



McAlester City Council

NOTICE OF MEETING

Regular Meeting Agenda

Tuesday, October 22, 2013 – 6:00 pm
McAlester City Hall – Council Chambers
28 E. Washington

Steve Harrison Mayor
Weldon Smith Ward One
John Titsworth Ward Two
Travis Read Ward Three
Robert Karr Ward Four
Buddy Garvin Ward Five
Sam Mason, Vice Mayor Ward Six

Peter J. Stasiak City Manager
William J. Ervin City Attorney
Cora M. Middleton City Clerk

This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: www.cityofmcalester.com within the required time frame.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.

The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.

CALL TO ORDER

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

Linda Lowber, First Baptist Church

ROLL CALL

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approval of the Minutes from the October 8, 2013, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of the Minutes from the October 10, 2013, Special Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- C. Approval of Claims for October 2, 2013 through October 15, 2013. *(Toni Ervin, Chief Financial Officer)*
- D. Accept and place on file the McAlester Main Street Quarterly Report for Fiscal Year 2013-2014. *(Ginny Webb, Executive Director)*
- E. Authorize the Mayor to sign Biztel Installation Agreement for new phone system. This will utilize the fiber optic internet line that has recently been installed at City Hall. This is one of the final stages to completing the upgrade to our phone system and internet use that will result in lowering our annual phone and internet expenditures. *(James Stanford, Computer Specialist)*

ITEMS REMOVED FROM CONSENT AGENDA

PUBLIC HEARING

All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.

AN ORDINANCE OF THE CITY OF McALESTER, OKLAHOMA AMENDING THE CODE OF ORDINANCES, CHAPTER 2, ARTICLE IV, DIVISION 1, SECTIONS 2-117, 2-118 AND ADDING SECTIONS 2-119 AND 2-120 REGARDING THE CREATION, ECONOMIC DEVELOPMENT MANAGER POSITION AND DUTIES; PROVIDING FOR REPEALING, SAVINGS AND SEVERABILITY CLAUSES; AND DECLARING AN EMERGENCY.

SCHEDULED BUSINESS

1. Consider and act upon, an Ordinance of the City of McAlester amending the Code of Ordinances, CHAPTER 2, ARTICLE IV, DIVISION 1, SECTIONS 2-117, 2-118 and adding SECTIONS 2-119 AND 2-120 regarding the creation, Economic Development Manager Position and duties; providing for repealing, savings, and severability clauses; and providing for an emergency clause. *(Peter J. Stasiak, City Manager)*

Executive Summary

Motion to approve ordinance to restructure the City of McAlester Community and Economic Development Department.

- 2. Presentation and Financial Update as of September 30, 2013. *(Peter J. Stasiak, City Manager)*

Executive Summary

Financial Update as of September 30, 2013.

- 3. Consider, and act upon, an Agreement for Engineering Services with Meshek & Associates, PLC for Phase II Stormwater Management Program Assistance for the City of McAlester to meet Oklahoma Department of Environmental Quality (ODEQ) requirements and EPA’s National Pollutant Discharge Elimination System (NPDES). *(John C. Modzelewski, P.E., City Engineer and Public Works)*

Executive Summary

Motion to approve an Agreement for Engineering Services with Meshek & Associates, Inc. for Phase II Stormwater Management Program activities during FY 2013-2014 for a fee not to exceed \$40,000.

- 4. Update and Discussion on what the City of McAlester is doing to solve the problem with the water supply line that runs under the McAlester Lake. *(Councilman Buddy Garvin, Ward 5)*

Executive Summary

Discussion Only.

- 5. Update and Discussion of the services in the amount of \$25,000 provided by Gullick & Associates, LLC. *(Councilman Buddy Garvin, Ward 5)*

Executive Summary

Discussion Only.

- 6. Update and Discussion of the cost of Re-surfacing of 14th Street from Fleming to Keller. *(Councilman Buddy Garvin, Ward 5)*

Executive Summary

Discussion Only.

- 7. Consider, and act upon, rescheduling the December 24, 2013 regularly scheduled Council Meeting. *(Cora Middleton, City Clerk)*

Executive Summary

Motion to approve the rescheduling of the December 24, 2013 regularly scheduled Council Meeting.

NEW BUSINESS

Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.

CITY MANAGER’S REPORT (Peter J. Stasiak)

- Report on activities for the past two weeks.

REMARKS AND INQUIRIES BY CITY COUNCIL

MAYORS COMMENTS AND COMMITTEE APPOINTMENTS

RECESS COUNCIL MEETING

CONVENE AS McALESTER AIRPORT AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the October 8, 2013 Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending October 15, 2013. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 7, rescheduling the December 24, 2013 regularly scheduled Council Meeting. *(Cora Middleton, City Clerk)*

ADJOURN MAA

CONVENE AS McALESTER PUBLIC WORKS AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the October 8, 2013 Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending October 15, 2013. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 3, an Agreement for Engineering Services with Meshek & Associates, PLC for Phase II Stormwater Management Program Assistance for the City of McAlester to meet Oklahoma Department of Environmental Quality (ODEQ) requirements and EPA’s National Pollutant Discharge Elimination System (NPDES). *(John C. Modzelewski, P.E., City Engineer and Public Works)*
- Confirm action taken on City Council Agenda Item 7, rescheduling the December 24, 2013 regularly scheduled Council Meeting. *(Cora Middleton, City Clerk)*

ADJOURN MPWA

CONVENE AS MCALESTER RETIREMENT TRUST AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the September 24, 2013, Regular Meeting of the McAlester Retirement Trust Authority. *(Cora Middleton, City Clerk)*
- Approval of Retirement Benefit Payments for the Period of October 2013. *(Toni Ervin, Interim Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 7, rescheduling the December 24, 2013 regularly scheduled Council Meeting. *(Cora Middleton, City Clerk)*

ADJOURN MRTA

RECONVENE COUNCIL MEETING

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on this _____ day of _____ 2013 at _____ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: www.cityofmcalester.com.

Cora M. Middleton, City Clerk