



McAlester City Council

NOTICE OF MEETING

Regular Meeting Agenda

Tuesday, October 8, 2013 – 6:00 pm
McAlester City Hall – Council Chambers
28 E. Washington

- Steve Harrison Mayor
Weldon Smith Ward One
John Titsworth Ward Two
Travis Read Ward Three
Robert Karr Ward Four
Buddy Garvin Ward Five
Sam Mason, Vice Mayor Ward Six
- Peter J. Stasiak City Manager
William J. Ervin City Attorney
Cora M. Middleton City Clerk

This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: www.cityofmcalester.com within the required time frame.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.

The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.

CALL TO ORDER

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

J. T. Carnell, Nazarene Church

ROLL CALL

AWARD PRESENTATION

Employee of the Month for September 2013 is Robbie Patton of the Land Maintenance Department.

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approval of the Minutes from the September 24, 2013, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of Claims for September 18, 2013 through October 1, 2013. *(Toni Ervin, Chief Financial Officer)*
- C. Designate Saturday, October 26, 2013, as "Make a Difference Day" for the City of McAlester. *(Cora Middleton, City Clerk)*

ITEMS REMOVED FROM CONSENT AGENDA

PUBLIC HEARING

All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.

SCHEDULED BUSINESS

1. Consider and possible action upon a request from Ms. Janell Brooks regarding rezoning at 804 E. Monroe. *(Peter J. Stasiak, City Manager)*

Executive Summary

Staff recommendation is to deny the rezone.

2. Consider, and act upon, a Resolution declaring certain buildings as dangerous by reason of being dilapidated and a detriment to the welfare of the public and community. *(Peter J. Stasiak, City Manager)*

Executive Summary

Motion to approve a Resolution declaring certain buildings as dilapidated and subject to removal and authorize the Mayor to sign the Resolution.

3. Consider, and act upon, an Amendment to the Agreement for Professional Airport Consulting Services with LBR, Inc., to provide a Redesign and Re-Bid Package for construction of improvements for runway safety. (*John C. Modzelewski, P.E., City Engineer and Public Works Director*)

Executive Summary

Motion to approve an Amendment to the Agreement for Professional Airport Consulting Services with LBR, Inc., to provide a Redesign and Re-Bid Package for construction of improvements for runway safety for a fee not to exceed \$24,500.

4. Tabled from Previous Meeting. Consider and act upon to authorize the Mayor to execute a City-County Jail Services Agreement. (*Peter J. Stasiak, City Manager*)

Executive Summary

Staff recommends to postpone until agreement is approved and signed by the Pittsburg County Commissioners, County Sheriff and County District Attorney.

5. Discussion and possible action to authorize the City Attorney to file a civil action to recover City Property, specifically the "Electric Chair" from the Oklahoma Department of Corrections.

Executive Summary

Motion to approve authorizing the City Attorney to move forward with filing a civil action to recover City Property.

6. Discussion and act upon authoring the City Manager to change the job title of Planning & Community Development Director to Community and Economic Development Director and establish the position of Economic Development Manager. In addition, authorize the City Manager to establish pay grades within the \$150,000 budget for the two positions.

Executive Summary

Motion to approve authorizing the City Manager to change the job title of Planning & Community Development Director to Community and Economic Development Director, establish the position of Economic Development Manager and establish pay grades within the \$150,000 budget for the two positions

NEW BUSINESS

Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.

CITY MANAGER'S REPORT (Peter J. Stasiak)

- Report on activities for the past two weeks.

REMARKS AND INQUIRIES BY CITY COUNCIL

MAYORS COMMENTS AND COMMITTEE APPOINTMENTS

RECESS COUNCIL MEETING

CONVENE AS McALESTER AIRPORT AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the September 24, 2013 Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending October 1, 2013. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 3, an Amendment to the Agreement for Professional Airport Consulting Services with LBR, Inc., to provide a Redesign and Re-Bid Package for construction of improvements for runway safety. *(John C. Modzelewski, P.E., City Engineer and Public Works Director)*

ADJOURN MAA**CONVENE AS McALESTER PUBLIC WORKS AUTHORITY**

Majority of a Quorum required for approval

- Approval of the Minutes from the September 24, 2013 Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending October 1, 2013. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 2, a Resolution declaring certain buildings as dangerous by reason of being dilapidated and a detriment to the welfare of the public and community. *(Peter J. Stasiak, City Manager)*

ADJOURN MPWA**RECONVENE COUNCIL MEETING**

EXECUTIVE SESSION

Recess into Executive Session in compliance with Section Title 25 Section 307 B.4 et.seq. Oklahoma Statutes, to wit:

- 1) Proposed executive session pursuant to Title 25, Sec. 307(B) (4) for Confidential communications between a public body and its attorney concerning a pending investigations, claims, or actions, more particularly: Denis Vogel

RECONVENE INTO OPEN SESSION

Take any action as a result from Executive Session.

- 1) Consider, and Act Upon, the Denis Vogel Claim.

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on this _____ day of _____ 2013 at _____ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: www.cityofmcalester.com.

Cora M. Middleton, City Clerk

The McAlester City Council met in Regular session on Tuesday, September 24, 2013, at 6:00 P.M. after proper notice and agenda was posted, September 20, 2013, at 3:54 P.M.

Call to Order

Mayor Harrison called the meeting to order.

Pastor Charles Neff, First United Methodist Church gave the invocation and led the Pledge of Allegiance.

Roll Call

Council Roll Call was as follows:

Present: Weldon Smith, John Titsworth, Travis Read, Robert Karr, Sam Mason & Steve Harrison

Absent: Buddy Garvin

Presiding: Steve Harrison, Mayor

Staff Present: Peter J. Stasiak, City Manager; John Modzelewski, City Engineer/Public Works Director; Toni Ervin, Chief Financial Officer; Gary Wansick, Interim Police Chief; Mel Priddy, Community Services Director; William J. Ervin, City Attorney and Cora Middleton, City Clerk

Citizen's Comments on Non-agenda Items

Stephanie Giacomo, Executive Director Pride In McAlester addressed the Council informing them that Pride In McAlester had been selected as the only representative in the State of Oklahoma in the "Fifty States for Good" competition. She commented if they could make it into the top fifteen (15) of fifty (50), the group would receive \$10,000.00 toward an anti-litter campaign. She encouraged every one to vote through their "Facebook" page. Ms. Giacomo stated that the City Wide Litter Pick Up was scheduled for this coming Saturday, September 28, 2013 and the Fall Clean Up would be next month.

Janelle Brooks addressed the Council requesting an appeal of the Planning Commission's recommendation of their property re-zone application.

Devin Veney addressed the Council regarding the playground equipment at Chadick Park.

Misti Hawkins addressed the Council regarding the ADA accessibility at Chadick Park.

Consent Agenda

- A. Approval of the Minutes from the September 10, 2013, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of Claims for September 4, 2013 through September 17, 2013. *(Toni Ervin, Chief Financial Officer)* In the following amounts: General Fund - \$244,422.50; Parking Authority - \$178.45; Nutrition - \$1,440.13; Employee Retirement - \$7,156.25; Police Grant Fund - \$2,069.41; Tourism Fund - \$550.40; SE Expo Center - \$1,314.93; E-911 - \$3,953.66; Economic Development - \$5,548.00; Gifts & Contributions - \$3,169.27; CDBG Grants Fund - \$6,029.50; Fleet Maintenance - \$10,553.37; Worker's Compensation - \$54,891.68 and CIP Fund - \$7,983.35.
- C. Consider and act upon to authorize the Mayor to execute a City-County Jail Services Agreement. *(Bill Ervin, City Attorney)*
- D. Concur with Mayor's Re-Appointment of Sabra Tate, 601 S. 2nd, McAlester 74501 to the McAlester Tree Board for a term to expire September, 2015. *(Steve Harrison, Mayor)*
- E. Concur with Mayor's Appointment of Tedi Graham, 1104 Ono Court, McAlester 74501 to the McAlester Tree Board for a term to expire September, 2015. *(Steve Harrison, Mayor)*
- F. Concur with Mayor's Re-Appointment of David Cantrell, 1030 W. Mitchell Rd, McAlester 74501 to the McAlester Tree Board for a term to expire September, 2015. *(Steve Harrison, Mayor)*
- G. Concur with Mayor's Re-Appointment of Theo Webb, 831 W. Monroe, McAlester 74501 to the McAlester Tree Board for a term to expire September, 2015. *(Steve Harrison, Mayor)*
- H. Concur with Mayor's Re-Appointment of Joyce Carlson, 312 W. Fillmore Ave, McAlester 74501 to the Pittsburg County Regional Expo Authority Board for a term to expire June, 2015. *(Steve Harrison, Mayor)*

Councilman Read requested that Item "C" be removed for individual consideration.

A motion was made by Councilman Smith and seconded by Councilman Read to approve the Consent Agenda items "A, B, D, E, F, G and H". There was no discussion and the vote was taken as follows:

AYE: Councilman Smith, Read, Titsworth, Karr, Mason & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

Items Removed from Consent Agenda

- C. Consider and act upon to authorize the Mayor to execute a City-County Jail Services Agreement. *(Bill Ervin, City Attorney)*

Councilman Smith moved to authorize the Mayor to execute a City-County Jail Services Agreements. The motion was seconded by Councilman Read.

Before the vote, Councilman Read asked if the changes that had been recommended had been made.

There was discussion among the Council, Manager Stasiak and City Attorney Ervin concerning the previous changes that had been recommended, if the agreement that the Mayor had signed had contained the previously recommended changes, what version of the agreement the County had addressed, if the Interim Police Chief preferred the County to keep control of inmate property, where the bonds should be posted, and having the changes made prior to Council consideration.

A motion was made by Councilman Read and seconded by Vice-Mayor Mason to table this item until the recommended changes had been made to the agreement. There was no discussion, and the vote was taken as follows:

AYE: Councilman Read, Mason, Titsworth, Karr, Smith & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

A motion was made by Vice-Mayor Mason and seconded by Councilman Smith to open a Public Hearing to address an Ordinance amending Fiscal Year 2013-2014 Operating budget. There was no discussion, and the vote was taken as follows:

AYE: Councilman Mason, Smith, Read, Karr, Titsworth & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried, and the Public Hearing was opened at 6:26 P.M.

Public Hearing

AN ORDINANCE OF THE CITY OF McALESTER, OKLAHOMA, AMENDING ORDINANCE NO. 2467 WHICH ESTABLISHED THE BUDGET FOR FISCAL YEAR 2013-14; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND DECLARING AN EMERGENCY.

There were no other comments, and Councilman Smith moved to close the Public Hearing. The motion was seconded by Councilman Read and the vote was taken as follows:

AYE: Councilman Smith, Read, Karr, Mason, Titsworth & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried, and the Public Hearing was closed at 6:27 P.M.

Scheduled Business

1. Presentation of the Actuarial Report as of July 1, 2013 for the City of McAlester Defined Benefit Retirement Plan and Trust. (*Bruce R. Nordstrom, FSA, EA, MAAA, Senior Consulting Actuary, MHBT Inc.*)

Executive Summary

Actuarial Report as of July 1, 2013 for the City of McAlester Defined Benefit Retirement Plan and Trust.

Bruce R. Nordstrom, FSA, EA, MAAA, Senior Consulting Actuary, MHBT, Inc. addressed the Council reviewing the activity and actuarial report of the City of McAlester's Defined Benefit Retirement Plan and Trust. During his review he highlighted the decrease in the required annual contribution compared to the previous year's required contribution explaining that the decrease could be attributed to the freezing of the Plan and the performance of the investments. He added that this years plan funded percentage was approximately at 70 to 74% using the market value of assets.

There was a brief discussion regarding the effect that the implementation of GASB 67 and 68 on the Plan and the change in the percentages.

There was no vote on this item.

2. Discussion and update on Capital Expenditures and funding. (*Toni Ervin, CFO*)

Executive Summary

Presentation on Capital Expenditures and funding.

Toni Ervin addressed the Council updating them on the City's Capital Expenditures and funding. She informed them that she had been working on a comprehensive plan for future capital funding and the finance and fleet maintenance departments were working on developing estimates for the useful life of the City's equipment. She added that Oklahoma was the only state that municipalities only major source of funding was sales tax. Ms. Ervin commented that the comprehensive plan would designate certain funds for Capital.

There was discussion among the Council including Manager Stasiak, Interim Police Chief Wansick and Ms. Ervin concerning the prioritization of the City's capital needs, input from the community, what areas the City had been focused on, if the projected funding included the money from the cell tower, the purchase of enough police cars to bring the City current on that replacement plan, the importance of proper maintenance on the City's vehicles and equipment, and how long certain items had been on the Capital Plan.

There was no vote on this item.

3. Consider, and act upon, an Ordinance amending Ordinance No. 2467 which established the budget for fiscal year 2013-2014; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Toni Ervin, CFO)*

Executive Summary

Motion to approve the budget amendment ordinance.

ORDINANCE NO. 2480

AN ORDINANCE OF THE CITY OF McALESTER, OKLAHOMA, AMENDING ORDINANCE NO. 2467 WHICH ESTABLISHED THE BUDGET FOR FISCAL YEAR 2013-14; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND DECLARING AN EMERGENCY.

A motion was made by Councilman Read and seconded by Councilman Karr to approve ORDINANCE NO. 2480.

Before the vote, Ms. Ervin addressed the Council reviewing the budget amendment.

There was discussion among the Council, Manager Stasiak and Mel Priddy concerning the AT&T lease, if the lease had been signed, how long it could take to get the signed lease back, the condition of the playground equipment at Chadick Park, how the need for playground equipment compared to the need to improve the City's streets and water, the amount that had been in the Capital Plan, how long the playground equipment had been on the Capital Plan, the amount of use that Chadick Park received, the needs of the other parks in the City, not obligating any funds before the money was received from the cell tower agreement and the need for some portion of the Capital Plan be funded for quality of life matters and how it would always be a balancing act.

There was no further discussion, and the vote was taken as follows:

AYE: Councilman Read, Karr, Mason, Titsworth, Read & Mayor Harrison

NAY: Councilman Smith

Mayor Harrison declared the motion carried.

Councilman Read moved to approve the EMERGENCY CLAUSE. The motion was seconded by Councilman Karr.

There was no discussion, and the vote was taken as follows:

AYE: Councilman Read, Karr, Mason, Titsworth & Mayor Harrison

NAY: Councilman Smith

Mayor Harrison declared the motion carried.

4. Consider, and act upon, approval of Change Order No. 2, for an extension of twenty-one days to the existing contract with K-Bar Company for Mallard and Flamingo Drainage Improvements. (*John C. Modzelewski, P.E., City Engineer and Public Works*)

Executive Summary

Motion to approve Change Order No. 2 for the extension of time to the construction contract with K- Bar Company for Mallard and Flamingo drainage Improvements.

