS		continued			
		I-0230-146180	35 -5862203	REPAIRS & MAI FLOOR DRY FOR SHOP	066593	274.50
		I-0230-146612	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066593	107.74
		I-0230-147004	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066593	103.76
		I-0230-147075	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066593	19.26
		I-0230-147230	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066593	33.58
		I-0230-147461	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066593	66.84
		I-0230-148424	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066593	9.99
		I-0230-148546	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066593	2.99
		I-0230-148562	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066593	2.07
		I-0230-148671	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066593	3.45
		I-0230-148679	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066593	7.22
		I-0230-148940	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066594	75.26
		I-0230-148964	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066594	142.38
		I-0230-149009	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066594	19.94
		I-0230-149050	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066594	4.76
		I-0230-149057	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	066594	42.78
01-R00090	RAM INC					
		I-40034	35 -5862203	REPAIRS & MAI GAS/RED DIESEL FOR CEM	066609	2,619.24
01-T00612	TULSA FREIGHTLINER					
		I-63445265	35 -5862203	REPAIRS & MAI AUTO PARTS FOR ENGINE I	066616	1,038.32
		I-63445458	35 -5862203	REPAIRS & MAI AUTO PARTS FOR ENGINE I	066616	225.54
01-W00072	WARREN CAT					
		I-PS100480429	35 -5862203	REPAIRS & MAI OIL SENSOR FOR LF-5	066622	141.30
01-W00195	WELDON PARTS INC.					
		I-1123487-00	35 -5862203	REPAIRS & MAI MISC REPAIR PARTS	066624	749.54
		I-1125947-00	35 -5862203	REPAIRS & MAI MISC REPAIR PARTS	066624	23.33
01-W00269	WHITES TRACTORS					
		I-380479	35 -5862203	REPAIRS & MAI PTO DRIVE LINE	066625	320.00
				FUND 35 FLEET MAINTENANCE	TOTAL:	9,866.94

10/15/2013 10:25 AM R  
PACKET: 10346 CLAIMS FOR 10/22/2013  
VENDOR SET: 01  
FUND : 38 DEDICATED SALES TAX-MPWA

VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-B00093	BANCFIRST-TRUST DEPT	I-11731	38	-5215520	AGENT FEES BOND AGENT FEES	066515	2,500.00
			FUND	38	DEDICATED SALES TAX-MPWA TOTAL:		2,500.00

PACKET: 10346 CLAIMS FOR 10/22/2013

VENDOR SET: 01

FUND : 41 CIP FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-R00005	K-BAR CO CONSTRUCTION					
		I-APP.#3	41 -5865405	CAPITAL PROJE MALLARD & FLAMINGO PJT	066564	35,689.90
			FUND	41 CIP FUND	TOTAL:	35,689.90

PACKET: 10346 CLAIMS FOR 10/22/2013

VENDOR SET: 01

FUND : 42 FEDERAL FORFEITURE FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-F00221	FLEET DISTRIBUTORS EXPR	I-7910	42 -5321401	CAPITAL OUTLA 12 LITE BARS-POL VEHICLES	066548	18,033.18
			FUND 42	FEDERAL FORFEITURE FUND	TOTAL:	18,033.18
				REPORT GRAND TOTAL:		450,053.44

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	LINE ITEM		GROUP BUDGET	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
2013-2014	01 -2100	CLEET PAYABLE (COURT)	5,827.92				
	01 -2101	AFIS PAYABLE - COURT	3,212.30				
	01 -2102	FORENSICS PAYABLE (COURT)	3,103.27				
	01 -2103	OBV PAYABLE (COURT)	26.75				
	01 -5101202	OPERATING SUPPLIES	167.67	7,000	5,858.49		
	01 -5210202	OPERATING SUPPLIES	443.14	2,900	1,975.04		
	01 -5210302	CONSULTANTS/LABOR RELATION	4,410.00	42,000	17,000.00		
	01 -5210331	EMPLOYEE TRAVEL & TRAININ	263.47	5,950	3,609.43		
	01 -5211331	EMPLOYEE TRAVEL & TRAININ	161.59	3,200	1,969.90		
	01 -5212308	CONTRACTED SERVICES	64.00	1,050	285.00		
	01 -5212317	ADVERTISING & PRINTING	12.65	2,000	1,244.03		
	01 -5212330	DUES & SUBSCRIPTIONS	145.00	470	219.50		
	01 -5213336	FEES	200.00	3,000	2,200.00		
	01 -5214302	CONSULTANTS	1,665.00	75,000	27,500.00		
	01 -5215202	OPERATING SUPPLIES	62.05	28,500	11,132.97		
	01 -5215313	ELECTRIC UTILITY	33,177.81	287,000	189,005.60		
	01 -5215314	GAS UTILITY	72.28	6,000	5,855.41		
	01 -5215317	POSTAGE	81.93	12,600	2,600.00		
	01 -5225349	SOFTWARE MAINTENANCE	210.00	62,100	16,842.35		
	01 -5225401	COMPUTER TECHNOLOGY	4,003.32	11,000	6,040.73		
	01 -5320328	INTERNET SERVICE	116.75	1,500	1,149.75		
	01 -5321222	OPERATING SUPPLIES	1,562.54	11,300	6,829.19		
	01 -5321308	CONTRACTED SERVICES	422.50	10,700	5,039.14		
	01 -5321331	EMPLOYEE TRAVEL & TRAININ	245.99	5,500	4,255.55		
	01 -5322401	CAPITAL OUTLAY	448.31	7,840	1,325.27		
	01 -5324202	OPERATING SUPPLIES	25.94	1,000	635.00		
	01 -5431202	OPERATING SUPPLIES	1,262.97	12,900	8,134.22		
	01 -5431203	REPAIRS & MAINT SUPPLIES	293.87	9,900	7,924.38		
	01 -5431207	CLOTHING ALLOWANCE	805.40	18,000	10,091.06		
	01 -5431316	REPAIRS & MAINTENANCE	280.00	6,500	5,882.00		
	01 -5431328	INTERNET SERVICE	62.95	4,000	3,433.45		
	01 -5431331	EMPLOYEE TRAVEL & TRAININ	2,860.16	8,300	389.48	Y	
	01 -5432202	OPERATING SUPPLIES	966.50	18,900	10,249.46		
	01 -5432203	REPAIR & MAINT SUPPLIES	444.79	4,300	3,316.94		
	01 -5542203	REPAIRS & MAINT SUPPLIES	5,594.30	50,000	30,949.52		
	01 -5542308	CONTRACTED SERVICES	1,250.00	14,400	9,274.09		
	01 -5542316	REPAIRS & MAINTENANCE	225.00	13,588	11,425.70		
	01 -5542328	INTERNET SERVICE	148.91	1,800	1,204.36		
	01 -5542331	EMPLOYEE TRAVEL & TRAININ	902.81	2,600	797.19		
	01 -5542358	TREE BOARD/TREES	150.00	5,000	4,850.00		
	01 -5543203	REPAIRS & MAINT SUPPLIES	91.51	10,000	8,663.09		
	01 -5543316	REPAIRS & MAINTENANCE	2,747.00	5,000	2,253.00		
	01 -5544202	OPERATING SUPPLIES	566.10	10,500	3,831.59		
	01 -5547203	REPAIRS & MAINT SUPPLIES	716.49	3,378	0.62		
	01 -5548203	REPAIRS & MAINTENANCE SUPP	1,778.28	44,000	18,741.23		

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	-----LINE ITEM-----		-----GROUP BUDGET-----	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
01	-5548204	SMALL TOOLS	25.07	1,000	974.93		
01	-5548311	PARKING RENTAL	375.00	4,500	2,250.00		
01	-5548316	REPAIRS & MAINTENANCE	75.00	17,500	14,643.76		
01	-5548328	INTERNET SERVICE	75.96	456	152.16		
01	-5652317	ADVERTISING & PRINTING	119.58	2,300	1,800.00		
01	-5652331	EMPLOYEE TRAVEL & TRAININ	124.57	1,600	900.05		
01	-5652336	FEES	88.00	1,800	800.00		
01	-5653213	SAFETY EXPENSE	546.40	24,000	19,672.43		
01	-5653215	AWARDS/NUC PROGRAM	504.90	6,000	2,175.15		
01	-5653317	ADVERTISING & PRINTING	152.60	1,400	1,256.85-	Y	
01	-5653340	CLOTHING ALLOCATION	70.00	0	1,257.04-	Y	
01	-5653348	DRUG TESTING/PHYSICALS	1,379.40	12,000	6,306.50		
01	-5865203	REPAIR & MAINT-TRAFFIC CON	964.10	91,800	79,040.41		
01	-5865218	STREET REPAIRS & MAINTENAN	16,886.60	265,102	180,868.61		
01	-5865328	INTERNET SERVICE	159.84	960	404.52		
01	-5865403	STREETS RECONSTRUCTION PRO	9,000.00	541,398	52,267.46		
02	-5216202	OPERATING SUPPLIES	1,403.16	16,300	13,375.86		
02	-5216316	REPAIRS & MAINTENANCE	5,782.73	4,800	982.73-	Y	
02	-5216336	FEES	293.16	4,500	3,327.36		
02	-5267313	ELECTRIC UTILITY	42,426.60	359,123	235,687.81		
02	-5267314	GAS UTILITY	8.25	7,223	7,103.82		
02	-5267315	TELEPHONE UTILITY	4,434.38	50,000	25,377.67		
02	-5267316	WATER UTILITY	14.75	8,300	8,238.44		
02	-5866230	RECYCLING CENTER EXPENSE	150.60	2,800	1,095.50		
02	-5866306	CONTRACTED REFUSE SERVICES	151,361.77	1,799,800	1,496,612.27		
02	-5871330	DUES & SUBSCRIPTIONS	30.00	800	720.00		
02	-5973203	REPAIRS & MAINT SUPPLIES	430.46	54,000	38,351.24		
02	-5973206	CHEMICALS	590.00	4,600	2,055.20		
02	-5973302	CONSULTANTS (IND. PRETREAT	1,440.00	26,900	18,900.00		
02	-5973304	LAB TESTING	751.00	25,100	14,767.19		
02	-5973328	INTERNET SERVICE	68.65	750	544.05		
02	-5973330	DUES & SUBSCRIPTIONS	15.30	800	700.00		
02	-5974203	REPAIRS & MAINT SUPPLIES	331.70	80,000	59,041.67		
02	-5974206	CHEMICALS	9,978.96	393,872	285,754.05		
02	-5974304	LAB TESTING	24.00	35,000	26,500.00		
02	-5974308	CONTRACTED SERVICES	7,007.00	85,000	53,150.00		
02	-5975209	UTILITY MAINTENANCE SUPP.	513.29	32,500	12,440.64		
02	-5975218	STREET REPAIRS & MAINTENAN	11,397.69	84,236	28,557.66		
02	-5975328	INTERNET SERVICE	51.74	1,500	1,062.43		
02	-5975331	EMPLOYEE TRAVEL & TRAININ	112.72	2,000	1,856.90		
03	-5876208	LAND MAINTENANCE SUPP.	582.00	2,000	1,418.00		
03	-5876313	ELECTRIC UTILITY	1,599.22	11,770	8,741.73		
08	-5549308	CONTRACT SERVICES	729.46	15,500	10,613.73		
09	-5864327	SUB TITLE D EXPENSE	2,532.50	80,000	60,945.00		
09	-5864365	ALFA ESCROW LIABILITY PAYM	5,048.00	20,000	0.00		