A motion was made by Councilman Smith and seconded by Councilman Read to approve Change Order No. 2 for the extension of time to the construction contract with K-Bar Company for Mallard and Flamingo drainage improvements.

Before the vote, John Modzelewski addressed the Council explaining the reasons for the Change Order. He explained that the request had been for an extension of time that included sixteen (16) rain days and five (5) days while the company waited for the Council to approve Change Order No. 1 that increased the height of the new canal wall.

There was a brief discussion regarding this being the first time to have a delay in a change order from the contractor, the expected completion and the quality of work that had been done. There was no further discussion, and the vote was taken as follows:

AYE: Councilman Smith, Read, Titsworth, Karr, Mason & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

5. Consider, and act upon, approval of bid to Nix Ford of McAlester for the purchase of four (4) new and unused 2014 Ford Police SUV'S.

Executive Summary

Motion to approve the low bid of \$134,000.72 to Nix Ford of McAlester for the purchase of four (4) new and unused 2014 Ford Police SUV AWD patrol vehicles.

A motion was made by Councilman Smith and seconded by Councilman Read to approve the low bid of \$134,000.72 to Nix Ford of McAlester for the purchase of four (4) new and unused 2014 Ford Police SUV AWD patrol vehicles.

Before the vote, Interim Chief Wansick addressed the Council explaining that these four (4) vehicles had been budgeted last year and after checking the fuel economy on the SUV that patrol currently had they would get better fuel mileage than the previously purchased Crown Victorias.

There was no further discussion, and the vote was taken as follows:

AYE: Councilman Smith, Read, Karr, Mason, Titsworth & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

New Business

There was no new business.

City Manager's Report

Manager Stasiak requested that on Thursday, October 10, 2013 a public meeting be scheduled on the continuation of the Street projects.

Councilman Smith asked about the time and place of the meeting.

Manager Stasiak stated 5:30 P.M. in the Council Chambers.

Remarks and Inquiries by City Council

Councilmen Read, Titsworth, Mason and Smith had no comments for the evening.

Councilman Karr asked about the interviews for the Economic Development Director, the Planning and Community Development Director and the Police Chief.

Manager Stasiak commented that he would be wrapping them up by this Friday.

Mayor's Comments and Committee Appointments

Mayor Harrison had no comments for the evening.

Recess Council Meeting

Mayor Harrison asked for a motion to recess the Regular Meeting to convene the Authorities. Councilman Smith moved to recess the Regular Meeting and convene the Authorities. The motion was seconded by Councilman Read.

There was no discussion, and the vote was taken as follows:

AYE: Councilman Smith, Read, Karr, Mason, Titsworth & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried and the meeting was recessed at 7:46 P.M.

Reconvene Council Meeting

The Regular Meeting was reconvened at 7:47 P.M.

A motion was made by Councilman Smith and seconded by Councilman Titsworth to recess the Regular meeting for an Executive Session in accordance with Title 25, Sec. 307.B.4 for

confidential communications between a public body and its attorney concerning a pending investigations, claims, or actions, more particularly: Mitchell Weeks.

There was no discussion, and the vote was taken as follows:

AYE: Councilman Smith, Titsworth, Read, Karr, Mason & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried and the meeting was recessed at 7:48 P.M.

Executive Session

Recess into Executive Session in compliance with Section Title 25 Section 307 B.4 et.seq. Oklahoma Statutes, to wit:

- 1) Proposed executive session pursuant to Title 25, Sec. 307(B) (4) for Confidential communications between a public body and its attorney concerning a pending investigations, claims, or actions, more particularly: Mitchell Weeks

Reconvene Into Open Session

Take any action as a result from Executive Session

The Regular meeting was reconvened at 8:38 P.M. Mayor Harrison reported that the Council had recessed the Regular meeting for an Executive Session in accordance with Title 25, Sec. 307.B.4 for confidential communications between a public body and its attorney concerning a pending investigations, claims, or actions, more particularly: Mitchell Weeks. Only that matter was discussed, no action was taken and the Council returned to open session at 8:38 P.M., and this constituted the Minutes of the Executive Session.

Adjournment

There being no further business to come before the Council, Councilman Smith moved for the meeting to be adjourned, seconded by Councilman Titsworth. There was no discussion, and the vote was taken as follows:

AYE: Councilman Smith, Titsworth, Read, Karr, Mason & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried, and the meeting was adjourned at 8:40 P.M.

ATTEST:

Steve Harrison, Mayor

Cora Middleton, City Clerk

CLAIMS FROM

SEPTEMBER 18, 2013

THRU

OCTOBER 1, 2013

PACKET: 10270 CLAIMS FOR 10/08/2013

VENDOR SET: 01

FUND : 01 GENERAL FUND

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-----------|--------------------------|-----------------|------------------|--|--------|----------|
| 01-1 | MISC VENDOR | | | | | |
| | RICK BEAMS | I-201309185398 | 01 -5431207 | CLOTHING ALLO REIMBURSE BOOT ALLOWANCE | 066269 | 143.87 |
| | CAROL JANISCH | I-201309185399 | 01 -5431202 | OPERATING SUP REIMB OFFICE EXPENSE | 066270 | 77.95 |
| 01-A00026 | AT & T LONG DISTANCE | | | | | |
| | | I-201309185402 | 01 -5215315 | TELEPHONE UTI PHONE UTIL-LONG DIST SVS | 066272 | 203.10 |
| 01-A00170 | ALA PAPER CO. | | | | | |
| | | I-365820 | 01 -5548203 | REPAIRS & MAI JANITORIAL SUPPLIES | 066317 | 845.16 |
| 01-A00267 | AIRGAS, INC | | | | | |
| | | I-9912075574 | 01 -5542203 | REPAIRS & MAI MONTHLY BOTTLE LEASE | 066318 | 37.51 |
| | | I-9912075574 | 01 -5543203 | REPAIRS & MAI MONTHLY BOTTLE LEASE | 066318 | 57.91 |
| 01-A00362 | ALLEGIANCE COMMUNICATIO | | | | | |
| | | I-201309185401 | 01 -5431328 | INTERNET SERV INTERNET SVS-S FIRE STATION | 066274 | 62.95 |
| | | I-201309185401 | 01 -5431328 | INTERNET SERV INTERNET SVS-N FIRE STATION | 066274 | 62.95 |
| | | I-201309255432 | 01 -5547328 | INTERNET SERV INTERNET SVS-CEMETERY | 066297 | 59.95 |
| 01-A00500 | AMERICAN MUNICIPAL SERV | | | | | |
| | | I-201310015446 | 01 -2105 | COLLECTION AG COURT COLLECTION FEES-AUG 2013 | 066319 | 5,269.25 |
| 01-A00751 | ATWOODS | | | | | |
| | | I-13-00646 | 01 -5653340 | CLOTHING ALLO CLOTHING ALLOWANCE | 066320 | 4,854.26 |
| | | I-1675/9 | 01 -5542203 | REPAIRS & MAI MISC. MAINT & REPAIRS | 066320 | 23.97 |
| | | I-1685/9 | 01 -5542203 | REPAIRS & MAI MISC. MAINT & REPAIRS | 066320 | 100.95 |
| | | I-1692/9 | 01 -5542203 | REPAIRS & MAI MISC. MAINT & REPAIRS | 066320 | 23.05 |
| | | I-1703/9 | 01 -5548203 | REPAIRS & MAI MISC MAINT & REPAIR ITEMS | 066320 | 16.99 |
| | | I-1727/9 | 01 -5542203 | REPAIRS & MAI MISC. MAINT & REPAIRS | 066320 | 14.99 |
| 01-B00089 | BANK OF OKLAHOMA | | | | | |
| | | I-5077358 | 01 -5547306 | CONTRACTED SE CEM CARE FUND ADMIN FEE | 066324 | 367.99 |
| 01-B00180 | UNION IRON WORKS, INC. | | | | | |
| | | I-S1750771.001 | 01 -5548203 | REPAIRS & MAI MISC. REPAIR & MAINT | 066326 | 43.36 |
| | | I-S1751275.001 | 01 -5542203 | REPAIRS & MAI FAUCET FOR KIOWA CENTER | 066326 | 17.01 |
| | | I-S1751437.001 | 01 -5542203 | REPAIRS & MAI FAUCET FOR KIOWA CENTER | 066326 | 22.53 |
| | | I-S1751508.001 | 01 -5542203 | REPAIRS & MAI FAUCET FOR KIOWA CENTER | 066326 | 13.73 |
| 01-C00046 | C D W GOVERNMENT, INC | | | | | |
| | | I-FR49803 | 01 -5210202 | OPERATING SUP DVDS'S AND SUPPLIES | 066331 | 17.97 |
| | | I-FV05262 | 01 -5210202 | OPERATING SUP DVDS'S AND SUPPLIES | 066331 | 171.52 |
| | | I-FV55348 | 01 -5210202 | OPERATING SUP DVDS'S AND SUPPLIES | 066331 | 85.76 |
| 01-C00051 | CAVENDER'S | | | | | |
| | | I-13-00629 | 01 -5653340 | CLOTHING ALLO CLOTHING ALLOWANCE | 066333 | 767.94 |
| 01-C00020 | CENTERPOINT ENERGY ARKI. | | | | | |
| | | I-REMB AUG 2013 | 01 -4-0-625 | REIMBURSEMENT REIMB AUG 2013 | 066334 | 482.45 |

PACKET: 10270 CLAIMS FOR 10/08/2013

VENDOR SET: 01

FUND : 01 GENERAL FUND

| VENDOR NAME | ITEM # | G/L | ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-----------------------------------|----------------|-----|--------------|---|--------|-----------|
| ===== | | | | | | |
| 01-000473 CITY OF EL RENO | | | | | | |
| | I-13-00765 | 01 | -5211331 | EMPLOYEE TRAV INCODE TRAINING-3 | 066336 | 225.00 |
| | I-13-00765 | 01 | -5653331 | EMPLOYEE TRAV INCODE TRAINING-1 | 066336 | 75.00 |
| 01-000660 CONSIGNMENT EXCHANGE | | | | | | |
| | I-84017610 | 01 | -5321202 | OPERATING SUP TRUCK RENTAL 9/13/2013 | 066337 | 162.39 |
| 01-000840 CRAWFORD & ASSOCIATES | | | | | | |
| | I-7640 | 01 | -5215301 | AUDITING CONSULTANT FEES | 066339 | 1,050.00 |
| 01-100006 D & B ELEVATOR INC | | | | | | |
| | I-87 | 01 | -5548317 | ELEVATOR REPA MONTHLY MAINT FEE | 066340 | 400.00 |
| 01-000402 DIAMOND TROPHY & ENGRAV | | | | | | |
| | I-wa09182013 | 01 | -5653215 | AWARDS/NJC PR AWARDS FOR EMPLOYEES | 066343 | 44.95 |
| 01-000266 ERVIN & ERVIN ATTORNEYS | | | | | | |
| | I-201310015445 | 01 | -5214302 | CONSULTANTS CONTRACT LEGAL SVS-OCT 2013 | 066345 | 3,125.00 |
| 01-000260 GEORGE HALIBURTON | | | | | | |
| | I-160572 | 01 | -5652318 | ABATEMENTS CONTRACT BRUSH HOGGING | 066347 | 612.00 |
| | I-160572 | 01 | -5652318 | ABATEMENTS CONTRACT BRUSH HOGGING | 066347 | 270.00 |
| 01-100049 IDEAL CLEANING | | | | | | |
| | I-902 | 01 | -5548203 | REPAIRS & MAI CLEANING SERVICE | 066354 | 1,275.00 |
| 01-100110 IMPRESS OFFICE SUPPLY | | | | | | |
| | I-035764 | 01 | -5321202 | OPERATING SUP OPEN P.O. MISC SUPPLIES | 066355 | 22.94 |
| 01-100140 INDIAN NATION WHOLESALE | | | | | | |
| | I-5940480 | 01 | -5544202 | OPERATING SUP CONCESSION SUPPLIES | 066356 | 84.96 |
| 01-000110 JACKIE BRANNON CORR. CT | | | | | | |
| | I-20130114 | 01 | -5542308 | CONTRACTED SE INMATE CHARGE | 066357 | 84.06 |
| 01-K00054 KAPLAN FIRE & EMS TRAIN | | | | | | |
| | I-13622 | 01 | -5431331 | EMPLOYEE TRAV ONLINE EMS TRAINING FEE | 066359 | 2,310.00 |
| 01-K00066 KATCCN INC. | | | | | | |
| | I-PMT 2 | 01 | -5865403 | STREETS RECON STREET PROJECT NO. 4 | 066360 | 73,940.40 |
| 01-K00180 KENNEDY EYE CARE, LLC | | | | | | |
| | I-5690 | 01 | -5653213 | SAFETY EXPENS SAFETY GLASSES | 066361 | 134.00 |
| 01-100380 LOCKE SUPPLY CO. | | | | | | |
| | I-21055746-00 | 01 | -5548203 | REPAIRS & MAI MISC MAINT & REPAIR ITEMS | 066366 | 14.87 |
| | I-21057627-00 | 01 | -5548203 | REPAIRS & MAI MISC MAINT & REPAIR ITEMS | 066368 | 9.29 |
| | I-21179385-00 | 01 | -5322401 | CAPITAL OUTLA BLDG MAT FOR DOG POUND | 066368 | 3.62 |
| | I-21179881-00 | 01 | -5322401 | CAPITAL OUTLA BLDG MAT FOR DOG POUND | 066368 | 36.35 |

PACKET: 10270 CLAIMS FOR 10/08/2013

VENDOR SET: 01

FUND : 01 GENERAL FUND

| VENDOR | NAME | ITEM # | G/L | ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-----------|-------------------------|---------------------|-----|--------------|---|--------|-----------|
| 01-100380 | LOCKE SUPPLY CO. | | | | | | |
| | | | | continued | | | |
| | | I-21205613-00 | 01 | -5322401 | CAPITAL OUTLA BLDG MAT FOR DOG POUND | 066368 | 13.63 |
| 01-100428 | LOWE'S CREDIT SERVICES | | | | | | |
| | | I-01216 | 01 | -5548203 | REPAIRS & MAI MISC REPAIR & MAINT ITEMS | 066370 | 51.52 |
| | | I-01500 | 01 | -5322401 | CAPITAL OUTLA BLDG MAT FOR DOG POUND | 066370 | 29.43 |
| | | I-02494 | 01 | -5322401 | CAPITAL OUTLA BLDG MAT FOR DOG POUND | 066370 | 67.16 |
| | | I-02578 | 01 | -5322401 | CAPITAL OUTLA BLDG MAT FOR DOG POUND | 066370 | 53.16 |
| | | I-02686 | 01 | -5215202 | OPERATING SUP MISC SUPP-MOVIES IN PARK | 066370 | 32.20 |
| | | I-06239 | 01 | -5322401 | CAPITAL OUTLA BLDG MAT FOR DOG POUND | 066370 | 153.18 |
| | | I-06367 | 01 | -5542203 | REPAIRS & MAI MISC REPAIR & MAINT ITEMS | 066370 | 65.84 |
| | | I-06695 | 01 | -5548203 | REPAIRS & MAI MISC REPAIR & MAINT ITEMS | 066370 | 30.50 |
| | | I-07522 | 01 | -5322401 | CAPITAL OUTLA BLDG MAT FOR DOG POUND | 066370 | 13.84 |
| | | I-9001060 | 01 | -5322401 | CAPITAL OUTLA BLDG MAT FOR DOG POUND | 066370 | 10.43 |
| | | I-901290 | 01 | -5865218 | STREET REPAIR FORMING MATERIALS | 066370 | 26.56 |
| | | I-901965 | 01 | -5542203 | REPAIRS & MAI MISC REPAIR & MAINT ITEMS | 066370 | 63.91 |
| 01-000209 | MAXWELL SUPPLY OF TULSA | | | | | | |
| | | I-224434 | 01 | -5865218 | STREET REPAIR CONCRETE SAW & BLADE | 066373 | 1,175.35 |
| 01-000460 | MITCHELL D'S DIST., LLC | | | | | | |
| | | I-399281 | 01 | -5542202 | OPERATING SUP CONCESSION SUPPLIES | 066375 | 178.50 |
| 01-000140 | MCALESTER PAINT & SUPPL | | | | | | |
| | | I-00090392 | 01 | -5542203 | REPAIRS & MAI MAINT & REPAIR FOR POOLS | 066380 | 154.56 |
| 01-000231 | NEOGOV | | | | | | |
| | | I-07-10482 | 01 | -5653317 | ADVERTISING & JOB ADVERTISEMENT FEE | 066382 | 175.00 |
| 01-000250 | MCALESTER NEWS CAPITAL | | | | | | |
| | | I-05611903 | 01 | -5212317 | ADVERTISING & COUNCIL PUBLICATIONS | 066383 | 18.10 |
| | | I-05611931 | 01 | -5652317 | ADVERTISING & PUBLICATION FEES | 066383 | 33.75 |
| | | I-ANNUAL PMT | 01 | -5210330 | DUES & SUBSCR ANNUAL PAYMENT | 066383 | 119.00 |
| 01-000124 | OK SHERIFF'S & PEACE OF | | | | | | |
| | | I-2635 | 01 | -5321202 | OPERATING SUP 2014 MEMBERSHIP RENEWAL | 066388 | 35.00 |
| 01-000345 | OKLA DEPT OF LABOR | | | | | | |
| | | I-130624E30077 | 01 | -5548317 | ELEVATOR REPA ELEVATOR INSPECTION FEES | 066391 | 75.00 |
| 01-000520 | OIL-OK INDEPENDENT LIVE | | | | | | |
| | | I-092013-2010/2011 | 01 | -5101355 | OIL-OK FOR IN CONTRACT WITH OIL | 066392 | 1,800.00 |
| 01-000556 | OMAG-OK MUNICIPAL ASSUR | | | | | | |
| | | I-2ND QUART PREMIUM | 01 | -5215322 | LIABILITY INS PROPERTY INS PREMIUMS | 066393 | 22,402.14 |
| 01-000560 | PUBLIC SERVICE/AEP | | | | | | |
| | | I-201309185406 | 01 | -5215313 | ELECTRIC UTIL ELECT UTIL-401 N 2ND | 066277 | 3,316.68 |
| | | I-201309255431 | 01 | -5215313 | ELECTRIC UTIL ELECT UTIL-KOMAR PARK | 066299 | 62.75 |

PACKET: 10270 CLAIMS FOR 10/08/2013

VENDOR SET: 01

FUND : 01 GENERAL FUND

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-----------|-------------------------|--------------------|------------------|---|--------|----------|
| 01-P00560 | PUBLIC SERVICE/AEP | | | | | |
| | | 1-201309255431 | 01 -5215313 | ELECTRIC UTIL ELECT UTIL-KOMAR PAVILION | 066299 | 39.38 |
| 01-R00368 | RISK MANAGEMENT DIVISIO | | | | | |
| | | 1-5520149011703 | 01 -5215321 | AUTO INSURANC LIAB INS-FIRE DEPT VEHICL | 066402 | 954.00 |
| 01-R00479 | ROGER MELTON | | | | | |
| | | 1-710287 | 01 -5652318 | ABATEMENTS CONTRACT MOWING | 066404 | 370.00 |
| 01-S00009 | SADLER PAPER CO | | | | | |
| | | 1-13765 | 01 -5542203 | REPAIRS & MAI JANITORIAL SUPPLIES | 066405 | 575.66 |
| 01-S00244 | SHAWN SMITH | | | | | |
| | | 1-201309255425 | 01 -5653213 | SAFETY EXPENS TRAVEL EXP-W/C DEPOSITION OKC | 066300 | 161.64 |
| | | 1-201309255426 | 01 -5653207 | CLOTHING ALLO CLOTHING ALLOW REIMB | 066300 | 71.02 |
| 01-S00329 | SHRED-IT USA, INC-OKLAH | | | | | |
| | | 1-9402356491 | 01 -5212308 | CONTRACTED SE SHREDDING SERVICE FEE | 066406 | 64.00 |
| | | 1-9402477975 | 01 -5212308 | CONTRACTED SE SHREDDING SERVICE FEE | 066406 | 64.00 |
| 01-S00691 | SPRINGHILL SUITES | | | | | |
| | | 1-61613633 | 01 -5211331 | EMPLOYEE TRAV HOTEL RESERVATIONS | 066409 | 135.51 |
| | | 1-61613633 | 01 -5653331 | EMPLOYEE TRAV HOTEL RESERVATIONS | 066409 | 135.51 |
| 01-S00726 | STAPLES ADVANTAGE | | | | | |
| | | 1-1657387300343615 | 01 -5320202 | OPERATING EXP SPECIALTY ITEMS | 066410 | 23.80 |
| 01-S00956 | SWANK MOTION PICTURES, | | | | | |
| | | 1-RG-1653949 | 01 -5215202 | OPERATING SUP MOVIE RENTAL FEE | 066411 | 976.00 |
| 01-T00137 | TEXAS MUNICIPAL LEAGUE | | | | | |
| | | 1-13158 | 01 -5653317 | ADVERTISING & JOB ADVERTISEMENT FEE | 066412 | 150.00 |
| 01-T00347 | THE MONUMENT PLACE | | | | | |
| | | 1-13-00787 | 01 -5653215 | AWARDS/NUC PR AWARD FOR EMPLOYEE | 066413 | 275.00 |
| 01-T00370 | TIEPIT INSURANCE AGENCY | | | | | |
| | | 1-49646 | 01 -5215322 | LIABILITY INS EMPLOYEE BONDS | 066414 | 501.05 |
| | | 1-49649 | 01 -5215322 | LIABILITY INS EMPLOYEE BONDS | 066414 | 100.00 |
| | | 1-49652 | 01 -5215322 | LIABILITY INS EMPLOYEE BONDS | 066414 | 400.00 |
| | | 1-49655 | 01 -5215322 | LIABILITY INS EMPLOYEE BONDS | 066414 | 1,429.10 |
| | | 1-49695 | 01 -5215322 | LIABILITY INS EMPLOYEE BONDS | 066414 | 1,921.90 |
| 01-T00499 | TRACTOR SUPPLY COMPANY | | | | | |
| | | 1-13-00628 | 01 -5653340 | CLOTHING ALLO CLOTHING ALLOWANCE | 066416 | 564.84 |
| 01-T00540 | TREATS SOLUTIONS LLC | | | | | |
| | | 1-084397 | 01 -5542203 | REPAIRS & MAI JANITORIAL SUPPLIES | 066417 | 559.10 |

PACKET: 10270 CLAIMS FOR 10/08/2013

VENDOR SET: 01

FUND : 01 GENERAL FUND

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-----------|-------------------------|----------------|------------------|---|--------|------------|
| 01-T00569 | TOTAL RADIO | | | | | |
| | | I-001MB1096 | 01 -5321202 | OPERATING SUP CAR RADIO CHARGERS | 066418 | 147.96 |
| 11-T00630 | TWIN CITIES READY MIX, | | | | | |
| | | I-85208 | 01 -5865218 | STREET REPAIR CONCRETE REPAIRS | 066420 | 930.00 |
| 11-U00128 | UNITED PACKAGING & SHIP | | | | | |
| | | I-124886 | 01 -5321202 | OPERATING SUP SHIPPING FEE | 066422 | 25.77 |
| 11-V00150 | VULCAN SIGN | | | | | |
| | | I-241935 | 01 -5865203 | REPAIR & MAIN STREET SIGNS & SUPPLIES | 066423 | 6,321.45 |
| | | I-242021 | 01 -5865203 | REPAIR & MAIN STREET SIGNS & SUPPLIES | 066423 | 913.50 |
| | | I-242089 | 01 -5865203 | REPAIR & MAIN STREET SIGNS & SUPPLIES | 066423 | 312.00 |
| 11-W00040 | WALMART COMMUNITY BRC | | | | | |
| | | I-004527 | 01 -5320202 | OPERATING EXP OPERATING SUPPLIES | 066424 | 75.49 |
| | | I-01111 | 01 -5542203 | REPAIRS & MAJ MISC REPAIR & MAINT ITEMS | 066424 | 62.75 |
| | | I-04736 | 01 -5542203 | REPAIRS & MAJ MISC REPAIR & MAINT ITEMS | 066424 | 29.98 |
| 11-W00072 | WARREN CAT | | | | | |
| | | I-R2035905 | 01 -5865403 | STREETS RECON EQUIPMENT RENTAL | 066425 | 3,256.13 |
| | | I-R2035906 | 01 -5865403 | STREETS RECON EQUIPMENT RENTAL | 066425 | 1,085.38 |
| 11-W00270 | WHITE ELECTRICAL SUPPLY | | | | | |
| | | I-S1653950.001 | 01 -5542203 | REPAIRS & MAJ REPLACEMENT BULBS | 066427 | 70.91 |
| | | I-S1655353.001 | 01 -5548203 | REPAIRS & MAJ MISC REPAIRS & MAINT | 066427 | 6.64 |
| | | I-S1655418.001 | 01 -5548203 | REPAIRS & MAJ MISC REPAIRS & MAINT | 066427 | 6.79 |
| | | I-S1656266.001 | 01 -5548203 | REPAIRS & MAJ MISC REPAIRS & MAINT | 066427 | 610.14 |
| | | I-S1656676.001 | 01 -5548203 | REPAIRS & MAJ MISC REPAIRS & MAINT | 066427 | 52.61 |
| | | I-S1657908.001 | 01 -5548203 | REPAIRS & MAJ MISC REPAIRS & MAINT | 066427 | 1.27 |
| | | I-S1659526.001 | 01 -5548203 | REPAIRS & MAJ MISC REPAIR ITEMS | 066427 | 198.68 |
| | | I-S1660992.001 | 01 -5548203 | REPAIRS & MAJ MISC REPAIR ITEMS | 066427 | 65.55 |
| 11-X00020 | XEROX CORP-MAJOR ACCOUN | | | | | |
| | | I-800621458 | 01 -5215312 | EQUIPMENT REN LEASE PMT ON COPIERS | 066428 | 1,907.96 |
| | | | | FUND 01 GENERAL FUND | TOTAL: | 152,555.68 |

PACKET: 10270 CLAIMS FOR 10/08/2013

VENDOR SET: 01

FUND : 02 MPWA

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-----------|-------------------------|----------------|------------------|--|--------|----------|
| 01-1 | MISC VENDOR | | | | | |
| | VINCENT LOTT | I-201309255427 | 02 -5974207 | CLOTHING ALLO VINCENT LOTT: REIMB CLOTHING A | 066296 | 149.95 |
| 01-A00103 | ACCURATE LABS & MINING | | | | | |
| | | I-3111055 | 02 -5974304 | LAB TESTING TOC & BACTENAL LOGIC SAMP | 066316 | 115.00 |
| | | I-3111056 | 02 -5974304 | LAB TESTING TOC & BACTENAL LOGIC SAMP | 066316 | 1,480.00 |
| | | I-3111057 | 02 -5974304 | LAB TESTING TESTING | 066316 | 90.00 |
| | | I-3111058 | 02 -5974304 | LAB TESTING TOC & BACTENAL LOGIC SAMP | 066316 | 160.00 |
| | | I-3111061 | 02 -5974304 | LAB TESTING TESTING | 066316 | 460.00 |
| | | I-3111066 | 02 -5974304 | LAB TESTING TESTING | 066316 | 25.00 |
| 01-A00267 | AIRGAS, INC | | | | | |
| | | I-9912075573 | 02 -5974203 | REPAIRS & MAI BOTTLE RENTAL & REFILLS | 066318 | 63.90 |
| | | I-9912075575 | 02 -5973203 | REPAIRS & MAI MONTHLY RENTAL FEE | 066318 | 90.42 |
| 01-A00362 | ALLEGIANCE COMMUNICATIO | | | | | |
| | | I-201309185401 | 02 -5975328 | INTERNET SERV INTERNET SVS-UTM OFFICE | 066274 | 62.95 |
| 01-A00582 | AT&T | | | | | |
| | | I-201309255430 | 02 -5267315 | TELEPHONE UT1 PHONE EXP-INTERNET SVS CITY HA | 066298 | 830.15 |
| 01-A00751 | ATWOODS | | | | | |
| | | I-0168079 | 02 -5975207 | CLOTHING ALLO BOOT ALLOWANCE | 066320 | 100.00 |
| | | I-169779 | 02 -5974203 | REPAIRS & MAI MISC REPAIR & MAINT ITEMS | 066320 | 54.95 |
| | | I-170879 | 02 -5974203 | REPAIRS & MAI MISC REPAIR & MAINT ITEMS | 066320 | 83.94 |
| 01-B00180 | UNION IRON WORKS, INC. | | | | | |
| | | I-S1750780.001 | 02 -5973203 | REPAIRS & MAI MISC REPAIR & MAINT ITEMS | 066326 | 76.65 |
| | | I-S1751074.001 | 02 -5975209 | UTILITY MAINT MISC. REPAIR PARTS | 066326 | 92.78 |
| | | I-S1751927.001 | 02 -5974203 | REPAIRS & MAI MISC REPAIR & MAINT ITEMS | 066326 | 25.89 |
| | | I-S1752023.001 | 02 -5974203 | REPAIRS & MAI MISC REPAIR & MAINT ITEMS | 066326 | 65.85 |
| | | I-S1752697.001 | 02 -5975209 | UTILITY MAINT MISC. REPAIR PARTS | 066326 | 19.57 |
| 01-B00206 | BERTREM PRODUCTS, INC. | | | | | |
| | | I-0030260 | 02 -5974203 | REPAIRS & MAI ACURATER MOTORS - WTP | 066328 | 1,970.00 |
| 01-B00314 | BIO-AQUATIC TESTING, IN | | | | | |
| | | I-00044269 | 02 -5973304 | LAB TESTING LAB TESTING FEE | 066329 | 751.00 |
| 01-B00491 | BRENNTAG SOUTHWEST | | | | | |
| | | I-BSW422717 | 02 -5974206 | CHEMICALS POWDER ACTIVATED CARBOON | 066330 | 3,194.00 |
| | | I-BSW432700 | 02 -5974206 | CHEMICALS POWDER ACT. CARBON | 066330 | 3,194.00 |
| | | I-BSW433153 | 02 -5974206 | CHEMICALS ALUM WITH COPPER | 066330 | 3,777.73 |
| | | I-BSW433154 | 02 -5974206 | CHEMICALS ALUM WITH COPPER | 066330 | 3,774.54 |
| | | I-BSW435271 | 02 -5974206 | CHEMICALS POLYMER FOR WTP | 066330 | 5,268.00 |
| | | I-BSW435852 | 02 -5974206 | CHEMICALS AQUALUM FOR WTP | 066330 | 3,768.16 |
| 01-C00320 | CENTERPOINT ENERGY ARKL | | | | | |
| | | I-201309185405 | 02 -5267314 | GAS UTILITY GAS UTIL-301 E POLK | 066275 | 45.88 |