\*\* G/L ACCOUNT TOTALS \*\*

YEAR	ACCOUNT	NAME	AMOUNT	-----LINE ITEM-----		-----GROUP BUDGET-----	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	11 -5220302	CONSULTANTS	112.50	38,020	4,545.75		
	27 -5655214	TOURISM EXPENSE	4,788.80	48,500	33,476.00		
	28 -5654203	REPAIR & MAINT SUPPLIES	421.47	18,846	12,662.86		
	28 -5654210	CONCESSION SUPPLIES	987.56	17,721	8,508.83		
	28 -5654308	CONTRACT SERVICES	138.37	3,046	2,460.45		
	28 -5654316	REPAIRS & MAINTENANCE	360.00	20,000	12,383.00		
	29 -5324202	OPERATING SUPPLIES	51.88	5,000	1,720.68		
	29 -5324315	TELEPHONE UTILITY	3,789.75	55,720	41,902.66		
	29 -5324401	CAPITAL OUTLAY	2,403.00	30,713	21,100.01		
	30 -5652302	CONSULTANTS	8,586.26	130,322	97,964.92		
	30 -5652331	EMPLOYEE TRAVEL & TRAINING	761.10	10,000	9,238.90		
	30 -5652350	BUSINESS DEVELOPMENT EXPEN	10.00	24,600	7,150.00		
	32 -5215222	MOVIES IN THE PARK	417.40	0	1,617.40- Y		
	35 -5862203	REPAIRS & MAINTENANCE SUPP	9,866.94	245,700	120,391.43		
	38 -5215520	AGENT FEES	2,500.00	15,000	6,500.00		
	41 -5865405	CAPITAL PROJECT	35,689.90	145,000	1,377.53		
	42 -5321401	CAPITAL OUTLAY	18,033.18	33,000	12,033.64		
	** 2013-2014 YEAR TOTALS **		450,053.44				

NO ERRORS

\*\* END OF REPORT \*\*

PACKET: 10346 CLAIMS FOR 10/22/2013

VENDOR SET: 01

BANK : FNB FIRST NATIONAL BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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\*\* POSTING PERIOD RECAP \*\*

FUND	PERIOD	AMOUNT
01	10/2013	112,026.24CR
02	10/2013	238,617.91CR
03	10/2013	2,181.22CR
08	10/2013	729.46CR
09	10/2013	7,580.50CR
11	10/2013	112.50CR
27	10/2013	4,788.80CR
28	10/2013	1,907.40CR
29	10/2013	6,244.63CR
30	10/2013	9,357.36CR
32	10/2013	417.40CR
35	10/2013	9,866.94CR
38	10/2013	2,500.00CR
41	10/2013	35,689.90CR
42	10/2013	18,033.18CR
-----		
ALL		450,053.44CR



**McAlester Main Street**  
**Quarterly Report**  
Fiscal Year 2013-2014, Quarter One

- McAlester Main Street hosted a volunteer workday in July to remove damaged Christmas lights from the tops of downtown buildings, pick up litter, and pull weeds in preparation for Crazy Days.
- Crazy Days (Aug. 3) was a success for downtown businesses. Downtown was filled with shoppers, and the majority of retail businesses stated they enjoyed higher sales figures than they had experienced on Crazy Days in the past two to five years.
- More than 2,000 people attended CultureFest (Aug. 17) in Downtown McAlester. Entertainers and vendors were pleased, and most of them have asked to return next year. Downtown businesses also benefitted from the day's festivities. We look forward to the continued growth of this annual event.
- McAlester Main Street conducted a Bedlam at CultureFest raffle during the month of August, which yielded \$882.67. Many thanks to the Pittsburg County OSU Alumni Association for their assistance with this event.
- McAlester Main Street co-hosted Cruise Night (Sept. 21) with Big Mac Cruzrs. For the first time, the cruise loop was closed, and cruisers were charged a fee. More than 180 vehicles participated in the cruise, and many spectators lined the streets. McAlester Main Street raised \$930.
- In September, Larry Lucas (architect) and Tracey Cox (interior designer) of the Oklahoma Main Street Center hosted a workshop about historic preservation and visual merchandising. They also provided consultations for three businesses while in town.
- Old Town Association has partnered with the Choctaw Nation and the City of McAlester to begin construction of a Choctaw Village in Hutchison Park.
- Crossroads BBQ, Jordanz Boardz, Lady 8 Vapes, Marlan's Back Alley Billiards, and Regional Finance Loans opened Downtown in the first quarter. The Urban Overlook is expected to open in October.
- McAlester Main Street thanks its volunteers for 308 volunteer hours in the first quarter.
- Old Town Association's Wild West Festival is on Saturday, October 5th. A report on the festival budget, especially City funds allocated for the event, will be provided before the end of the year.
- Trick or Treat Party in the Street is on Saturday, October 26<sup>th</sup> from 4:30 – 7:30 p.m.
- The Christmas Parade is on Thursday, December 5<sup>th</sup> at 7 p.m. The theme is Christmas in the Movies.

**McAlester Main Street  
Budget to Actual  
Quarter Ending 6-30-12**

Numbers of Months included:

3

	Annual Budget		YTD Budget	YTD Actual		Difference
<b>Revenue</b>						
City of McAlester	\$25,200.00	41.51%	\$6,300.00	\$6,533.33	52.25%	\$233.33
Membership	\$13,000.00	21.42%	\$3,250.00	\$541.67	4.33%	(\$2,708.33)
Fund Raising	\$8,000.00	13.18%	\$2,000.00	\$1,797.00	14.37%	(\$203.00)
Like Kind (rent & accounting)	\$14,504.00	23.89%	\$3,626.00	\$3,625.98	29.00%	
<b>Total Revenue</b>	<b>\$60,704.00</b>		<b>\$15,176.00</b>	<b>\$12,503.73</b>		<b>(\$2,672.27)</b>
<b>Salary and Wages</b>						
Base Salary	\$22,000.00		\$5,500.00	\$5,923.12		(\$423.12)
Taxes	\$3,003.00		\$750.75	\$464.88		\$285.87
Insurance	\$0.00		\$0.00	\$0.00		\$0.00
<i>Total</i>	<b>\$25,003.00</b>		<b>\$6,250.75</b>	<b>\$6,388.00</b>		
<b>Office Expenses</b>						
Rent (like kind)	\$8,000.00		\$2,000.00	\$1,999.98		
Utilities (included in rent)	\$0.00		\$0.00	\$0.00		
Equipment	\$250.00		\$62.50	\$185.00		(\$122.50)
Office Supplies	\$600.00		\$150.00	\$90.71		\$59.29
Telephone / Internet/ web host / cell	\$1,965.00		\$491.25	\$615.97		(\$124.72)
Car Allowance	\$1,800.00		\$450.00	\$300.00		\$150.00
Contingency	\$400.00		\$100.00	\$0.00		\$100.00
Accounting Services (like kind)	\$6,504.00		\$1,626.00	\$1,626.00		
<i>Total</i>	<b>\$19,519.00</b>		<b>\$4,879.75</b>	<b>\$4,817.66</b>		
<b>Professional Development</b>						
Conference / Travel	\$4,000.00		\$1,000.00	\$831.24		\$168.76
Training Materials	\$100.00		\$25.00	\$0.00		\$25.00
<i>Total</i>	<b>\$4,100.00</b>		<b>\$1,025.00</b>	<b>\$831.24</b>		
<b>Other Expenses</b>						
Printing & Publications	\$2,000.00		\$500.00	\$0.00		\$500.00
Promotion & Advertising	\$200.00		\$50.00	\$154.00		(\$104.00)
Postage	\$600.00		\$150.00	\$66.52		\$83.48
Choctaw Parking Lot (Farmers' Market)	\$500.00		\$125.00	\$0.00		\$125.00
Other Expenses	\$400.00		\$100.00	\$140.00		(\$40.00)
<i>Total</i>	<b>\$3,700.00</b>		<b>\$925.00</b>	<b>\$360.52</b>		
<b>Committee Expenses</b>						
Executive Committee	\$200.00		\$50.00	\$0.00		\$50.00
Fundraising/Membership	\$1,500.00		\$375.00	\$20.52		\$354.48
Promotion	\$2,000.00		\$500.00	\$741.46		(\$241.46)
Design	\$1,500.00		\$375.00	\$771.72		(\$396.72)
Economic Restructuring	\$3,182.00		\$795.50	\$15.00		\$780.50
<i>Total</i>	<b>\$8,382.00</b>		<b>\$2,095.50</b>	<b>\$1,548.70</b>		
<b>Total Expenses</b>	<b>\$60,704.00</b>		<b>\$15,176.00</b>	<b>\$13,946.12</b>		<b>\$1,229.88</b>

# Installation Agreement

October 3, 2013

BizTel Communications, LLC shall provide, to the City of McAlester, the labor and installation materials to install a telephone system upgrade to the existing Samsung iDCS 500 located at 28 E Washington making it a Samsung iDCS 7400. All the necessary components to accomplish the upgrade shall be provided by the City of McAlester. Improvements to the telephone system are necessary to enable the ability to interface with SIP trunking and to support VoIP telephone extensions at off premise City facilities.

BizTel Communications shall remove and replace all necessary components and perform all programming and configuration changes to accomplish the upgrade.

BizTel Communications shall also act as an agent for the City of McAlester to place orders for changes in service with AT&T and any other entities necessary to implement the upgrade to the telephone system.

The installation price of the telephone system upgrade is \$16,049.00 which includes installation materials and labor. Upon acceptance of this agreement, The City of McAlester agrees to pay to BizTel Communications, LLC \$16,049.00 for the telephone system upgrade installation.

BizTel Communications

By 

Print Name Joe Breeden

Title Owner

Date 10-14-13

City of McAlester

By \_\_\_\_\_

Print Name \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

# Estimate

Date	Estimate #
9/30/2013	4920

<b>Name / Address</b>
City of McAlester 28 E. Washington McAlester, OK 74501

<b>Ship To</b>

<b>Project</b>

Description	Qty	Cost	Total
Samsung OS 7400 Starter Kit	1	2,680.00	2,680.00
Samsung OS 7200 16-port DLI-2	4	505.00	2,020.00
Samsung OS 16 Port Analog Single Line Card	2	470.00	940.00
Optional Applications Service Card	2	550.00	1,100.00
Miscellaneous Card	1	131.00	131.00
SMT-i3105D -IP Telephone - 10 PK	1	1,658.00	1,658.00
SMT-i5210D - IP Telephone - 14 Button	4	2,438.00	9,752.00
SMT-i5200 Series Power Adapter	40	20.00	800.00
SMT-i3100 Series Power Adapter	10	20.00	200.00
SVMi-20 Voice Mail Card	1	1,298.00	1,298.00
SVMi-20i Voice Mail License	4	122.00	488.00
OS 7400 SIP per Trunk License	20	26.00	520.00
DS5000 Quick Reference Guide - 10 PK	5	11.00	55.00
SVMi E-Series Quick Reference Guide - 10 PK	5	11.00	55.00
		<b>Subtotal</b>	\$21,697.00
		<b>Sales Tax (9.0%)</b>	\$0.00
		<b>Total</b>	\$21,697.00

# Quotation



DATE: SEPTEMBER 30, 2013  
 EXPIRATION DATE: DEC.30 2013

US Telphonics  
 2204 Hagerman Street  
 Colorado Springs, CO 80904  
 800-358-0066

To: City of McAlester  
 28 E. Washington  
 McAlester, OK 74501

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	Samsung OS 7400 Starter Kit	2940.00	2940.00
4	16-port DLI-2	555.50	2222.00
2	16 Port Analog Single Line Card	517.00	1034.00
2	Optional Applications Service Card	605.00	1210.00
1	Misc Card	144.10	144.41
1	SMT -i31 05D -IP Telephone - 10 PK	1823.80	1823.80
4	SMT-i521OD - IP Telephone - 14 Btn	2681.80	10727.20
40	SMT-i5200 Series Power Adapter	22.00	880.00
10	SMT -i31 00 Series Power Adapter	22.00	220.00
1	SVMi-20 Voice Mail Card	1427.80	1427.80
4	SVMi-20i Voice Mail License	134.20	536.80
20	SIP License	28.60	572.00
5	DS5000 Quick Reference Guide - 10 PK	12.10	60.50
5	SVMi E Quick Reference Guide - 10 PK	12.10	60.50
<b>SUBTOTAL</b>			23859.01
<b>SALES TAX</b>			0
<b>TOTAL</b>			23859.01

To accept this quotation, sign here and return: \_\_\_\_\_

**THANK YOU FOR YOUR BUSINESS!**



717 Custer Ave., Colorado Springs, CO 80903 (719) 499-4268

To:  
City of McAlester OK  
28 E. Washington  
McAlester, OK 74501

9/30/2013

## Telephone System Proposal

### Samsung OfficeServ 7400 IP Enabled Telephone System

#### SCOPE of WORK:

- Equipment quote only.