PACKET: 10270 CLAIMS FOR 10/06/2013

VENDOR SET: 01

FUND : 02 MPWA

| VENDOR | NAME | ITEM # | G/L | ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-----------|-------------------------|-------------------|-----|--------------|--|--------|-----------|
| 01-C00473 | CITY OF EL RENO | | | | | | |
| | | I-13-00765 | 02 | -5216331 | TRAVEL & TRAI INCODE TRAINING-2 | 066336 | 300.00 |
| 01-L00322 | DEPT. OF ENVIR. QUALITY | | | | | | |
| | | I-DEQ FEES | 02 | -5975329 | DEQ FEES | 066341 | 255.25 |
| | | I-TOC 4504009 | 02 | -5973329 | DEQ FEES LICENSE FEE FOR WATER LIC | 066342 | 62.00 |
| 01-P00170 | FIRST NATIONAL BANK | | | | | | |
| | | I-102013-#134 | 02 | -5864510 | LEASE PAYMENT CATERPILLAR & COMPACTOR | 066346 | 8,524.37 |
| 01-H00001 | H & E ENGINEERED EQUIP. | | | | | | |
| | | I-6006631 | 02 | -5974203 | REPAIRS & MAI SOLENOID COILS FOR WTP | 066351 | 635.00 |
| 01-H00016 | HD SUPPLY WATERWORKS, L | | | | | | |
| | | I-B422814 | 02 | -5975209 | UTILITY MAINT FIRE HYDRANT & FITTINGS | 066352 | 10,143.60 |
| 01-H00040 | HACH CHEMICAL | | | | | | |
| | | I-8491530 | 02 | -5974203 | REPAIRS & MAI TURBIDITY METER FOR WTP | 066353 | 1,500.35 |
| 01-K00005 | K-BAR CO CONSTRUCTION | | | | | | |
| | | I-4353 | 02 | -5974316 | REPAIRS & MAI CRANE SERVICE FEE | 066358 | 1,350.00 |
| 01-K00210 | KIAMICHI ELECTRIC COOP. | | | | | | |
| | | I-201309185407 | 02 | -5267313 | ELECTRIC UTIL ELECT UTIL-UTM OFF ON HEREFORD | 066276 | 703.35 |
| 01-K00225 | KI BOIS COMMUNITY ACTIO | | | | | | |
| | | I-07/13/2013 AUG | 02 | -5866307 | CONTRACTED RE RECYCLING CTR LABOR | 066362 | 1,980.00 |
| | | I-07/13/2013 JULY | 02 | -5866307 | CONTRACTED RE RECYCLING CTR LABOR | 066362 | 1,980.00 |
| 01-K00274 | KONE CRANES | | | | | | |
| | | I-TUL00031870 | 02 | -5974316 | REPAIRS & MAI INSPECTION FEES | 066363 | 305.00 |
| 01-L00020 | L S INSTRUMENTS | | | | | | |
| | | I-80290 | 02 | -5871202 | OPERATING SUP SURVEY HUBS FOR ENG | 066364 | 78.43 |
| 01-L00428 | LOWE'S CREDIT SERVICES | | | | | | |
| | | I-06045 | 02 | -5974203 | REPAIRS & MAI MISC REPAIR & MAINT ITEMS | 066370 | 64.67 |
| | | I-06440 | 02 | -5975209 | UTILITY MAINT MISC. REPAIR & MAINTANCE | 066370 | 43.61 |
| | | I-904577 | 02 | -5974203 | REPAIRS & MAI MISC REPAIR & MAINT ITEMS | 066371 | 4.71 |
| | | I-906851 | 02 | -5974203 | REPAIRS & MAI MISC REPAIR & MAINT ITEMS | 066371 | 22.75 |
| 01-L00433 | LOVE ENVELOPES | | | | | | |
| | | I-0017371-1N | 02 | -5216202 | OPERATING SUP ENVELOPES FOR UTIL BILLIN | 066372 | 311.63 |
| 01-M00304 | MESHEK & ASSOC. INC | | | | | | |
| | | I-1562 | 02 | -5871302 | CONSULTANTS CONSULTANT FEES | 066374 | 4,563.75 |
| 01-O00205 | OKLA DEPT OF COMMERCE | | | | | | |
| | | I-102013-#8908 | 02 | -5267521 | CDBG LOAN #89 CDBG - EDIF #8908 | 066390 | 1,145.83 |

PACKET: 10270 CLAIMS FOR 10/08/2013

VENDOR SET: 01

FUND : 03 AIRPORT AUTHORITY

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-----------|-------------------------|------------------|---------------------------|---|--------|----------|
| 01-P00170 | FIRST NATIONAL BANK | | | | | |
| | | I-102013-#119817 | 03 -5876511 | FNB LOAN #119 LOAN #119817 - AIRPORT AUTH | 066346 | 7,530.00 |
| 01-T00370 | TIPPIT INSURANCE AGENCY | | | | | |
| | | 1-49646 | 03 -5876322 | INSURANCE/BON EMPLOYEE BONDS | 066414 | 7.26 |
| | | | FUND 03 AIRPORT AUTHORITY | TOTAL: | | 7,537.26 |

PACKET: 10270 CLAIMS FOR 10/08/2013

VENDOR SET: 01

FUND : 06 NUTRITION

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-----------|-------------------------|----------------|-------------------|--|--------|--------|
| 01-1 | MISC VENDOR | | | | | |
| | DONNA SHIEW | I-201309125400 | 08 -5549207 | CLOTHING ALLO REIMBURSE CLOTHING ALLOWANCE | 066271 | 66.00 |
| 01-800207 | EMMA F. BELLIS | | | | | |
| | | I-201310015438 | 08 -5549308 | CONTRACT SERV CONTRACT MEAL DELIVERY | 066344 | 120.00 |
| | | I-201310015439 | 08 -5549308 | CONTRACT SERV REIMB MILEAGE FOR MEAL DEL | 066344 | 90.40 |
| 01-800258 | GERALDINE E MALKOWSKI | | | | | |
| | | I-201310015440 | 08 -5549308 | CONTRACT SERV CONTRACT MEAL DELIVERY | 066348 | 45.00 |
| | | I-201310015441 | 08 -5549308 | CONTRACT SERV REIMB MILEAGE FOR MEAL DEL | 066348 | 32.21 |
| 01-100426 | LOUISE MCCONNELL | | | | | |
| | | I-201310015442 | 08 -5549308 | CONTRACT SERV CONTRACT MEAL DELIVERY | 066369 | 150.00 |
| | | I-201310015443 | 08 -5549308 | CONTRACT SERV REIMB MILEAGE FOR MEAL DEL | 066369 | 90.97 |
| 01-800304 | RICHELLE CHEYENNE | | | | | |
| | | I-201310015444 | 08 -5549308 | CONTRACT SERV REIMB MILEAGE FOR MEAL DEL | 066401 | 151.42 |
| 01-800580 | AT & T | | | | | |
| | | I-201309255429 | 08 -5549315 | TELEPHONE UTI PHONE EXP-NUTRITION | 066301 | 170.21 |
| 01-100370 | TIPPIT INSURANCE AGENCY | | | | | |
| | | I-49646 | 08 -5549322 | LIABILITY INS EMPLOYEE BONDS | 066414 | 31.47 |
| | | | FUND 06 NUTRITION | TOTAL: | | 947.68 |

PACKET: 10270 CLAIMS FOR 10/08/2013

VENDOR SET: 01

FUND : 11 EMPLOYEE RETIREMENT

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-----------|----------------|----------|------------------|------------------------|--------|----------|
| ===== | | | | | | |
| 01-M00098 | MCAFFEE & TAFT | | | | | |
| | | 1-404018 | 11 -5220302 | CONSULTANTS LEGAL FEES | 066378 | 1,215.00 |
| | | 1-410558 | 11 -5220302 | CONSULTANTS LEGAL FEES | 066378 | 18.00 |
| | | | FUND | 11 EMPLOYEE RETIREMENT | TOTAL: | 1,233.00 |

PACKET: 10270 CLAIMS FOR 10/08/2013

VENDOR SET: 01

FUND : 27 TOURISM FUND

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-----------|-------------------------|--------------------|----------------------|--|--------|----------|
| 01-MC0134 | MCALESTER MAIN STREET | | | | | |
| | | I-092013-2010/2011 | 27 -5655353 | MAIN STREFT P CONTRACT WITH MCALESTER MAIN S | 066379 | 1,050.00 |
| 01-N00188 | NATURAL AWAKENINGS | | | | | |
| | | I-12013-92 | 27 -5655214 | TOURISM EXPEN ADVERTISEMENT FEES | 066381 | 25.00 |
| 01-P00342 | PITTS. COUNTY FREE FAIR | | | | | |
| | | I-MAGIC SHOW REIMB | 27 -5655214 | TOURISM EXPEN MAGIC SHOW FOR FREE FAIR | 066396 | 950.00 |
| 01-P00450 | PRIDE IN MCALESTER | | | | | |
| | | I-092013-2010-2011 | 27 -5655352 | MISC PRIDE IN CONTRACT WITH PRIDE IN MCALEST | 066398 | 2,250.00 |
| | | | FUND 27 TOURISM FUND | TOTAL: | | 4,275.00 |

PACKET: 10270 CLAIMS FOR 10/08/2013

VENDOR SET: 01

FUND : 28 SE EXPO CENTER

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT | | | |
|-----------|-------------------------|-----------------|------------------|--|--------|----------|----------------|--------|----------|
| 01-B00192 | BEN E. KEITH | I-02158198 | 28 -5654210 | CONCESSION SU CONCESSION SUPPLIES | 066327 | 376.84 | | | |
| 01-C00823 | COUNTRY MART | I-4290 3 10 108 | 28 -5654210 | CONCESSION SU CONCESSION SUPPLIES | 066338 | 29.70 | | | |
| 01-D00006 | D & D ELEVATOR INC | I-85 | 28 -5654316 | REPAIRS & MAI 3 MONTH ELEVATOR SERVICE | 066340 | 200.00 | | | |
| 01-J00110 | JACKIE BRANNON CORR. CT | I-20130115 | 28 -5654308 | CONTRACT SERV MONTHLY INMATE FEES | 066357 | 187.79 | | | |
| 01-L00078 | LAMBERT MECHANICAL INC | I-130610 | 28 -5654316 | REPAIRS & MAI A/C UNIT REPAIR | 066365 | 347.00 | | | |
| 01-P00210 | PEPSI COLA | I-115346 | 28 -5654210 | CONCESSION SU CONCESSION SUPPLIES | 066395 | 140.00 | | | |
| | | I-115347 | 28 -5654210 | CONCESSION SU CONCESSION SUPPLIES | 066395 | 140.00 | | | |
| 01-P00361 | PC MALL GOV, INC | I-S82150860101 | 28 -5654203 | REPAIR & MAIN SERVER FOR EXPO SIGN | 066397 | 262.10 | | | |
| 01-P00560 | PUBLIC SERVICE/AEP | I-201309255431 | 28 -5654313 | ELECTRIC UTIL ELECT UTIL-EXPO RV | 066299 | 189.17 | | | |
| 01-S00009 | SADLER PAPER CO | I-13764 | 28 -5654203 | REPAIR & MAIN MAINT/CLEANING SUPPLIES | 066405 | 911.30 | | | |
| 01-S00350 | SIGNS BY JADE | I-13-00678 | 28 -5654316 | REPAIRS & MAI REPAINT SIGNS ON EXPO | 066407 | 1,350.00 | | | |
| 01-T00370 | TIPPIT INSURANCE AGENCY | I-49646 | 28 -5654322 | LIABILITY INS EMPLOYEE BONDS | 066414 | 29.05 | | | |
| 01-W00040 | WALMART COMMUNITY BRC | I-008255 | 28 -5654210 | CONCESSION SU CONCESSION SUPPLIES | 066424 | 17.82 | | | |
| | | I-06541 | 28 -5654210 | CONCESSION SU CONCESSION SUPPLIES | 066424 | 22.38 | | | |
| | | I-08542 | 28 -5654210 | CONCESSION SU CONCESSION SUPPLIES | 066424 | 275.13 | | | |
| | | | | | FUND | 28 | SE EXPO CENTER | TOTAL: | 4,478.28 |

PACKET: 10270 CLAIMS FOR 10/08/2013

VENDOR SET: 01

FUND : 29 E-911

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-----------|-------------------------|----------------|------------------|--|--------|----------|
| 01-A00033 | AT&T | | | | | |
| | | I-201309195404 | 29 -5324401 | CAPITAL CUITLA PHONE UTIL-911 EQUIP RENTAL | 066273 | 2,403.33 |
| 01-700370 | TIPPIT INSURANCE AGENCY | | | | | |
| | | I-49646 | 29 -5324322 | LIABILITY INS EMPLOYEE BONDS | 066414 | 12.10 |
| 01-W00392 | WINDSTREAM CORPORATION | | | | | |
| | | I-201309255428 | 29 -5324315 | TELEPHONE UTI PHONE EXP-911 CTY TRUNK LINE | 066303 | 444.83 |
| | | | FUND 29 E-911 | | TOTAL: | 2,860.26 |

PACKET: 10270 CLAIMS FOR 10/08/2013

VENDOR SET: 01

FUND : 30 ECONOMIC DEVELOPMENT

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-----------|-------------------------|--------------------|------------------------------|--|--------|------------|
| 01-000549 | GULLICK & ASSOCIATES, L | | | | | |
| | | I-9/1-9/7 2013 | 30 -5652302 | CONSULTANTS CONSULTANT FEES | 066350 | 2,000.00 |
| | | I-9/15-9/21 | 30 -5652302 | CONSULTANTS CONSULTANT FEES | 066350 | 2,000.00 |
| | | I-9/22-9/28/13 | 30 -5652302 | CONSULTANTS CONSULTANT FEES | 066350 | 2,000.00 |
| 01-000566 | KATCOON INC. | | | | | |
| | | I-PMT #2 | 30 -5211408 | ECON DEV-C130 C130 PARKING PROJECT | 066360 | 89,429.53 |
| 01-100220 | LBR, INC. | | | | | |
| | | I-5060 | 30 -5211408 | ECON DEV-C130 CONSULTANT FEE-AIRPORT | 066367 | 1,748.00 |
| 01-MC0050 | MCALESTER CHAMBER OF | | | | | |
| | | I-13-00790 | 30 -5652350 | BUSINESS DEVE 2013 ECO DEV. LUNCH | 066377 | 60.00 |
| 01-MC0134 | MCALESTER MAIN STREET | | | | | |
| | | I-092013-2010/2011 | 30 -5211353 | MAIN STREET P CONTRACT WITH MCALESTER MAIN S | 066379 | 1,050.00 |
| 01-N00250 | MCALESTER NEWS CAPITAL | | | | | |
| | | I-05611904 | 30 -5652317 | ADVERTISING & PUBLICATION FEE | 066383 | 216.20 |
| 01-000275 | OKLA DEPT OF COMMERCE | | | | | |
| | | I-102013-#12248 | 30 -5211510 | CDBG / EDIF D CDBG - EDIF CONT #12248 | 066389 | 282.50 |
| 01-P00450 | PRIDE IN MCALESTER | | | | | |
| | | I-092013-2010-2011 | 30 -5211352 | MISC PRIDE IN CONTRACT WITH PRIDE IN MCALEST | 066398 | 2,250.00 |
| 01-P00457 | PRENTICE AVIATION, INC. | | | | | |
| | | I-13-00703 | 30 -5211360 | ECONOMIC DEVE BRUSH CONTROL SPRAYING | 066399 | 17,596.77 |
| 01-P00464 | ROBISON INTERNATIONAL, | | | | | |
| | | I-092013-2012-13 | 30 -5211361 | LOBBYING SERV LOBBYING SERVICES-MDSA | 066403 | 2,000.00 |
| | | | FUND 30 ECONOMIC DEVELOPMENT | TOTAL: | | 120,637.00 |

PACKET: 10270 CLAIMS FOR 10/08/2013

VENDOR SET: 01

FUND : 32 GRANTS & CONTRIBUTIONS

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-----------|-----------------|--------|------------------|---------------------------------------|--------|--------|
| 91-P00078 | PAMLI N. JOSLIN | I-586 | 32 -5215222 | MOVIES IN THE MOVIE IN THE PARK: TEES | 066394 | 600.00 |
| | | | FUND | 32 GRANTS & CONTRIBUTIONS | TOTAL: | 600.00 |

PACKET: 10270 CLAIMS FOR 10/08/2013

VENDOR SET: 01

FUND : 35 FLEET MAINTENANCE

| VENDOR | NAME | ITEM # | G/L | ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-----------|------------------------|-------------|-----|--------------|--|--------|----------|
| 01-A00770 | BOLTE ENTERPRISES, INC | | | | | | |
| | | C-928883 | 35 | -5862203 | REPAIRS & MAI MISC. AUTO PARTS | 066321 | 0.32- |
| | | C-929596 | 35 | -5862203 | REPAIRS & MAI MISC. AUTO PARTS | 066321 | 0.27- |
| | | C-930690 | 35 | -5862203 | REPAIRS & MAI MISC. AUTO PARTS | 066321 | 73.96- |
| | | C-931216 | 35 | -5862203 | REPAIRS & MAI MISC. AUTO PARTS | 066321 | 11.50- |
| | | C-932664 | 35 | -5862203 | REPAIRS & MAI MISC. AUTO PARTS | 066321 | 16.98- |
| | | C-932676 | 35 | -5862203 | REPAIRS & MAI MISC. AUTO PARTS | 066321 | 15.80- |
| | | I-926659A | 35 | -5862203 | REPAIRS & MAI MISC. AUTO PARTS | 066321 | 11.75 |
| | | I-926809A | 35 | -5862203 | REPAIRS & MAI MISC. AUTO PARTS | 066321 | 190.52 |
| | | I-930630 | 35 | -5862203 | REPAIRS & MAI MISC. AUTO PARTS | 066321 | 73.98 |
| | | I-931082 | 35 | -5862203 | REPAIRS & MAI MISC. AUTO PARTS | 066321 | 3.66 |
| | | I-932186 | 35 | -5862203 | REPAIRS & MAI MISC. AUTO PARTS | 066321 | 110.00 |
| | | I-932225 | 35 | -5862203 | REPAIRS & MAI MISC. AUTO PARTS | 066321 | 4.99 |
| | | I-932232 | 35 | -5862203 | REPAIRS & MAI MISC. AUTO PARTS | 066321 | 27.60 |
| | | I-932290 | 35 | -5862203 | REPAIRS & MAI MISC. AUTO PARTS | 066321 | 95.26 |
| | | I-932296 | 35 | -5862203 | REPAIRS & MAI MISC. AUTO PARTS | 066322 | 6.39 |
| | | I-932370 | 35 | -5862203 | REPAIRS & MAI BLADES FOR CEM MOWERS | 066322 | 193.41 |
| | | I-932377 | 35 | -5862203 | REPAIRS & MAI MISC. AUTO PARTS | 066322 | 16.98 |
| | | I-932386 | 35 | -5862203 | REPAIRS & MAI MISC. AUTO PARTS | 066322 | 15.98 |
| | | I-932393 | 35 | -5862203 | REPAIRS & MAI MISC. AUTO PARTS | 066322 | 106.48 |
| | | I-932394 | 35 | -5862203 | REPAIRS & MAI MISC. AUTOPARTS | 066322 | 144.78 |
| | | I-932460 | 35 | -5862203 | REPAIRS & MAI MISC. AUTO PARTS | 066322 | 28.06 |
| | | I-932519 | 35 | -5862203 | REPAIRS & MAI WHEEL CYLINDERS | 066322 | 705.84 |
| | | I-932591 | 35 | -5862203 | REPAIRS & MAI MISC. AUTO PARTS | 066322 | 201.36 |
| | | I-932644 | 35 | -5862203 | REPAIRS & MAI MISC. AUTO PARTS | 066322 | 20.67 |
| | | I-932659 | 35 | -5862203 | REPAIRS & MAI MISC. AUTO PARTS | 066322 | 44.92 |
| | | I-932678 | 35 | -5862203 | REPAIRS & MAI MISC. AUTO PARTS | 066322 | 42.66 |
| | | I-932703 | 35 | -5862203 | REPAIRS & MAI MISC. AUTO PARTS | 066322 | 63.52 |
| | | I-932726 | 35 | -5862203 | REPAIRS & MAI MISC. AUTO PARTS | 066323 | 42.66 |
| 01-B00150 | BEALES GOODYEAR TIRES | | | | | | |
| | | I-MC-209410 | 35 | -5862203 | REPAIRS & MAI TIRES FOR UO-1 | 066325 | 530.36 |
| | | I-MC-209411 | 35 | -5862203 | REPAIRS & MAI NEW TIRES | 066325 | 2,295.40 |
| | | I-MC-209590 | 35 | -5862203 | REPAIRS & MAI NEW TIRES | 066325 | 934.32 |
| 01-C00148 | CAR BONZ SALVAGE | | | | | | |
| | | I-252979 | 35 | -5862203 | REPAIRS & MAI REAR AXLE-FAM3 | 066332 | 650.00 |
| 01-C00339 | CERTIFIED LABORATORIES | | | | | | |
| | | I-1245603 | 35 | -5862203 | REPAIRS & MAI DIESEL MATE FOR VEHICLES | 066335 | 1,159.75 |
| 01-G00490 | GRISSOM IMPLEMENT INC | | | | | | |
| | | I-370767 | 35 | -5862203 | REPAIRS & MAI TRACTOR REPAIR & MAINT | 066349 | 40.99 |
| 01-L00587 | LANTZ HARDWARE | | | | | | |
| | | I-1460 | 35 | -5862203 | REPAIRS & MAI PARTS FOR EK-37 MOWER | 066366 | 99.70 |
| 01-N00270 | NIX AUTO CENTER, INC. | | | | | | |
| | | I-248129 | 35 | -5862203 | REPAIRS & MAI REPAIR PARTS | 066384 | 37.09 |

PACKET: 10270 CLAIMS FOR 10/08/2013

VENDOR SET: 01

FUND : 35 FLEET MAINTENANCE

| VENDOR | NAME | ITEM # | G/L | ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT | | | |
|-----------|-----------------------|----------------|-----|--------------|---|--------|----------|-------------------|--------|-----------|
| ===== | | | | | | | | | | |
| 01-N00271 | NIX FORD MERCURY INC. | | | | | | | | | |
| | | I-146233 | 35 | -5862203 | REPAIRS & MAI MISC PARTS & REPAIRS | 066385 | 35.50 | | | |
| 01-000075 | O'REILLY AUTO PARTS | | | | | | | | | |
| | | I-0230-131958A | 35 | -5862203 | REPAIRS & MAI MISC AUTO PARTS | 066386 | 26.98 | | | |
| | | I-0230-131974 | 35 | -5862203 | REPAIRS & MAI MISC AUTO PARTS | 066386 | 14.86 | | | |
| | | I-0230-143271 | 35 | -5862203 | REPAIRS & MAI MISC. AUTO PARTS | 066386 | 255.07 | | | |
| | | I-0230-143536 | 35 | -5862203 | REPAIRS & MAI MISC. AUTO PARTS | 066386 | 199.54 | | | |
| | | I-0230-143612 | 35 | -5862203 | REPAIRS & MAI MISC. AUTO PARTS | 066386 | 25.98 | | | |
| | | I-0230-143668 | 35 | -5862203 | REPAIRS & MAI MISC. AUTO PARTS | 066386 | 41.93 | | | |
| | | I-0230-143706 | 35 | -5862203 | REPAIRS & MAI MISC. AUTO PARTS | 066386 | 70.39 | | | |
| | | I-0230-144142 | 35 | -5862203 | REPAIRS & MAI MISC. AUTO PARTS | 066386 | 75.48 | | | |
| | | I-0230-144374 | 35 | -5862203 | REPAIRS & MAI MISC AUTO PARTS | 066386 | 66.70 | | | |
| | | I-0230-144464 | 35 | -5862203 | REPAIRS & MAI MISC AUTO PARTS | 066386 | 23.97 | | | |
| | | I-0230-144523 | 35 | -5862203 | REPAIRS & MAI MISC AUTO PARTS | 066386 | 5.99 | | | |
| | | I-0230-145082 | 35 | -5862203 | REPAIRS & MAI MISC AUTO PARTS | 066386 | 30.59 | | | |
| 01-000122 | OK TIRE | | | | | | | | | |
| | | I-10331 | 35 | -5862203 | REPAIRS & MAI TIRE REPAIRS | 066387 | 300.95 | | | |
| 01-R00090 | RAM INC | | | | | | | | | |
| | | I-40055 | 35 | -5862203 | REPAIRS & MAI RED DIESEL FOR PARKS DEPT | 066400 | 3,112.29 | | | |
| 01-T00612 | TULSA FREIGHTLINER | | | | | | | | | |
| | | I-623049636 | 35 | -5862203 | REPAIRS & MAI REPAIR PARTS | 066419 | 670.29 | | | |
| 01-W00072 | WARREN CAT | | | | | | | | | |
| | | C-CS150013472 | 35 | -5862203 | REPAIRS & MAI MUFFLER FOR LF-5 DOZER | 066425 | 125.84- | | | |
| | | I-PS100479001 | 35 | -5862203 | REPAIRS & MAI MUFFLER FOR LF-5 DOZER | 066425 | 602.60 | | | |
| 01-W00195 | WELDON PARTS INC. | | | | | | | | | |
| | | C-1120273-00 | 35 | -5862203 | REPAIRS & MAI BRAKES FOR S-54 | 066426 | 109.68- | | | |
| | | I-1117061-00 | 35 | -5862203 | REPAIRS & MAI REPAIR PARTS | 066426 | 162.82 | | | |
| | | I-1119040-00 | 35 | -5862203 | REPAIRS & MAI BRAKES FOR S-54 | 066426 | 675.92 | | | |
| | | | | | | FUND | 35 | FLEET MAINTENANCE | TOTAL: | 13,962.82 |

PACKET: 10270 CLAIMS FOR 10/08/2013

VENDOR SET: 01

FUND : 36 WORKER'S COMPENSATION

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-----------|------------------------|---------|------------------|-------------------------------|--------|--------|
| 01-M00629 | MUTUAL ASSURANCE ADMIN | I-10068 | 36 -5215315 | THIRD PARTY A W/C ADMIN | 066376 | 941.68 |
| | | | | FUND 36 WORKER'S COMPENSATION | TOTAL: | 941.68 |

PACKET: 10270 CLAIMS FOR 10/08/2013

VENDOR SET: 01

FUND : 41 CIP FUND

| VENDOR | NAME | ITEM # | G/L ACCOUNT NAME | DESCRIPTION | CHECK# | AMOUNT |
|-----------|---------------------|---------------|------------------|--|--------|------------|
| 01-F00170 | FIRST NATIONAL BANK | I-102013-#137 | 41 -5865510 | LEASE PAYMENT LEASE PAYMENT ON DURAPATCHER | 066346 | 3,378.84 |
| | | | FUND | 41 CIP FUND | TOTAL: | 3,378.84 |
| | | | | REPORT GRAND TOTAL: | | 406,857.63 |