#### HARDWARE REQUIRED:

Samsung OS 7400 System Cabinet, Version 4.6X Software (latest version), CRM (common resource module), MP40 Master Processor Module, LP40 Local Processor Module.

4 – 16 Port DLI-2 (Digital Interface Cards)

2 – OAS card (supports up to 16 communication channels each)

1 – Miscellaneous Card (MOH, Page, Relays, etc.)

1 – 16 Port Analog Interface Card (supports fax and analog cordless and conference phones)

10 – SMT-i3105, 5 Button IP Telephones (w/standard display)

40 – SMT-i5210, 14 Button IP Telephones (w/backlit display)

10 – SMT-i3100 series Power Adapters

40 – SMT-i5200 series Power Adapters

20 – SIP Licenses (1 per trunk)

1 – SVMi-20i Voice Mail / Auto Attendant Module

SVMi-20i Voice Mail / Auto Attendant License

User Guides (PDF Files)

**Price: \$26,036.40**

**Includes 5 year standard hardware warranty from Samsung.**

**Labor and applicable sales taxes are not included.**

If accepted, I request 50% down with the balance due upon completion.

Tim Wilkins (Owner, operator)  
All Telephone, Inc.



# McAlester City Council

## AGENDA REPORT

Meeting Date: October 22, 2013 Item Number: 1  
Department: City Manager  
Prepared By: Peter J. Stasiak Account Code: \_\_\_\_\_  
Date Prepared: October 14, 2013 Budgeted Amount: \_\_\_\_\_  
Exhibits: 2

### Subject

Consider and Act Upon, an Ordinance of the City of McAlester amending the Code of Ordinances, CHAPTER 2, ARTICLE IV, DIVISION 1, SECTIONS 2-117, 2-118 and adding SECTIONS 2-119 AND 2-120 regarding the creation, Economic Development Manager Position and duties; providing for repealing, savings, and severability clauses; and providing for an emergency clause.

Motion to approve ordinance to restructure the City of McAlester Community and Economic Development Department.

### Discussion

### Approved By

Department Head  
City Manager

P. Stasiak

*Initial*

Handwritten initials "PJS" in blue ink.

*Date*

10/15/13

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE OF THE CITY OF McALESTER, OKLAHOMA AMENDING THE CODE OF ORDINANCES, CHAPTER 2, ARTICLE IV, DIVISION 1, SECTIONS 2-117, 2-118 AND ADDING SECTIONS 2-119 AND 2-120 REGARDING THE CREATION, ECONOMIC DEVELOPMENT MANAGER POSITION AND DUTIES; PROVIDING FOR REPEALING, SAVINGS AND SEVERABILITY CLAUSES; AND DECLARING AN EMERGENCY.

\* \* \* \* \*

WHEREAS, the City Council of the City of McAlester, Oklahoma ("McAlester") has investigated and determined that it will be beneficial and advantageous to the citizens of McAlester to amend Sections 2-117 and 2-118 and to ~~repeal~~ add Sections 2-119 and 2-120 of the Code of Ordinances for the purpose of renaming the Department of ~~Planning and Community Development~~ Community and Economic Development; and

WHEREAS, the City Council has further investigated and determined that the head of the department shall be the ~~Planning and Community Development Director~~, Community and Economic Development Director who, is needed to manage the department; and

WHEREAS, the City Council has further investigated and determined that the creation of the Economic Development Manager position, and a change in duties, functions and responsibilities are needed as a result of a department reorganization; and

WHEREAS, the City Council has further investigated and determined that such revisions to the department supports and furthers a public purpose.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF McALESTER, OKLAHOMA:**

SECTION 1: Findings Incorporated. The findings set forth above are incorporated into the body of this Ordinance as if fully set forth herein.

SECTION 2: Amendment to Section 2-117 of the Code of Ordinances. Section 2-117 is hereby amended to clarify the ~~creation~~ renaming and director of the Department of ~~Planning and Community Development~~ Community and Economic Development:

There is hereby established an executive department of the City of McAlester to be known as the Department of ~~Planning and Community Development~~ Community and Economic Development. The head of such department shall be the ~~Planning and Community Development~~ Community and Economic Development Director, who shall be appointed by the City Manager for an indefinite term and removable by the Manager. The ~~Planning and Community Development Director~~ Community and Economic Development Director shall be an officer of the City and shall have supervision and control of the Department of ~~Planning and Community Development~~ Community and Economic Development.

SECTION 2: Amendment to Section 2-118 of the Code of Ordinances. Section 2-118 is hereby amended to set forth the duties, functions and responsibilities of the Department as follows:

It shall be the duty and responsibility of the ~~Planning and Community Development Director~~ Community and Economic Development Director to oversee the functions of the Department of ~~Planning and Community Development~~ Community and Economic Development including building inspection, code enforcement, economic development, housing, planning and zoning. The Department shall be responsible for administering and enforcing all building and neighborhood codes and other ordinances of the City; for implementing and/or assisting in implementation of the City's adopted economic development strategy; for developing and implementing

the City's adopted housing strategy; and, for coordinating all planning activities carried on in the City to insure conformance with the City's adopted Comprehensive Plan. In addition, the Department shall carry out such other functions as may be prescribed by statute, City Charter or ordinance.

SECTION 3: Adding Section 2-119 of the Code of Ordinances. Section 2-119 is hereby added to create the position of Economic Development Manager and set forth the duties, functions, and responsibilities as follows:

There is hereby established a new position of the City of McAlester to be known as the Economic Development Manager, who shall be appointed by the Community and Economic Development Director for an indefinite term and removable by the Director.

SECTION 4: Adding section 2-120 of the Code of Ordinances. Section 2-120 is hereby added to set forth the duties, functions and responsibilities of the Economic Development Manager as follows:

It shall be the duty and responsibility of the Economic Development Manager to oversee the essential function of the position within the organization to plan, organize, and manages business solicitation activities on behalf of the City in order to expand the economic base of Pittsburg County, through attraction and retention of business and industry. In addition, the Department shall carry out such other functions as may be prescribed by statute, City Charter or ordinance.

SECTION 4: SECTION 5: Savings/ Repealing Clause. All provisions of any ordinance in conflict with this Ordinance are hereby repealed; but such repeal shall not abate any pending prosecution for violation of the repealed Ordinance, nor shall the repeal prevent prosecution from being commenced for any violation if occurring prior to the repeal of the Ordinance. Any remaining portions of conflicting ordinances shall remain in full force and effect.

SECTION 5: SECTION 6: Severability. Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. McAlester hereby declares that it would have passed this Ordinance, and each section, subsection, sentence, clause, or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION 6: SECTION 7: Effective Date. This Ordinance shall take effect and be in force thirty (30) days after its passage. **That an emergency is hereby declared to exist, and for the provision of the public peace, health and safety, by reason whereof it is necessary that all acts take effect immediately and be in full force and effect from, and after the passage and approval.**

**PASSED and the EMERGENCY CLAUSE ruled on separately this 22nd day of October, 2013.**

\_\_\_\_\_  
Steve Harrison, Mayor

ATTEST:

\_\_\_\_\_  
Cora Middleton, City Clerk

Approved as to form and legality this 22<sup>nd</sup> day of October, 2013.

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William J. Ervin, City Attorney



# McAlester City Council

## AGENDA REPORT

Meeting Date: October 22, 2013 Item Number: 2  
Department: City Manager  
Prepared By: Peter J. Stasiak Account Code: \_\_\_\_\_  
Date Prepared: October 14, 2013 Budgeted Amount: \_\_\_\_\_  
Exhibits: \_\_\_\_\_

### Subject

Presentation and Financial Update as of September 30, 2013.

Discussion Only.

### Discussion

### Approved By

Department Head  
City Manager

P. Stasiak

*Initial*

Handwritten initials in blue ink, appearing to be "PJS".

*Date*

10/15/13



# **City of McAlester**

**Financial Update**

**as of**

**September 30, 2013**

# October 2013 Sales Tax

## SALES TAX RECEIPT SUMMARY - BUDGET ANALYSIS - 10/2013

**Analysis A - These numbers are calculating by evenly dividing budgets and multiplying projections. (ie: 9 months divided by 12)**

Fund			Budget for year	YTD Collections OCT 2013	% of the year complete (4/12)	Projected Year End	Budget less Projected	Budget (4/12)	Projected Annual Difference (over budget)
01	General	2 cents	7,513,716	2,493,413	0.3333	7,480,239	33,477	2,504,572	11,159
26	Educational	0.25cent	939,215	311,677	0.3333	935,030	4,185	313,072	1,395
30	Economic Development	0.25cent	939,215	311,677	0.3333	935,030	4,185	313,072	1,395
38	Dedicated Sales Tax	1 cent	3,756,858	1,246,706	0.3333	3,740,119	16,739	1,252,286	5,580
			13,149,004	4,363,473		13,090,418	58,586		19,529

**Analysis B - These numbers are calculating by using three year average numbers for percentage of year completion on total collections and budgets.**

Fund			Budget for year	YTD Collections OCT 2013	% of year collected (3 yr average)	Projected Year End	Budget less Projected	Budget per 3 year average	Projected Annual Difference (over budget)
01	General	2 cents	7,513,716	2,493,413	0.3392	7,349,846	163,870	2,549,005	55,592
26	Educational	0.25cent	939,215	311,677	0.3392	918,731	20,484	318,626	6,949
30	Economic Development	0.25cent	939,215	311,677	0.3392	918,731	20,484	318,626	6,949
38	Dedicated Sales Tax	1 cent	3,756,858	1,246,706	0.3392	3,674,923	81,935	1,274,503	27,796
			13,149,004	4,363,473		12,862,231	286,773		97,287

Current Year - General Fund Collections		Collections Average based on General Fund Only.						
		2010-2011	%of year	2011-2012	%of year	2012-2013	%of year	3 yr average
638,883	JUL	713,979	0.0903	683,545	0.0820	744,546	0.0963	0.0895
632,369	AUG	670,445	0.0848	679,990	0.0816	638,574	0.0826	0.0830
619,254	SEP	612,072	0.0774	676,593	0.0812	642,133	0.0831	0.0805
602,907	OCT	657,719	0.0832	746,880	0.0896	663,465	0.0858	0.0862
-	NOV	638,467	0.0807	656,722	0.0788	606,497	0.0784	0.0793
-	DEC	639,636	0.0809	654,341	0.0785	665,163	0.0860	0.0818
-	JAN	689,396	0.0872	743,509	0.0892	667,177	0.0863	0.0876
-	FEB	707,810	0.0895	719,618	0.0863	657,434	0.0850	0.0870
-	MAR	585,397	0.0740	694,010	0.0833	582,693	0.0754	0.0776
-	APR	613,066	0.0775	721,688	0.0866	607,303	0.0785	0.0809
-	MAY	709,431	0.0897	715,002	0.0858	640,153	0.0828	0.0861
-	JUN	671,862	0.0849	642,156	0.0771	616,698	0.0798	0.0806
2,493,414		7,909,279	1	8,334,053	1	7,731,837	1	