** G/L ACCOUNT TOTALS **

| YEAR | ACCOUNT | NAME | AMOUNT | =====LINE ITEM===== | | | =====GROUP BUDGET===== | | |
|-----------|-------------|----------------------------|-----------|---------------------|------------------|-----------|------------------------|------------------|-----------|
| | | | | ANNUAL BUDGET | BUDGET AVAILABLE | OVER BUDG | ANNUAL BUDGET | BUDGET AVAILABLE | OVER BUDG |
| 2013-2014 | 01 -2105 | COLLECTION AGENCY 25 (COU | 5,269.25 | | | | | | |
| | 01 -4-0-625 | REIMBURSEMENTS *NON-EXPENS | 482.45 | 20,000- | 3,772.08- | | | | |
| | 01 -5101355 | OIL-OK FOR INDEPENDENT LIV | 1,800.00 | 21,600 | 16,200.00 | | | | |
| | 01 -5210202 | OPERATING SUPPLIES | 275.25 | 2,900 | 2,068.18 | | | | |
| | 01 -5210330 | DUES & SUBSCRIPTIONS | 119.00 | 2,300 | 188.19- | Y | | | |
| | 01 -5211331 | EMPLOYEE TRAVEL & TRAININ | 360.51 | 3,200 | 2,130.49 | | | | |
| | 01 -5212308 | CONTRACTED SERVICES | 128.00 | 1,050 | 285.00 | | | | |
| | 01 -5212317 | ADVERTISING & PRINTING | 18.10 | 2,000 | 1,244.03 | | | | |
| | 01 -5214302 | CONSULTANTS | 3,125.00 | 75,000 | 27,500.00 | | | | |
| | 01 -5215202 | OPERATING SUPPLIES | 1,008.20 | 28,500 | 10,974.72 | | | | |
| | 01 -5215301 | AUDITING | 1,050.00 | 23,000 | 2,500.00 | | | | |
| | 01 -5215312 | EQUIPMENT RENTALS | 1,907.96 | 31,500 | 0.00 | | | | |
| | 01 -5215313 | ELECTRIC UTILITY | 3,440.81 | 287,000 | 222,383.41 | | | | |
| | 01 -5215315 | TELEPHONE UTILITY | 203.10 | 40,000 | 31,728.22 | | | | |
| | 01 -5215321 | AUTO INSURANCE | 954.00 | 85,000 | 52,974.00 | | | | |
| | 01 -5215322 | LIABILITY INSURANCE/BONDS | 25,853.29 | 134,765 | 3,788.50- | Y | | | |
| | 01 -5320202 | OPERATING EXPENSE | 99.29 | 3,000 | 2,100.00 | | | | |
| | 01 -5321202 | OPERATING SUPPLIES | 394.06 | 11,300 | 8,363.89 | | | | |
| | 01 -5322401 | CAPITAL OUTLAY | 380.80 | 7,840 | 1,380.20 | | | | |
| | 01 -5431202 | OPERATING SUPPLIES | 77.95 | 12,900 | 9,692.29 | | | | |
| | 01 -5431207 | CLOTHING ALLOWANCE | 143.87 | 18,000 | 9,326.47 | | | | |
| | 01 -5431326 | INTERNET SERVICE | 125.90 | 4,000 | 3,496.40 | | | | |
| | 01 -5431331 | EMPLOYEE TRAVEL & TRAININ | 2,310.00 | 8,300 | 3,970.68 | | | | |
| | 01 -5542202 | OPERATING SUPPLIES | 178.50 | 1,200 | 837.72 | | | | |
| | 01 -5542203 | REPAIRS & MAINT SUPPLIES | 1,836.47 | 50,000 | 33,235.84 | | | | |
| | 01 -5542308 | CONTRACTED SERVICES | 84.06 | 14,400 | 9,400.09 | | | | |
| | 01 -5543203 | REPAIRS & MAINT SUPPLIES | 57.91 | 10,000 | 8,604.60 | | | | |
| | 01 -5544202 | OPERATING SUPPLIES | 84.96 | 10,500 | 3,682.65 | | | | |
| | 01 -5547308 | CONTRACTED SERVICES | 367.99 | 4,500 | 84.00 | | | | |
| | 01 -5547328 | INTERNET SERVICE | 59.95 | 0 | 179.85- | Y | | | |
| | 01 -5548203 | REPAIRS & MAINTENANCE SUPP | 3,228.37 | 44,000 | 20,391.79 | | | | |
| | 01 -5548317 | ELEVATOR REPAIR/MAINTENANC | 475.00 | 4,400 | 1,475.54 | | | | |
| | 01 -5652317 | ADVERTISING & PRINTING | 33.75 | 2,300 | 1,800.00 | | | | |
| | 01 -5652318 | ABATEMENTS | 1,252.00 | 15,000 | 6,917.00 | | | | |
| | 01 -5653207 | CLOTHING ALLOWANCE | 71.02 | 250 | 108.98 | | | | |
| | 01 -5653213 | SAFETY EXPENSE | 295.64 | 24,000 | 20,049.83 | | | | |
| | 01 -5653215 | AWARDS/NUC PROGRAM | 319.95 | 6,000 | 1,925.00 | | | | |
| | 01 -5653317 | ADVERTISING & PRINTING | 325.00 | 1,400 | 1,256.85- | Y | | | |
| | 01 -5653331 | EMPLOYEE TRAVEL & TRAININ | 210.51 | 2,000 | 1,497.09 | | | | |
| | 01 -5653340 | CLOTHING ALLOCATION | 6,187.04 | 0 | 1,919.10- | Y | | | |
| | 01 -5665203 | REPAIR & MAINT-TRAFFIC CON | 7,546.95 | 91,800 | 79,004.51 | | | | |
| | 01 -5665218 | STREET REPAIRS & MAINTENAN | 2,131.91 | 265,102 | 179,544.14 | | | | |
| | 01 -5665403 | STREETS RECONSTRUCTION PRO | 78,281.91 | 541,398 | 52,267.46 | | | | |
| | 02 -5216202 | OPERATING SUPPLIES | 311.63 | 16,300 | 12,940.65 | | | | |
| | 02 -5216331 | TRAVEL & TRAINING | 571.62 | 1,000 | 428.98 | | | | |

** G/L ACCOUNT TOTALS **

| YEAR | ACCOUNT | NAME | AMOUNT | =====LINE ITEM===== | | | =====GROUP BUDGET===== | | |
|------|----------|----------------------------|-----------|---------------------|------------------|-----------|------------------------|------------------|-----------|
| | | | | ANNUAL BUDGET | BUDGET AVAILABLE | OVER BUDG | ANNUAL BUDGET | BUDGET AVAILABLE | OVER BUDG |
| 02 | -5267313 | ELECTRIC UTILITY | 873.73 | 359,123 | 276,114.41 | | | | |
| 02 | -5267314 | GAS UTILITY | 45.88 | 7,223 | 7,112.07 | | | | |
| 02 | -5267315 | TELEPHONE UTILITY | 963.95 | 50,000 | 29,812.05 | | | | |
| 02 | -5267322 | LIABILITY INSURANCE/BONDS | 150.07 | 51,000 | 6,713.99 | | | | |
| 02 | -5267521 | CDBG LOAN #8908 | 1,145.83 | 13,750 | 9,166.68 | | | | |
| 03 | -5664510 | LEASE PAYMENTS | 8,524.37 | 102,293 | 68,195.52 | | | | |
| 02 | -5866307 | CONTRACTED RECYCLE SERVICE | 3,960.00 | 25,500 | 21,540.00 | | | | |
| 02 | -5871202 | OPERATING SUPPLIES | 76.43 | 3,000 | 2,921.57 | | | | |
| 02 | -5871302 | CONSULTANTS | 4,563.75 | 125,632 | 97,666.02 | | | | |
| 02 | -5973203 | REPAIRS & MAINT SUPPLIES | 197.65 | 54,000 | 38,296.25 | | | | |
| 02 | -5973304 | LAB TESTING | 751.60 | 25,100 | 14,767.19 | | | | |
| 02 | -5973329 | DEQ FEES | 62.00 | 15,200 | 14,442.58 | | | | |
| 02 | -5974109 | UNEMPLOYMENT | 6,216.10 | 1,407 | 8,344.23- | Y | | | |
| 02 | -5974203 | REPAIRS & MAINT SUPPLIES | 5,392.01 | 80,000 | 60,041.67 | | | | |
| 02 | -5974206 | CHEMICALS | 22,976.43 | 393,872 | 289,970.15 | | | | |
| 02 | -5974207 | CLOTHING ALLOWANCE | 149.95 | 1,500 | 1,350.05 | | | | |
| 02 | -5974304 | LAB TESTING | 2,330.00 | 35,000 | 26,500.00 | | | | |
| 02 | -5974316 | REPAIRS & MAINTENANCE | 1,655.00 | 70,000 | 57,902.21 | | | | |
| 02 | -5975207 | CLOTHING ALLOWANCE | 100.00 | 2,000 | 1,205.01 | | | | |
| 02 | -5975209 | UTILITY MAINTENANCE SUPP. | 13,142.39 | 32,500 | 14,578.67 | | | | |
| 02 | -5975211 | WATER METERS | 3,484.29 | 125,000 | 115,000.00 | | | | |
| 02 | -5975218 | STREET REPAIRS & MAINTENAN | 1,975.00 | 84,236 | 51,372.06 | | | | |
| 02 | -5975235 | WATER MAIN REPAIR | 15,459.71 | 50,000 | 17,790.85 | | | | |
| 02 | -5975326 | INTERNET SERVICE | 114.69 | 1,500 | 1,114.17 | | | | |
| 02 | -5975329 | DEQ FEES | 255.25 | 2,000 | 1,312.75 | | | | |
| 03 | -5876322 | INSURANCE/BONDS | 7.26 | 12,000 | 1,569.47 | | | | |
| 03 | -5876511 | FNB LOAN #119817 PAYMENTS | 7,530.00 | 60,240 | 40,160.00 | | | | |
| 08 | -5549207 | CLOTHING ALLOWANCE | 66.00 | 1,000 | 513.00 | | | | |
| 08 | -5549308 | CONTRACT SERVICES | 680.00 | 15,500 | 11,343.19 | | | | |
| 08 | -5549315 | TELEPHONE UTILITY | 170.21 | 3,000 | 2,329.21 | | | | |
| 08 | -5549322 | LIABILITY INSURANCE/BONDS | 31.47 | 3,600 | 1,360.64- | Y | | | |
| 11 | -5220302 | CONSULTANTS | 1,233.00 | 38,020 | 4,545.75 | | | | |
| 27 | -5655214 | TOURISM EXPENSE | 975.00 | 48,500 | 34,100.00 | | | | |
| 27 | -5655352 | MISC PRIDE IN MCALESTER | 2,250.00 | 27,000 | 20,250.00 | | | | |
| 27 | -5655353 | MAIN STREET PROGRAM | 1,050.00 | 12,600 | 9,450.00 | | | | |
| 28 | -5654203 | REPAIR & MAINT SUPPLIES | 1,173.40 | 18,846 | 12,663.76 | | | | |
| 28 | -5654210 | CONCESSION SUPPLIES | 1,001.87 | 17,721 | 11,623.16 | | | | |
| 28 | -5654308 | CONTRACT SERVICES | 187.79 | 3,046 | 2,446.00 | | | | |
| 28 | -5654313 | ELECTRIC UTILITY | 189.17 | 57,000 | 45,438.75 | | | | |
| 28 | -5654316 | REPAIRS & MAINTENANCE | 1,897.00 | 20,000 | 14,583.00 | | | | |
| 28 | -5654322 | LIABILITY INSURANCE/BONDS | 29.05 | 24,814 | 261.48- | Y | | | |
| 29 | -5324315 | TELEPHONE UTILITY | 444.83 | 55,720 | 45,692.41 | | | | |
| 29 | -5324322 | LIABILITY INSURANCE/BONDS | 12.10 | 3,000 | 596.95- | Y | | | |
| 29 | -5324401 | CAPITAL OUTLAY | 2,493.33 | 30,713 | 23,503.01 | | | | |
| 30 | -5211352 | MISC PRIDE IN MCALESTER | 2,250.00 | 27,000 | 20,250.00 | | | | |

** G/L ACCOUNT TOTALS **

| YEAR | ACCOUNT | NAME | AMOUNT | =====LINE ITEM===== | | =====GROUP BUDGET===== | |
|------|-----------------------------|----------------------------|------------|---------------------|----------------------------|------------------------|----------------------------|
| | | | | ANNUAL BUDGET | BUDGET OVER AVAILABLE BUDG | ANNUAL BUDGET | BUDGET OVER AVAILABLE BUDG |
| | 30 -5211353 | MAIN STREET PROGRAM | 1,050.00 | 12,600 | 9,450.00 | | |
| | 30 -5211361 | LOBBYING SERVICES | 2,000.00 | 24,000 | 18,000.00 | | |
| | 30 -5211362 | ECONOMIC DEVELOPMENT PROJE | 17,598.77 | 17,600 | 4,677.77- | Y | |
| | 30 -5211408 | ECON DEV-C130 AIRCRAFT PRO | 91,177.53 | 136,421 | 6,173.50 | | |
| | 30 -5211510 | CDBG / EDIF DURALINE LOAN | 282.50 | 3,390 | 2,260.00 | | |
| | 30 -5652302 | CONSULTANTS | 6,000.00 | 135,000 | 95,489.18 | | |
| | 30 -5652317 | ADVERTISING & PRINTING | 218.20 | 2,251 | 2,032.80 | | |
| | 30 -5652350 | BUSINESS DEVELOPMENT EXPEN | 60.00 | 24,600 | 7,240.00 | | |
| | 32 -5215222 | MOVIES IN THE PARK | 600.00 | 0 | 1,017.40- | Y | |
| | 35 -5662203 | REPAIRS & MAINTENANCE SUPP | 13,962.82 | 245,700 | 132,199.07 | | |
| | 36 -5215315 | THIRD PARTY ADM FFES | 941.68 | 12,000 | 700.00 | | |
| | 40 -5665510 | LEASE PAYMENTS | 3,378.84 | 40,547 | 27,031.64 | | |
| | ** 2013-2014 YEAR TOTALS ** | | 406,657.63 | | | | |

NO ERRORS

** END OF REPORT **

PACKET: 10270 CLAIMS FOR 10/08/2013
VENDOR SET: 01
BANK : FNB FIRST NATIONAL BANK

| VENDOR | NAME / I.D. | DESC | CHECK TYPE | CHECK DATE | DISCOUNT | AMOUNT | CHECK NO# | CHECK AMOUNT |
|--------|-------------|------|---------------|---------------|----------|--------|--------------|-----------------|
|--------|-------------|------|---------------|---------------|----------|--------|--------------|-----------------|

** POSTING PERIOD RECAP **

| FUND | PERIOD | AMOUNT |
|-------|---------|--------------|
| 01 | 9/2013 | 4,284.24CR |
| 01 | 10/2013 | 148,271.44CR |
| 02 | 9/2013 | 2,148.20CR |
| 02 | 10/2013 | 91,301.93CR |
| 03 | 10/2013 | 7,537.26CR |
| 08 | 9/2013 | 236.21CR |
| 08 | 10/2013 | 711.47CR |
| 11 | 10/2013 | 1,233.00CR |
| 27 | 10/2013 | 4,275.00CR |
| 28 | 9/2013 | 189.17CR |
| 28 | 10/2013 | 4,289.11CR |
| 29 | 9/2013 | 2,848.16CR |
| 29 | 10/2013 | 12.10CR |
| 30 | 10/2013 | 120,637.00CR |
| 32 | 10/2013 | 600.00CR |
| 35 | 10/2013 | 13,962.82CR |
| 36 | 10/2013 | 941.68CR |
| 41 | 10/2013 | 3,378.84CR |
| ===== | | |
| ALL | | 406,857.63CR |

AUG 19 2013

19 West Coleman
McAlester, Oklahoma 74501
August 15, 2013

McAlester City Council
City of McAlester
Municipal Building
1st & Washington
McAlester, Oklahoma 74501

RE: **MAKE A DIFFERENCE DAY**
SATURDAY, OCTOBER 26, 2013

Gentlemen:

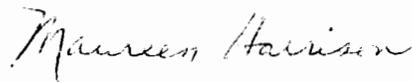
This letter is a formal request for the City of McAlester to proclaim Saturday, October 26, 2013 as **MAKE A DIFFERENCE DAY**.

Our minor home repair project will be celebrating twelve (12) years of service. The project gained national recognition and earned us a \$10,000 award from **USA Weekend/Points of Light Foundation** in April 2005. The donation was distributed to five (5) local charities at \$2,000 each. The project was selected for another nomination of \$10,000 on the All-Star Award in February 2012. Although we did not win, positive publicity was given to McAlester and the state of Oklahoma.

The past support from the McAlester City Council, mayors and residents is greatly appreciated.

Thank you for your consideration in helping us with this important community event.

Sincerely,



Maureen Harrison, Coordinator
Minor Home Repair Project
MAKE A DIFFERENCE DAY

XC: File

ATTACH. (1)



IN McALESTER, OKLA.: Maureen Harrison, center, with helpers Connie Smitherman, Danny Bennett and Pamela Durant

■ One woman's quest: Small repairs, big impact

McALESTER, OKLA. — As a single working mother, Maureen Harrison knows how hard it is to keep a home in shape without know-how or cash. But reading about Make A Difference Day in her hometown paper, the *McAlester News-Capital*, inspired her to rally that

“know-how” for needy homeowners. Now in its third year, Harrison’s volunteer home-repair crew has

helped more than 150 people. On Oct. 23 in McAlester, 40 tool-packing volunteers, loaded with supplies from 31 businesses and individuals, were welcomed into 45 homes to clean, paint, install smoke detectors, do minor plumbing and electrical repairs, and more.

One elderly woman — who had used cardboard to cover a window broken during a burglary months before — beamed at her new window and locks. “Bless their hearts, they just don’t know who to ask to help them, much less have the money,” says volunteer Bill Derichsweiler, 70, who rallied fellow Knights of Columbus members to help.

“There’s no way I could do anything this big by myself,” Harrison says. She won’t have to try: Helpers already are on board for Make A Difference Day 2005.

The \$10,000 Make A Difference Day Award from Paul Newman will benefit Knights of Columbus Council 775, McAlester, Okla.

Note: The Knights of Columbus agreed to share the \$10,000 with other local organizations. (\$2,000 given to 5 charities)



McAlester City Council

AGENDA REPORT

Meeting Date: October 8, 2013 Item Number: 1
Department: City Manager
Prepared By: Peter J. Stasiak Account Code: _____
Date Prepared: September 30, 2013 Budgeted Amount: _____
Exhibits: 7

Subject

Consider and possible action upon a request from Ms. Janell Brooks regarding rezoning at 804 E. Monroe.

Recommendation

Staff recommendation is to deny the rezone.

Discussion

Ms. Brooks is requesting to rezone of a parcel of property that is 7500 sq. ft. from R-1B (Single Family Residential District) to H-1 (Health facilities).

The Land Development Code Section 62-107 (1) (B) states the minimum lot area for rezoning to an H-1 District shall not be less than 50,000 sq. ft. Applicant was informed prior to submitting an application for rezone that they do not qualify per City of McAlester Code.

This case was denied for rezone by the Planning Commission on September 17, 2013.

Attachments:

- 1) Letter from Janell Brooks – Request to be on City Council Agenda for October 8, 2013
- 2) Planning Commission Agenda for September 17, 2013
- 3) Planning and Zoning Commission Staff Report September 17, 2013
- 4) Planning Commission Minutes for September 17, 2013
- 5) Area of Request Map
- 6) Surrounding Area Zoning Map
- 7) Letter of objection received from Gary Kimble

Approved By

| | <i>Initial</i> | <i>Date</i> |
|-----------------|-----------------------|----------------|
| Department Head | | |
| City Manager | P. Stasiak <u>PJS</u> | <u>9/30/13</u> |

SEP 18 2013



Janells House of Beauty
DbA/Genesis Health and Beauty
McAlester, Okla. 74501

Office of City Manager

SEP 18 2013

Received

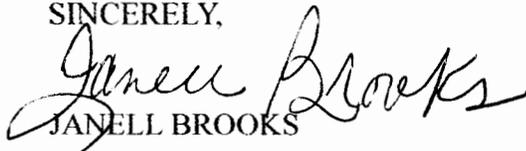
September 19, 2013

Peter Stasiak
P.O. Box 578
1st & Washington
McAlester, Okla. 74501

Dear Sir

WE ARE REQUESTING TO BE ON CITY OF MCALESTER COUNCIL AGENDA FOR TUESDAY OCT 8, 2013 MY HUSBAND GAYLORD AND I HAVE INFORMATION, DOCUMENT ON THIS MATTER, AND WOULD LIKE TO PRESENT IT TO THE CITY COUNCIL MEMBER. WE PRAY THAT YOU WILL CONSIDER THE REZONNG AT 804 E. MONROE THE REQUEST WE HAVE PREVIOUSLY MADE ON SEPTEMBER 18 AT 6:30 PM MEETING. THANK-YOU.

SINCERELY,


JANELL BROOKS

City of McAlester

Planning and Community Development Department

P.O. BOX 578 • 1ST & WASHINGTON • McALESTER, OK 74502 • 918-423-9300 • FAX 918-421-4970



September 10, 2013

TO: McAlester Planning Commission Members

FROM: Pete Stasiak - City Manager

RE: Planning Commission Meeting

There will be a meeting of the McAlester Planning Commission on Tuesday, September 17, 2013 at 6:30 p.m. in the City Council Chambers, Municipal Building.

A G E N D A

1. Roll Call.
2. Approval of Minutes from July 16, 2013

GENERAL BUSINESS:

Staff report on each item of general business shall be presented by Planning Department prior to applicant's discussion with Planning Commission.

3. Discussion and Action on PC #397 – Request to Rezone: Applicant is requesting a change in zoning from R-1B (Single Family Residential District) to H-1 (Health Facilities District)
4. Discussion and Action on UP #52 – Use Permitted After Review: Applicant is requesting a use permitted after review for a Day Spa/Beauty Shop.
5. New Business
6. Staff Report
7. Commission Report
8. Adjournment

**IF YOU CANNOT ATTEND,
PLEASE CALL 423-9300 ext. 4933**

Case: PC #397

STAFF NOTES:

McAlester City Code Sec. 62-209(d)(1) states: Minimum lot area for an H-1 health facilities district shall not be less than, 50,000 square feet. This property is 7,500 square feet. Applicants has been informed that they do not meet the 50,000 square feet minimum.

As the area zoning map shows this property is not adjacent to any other H-1 zoned district.

PLANNING & ZONING COMMISSION
STAFF REPORT
September 17, 2013

To: McAlester Planning & Zoning Commission
From: Peter Stasiak
Date: September 10, 2013

Case: UP # 52 - Use Permitted After Review – (Health Facilities District)

APPLICANT(S): Gaylord Brooks
Janell Brooks
812 E. Monroe
McAlester, Ok 74501

ZONING DISTRICT: R-1B (Single Family Residential District)

LEGAL DESCRITPION: Lots 20 and 21, in Block 243, City of McAlester, formerly South McAlester, Pittsburg County, State of Oklahoma.

LOCATION: 804 E. Monroe.

GENERAL DESCRIPTION: Applicant is requesting a use permitted after review for a Day Spa/Beauty Shop (Genesis Health and Beauty Spa).

PUBLICATION:

McAlester News Capital (Publication)

August 25, 2013

PROPERTY OWNER NOTIFICATION:

| | |
|---|----|
| Property Owners within 300 feet | 13 |
| Notification receipts received | 12 |
| Notification letters returned unclaimed | 1 |
| Notification letters still out | 0 |

ATTACHMENTS:

| | |
|----------------------------------|----------|
| Area of Request | Attached |
| Letter regarding first site plan | Attached |
| Survey of Existing Building | Attached |
| Site Plan | Attached |
| Elevation Pictures | Attached |

Case: UP #52

STAFF NOTE:

After receiving the letter from the Codes Department, the applicant had a survey completed by Milligan Land Surveying PLLC. According to the survey, the structure at 804 E. Monroe (which is currently zoned R1-B) does not meet the minimum 5' side yard setback on the West side, nor does it meet the minimum 25' front yard setback.

McAlester City Code Sec. 62-209(d)(5) states: All buildings shall set back from all street right-of-way lines no less than 25 feet to provide front yard setback. As stated above, this property does not meet front yard setback for the H-1 district either.

The Applicant also had a Site Plan drawn up by Tim Wynn. The proposed Site Plan is showing a gravel drive that leads to additional parking behind the structure. The Applicant does not own this property where the proposed gravel drive is shown.

McAlester Planning Commission Minutes

Tuesday, September 17, 2013

City Council Chambers

6:30 PM

Item 1 Call to Order and Roll Call

Chairman Emmons called the meeting to order at 6:30 PM. Roll call was taken and a quorum was represented.

Commissioners Present: 7

| | | | |
|------------------|--------------|--------------|--------------|
| Mark Emmons | Denise Lewis | Susan Kanard | Karl Scifres |
| Harvey Bollinger | Justin Few | Ginny Webb | |

Commissioners Absent: 4

| | | | |
|------------|----------------|--------------|--------------|
| Ross Eaton | Karen Stobaugh | John McNally | Primus Moore |
|------------|----------------|--------------|--------------|

Item 2 Approval of the Minutes from July 16, 2013

A motion made by Harvey Bollinger was seconded by Susan Kanard to accept the minutes as written.

The vote was 7-0:

AYE: Lewis, Kanard, Scifres, Bollinger, Webb, Few, Emmons

NAY: None

Motion carried.

GENERAL BUSINESS:

Item 3 Discussion and Action on PC #397 – Request to Rezone

Pete Stasiak, City Manager, gave the staff report. Mr. Stasiak stated that the applicants where Gaylord and Janell Brooks and were asking for a re-zone of a parcel of property from R1-B (Single Family Residential District) to H-1 (Health Facilities District). Mr. Stasiak said staff did not recommend the re-zone based on spot zoning (property is not adjacent to existing H-1) and the parcel of property does not meet the 50,000 sq. foot minimum lot size (parcel is only 7,500 sq. ft.).

Gaylord Brooks, applicant, spoke to the Commission saying he felt this business would be an asset to the area and the community. Janell Brooks, applicant, stated that after the Planning Commission denied the request to re-zone this parcel of property to commercial zoning she took the request to the City Council, which was denied, but was told then to come back and ask for a re-zone to H-1 and did not understand why the Commission was turning it down.

Commissioner Emmons stated that the City Council was not aware the parcel of property was not adjacent to existing H-1 and since it is surrounded by residential it would be considered a new H-1 district.

Mayor Steve Harrison stated he thought the property was adjacent to an existing H-1 district and that is why he recommended the H-1 zoning at the City Council meeting.

There was some further discussion from Commission members as to why they could not approve the re-zone.

David Anderson, 201 W. Adams, McAlester, OK, asked the Commission why the applicants were allowed to apply for the re-zones if they did not qualify. Mr. Stasiak stated that the applicants were told even before the close of sale on the property that this did not qualify for a commercial re-zone and were told again that this property did not qualify for a re-zone to an H-1 district.

A motion to deny the request for re-zoning was made by Commission Member Lewis and was seconded by Commission Member Kanard.

With no further discussion the vote was 7-0 as follows:

AYE: Kanard, Scifres, Bollinger, Webb, Few, Lewis, Emmons

NAY: None

Motion carried.

Item 4 Discussion and Action on UP#52 – Use Permitted After Review

The applicants request to re-zone was denied; therefore no action was taken on this item

Item 5 Staff Report

Mr. Stasiak told the Commission that he was in the process of interviewing for a Planning & Community Development Director and that the City Council had just approved the annexation of the Industrial Park and other parcels of property.

Item 6 Commission Report

Commissioner Emmons stated that anytime there is a Planning Commission item on the City Council agenda, a representative from the Commission needs to be present at the meeting.