# September 2013 General Fund

CITY OF MCALESTER - GENERAL FUND FISCAL YEAR THRU September 30, 2013 (Percentage of year completed: <b>25.00%</b> )	GENERAL FUND			% OF BUDGET
	ORIGINAL BUDGET	CURRENT BUDGET	ACTUAL	
BEGINNING FUND BALANCE	\$ 1,270,980	\$ 1,270,980	\$ 1,270,980	
REVENUES	11,980,707	11,980,707	3,074,353	<b>25.66%</b>
EXPENDITURES	(12,659,681)	(13,208,919)	(3,344,953)	<b>25.32%</b>
REVENUES OVER (UNDER) EXPENDITURES BEFORE TRANSFERS	\$ (678,974)	\$ (1,228,212)	\$ (270,600)	
TRANSFERS IN	\$ 1,522,943	\$ 1,522,943	\$ 380,735	<b>25.00%</b>
TRANSFERS OUT	(843,969)	(843,969)	(210,984)	<b>25.00%</b>
NET TRANSFERS	\$ 678,974	\$ 678,974	\$ 169,751	
INCREASE (DECREASE) TO BEGINNING CARRYOVER BALANCE	\$ -	\$ (549,238)	\$ (100,849)	
ENDING CARRYOVER BALANCE	\$ 1,270,980	\$ 721,742	\$ 1,170,131	
ENCUMBRANCES OUTSTANDING	-	-	543,377	
ENDING CARRYOVER BALANCE - UNENCUMBERED	\$ 1,270,980	\$ 721,742	\$ 1,713,508	
ENDING UNENCUMBERED CARRYOVER BALANCE AS A PERCENTAGE OF ANNUAL EXPENDITURES	10.0396%	5.4641%	51.2267%	

# September 2013 MPWA Fund

CITY OF MCALESTER - MCALESTER PUBLIC WORKS AUTHORITY FISCAL YEAR THRU September 30, 2013 (Percentage of year completed: <b>25.00%</b> )	MPWA FUND			% OF BUDGET
	ORIGINAL BUDGET	CURRENT BUDGET	ACTUAL	
BEGINNING FUND BALANCE	\$ 1,192,145	\$ 1,192,145	\$ 1,192,145	
REVENUES	8,361,681	8,361,681	2,402,712	<b>28.73%</b>
EXPENDITURES	(6,765,939)	(7,182,691)	(1,522,809)	<b>21.20%</b>
REVENUES OVER (UNDER) EXPENDITURES BEFORE TRANSFERS	\$ 1,595,742	\$ 1,178,990	\$ 879,903	
TRANSFERS IN	\$ -	\$ -	\$ -	
TRANSFERS OUT	(1,595,742)	(1,595,742)	(398,931)	<b>25.00%</b>
	\$ (1,595,742)	\$ (1,595,742)	\$ (398,931)	
INCREASE (DECREASE) TO BEGINNING CARRYOVER BALANCE	\$ -	\$ (416,752)	\$ 480,972	
ENDING CARRYOVER BALANCE	\$ 1,192,145	\$ 775,393	\$ 1,673,117	
ENCUMBRANCES OUTSTANDING	-	-	(341,083)	
ENDING CARRYOVER BALANCE - UNENCUMBERED	\$ 1,192,145	\$ 775,393	\$ 1,332,034	
ENDING UNENCUMBERED CARRYOVER BALANCE AS A PERCENTAGE OF ANNUAL EXPENDITURES	17.6198%	10.7953%	87.4722%	



# McAlester City Council

## AGENDA REPORT

Meeting Date:	<u>October 22, 2013</u>	Item Number:	<u>3</u>
Department:	<u>Public Works-Engineering</u>	Account Code:	<u>02-5871302</u>
Prepared By:	<u>John C. Modzelewski, P.E, CFM</u>	Budgeted Amount:	<u>\$40,000</u>
Date Prepared:	<u>October 14, 2013</u>	Exhibits:	<u>1</u>

### Subject

Consider, and act upon, an Agreement for Engineering Services with Meshek & Associates, PLC for Phase II Stormwater Management Program Assistance for the City of McAlester to meet Oklahoma Department of Environmental Quality (ODEQ) requirements and EPA's National Pollutant Discharge Elimination System (NPDES).

### Recommendation

Motion to approve an Agreement for Engineering Services with Meshek & Associates, Inc. for Phase II Stormwater Management Program activities during FY 2013-2014 for a fee not to exceed \$40,000.

### Discussion

In July 2008, the City of McAlester City Council approved the selection of Meshek & Associates PLC as the City's engineering consultant for the Phase II Stormwater Management Program. The requirements of the first permit have been completed. The ODEQ is preparing the requirements for the next permit cycle of the NPDES Phase II Stormwater Management Program. This agreement will allow Meshek & Associates PLC to continue working with the City to be in compliance with NPDES Permit Phase II requirements.

### Approved By

		<i>Initial</i>	<i>Date</i>
Department Head		JCM	10/14/13
City Manager	P. Stasiak		10/14/13

## PROFESSIONAL SERVICES AGREEMENT

THIS PROFESSIONAL SERVICES AGREEMENT (herein "**Agreement**") is made and entered into as of the \_\_\_\_\_ day of \_\_\_\_\_, 2013 by and between the CITY OF McALESTER, OKLAHOMA, an Oklahoma municipal corporation, (herein the "**CITY**") and Meshek & Associates, PLC, an Oklahoma s-corporation (herein the "**CONSULTANT**").

### WITNESSETH:

WHEREAS, the CITY desires to retain a professional to render services in connection with Phase II Stormwater Management Program Assistance (herein the "**Project**") prepared, and

WHEREAS, the services of a competent professional **engineering** consultant will be required **for surveys, engineering analysis, and data collection** for the Project, and

WHEREAS, such services are of a distinct and non-competitive nature, and

WHEREAS, the CONSULTANT has the requisite experience, abilities and resources to perform the foregoing, and

WHEREAS, the CONSULTANT has submitted a "Scope of Services" for the aforesaid work dated October 15, 2013 in the form attached hereto and made a part hereof as **Exhibit A** (herein the "**Scope of Services**"), and

WHEREAS, the CONSULTANT has submitted a Fee Proposal for the aforesaid work dated October 15, 2013 in the "Compensation Form" attached hereto and made a part hereof as **Exhibit B** (herein the "**Compensation**"), and

WHEREAS, the CONSULTANT desires to enter into this Agreement as an independent contractor and is ready, willing and able to provide the services in accordance with the terms of and subject to the conditions in this Agreement.

NOW, THEREFORE, for good and valuable consideration, received or to be received, the sufficiency of which the parties acknowledge, the parties agree as follows:

#### **1.00 SCOPE OF AGREEMENT**

1.01. Services. The CONSULTANT shall perform those services enumerated in the Proposal. The CITY shall pay the CONSULTANT in accordance with the terms of the Proposal. If so specified in the Proposal, the CITY shall also perform services and provide materials in accordance with the terms of the Proposal.

1.02. Standard of Care. CONSULTANT shall perform the Services undertaken in a manner consistent with the prevailing accepted standard for similar services with respect to

projects of comparable function and complexity, and with the applicable laws and regulations published and in effect at the time of performance of the Services.

## **2.00 ADDITIONAL SERVICES**

In the event the CITY, in writing, requests that the CONSULTANT perform additional services not covered by the Scope of Services, the CONSULTANT shall perform such additional services after the CITY and the CONSULTANT enter into an equitable agreement regarding the additional services, such agreement to be subject to the approval of the CITY.

## **3.00 NOTICE TO PROCEED**

The CONSULTANT shall commence the professional services called for under this Agreement upon the written notice to proceed issued by the CITY.

## **4.00 CONSULTANT'S PERSONNEL**

The CONSULTANT certifies that it presently employs, and shall continue to employ throughout the term of this Agreement, adequate qualified personnel for the performance of the services contemplated under this Agreement.

## **5.00 CONFLICT OF INTEREST**

The CONSULTANT declares that neither the Mayor, nor any Councilmen, nor any other CITY official holds a direct or indirect interest in this Agreement. The CONSULTANT pledges that it will notify the CITY in writing should any CITY official become either directly or indirectly interested in this Agreement. The CONSULTANT declares that as of the date of this declaration that it has not given or donated or promised to give or donate, either directly or indirectly, to any official or employee of the CITY, or to pay anyone else for the benefit of any official or employee of the CITY any sum of money or other thing of value for aid or assistance in obtaining this Agreement. The CONSULTANT further pledges that neither it nor any of its owners, officers or employees will give or donate or promise to give or donate, directly or indirectly, to any official or employee of the CITY or anyone else for the benefit thereof any sum of money or other thing of value for aid or assistance in obtaining any change order to this Agreement.

## **6.00 DISPUTES**

Any dispute concerning a question of fact in connection with the work not disposed of by agreement between the CITY and the CONSULTANT shall be referred to the City Engineer, or his duly authorized representative, whose decision regarding such disputed question of fact shall be final and binding.

## **7.00 ESTIMATES**

The parties to this Agreement hereby acknowledge that the CONSULTANT has no control over: the cost of labor, materials and equipment; the methods of determining prices; or competitive bidding and market conditions except with regard to the CONSULTANT'S services.

Therefore, the CONSULTANT hereby warrants that the estimates of cost for the Project contained in the Scope of Services, are made on the basis of the CONSULTANT'S experience and qualifications and represent the CONSULTANT'S best judgment as a design professional familiar with the construction industry.

#### **8.00 CONSULTANT'S ASSISTANCE WITH BIDDING**

In the event that the lowest bid received by the CITY is greater than the CITY'S budget for the Project, the CONSULTANT agrees to work with the CITY, without additional compensation to the CONSULTANT, (i) to consider all alternatives available to reduce the anticipated cost of the Project and (ii) to prepare any new bid documents for the Project.

#### **9.00 COMPLIANCE WITH LAWS**

The CONSULTANT agrees to observe and to comply at all times with all applicable Federal, State, and local laws, ordinances, and regulations in any manner affecting the conduct of the work and to comply with all instructions and orders issued by the CITY regarding this Project.

#### **10.00 TERMINATION**

Upon thirty (30) days written notice, with or without cause, the CITY may terminate this Agreement. Following such termination, the CITY and the CONSULTANT shall agree upon an estimate of the percentage of completion of the CONSULTANT'S services rendered hereunder as of the date such notice is given. The CITY shall pay the CONSULTANT a pro rata fee based upon the agreed estimated percentage of completion of the CONSULTANT'S services rendered hereunder.

#### **11.00 OWNERSHIP OF DOCUMENTS**

All documents, including, but not limited to, plans, drawings, specifications, intellectual property, and data or programs stored electronically, prepared by CONSULTANT in connection with the provision of professional services under this Agreement shall be delivered to and become the sole and exclusive property of the CITY and may be used by the CITY and the CITY shall not be restricted in any way whatever in its use of such material.

#### **12.00 CONFERENCES AND VISITS TO SITE**

The CONSULTANT agrees to attend all conferences related to the Project to be held at the request of the CITY. The CONSULTANT agrees further to visit the site of the work at any time when requested to do so by the CITY.

#### **13.00 CONSULTANT'S ENDORSEMENT**

The CONSULTANT'S seal and endorsement shall be placed on all required reports, final plans, specifications, estimates, shop drawings and other data furnished to the CITY by the CONSULTANT.

#### **14.00 CONTROL**

All work by the CONSULTANT is to be done in a manner consistent with professional standards satisfactory to the CITY and in accordance with the established customs, practices, standards and procedures of the CITY except as such might not be consistent with established professional standards. The decision of the CITY is to control in all questions regarding location, type of design, dimension of design and similar questions. Throughout the Project, the CONSULTANT shall request and the CITY shall provide conferences to assure that the CONSULTANT'S work is being done in a satisfactory manner and that all designs are in accordance with the desires of the CITY.

#### **15.00 REVISIONS OF PLANS**

It is understood that minor revisions in final plans, including change orders, will be made by the CONSULTANT without additional compensation as the work progresses. However, in the event that the CITY requests major changes during the progress of the work or after completion of the work which will require revisions of work otherwise satisfactorily accomplished, the CONSULTANT will make the necessary revisions as required by the CITY and shall be paid additional compensation as outlined in the Paragraph 2.00 herein, provided that such changes are not required due to any error or omission by the CONSULTANT.

#### **16.00 DELAYS AND EXTENSIONS**

16.01. Discretionary Extensions of Time. The CITY may grant, within the CITY'S sole discretion, an extension of time to the CONSULTANT for delays beyond the CONSULTANT'S control, or for delays caused by tardy approvals of work in progress by those official agencies charged with inspecting such work. No additional compensation shall be allowed for such delays.

16.02. Consent to Extension of Time. It is understood that time is of the essence in the performance and completion of the CONSULTANT'S work. It is agreed that no extension of time will be valid without the CITY'S prior written consent, and no such consent is assumed.

16.03. Cooperation with the CITY. The CONSULTANT understands that the completion of the overall Project is dependent upon the CONSULTANT'S performance in an expeditious manner conforming to the time schedule contained in this Agreement. The CONSULTANT shall cooperate with the CITY in scheduling and performing the CONSULTANT'S work to avoid conflict or interference with the work of others and shall perform its work efficiently, expeditiously, and in a manner that will not cause delay in the progress of the Project.

16.04. Withholding of Payments. Without limiting the CITY'S rights or remedies for the CONSULTANT'S default or delay, the CITY may withhold payment or decline to make payment to the CONSULTANT of all or any portion of the CONSULTANT'S fee or reimbursable expense whenever, in the CITY'S absolute discretion, the CONSULTANT'S work is defective or inadequate, or reasonable evidence exists that the CONSULTANT'S work will not be completed within the foregoing time schedule, or the CONSULTANT has otherwise failed or refused to comply with its obligations to the CITY.

## **17.00 REIMBURSEMENT FOR EXPENSES**

The CONSULTANT shall not be reimbursed for any expenses, unless such expenses either are authorized in accordance with the Proposal or are authorized in writing by the CITY before the CONSULTANT incurs any such expenses.

## **18.00 CLAIMS, LIABILITY AND INDEMNITY**

18.01. Claims. The CONSULTANT shall assume all risk in connection with the performance of this Agreement, and shall be liable for any damages to persons or property resulting from negligence of the CONSULTANT, its agents, servants, and employees in connection with the prosecution and completion of the work covered by this Agreement.

18.02. Indemnity. The CONSULTANT agrees that it will indemnify and hold the CITY and its employees harmless from all claims of any type and for any damages, losses, liability, expenses and costs including attorney's fees and court costs which may be incurred by the CITY arising from the acts, errors, or omissions of the CONSULTANT, its agents, servants and employees in the performance of this Agreement.

18.03 Insurance. During the performance of the Services under this Agreement, CONSULTANT shall maintain the following insurance:

- (1) General Liability Insurance, with a combined single limit of \$1,000,000 for each occurrence and \$1,000,000 in the aggregate.
- (2) Automobile Liability Insurance, with a combined single limit of \$1,000,000 for each accident.
- (3) Workers' Compensation Insurance and Employer's liability Insurance in accordance with statutory requirements.
- (4) Professional Liability Insurance, with a limit of \$1,000,000 annual aggregate.
- (5) Errors and Omissions Insurance with a combined single limit of \$1,000,000 for each occurrence and \$1,000,000 in the aggregate

CONSULTANT shall furnish CITY certificates of insurance, which shall include a provision that such insurance shall not be canceled without at least thirty days' written notice to CITY.

## **19.00 EQUAL EMPLOYMENT OPPORTUNITY**

19.01. Non-discrimination. In carrying out its professional services under this Agreement, the CONSULTANT shall not discriminate against any employee or applicant for employment because of race, creed, color, national origin or sex. The CONSULTANT shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, creed, color, national origin or sex. Such action shall include, but not be limited to, the following: employing; upgrading; demoting; or transferring; recruiting or paying recruitment compensation; and selecting for training, including apprenticeships.

19.02. Posting and Advertising. The CONSULTANT agrees to post in conspicuous spaces available to employees and applicants for employment, a notice to be provided by the CITY, setting forth the provisions of this non-discrimination clause. The CONSULTANT shall, in all solicitations for advertisements for employees placed by, or on behalf of, the CONSULTANT, state that all qualified applicants shall receive consideration for employment without regard to race, creed, color, national origin or sex. The CONSULTANT shall incorporate the foregoing requirements of this Paragraph 19.02 in all subcontracts, if any, for services covered by this Agreement.

#### **20.00 TRANSFER, ASSIGNMENT OR SUBLETTING**

This Agreement shall not be transferred or assigned or sublet without prior written consent of the CITY.

#### **21.00 MISCELLANEOUS PROVISIONS**

21.01. Waiver. A waiver by either CITY or CONSULTANT of any breach of this Agreement shall be in writing. Such a waiver shall not affect the waiving party's rights with respect to any other or further breach.

21.02. Severability. If a court of competent jurisdiction finds a term, condition, or provision of this Contract to be illegal or invalid, then the term, condition, or provision shall be deemed severed from this Contract. All other terms, conditions, and provisions of this Contract shall remain in full force and effect.

21.03. Governing Law. This Agreement shall be governed by the laws of the State of Oklahoma.

21.04 Third Party Rights. Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than CITY and CONSULTANT.

21.05. Survival. Upon completion of all Services, obligations, and duties provided for in this Agreement, or if this Agreement is terminated for any reason, the terms and conditions of Articles 1.00, 6.00, 11.00, 18.00 and 21.00 shall survive.

21.06. Entire Agreement. This Agreement represents the entire and integrated Agreement between CITY and CONSULTANT. It supersedes all prior and contemporaneous communications, representations, and agreements, whether oral or written, relating to the subject matter of this Agreement.

**[Signatures to Follow on Next Page]**

WITNESS THE DUE EXECUTION HEREOF.

**THE CITY OF McALESTER**

By: \_\_\_\_\_  
Steve Harrison, Mayor

**Meshek & Associates, PLC**

By: Brendan Chabon  
10/15/13

Its: Principal Engineer  
CONSULTANT'S Mailing Address:

1437 South Boulder Avenue, Suite 1080

Tulsa, OK 74119

CONSULTANT'S Telephone Number:

(918) 392-5620

CONSULTANT'S Facsimile Number:

(918) 392-5621

ATTEST:

By: \_\_\_\_\_  
City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

## **EXHIBIT A**

October 15, 2013

**SCOPE OF PROJECT.** The PROJECT shall consist of assistance to the City of McAlester in meeting the requirements of the Phase II Stormwater Management Program set forth by the Oklahoma Department of Environment Quality and the US Environmental Protection Agency for the 2013-2014 fiscal year. This will include assisting with the implementation of the Best Management Practices stated in the updated Stormwater Management Program and preparing an annual report in February of 2014. The PROJECT may include other miscellaneous engineering services as directed by the CITY.

**EXHIBIT B**

October 15, 2013

COMPENSATION FORM.

The total COMPENSATION for this project shall not exceed Forty Thousand Dollars (\$40,000) without written approval from the CITY. An amount equal to the cumulative hours charged to the PROJECT by each class of Engineer’s employees times standard hourly rates for each applicable billing class for all services performed on the PROJECT, plus reimbursable expenses and Engineer’s consultants’ charges, if any. A listing of the employee classification, hourly rates and expenses is included as EXHIBIT B-1.

Engineer shall prepare invoices in accordance with its standard invoicing practices and submit the invoices to the CITY on a monthly basis. Invoices are due and payable within 30 days of receipt.

An estimated Fee Schedule is included below:

<b>Task 1 - Provide Assistance for Program Management, Implementation Strategies, Costs, and Recommendations for 2010-2011 Activities for Each Minimum Control Measure (MCM)</b>	\$ 35,000.00
a. MCM-1: Public Education and Outreach on Storm Water Impacts	
b. MCM-2: Public Involvement	
c. MCM-3: Illicit Discharge Detection and Elimination	
d. MCM-4: Construction Site Storm Water Runoff Control	
e. MCM-5: Post Construction Storm Water Control	
f. MCM-6: Pollution Prevention/Good Housekeeping for Municipal Operations	
<b>Task 2 -Annual Report</b>	
a. Prepare Report	\$ 5,000.00
b. Submit to ODEQ	
<b>Total</b>	<b>\$ 40,000.00</b>

## EXHIBIT B-1

### Engineer's Standard Hourly Rates

October 15, 2013

A. *Standard Hourly Rates:*

- I. Standard Hourly Rates are set forth in this Exhibit and include salaries and wages paid to personnel in each billing class plus the cost of customary and statutory benefits, general and administrative overhead, non-project operating costs, and operating margin or profit.

B. *Schedule of Hourly Rates:*

Hourly rates for services performed on or after the Effective Date are:

Principal II	\$	200/hour
Project Principal I	\$	175/hour
Project Manager	\$	145/hour
Senior Project Engineer	\$	150/hour
Project Engineer	\$	95/hour
Engineer Intern	\$	90/hour
Engineering Technician	\$	80/hour
Engineering Designer	\$	90/hour
CAD Technician III	\$	80/hour
CAD Technician II	\$	75/hour
CAD Technician I	\$	60/hour
Construction Manager	\$	80/hour
Construction Inspector	\$	60/hour
Planning and ROW Specialist	\$	125/hour
Grant Project Manager	\$	125/hour
ROW Project Manager	\$	120/hour
Relocation Specialist	\$	115/hour
Acquisition/Relocation Agent	\$	110/hour
Real Estate Trainee	\$	60/hour
2 Man Survey Crew	\$	180/hour
Survey Crew Chief	\$	95/hour
Survey Crew	\$	45/hour
GIS Project Principal	\$	150/hour
GIS Project Manager	\$	105/hour
GIS Specialist III	\$	120/hour
GIS Specialist II	\$	95/hour
GIS Specialist I	\$	90/hour
GIS Technician	\$	55/hour
Clerical II	\$	70/hour
Clerical I	\$	50/hour



# McAlester City Council

## AGENDA REPORT

Meeting Date: October 22, 2013 Item Number: 4  
Buddy Garvin, City Council  
Department: Ward 5  
Prepared By: Cora Middleton, City Clerk Account Code: \_\_\_\_\_  
Date Prepared: October 15, 2013 Budgeted Amount: \_\_\_\_\_  
Exhibits: 5

### Subject

Update and Discussion on what the City of McAlester is doing to solve the problem with the water supply line that runs under the McAlester Lake.

### Recommendation

### Discussion

Steps for rerouting water line around Lake Talawanda #2:

- 1) Identify Funding Source
- 2) Discuss with Choctaws if an easement can be obtained
- 3) Survey and describe easement
- 4) Design waterline resolution
- 5) Obtain DEQ Construction Permit
- 6) Prepare Bid Packets (if not constructed in-house)
- 7) Bid out Project
- 8) Construction Management and Inspection
- 9) Test Waterline
- 10) Put in Service

### Approved By

	<i>Initial</i>	<i>Date</i>
Department Head	CM	10/15/13
City Manager	P. Stasiak 	10/15/13

UTILITY SUPPLY COMPANY  
19711 E. 6th Street Tulsa, Ok 74108  
Phone 918-266-0209 Fax 918-266-0235

QUOTE

JERRY JEWETT

MCALESTER, OK

9-25-13

ITEM	QTY	UM	DESCRIPTION	UNIT PRICE	TOTAL PRICE
	5280	FT	20' DR-18-C-900 PVC PIPE	\$39.78	\$210,038.40
	8	EA	20" MJ 45 L/ACC	\$416.74	\$3,333.92
	1	EA	20 X 6 662 TAP SLEEVE	\$929.42	\$929.42
	1	EA	6" MJ X FLG GATE VALVE W/ACC	\$450.00	\$450.00
	18	EA	20" PVC MEGALUG W/ACC	\$269.65	\$4,853.70
	2	EA	20" DI MEGALUG W/ACC	\$236.47	\$472.94
	2	EA	20" MJ GATE VLAVE L/ACC	\$10,002.36	\$20,004.72
	2	EA	6" MJ 45 L/ACC	\$48.83	\$97.66
	2	EA	6" PVC STARGRIP W/ACC	\$37.06	\$74.12

237,254.88

PVC PRICE GOOD UNTIL 10-14-13

**Tim Murray**

**From:** Derek Stickels - 1895 ARKANSAS\_OKLAHOMA\_WW  
[derek.stickels@ferguson.com]

**Sent:** Wed 9/18/2013 3:19 PM

**To:** Tim Murray

**Cc:**

**Subject:** 20" DR18

**Attachments:**

**Price Quotation # B193907**

**Ferguson Waterworks #1895**  
1820 N. WILLOW AVE  
BROKEN ARROW, OK 74012-9169

Phone : 918-459-9536

Fax : 918-459-9540

**Bid No.....:** B193907

**Bid Date...:** 09/17/13

**Quoted By:** SDS

**Customer.:** WATERWORKS  
WATERWORKS  
BROKEN ARROW, OK 74012

**Cust Phone:**

**Terms.....:** CASH ON DEMAND

**Ship To.....:** WATERWORKS  
WATERWORKS  
BROKEN ARROW, OK 74012

**Cust PO#...:** CITY OF MCALESTER

**Job Name.:** 20" DR18

Item	Description	Quantity	Net Price	UM	Total
DR18BP20	20 C905 DR18 CL235 PVC GJ BLUE PIPE	5280	41.820	FT	220809.60
E2016PEC	16 MEGALUG EBAASEAL ACCY PKG F/ PVC	16	173.464	EA	2775.42
MJ4LA20	20 MJ C153 45 BEND L/A	8	424.175	EA	3393.40
MA23612320LAOL	20 MJ RW OL GATE VLV L/A	2	10184.988	EA	20369.98
MA236019UOL	6 MJ X FLG RW OL GATE VLV L/A	1	541.310	EA	541.31
MJ4LAU	6 MJ C153 45 BEND L/A	2	53.400	EA	106.80
E2006PEC	6 MEGALUG EBAASEAL ACCY PKG F/ PVC	5	42.995	EA	214.98
E1120DEC	20 MEGALUG EBAASEAL ACCY PKG F/ DI	2	273.710	EA	547.42
PSNBGZ1RF8U	*TRN 6 ZN 150# RR FF 1/8 FLG PKG	1	7.710	EA	7.71
SP-S66321600600000	ALL SS TAPN 20X6 21.60-22.40	1	1520.610	EA	1520.61
	TAPPING SLEEVE				

Subtotal: \$250287.23

Inbound Freight: \$0.00

Tax: \$0.00

Order Total: \$250287.23

**Quoted prices are based upon receipt of the total quantity for immediate shipment (48 hours). SHIPMENTS BEYOND 48 HOURS SHALL BE AT THE PRICE IN EFFECT AT TIME OF SHIPMENT UNLESS NOTED OTHERWISE. Seller not responsible for delays, lack of product or increase of pricing due to causes beyond our control, and/or based upon Local, State and Federal laws**

CITY OF MCALESTER  
STOCK-OKLAHOMA CITY  
PO BOX 578

MCALESTER OK 74502  
Telephone: 918-423-9300  
Fax: 918-420-5987

HDSWW - OWASSO OK  
14701 E 116th St N

Owasso OK 74055  
Telephone: 918-586-7100  
Fax: 918-586-7131

9/24/13 Bid ID: 3595244 MCALESTER 20 DR-18 9/24/13

Page 1

Line	Quantity	Sell Per	Description	Net Price	Extended Price
10	5280	FT	20 C905 DR18 PVC PIPE (G) MARKINGS PC150 OR PC235	41.83	220,862.40
20	16	EA	20 EBAA MEGALUG F/C900 2020PV	236.84	3,789.44
30	2	EA	20 EBAA MEGALUG MJ DI 1120 RST F/DI PIPE, BLACK	180.40	360.80
40	8	EA	20 MJ 45 BEND (I) CP DI C153	440.96	3,527.68
50	2	EA	20 AVK #25 MJ RW GV OL L/ACC 25-500-070963	11,508.00	23,016.00
60	1	EA	20X6 663-21600600-000 TAP SLV	1,054.30	1,054.30
70	1	EA	6 AVK #25 MJXFL RW GV OL L/ACC	489.70	489.70
80	2	EA	6 MJ 45 BEND (I) CP DI C153	46.60	93.20
90	5	EA	6 EBAA MEGALUG C900&IPS 2006PV RED	25.92	129.60
100	16	EA	20 MJ REGULAR ACC SET L/GLAND LESS GLAND	40.23	643.68
110	5	EA	6 MJ REGULAR ACC SET L/GLAND	12.58	62.90
<b>Subtotal:</b>					<b>254,029.70</b>
<b>Tax:</b>					<b>.00</b>
<b>Bid Total:</b>					<b>254,029.70</b>

# POINDEXTER PLUMBING LLC.

201 NORTH MAIN STREET

EUFAULA, OK. 74432

918-302-6602

[poindexterplumbing@yahoo.com](mailto:poindexterplumbing@yahoo.com)

---

TO: CITY OF MCALESTER

FROM: ERIC POINDEXTER

---

10.1.2013

BID

New Water Line, 1 mile (5,280 feet) long

Labor Only

\$29,500.00

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TOTAL:

\$29,500.00

# Barnett Oil & Gas Construction Inc



*2099 N George Nigh Expwy, PO Box 11*

*McAlester OK 74501*

*918-423-5534 fax 918-423-5955*

## **BID**

**September 26, 2013**

**City of McAlester**

**Tim Murray**

**\* Labor to Install 20 inch Pipeline around Lake #2  
Approximately 1 mile**

**Concrete Included**

**TOTAL \$15,900.00**

**Rock Claws - if needed jackhammer \$230.00 per hour**



# McAlester City Council

## AGENDA REPORT

Meeting Date: October 22, 2013  
Buddy Garvin, City Council  
Department: Ward 5  
Prepared By: Cora Middleton, City Clerk  
Date Prepared: October 15, 2013

Item Number: 5  
Account Code: \_\_\_\_\_  
Budgeted Amount: \_\_\_\_\_  
Exhibits: 1

### Subject

Update and Discussion of the services in the amount of \$25,000 provided by Gullick & Associates, LLC.

### Recommendation

### Discussion

### Approved By

	<i>Initial</i>	<i>Date</i>
Department Head	CM	10/15/13
City Manager	P. Stasiak <i>PJS</i>	10/15/13

## **Economic Development Activity July 8<sup>th</sup> Through August 19<sup>th</sup>**

### **Department Formulation**

The primary task for the first six weeks was to establish the economic development function within city government. This activity included meeting key community figures including educators, business leaders, leaders of community organizations, state employees and office holders. The purpose of these meetings was to let the parties know that McAlester is taking a serious and active approach to economic development. Some of these meetings included staff at the Department of Commerce in Oklahoma City and the Southeast Oklahoma representatives, the McAlester Foundation, the Chairman and staff of the Chamber of Commerce, the Chairman and staff of Pride in McAlester, the Director of Main Street, the Councilman of the Choctaw Nation and the Economic Development Director for the Choctaw Nation. Some of these parties have been meeting as an ad hoc committee to determine how the parties can better coordinate activities and work together on major efforts. The city is now included in that group.

We are in talks with the McAlester Foundation regarding coordination with them as a private party compliment to the city's economic development function. This may involve an alteration of the Foundation.

We hosted the meeting of Oklahoma Southeast, the economic development organization for the region. In October we are attending their annual October meeting where approximately 15-20 site consultants will be in attendance.

Additionally meetings with numerous new and existing businesses have taken place. The visits are ongoing.

Research is underway to begin the process of developing a strategic plan for economic development. Most of this plan will be completed by the city. However, we will need to involve a number of parties to formulate the plan. This is particularly true if we want to center the plan around an analysis of the areas strengths, weakness, opportunities and threats (SWOT analysis).

Finally, we have completed the proposal for an Economic Development Commission. Hopefully we can have the plan approved and the Commission fully constituted within a month.

### **Marketing and Recruitment Analysis**

We have almost finished work to establish a web presence and bids for web design, hosting and interactive mapping have been obtained. We are currently reviewing the proposals for interaction with the city's web site.

A Gap Analysis was performed and work on a Cost/Benefit Analysis is underway. The latter should be complete in a few days.

The first of these items will pinpoint us in a direction in terms of retail recruitment as well as enable us to demonstrate to prospects the magnitude of the need in the McAlester area.

The second will quantify the economic impact of a prospective industry. This will then allow the city to know what, if any, incentives would be justified. The cost benefit model will predict the monetary impact to the city of new jobs. The analysis will model the impact of new jobs at various wage levels.

### **Existing Business Growth and Support**

The initial steps have been taken to have industrial sites certified by the state. This is a very comprehensive certification and requires detailed information in numerous topic areas. The fact that we have no state certified sites puts McAlester at a real disadvantage relative to many competing communities. Initially we are certifying individual lots with C-4 and B-9 as the primary certifications. We hope to be able to submit the application within the next ten days.

Secondly, work has started in terms of having the industrial park designated as a foreign trade zone. This is a ten to twelve month process but with it and site certification complete we will significantly enhance McAlester's chance of recruiting new light industry.

We have had meetings with two existing industries regarding their possible expansion. State incentive forms have been provided to one of these and we are in the process of getting the information to the other party.

We had meetings with two existing businesses regarding our encouragement and support for expansion. The goal is to have them commit as soon as possible.

Meetings have taken place with two different existing restauranteurs (one of whom is local) regarding our desire that they each open new and different restaurants. I believe a real opportunity exists in at least one case.

A feasibility analysis has been executed regarding reopening the Thunder Creek Golf Course. Unfortunately, the two different course operators/developers we spoke with stated that the "numbers just don't work." This will not be pursued further.

Finally we met with one business regarding their need for cash assistance. While we could not help with the cash we did suggest and roughly plan with them two courses they should take to get the needed money.

## **New Business Development and Recruitment**

Work is underway to secure funding for repairs and expansion of the southern ramps at Lake Eufaula. If this can be accomplished, it will be possible to significantly increase the number and size of fishing tournaments for the area. We are trying to get two different parties to commit to providing the necessary funding within the next two weeks.

Information has been submitted to the Department of Commerce for consideration of a \$35,000,000 industrial prospect. The Department of Commerce has chosen our proposal as one to be submitted to the site consultant.

We have had meetings with numerous prospects. In the case of two of these we took them on community tours. One of these prospects was in the medical field and one is considering a tourism project.

Property information has been gathered and delivered to two outside consultants/developers regarding other prospects.

Site forms have been delivered to local realtors who were in the recent real estate "insert". The forms, when completed, will allow us to post available buildings and sites on both the Department of Commerce web site and that of the city. The first has already been posted. This will make McAlester one of very few cities in Oklahoma to actively market both industrial and commercial assets. Once it is revised, we will also show industrial sites and commercial buildings on the web sites of Oklahoma Southeast.

We have met with the Chief Economic Development Officer of the Choctaw Nation. We talked about expanding the Wild West Day and having increased awareness with the Choctaw Nation showcased during the event. It appears that there is a very good chance to grow the event both in size and duration. We also talked about the Nation jointly marketing and managing other events in the future. If we can make these things happen we should realize major increases tourism to city, possibly more than doubling what we have now.

## **Miscellaneous**

Numerous ribbon cuttings and ceremonies were attended.

## **Economic Development Activity August 20, 2013 through October 4, 2013**

### **Marketing and Recruitment Analysis:**

Proposals were finalized to establish a web presence and contracts initiated for web design along with hosting and interactive mapping. This web site will interact with the City's web site. Liason is currently setting the template for the web site. Once this is completed they will begin designing the sheets to install the data.

A consultant was identified to work on a Cost/Benefit Analysis. This analysis will justify the impact of prospective industry along with the impact of new jobs at various wage levels.

### **Existing Business Growth and Support:**

Information has been compiled to have lots C-4 and B-9 certified at the Steven Taylor Industrial Park. At present we are lacking two areas for completion of the state site certification.

1. Phase I Environmental – The City applied for and received a PSO grant in the amount of \$5,000 to go towards a Phase I Environmental of the entire Industrial Park. We have received initial quotes for moving this step forward.
2. Endangered Species – A burrowing beetle is known to exist in the State of Oklahoma. The mating season for the beetle is from September through March and cannot be disturbed during this period. A consultant will be hired prior to March 2014 to determine if this beetle exists at the Industrial Park.

Work on and identify members for an Economic Development Commission to assist the City in the relocation and expansion of existing business for the community. Contact made with nine potential members to represent the community for business opportunities.

Worked with the Tourism and EXPO staff to inform them of the Oklahoma Department of Commerce quality events promotion. This grant opportunity through the state allows communities to recoup a portion of marketing costs for events that are brought to the community from out of state.

Work with existing business owners to list vacant buildings and properties on the State Web Site for promotion.

### **New Business Development and Recruitment:**

Worked with the Department of Energy to assist in identifying a potential private partner for the development of a Compressed Natural Gas (CNG) filling station for the area. We have determined that local interest does exist for a CNG station. This project will move forward with the guidance from the Oklahoma Department of Energy.

Set up a business meeting with local leaders of the community and a representative of the Choctaw Nation to discuss partnerships and opportunities for growth of the area. The discussions were focused on Tourism for the region along with job creation.

Work with Oklahoma Department of Commerce on Project Broadway. This project relates to a possible expansion project for the McAlester Airport.

**Miscellaneous:**

Worked with the Oklahoma Department of Commerce and the local Chamber of Commerce to host a luncheon for the business community. This event was well attended with 86 in attendance. Mr. Glenn Glass gave a presentation on the Department of Commerce and there function in working with the Economic Development Groups in the Southeast region of the state.

Working with the Chamber of Commerce to secure a Regional Economic Summit planned for January 2014. Keynote speaker will update local business and industry on the economy of the local area and the region.

Established and designed a monthly community calendar.

**Meetings Attended:**

- Manufacturers Alliance
- Kiamichi Technology
- Hospital (MRHC)
- Spirit Aerosystems
- Blockbuster Video building owner
- Assisted Care Facility Developer
- Main Street
- Pride In McAlester
- Christmas on the Hill
- Community Gardens
- Choctaw Village



# McAlester City Council

## AGENDA REPORT

Meeting Date: October 22, 2013  
Buddy Garvin, City Council  
Department: Ward 5  
Prepared By: Cora Middleton, City Clerk  
Date Prepared: October 15, 2013

Item Number: 6  
Account Code: \_\_\_\_\_  
Budgeted Amount: \_\_\_\_\_  
Exhibits: 1

### Subject

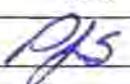
Update and Discussion of the cost of Re-surfacing of 14<sup>th</sup> Street from Fleming to Keller.

### Recommendation

### Discussion

See attached itemized statement for the re-surfacing project of 14<sup>th</sup> Street from Fleming to Keller.

### Approved By

		<i>Initial</i>	<i>Date</i>
Department Head		CM	10/15/13
City Manager	P. Stasiak		10/15/13

**John Modzelewski**

---

**From:** Timmy Adams

**Sent:** Friday, July 27, 2012 2:28 PM

**To:** John Modzelewski

**Subject:** 14th street from Fleming to Keller

Total cost for the 14th street from Fleming to Keller 1036 feet long 26 feet wide

40 feet of 15" and one band \$497.56

600 gal of CRS-2 tack oil price rate 2.51 per gal \$1506.00

411 tons of S-5 Asphalt price rate 58.50 \$24,043.50

Freight K-Bar construction co. price rate \$85.00 per hour Per Truck with 4 trucks hauling Total hours 11  
\$3740.00

Total cost of project \$ 29,787.06



# McAlester City Council

## AGENDA REPORT

Meeting Date: October 22, 2013 Item Number: 7  
Department: Mayor/Council  
Prepared By: Cora Middleton Account Code: \_\_\_\_\_  
Date Prepared: October 14, 2013 Budgeted Amount: \_\_\_\_\_  
Exhibits: \_\_\_\_\_

### Subject

Consider, and act upon, rescheduling the December 24, 2013 Regularly scheduled Council Meeting.

### Recommendation

Motion to approve the rescheduling of the December 24, 2013 Regularly scheduled Council Meeting.

### Discussion

Oklahoma State Statute Title 25 Sec. 311.1. Oklahoma State Statute Title 25 Sec. 311.8 states "If any change is to be made of the date, time or place of regularly scheduled meetings of public bodies, then notice in writing shall be given to the Secretary of State, county clerk or municipal clerk, as required herein, not less than ten (10) days prior to the implementation of any such change.

City of McAlester Code of Ordinances Section 2.37(a) Regular Meetings states "The City Council shall hold regular meetings on the second and fourth Tuesdays of each month at the hour of 6:00 p.m. in the Council Chambers of the Municipal Building. Should a regular meeting date coincide with a holiday, then the Council may, by a vote of four of its members, designate an alternate meeting date."

Since the second regularly scheduled meeting in December 2013 coincides with Christmas Eve, it is recommended that an alternate date be selected.

### Approved By

	<i>Initial</i>	<i>Date</i>
Department Head	CM	10/14/13
City Manager	P. Stasiak <i>PJS</i>	10/15/13

## City Manager Report to the Council

October 22, 2013

### Business:

The City has received final sales tax numbers for the period August 16, 2013 through September 15, 2013. The sales tax received from the Oklahoma Tax Commission is \$1.055M. The budgeted number for this period is \$1.092M or \$37K under budget. For the year, sales tax collected is \$4.363M as compared to the budget of \$4.396M or \$33K under budget year to date. Water, water district and sewer sales remain strong with \$1.712M in sales compared to \$1.412M budgeted. These numbers have not been seasonally adjusted and will go down during the winter months. Oil and gas royalties collected is \$285K as compared to \$246K budgeted or \$39K over budget year to date.

### Parks and Recreation:

- Preparation is underway to begin installing the annual Christmas lights around the City. The crews will begin the week of October 28<sup>th</sup>. The lights will be installed in time for the Christmas parade scheduled for the end of November.

### Planning & Community Development:

- Steven Taylor Industrial Park & Travel Plaza Annexation:
  - July 13: Acquire list of land owners from Abstract Company, collect written consents and prepare all information for the notice. **(Completed)**
  - August 13: Authorize the notice to annex with notice of hearing on September 10, 2013. **(Completed)**
  - September 10: Public hearing on annexation and annexation ordinance. **(Completed)**
  - September 11: Notice to Oklahoma Tax Commission. **(Completed)**
  - October 10: Effective date of annexation. **(Completed)**

- A portion of the annexation above was the property adjacent to Highway 270 and West Street. This property is being purchased by the Carland Group and will be developed into an assisted living center and memory center. A pre-development meeting was conducted on Tuesday for discussion of the site design. Engineering, Fire, Building, Utilities and Storm Water Departments were represented at the meeting. The preliminary site design for the property shows three independent buildings encompassing approximately 72,000 square feet. There will be 81 rooms built in the three buildings with about half the rooms being semi-private. Estimated cost of construction for the site is \$9M. The developers anticipate construction of the site to begin in November 2013 and completion is scheduled for September 2014. The business plan shows 43 full time positions with an annual payroll of \$1.2M. The Carland Group has an extensive background and history within the State of Oklahoma. They have completed or in process of completing 612 units in 16 communities in Oklahoma utilizing Low Income Housing Tax Credits. In addition, they have completed or in process of completing 138 units with New Market Tax Credits.
- Site preparation has begun on a 6,000 square foot building to be constructed at the corner of 2<sup>nd</sup>. And Seminole. This will be an office complex that will be utilized for health education.

**Public Works Department:**

- The Engineering Department has completed four (4) of the seven (7) concrete panel replacement projects. Staff has identified a seventh (7) project for panel replacement.
  - CPR 1 – Complete
  - CPR 2 – Complete
  - CPR 3 - Complete
  - CPR 4 - Electric Ave. from “G” to Main St. (**Completion scheduled 11/05/13**)
  - CPR 5 - Parker Middle School – Complete
  - CPR 6 – Washington St. from 13<sup>th</sup>. to Carl Albert underpass, concrete panel replacement (**Bid opening 10/15/13**)
  - CPR 7 – Strong Boulevard various locations

- The 17<sup>th</sup>. St. reconstruction project is moving along quickly. The following schedule has been developed for the planning process:
  - June 17, 2013: Consultant notice to proceed (**Completed**)
  - July 17, 2013: Geotechnical investigations, survey, feasibility report, preliminary estimate (**Completed**)
  - August 7, 2013: Preliminary plans (**Completed**)
  - Final review plans and preliminary bid documents (**Completed**)
  - October 7, 2013: Signed, sealed plans with final bid documents and final estimate. (**Completed**)
  - October 20, 27, 2013: Advertisement (**On Schedule**)
  - November 12, 2013: Bid opening
  - November 26, 2013: Bid award
  - January 20, 2014: Pre-construction meeting
  
- The City is currently investigating the operational and financial feasibility of contracting the operation, maintenance and management of the Water Treatment Plant. This is the first step in evaluating a Public/Private Partnership (PPP). The following is the schedule for this evaluation:
  - August 20: Issue Request for Proposals (RFP) (**Completed**)
  - September 6: Receive proposals from contractors. (**Completed**)
  - September 13: Complete evaluation of proposals. (**Completed**)
  - September 19 – 20: Interview consultants. (**Completed**)
  - October 11: Selected contractor completes facility evaluation and submits budget proposal. This is approximately a four (4) week process. (**In Process**)

**UPDATE:** Severn Trent Services and Veolia Water were both scored and interviewed after the Request for Qualifications were received by the City. Both companies scored very well with Severn Trent Services being chosen to submit a full proposal.

- The City Council held a work session on October 10, 2013 in the Council Chambers for the street reconstruction project. A second work session is tentatively scheduled for October 24, 2013 for additional information. In preparation for the meeting, the following CIP street reconstruction projects have been discussed in the past. This is only for reference and is not staff recommendations at this time:
  - South Street from 200' west of Strong Avenue to 180' east of Franklin St.
  - Washington Avenue from Main Street to Carl Albert Parkway
  - A Street from Miami Avenue to Comanche Avenue

- Sixth Street from Chadick Park to Chickasaw Avenue
- Seventeenth Street from South Avenue to Comanche Avenue
- Second Street from Modoc Avenue to Comanche Avenue

**Human Resources:**

- The following positions are open and will be filled in the near future.
  1. Community & Economic Development Director (**Position Filled 10/09/13**)
  2. Tourism Manager (**Interviews to begin week of 10/21/13**)
  3. Manager – 911 (**Job announcement posted week 10/21/13**)

**Accounting:**

- Crawford and Associates arrived this week to begin preparation work for the auditors arriving in November. They anticipate completing their work October 16<sup>th</sup>.

**Labor Issues:**

- Fraternal Order of Police (FOP)
  - Grievance 11-15-12: New Evaluation System. This relates to measuring the activity or work of our Police Officers.
  - Grievance 03/08/13: Verbal Reprimand, (Windell Henry). This relates to measuring the activity of our Officers.
  - Grievance 05/06/13: Letter of Reprimand, (Windell Henry). This relates to measuring the activity of our Officers.
  - THE 3 GRIEVANCES WENT TO ARBITRATION ON 10/9/13. THE CITY EXPECTS A DECISION IN 60 TO 90 DAYS.
  - Grievance 08/08/13: Lodge grievance about Captain Promotion. Captain Bailey retired in June 2013 and no promotions have occurred for filling the vacant position. (**City has initiated the promotion process. Upon completion of the promotions, the grievance will be dropped by the FOP).**)

- International Association of Fire Fighters (IAFF)

**UPDATE:** The City has agreed with the IAFF to work with the FMCS mediator again to attempt to resolve some of the issues resulting in the grievances that have been filed. The IAFF will be contacting the FMCS to schedule dates for the future. This process has proven to be very productive in the past and we are encouraged that the IAFF is working with the City to resolve these issues.

The following grievances have been submitted for arbitration.

1. Grievance filed May 28, 2013: City's Freeze on all Travel and Training Expenses. It has been past practice that the City pays for registration fees, lodging, travel and food for the elected delegates that were attending the OSFA Convention. Due to the budget shortfalls, travel and training has been frozen at the City of McAlester.
2. Grievance filed May 13, 2013: Changing of leave slip from Affiliate Leave to Sick Leave. A Captain was on sick leave for an extended period of time. During this time off, the Captain attended the IAFF Legislative Conference in Washington D.C. The Captain recorded Affiliate Leave on his timesheet and the Fire Chief changed the Captain's timesheet to reflect Sick Leave.
3. Grievance Filed May 13, 2013; Unused Holidays for 2012-2013 fiscal year. This grievance disputes the hours paid to Fire Fighters for unused Holidays for the fiscal year.

The following grievances are scheduled for arbitration or will be scheduled in the near future:

- Grievance with Arbitration Requested 11-26-12: Facial Hair. This relates **to the SCBA face mask being tightly sealed to the face. The IAFF and the working on verbiage to the Rules and Regulations for implementation.**
- Grievance with Arbitration Requested 11-26-12: Hours Worked per Pay Period. This relates to the 27 day work cycle for Firefighter.
- Grievance with Arbitration Requested 11-26-12: Duty Exchange. This relates to Fire Recruits being allowed Duty Exchange during the probationary period.

- Grievance submitted for Minimum Complement. This relates to the equipment and clothing issued to new Fire Fighters. This grievance was not settled during Mediation in February. **For the fiscal year 2012-2013, all new hires were provided the minimum complement required under the rules and regulations for the IAFF.**
- Request for Arbitration: Unilaterally Creating a New Leave Benefit: This relates to setting up a new code in the payroll system for tracking purposes of leave.
- Request for Arbitration: Scheduling Comp Time, This relates to management rites for scheduling our fire fighters.
- Mandatory Respirator Evaluation & Fit Test for SCBA mask. The IAFF and the City will be working on verbiage to the CBA for implementation. No new update.
- Fire Fighter use of sick leave.

**Waiver of Fees:**

- N/A

**Water Break Adjustments:**

- Margaret's Hallmark Store, water meter replaced and discovered to be faulty \$531.24

**Monthly Reports:**

- N/A

**Upcoming Events:**

- Home Garden and Ranch Show: October 16 – 20, 2013
- Metcalf Gun Show: October 25 – 26, 2013
- Mathew West Concert: November 7, 2013
- Professional Bull Riders Association: November 16, 2013
- Bass Masters Tournament: June 2014
- Charity Bicycle Ride (Fall 2014)

**Meetings Attended:**

- Community Gardens
- Chamber of Commerce – Economic Development Update Luncheon, presentation from the Oklahoma Department of Commerce.
- Toured the Disc Golf Course at Rotary Park
- Chamber of Commerce Board

*The City of McAlester presents*  
***Movies in the Park***

***Saturday October 19<sup>th</sup>***

***THE AVENGERS***



***Come see the biggest blockbuster of last summer at Chadick Park!***

***Admission is free.***

***Showtime: Dark (7:30pm)***

***Have a date night!***

***Or bring the kids and get a treat. Halloween Candy donated by Bargain Journal will be passed out before the show starts.***

***This event is weather permitting at the Chadick Park. In case of rain, movie will be shown at the Expo Center.***

Bringing A  
METRO Show  
To McAlester!!!  
At The  
S.E. Expo Center,  
5400 W. Hwy. 270  
McAlester, OK



**ALL  
3  
DAYS!**

**MEET & GREET  
With LIZ & JESSICA  
From SWAMP PEOPLE  
And KATT DADDY & COPPERHEAD  
From Mudcats  
THE FETCH-N-FISH (40' Aquarium)  
& THE WATER DOGS**



Brought To  
You By:



**SHOW DATES**  
Friday, October 18    Saturday, October 19    Sunday, October 20  
2:00 - 8:00 P.M.    9:00 A.M. - 7:00 P.M.    11:00 A.M. - 5:00 P.M.

**OVER 200  
BOOTHs**

**Giveaways For The Show**  
Breakfast With Liz & Jessica  
On Sunday, October 20  
4-Hour Fishing Trip  
With Katt Daddy & Copperhead  
Gas Grill

**ADMISSION  
\$5.00**  
12 & Under FREE  
FREE PARKING!

**Sponsors**









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**For More Information, Call: (580) 234-3549**

Council Chambers  
Municipal Building  
October 8, 2013

The McAlester Airport Authority met in a Regular session on Tuesday, October 8, 2013, at 6:00 P.M. after proper notice and agenda was posted October 7, 2013.

Present: Weldon Smith, John Titsworth, Travis Read, Robert Karr, Buddy Garvin,  
Sam Mason & Steve Harrison  
Absent: None  
Presiding: Steve Harrison, Chairman

A motion was made by Mr. Smith and seconded by Mr. Mason to approve the following:

- Approval of the Minutes from the September 24, 2013 Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending October 1, 2013. *(Toni Ervin, Chief Financial Officer)* In the amount of \$7,537.26.
- Confirm action taken on City Council Agenda Item 3, an Amendment to the Agreement for Professional Airport Consulting Services with LBR, Inc., to provide a Redesign and Re-Bid Package for construction of improvements for runway safety. *(John C. Modzelewski, P.E., City Engineer and Public Works Director)*

There was no discussion, and the vote was taken as follows:

AYE: Trustees Karr, Garvin, Mason, Smith, Titsworth, Read & Chairman Harrison  
NAY: None

Chairman Harrison declared the motion carried.

There being no further business to come before the Authority, Mr. Smith moved for the meeting to be adjourned, seconded by Mr. Mason.

There was no discussion and the vote was taken as follows:

AYE: Trustees Karr, Garvin, Mason, Smith, Titsworth, Read & Chairman Harrison  
NAY: None

Chairman Harrison declared the motion carried.

ATTEST:

\_\_\_\_\_  
Steve Harrison, Chairman

\_\_\_\_\_  
Cora Middleton, Secretary

Council Chambers  
Municipal Building  
October 8, 2013

The McAlester Public Works Authority met in a Regular session on Tuesday, October 8, 2013, at 6:00 P.M. after proper notice and agenda was posted October 7, 2013.

Present: Weldon Smith, John Titsworth, Travis Read, Robert Karr, Buddy Garvin,  
Sam Mason & Steve Harrison  
Absent: None  
Presiding: Steve Harrison, Chairman

A motion was made by Mr. Smith and seconded by Mr. Mason to approve the following:

- Approval of the Minutes from the September 24, 2013 Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending October 1, 2013. *(Toni Ervin, Chief Financial Officer)* In the amount of \$93,450.13.
- Confirm action taken on City Council Agenda Item 2, a Resolution declaring certain buildings as dangerous by reason of being dilapidated and a detriment to the welfare of the public and community. *(Peter J. Stasiak, City Manager)*

There was no discussion, and the vote was taken as follows:

AYE: Trustees Smith, Titsworth, Read, Karr, Garvin, Mason, & Harrison  
NAY: None

Chairman Harrison declared the motion carried.

There being no further business to come before the Authority, Mr. Smith moved for the meeting to be adjourned, seconded by Mr. Mason. There was no discussion and the vote was taken as follows:

AYE: Trustees Smith, Titsworth, Read, Karr, Garvin, Mason, & Harrison  
NAY: None

Chairman Harrison declared the motion carried.

ATTEST:

\_\_\_\_\_  
Steve Harrison, Chairman

\_\_\_\_\_  
Cora Middleton, Secretary

The McAlester Retirement Trust Authority met in Regular session on Tuesday, September 24, 2013 at 6:00 P.M. after proper notice and agenda was posted September 20, 2013.

Present: Weldon Smith, John Titsworth, Travis Read, Robert Karr, Sam Mason & Steve Harrison  
Absent: Buddy Garvin  
Presiding: Steve Harrison, Chairman

A motion was made by Mr. Smith and seconded by Mr. Mason to approve the following:

- Approval of the Minutes from the August 27, 2013, Regular Meeting of the McAlester Retirement Trust Authority. (*Cora Middleton, City Clerk*)
- Approval of Retirement Benefit Payments for the Period of September 2013. (*Toni Ervin, Interim Chief Financial Officer*) In the amount of \$76,541.83

There was no discussion, and the vote was taken as follows:

AYE: Trustees Titsworth, Read, Karr, Mason, Smith & Chairman Harrison  
NAY: None

Chairman Harrison declared the motion carried.

There being no further business to come before the Authority, Mr. Smith moved for the meeting to be adjourned, seconded by Mr. Mason. The vote was taken as follows:

AYE: Trustees Titsworth, Read, Karr, Mason, Smith & Chairman Harrison  
NAY: None

Chairman Harrison declared the motion carried.

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Steve Harrison, Chairman

ATTEST:

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Cora Middleton, Secretary