Item 7 Adjournment

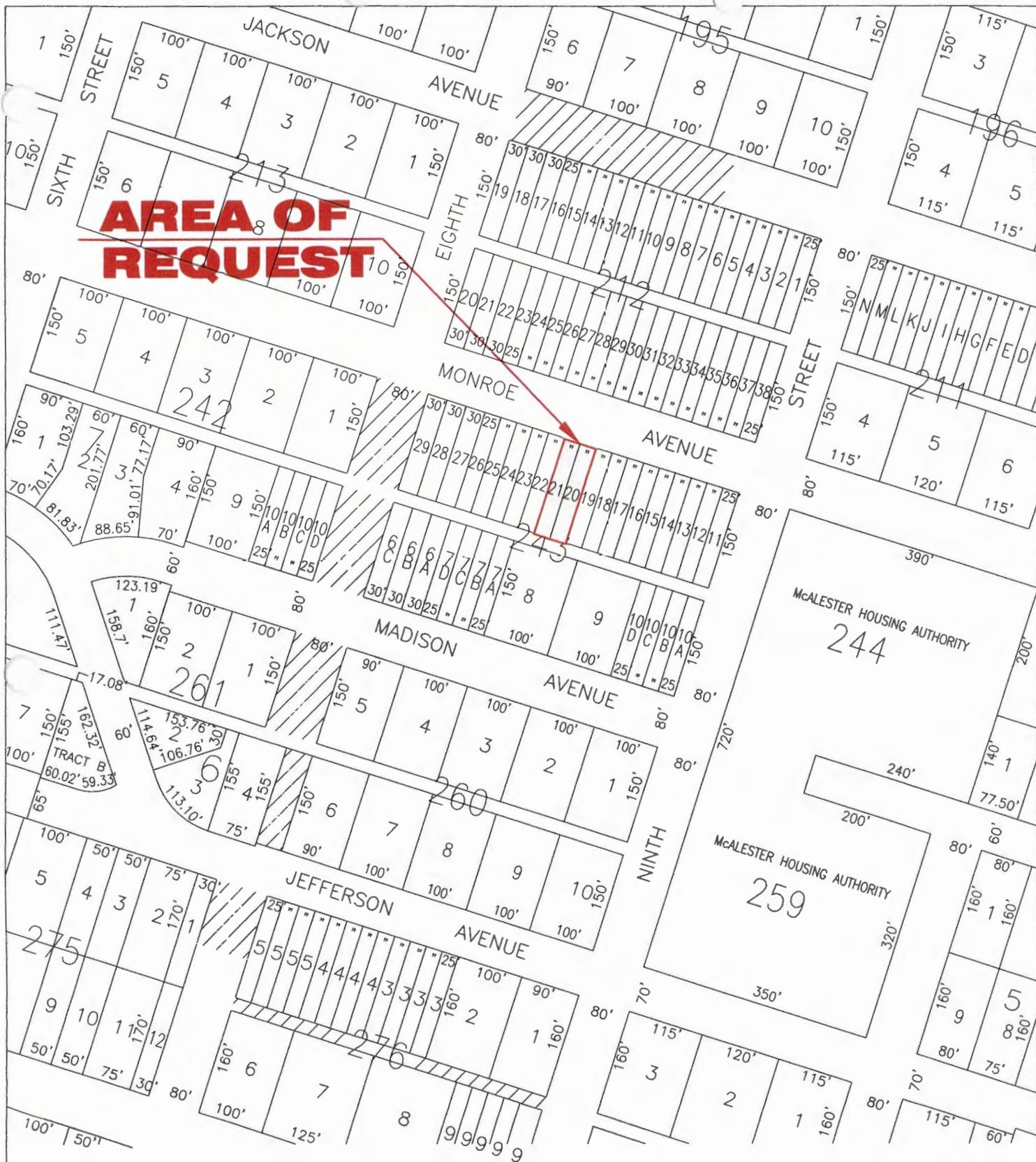
A motion was made adjourn the meeting at 6:56.

There were no objections.

Motion carried.

Approved: _____
DATE

By: _____
COMMISSIONER

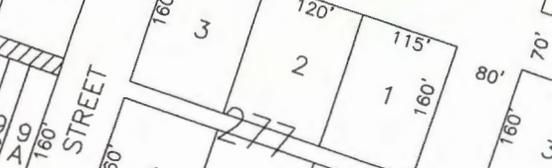
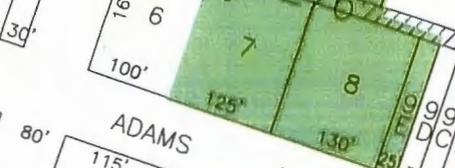
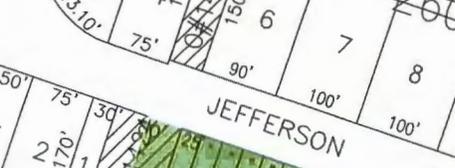
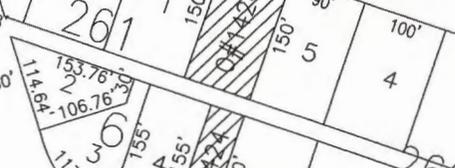
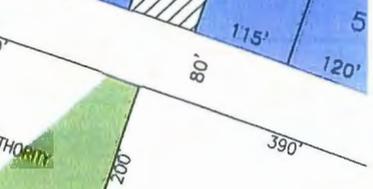
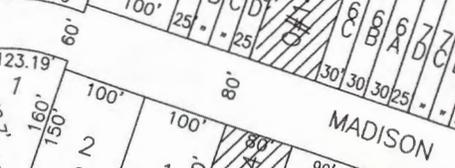
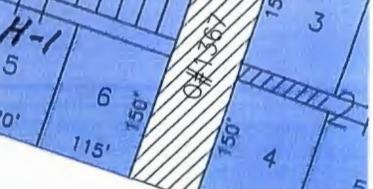
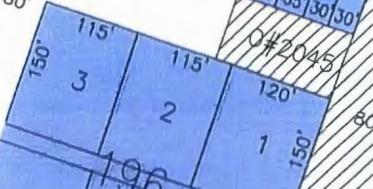
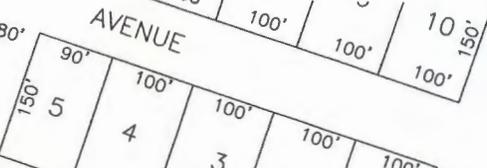


AREA OF REQUEST

SCALE: 1" = 200'



Prepared By:
City of McAlester
Engineering Department



SEP 09 2013

Received

September 2, 2013

To Whom It May Concern:

My name is Gary Kimble and I own and live in the property located at 810 E. Monroe. My house is next door to 804 E. Monroe, the property that is up for re-zone.

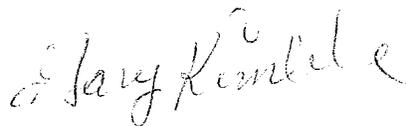
I am opposed to this property being re-zoned to a health district and allowing a day spa/beauty shop to operate. I feel that the re-zone would not only decrease my property value but also increase the traffic flow in this area.

I know this property was up for re-zone once before and I felt the same then as I do now, but did not submit a letter of opposition after doing some research and finding out the property did not qualify. When I received the letter asking for another re-zone, I felt I should speak up.

The Brooks have been good neighbors over the years, but I do not feel like a day spa/beauty shop is a right fit for a residential area.

Respectfully Submitted,

Gary Kimble

A handwritten signature in cursive script that reads "Gary Kimble". The signature is written in dark ink and is positioned below the printed name.



McAlester City Council

AGENDA REPORT

Meeting Date: October 8, 2013 Item Number: 2
Department: Planning and Community Development
Prepared By: George Estrada Account Code: _____
Date Prepared: September 11, 2013 Budgeted Amount: _____
Exhibits: A and Pictures

Subject

Consider, and act upon, a Resolution declaring certain buildings as dangerous by reason of being dilapidated and a detriment to the welfare of the public and community.

Recommendation

Motion to approve a Resolution declaring certain buildings as dilapidated and subject to removal and authorize the Mayor to sign the Resolution.

Discussion

Attached hereto is a list of building locations recommended for removal. They are :
Address, Block and Lot

- 1 429 N C St. – Block 232 – S/2 Lot 2
- 2 35 E. Jefferson Ave. – Block 265 – S 50' of E 110' Lot 8
- 3 6 W. Miami Ave. – Block 611 – Tract of Lot 3
- 4 943 N. F St. – Block 136 – Lot 28
- 5 341 W. Harrison Ave.- Block 139 – S/2 Lot 8
- 6 1002 E. Choctaw Ave. – Block 372 – Lot 3
- 7 2806 N. Main St. – Block 85 – W 84' Lot 3 & All Lot 4&5

Mailed 7-Certified Letters on 9/11/13, Received 6 back and 1 unclaimed.
Published in Newspaper on 9/22/13.
Posting on all properties.

Approved By

| | <i>Initial</i> | <i>Date</i> |
|-----------------|--|-------------|
| Department Head | GE | 9/11/13 |
| City Manager | P. Stasiak  | 9/30/13 |

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF McALESTER, OKLAHOMA, DECLARING CERTAIN STRUCTURES AS DILAPIDATED AND DETREMENTAL TO THE HEALTH, SAFETY, OR WELFARE OF THE GENERAL PUBLIC.

WHEREAS, the City of McAlester desires to remove all buildings are dangerous by reason of being dilapidated and a detriment to the welfare of the public and community, and which,

WHEREAS, the procedure for notification, as outlined in Section 18-376 of the McAlester Code of Ordinances has been complied with.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of McAlester, Oklahoma that:

SECTION 1: Those structures listed in Exhibit "A" attached and made part of the resolution are determined to be dangerous buildings, and that the welfare of the community will be served by their removal.

SECTION 2: The property owner is given ten (10) days from this date to remove the building.

SECTION 3: The City Manager is authorized to remove structures if not removed in the allowed ten (10) days.

PASSED and APPROVED at the City of McAlester, Oklahoma, and duly signed by the Mayor this 8th of October 2013 regular meeting of the City Council.

CITY OF McALESTER, OKLAHOMA
A Municipal Corporation

By _____
Steve Harrison, Mayor

Attest:

Cora Middleton, City Clerk

**CITY OF MCALESTER
DILAPIDATED BUILDINGS**

EXHIBIT "A"

Dilapidated Structures for Council Consideration:

1. 429 N. C St.
2. 35 E. Jefferson Ave.
3. 6 W. Miami Ave.
4. 943 N. F St.
5. 341 W. Harrison Ave.
6. 1002 E. Choctaw Ave.
7. 2806 N. Main St.

429 N. C St.



9-12-13

429 N. C St.

9-12-13

429 N. C St.

9-12-13

TO: Arturo Riestra
539 SW 24th St.
Oklahoma City, Ok. 73109

Date: 9-11-13
Re: Dilapidated Structure
Block: 265
Lot: 008
Address: 35 E. Jefferson Ave.

Inspection of the property at 35 E. Jefferson Ave.
found it to be in violation of Chapter 18 Article IX Section 18-376 of the Code of Ordinances of the City of McAlester. This structure is deemed to be dilapidated by reason of deterioration, age or obsolescence, inadequate provision of ventilation, light, air or sanitation, neglect, need of repair, or accumulation of debris, where the same constitutes a danger to the safety of the neighborhood. Basis for enforcement is found in Title 11, Oklahoma Statutes, Section 22-112

On 10-8-13 6:00 p.m. the McAlester City Council will hold a Public Hearing for the purpose of determining whether the above referenced structure is dilapidated or deteriorated. You have the right to appear before the City Council to bring any mitigating circumstances to their attention. If you wish to be heard at the council meeting, contact the City Manager's office, in writing, by 9-30-13 or attend the council meeting at the above time and date.

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Should you have any questions concerning this matter, please call (918) 423-9300 Ext. 4985

Thank you.

Sincerely,



Building Inspector

Enclosure: consent form

35 E. Jefferson

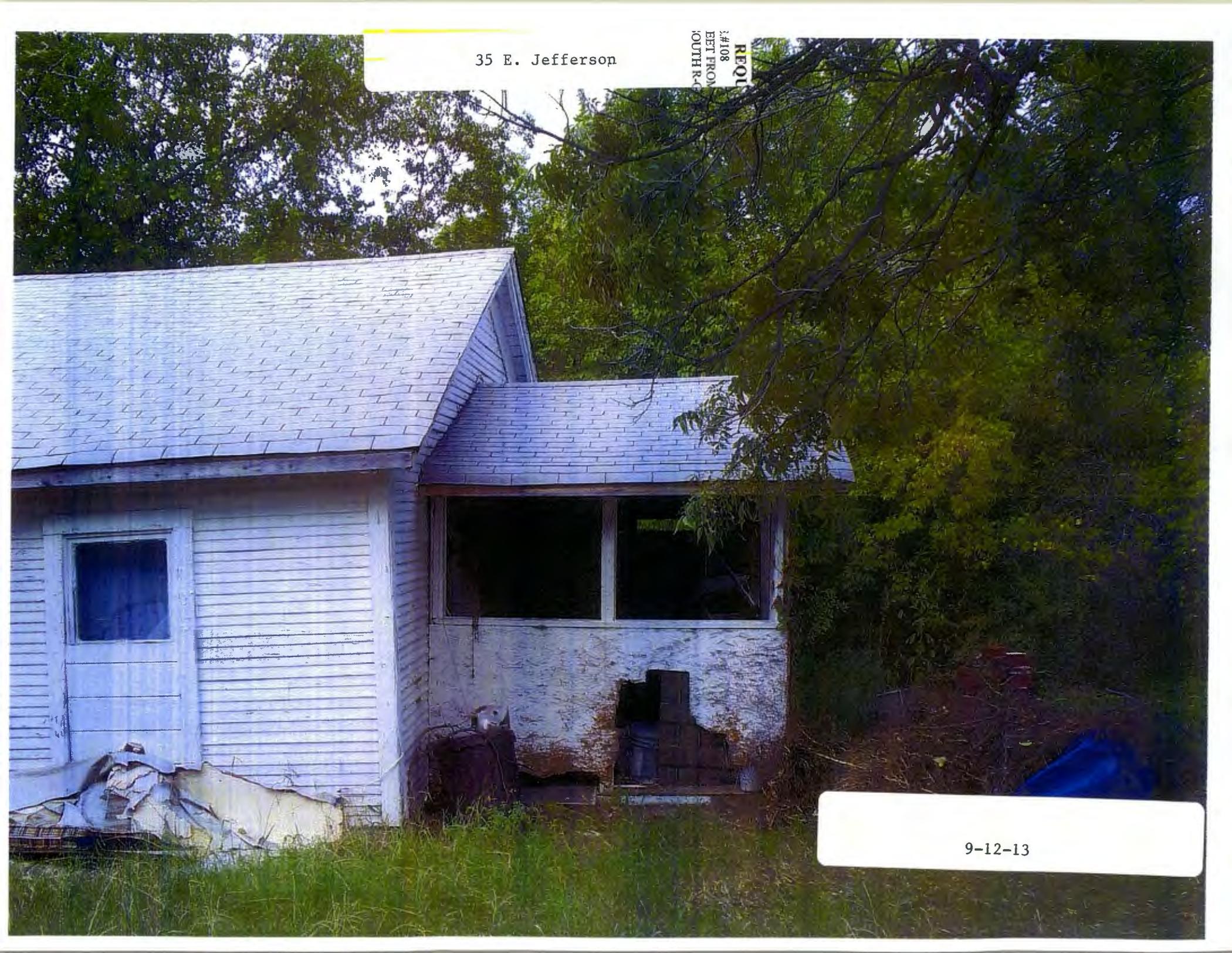


9-12-13

35 E. Jefferson

REQU
#108
BET FRO
OUTH R-0

9-12-13



TO: Brent, Roonson, & Laura Fay Lott
P.O. Box 736
McAlester, Ok. 74502

Date: 9-11-13
Re: Dilapidated Structure
Block: 611
Lot: 003
Address: 6 W. Miami Ave.

Inspection of the property at 6 W. Miami Ave.
found it to be in violation of Chapter 18 Article IX Section 18-376 of the Code of Ordinances of the City of McAlester. This structure is deemed to be dilapidated by reason of deterioration, age or obsolescence, inadequate provision of ventilation, light, air or sanitation, neglect, need of repair, or accumulation of debris, where the same constitutes a danger to the safety of the neighborhood. Basis for enforcement is found in Title 11, Oklahoma Statutes, Section 22-112

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Should you have any questions concerning this matter, please call (918) 423-9300 Ext. 4985

Thank you.

Sincerely,



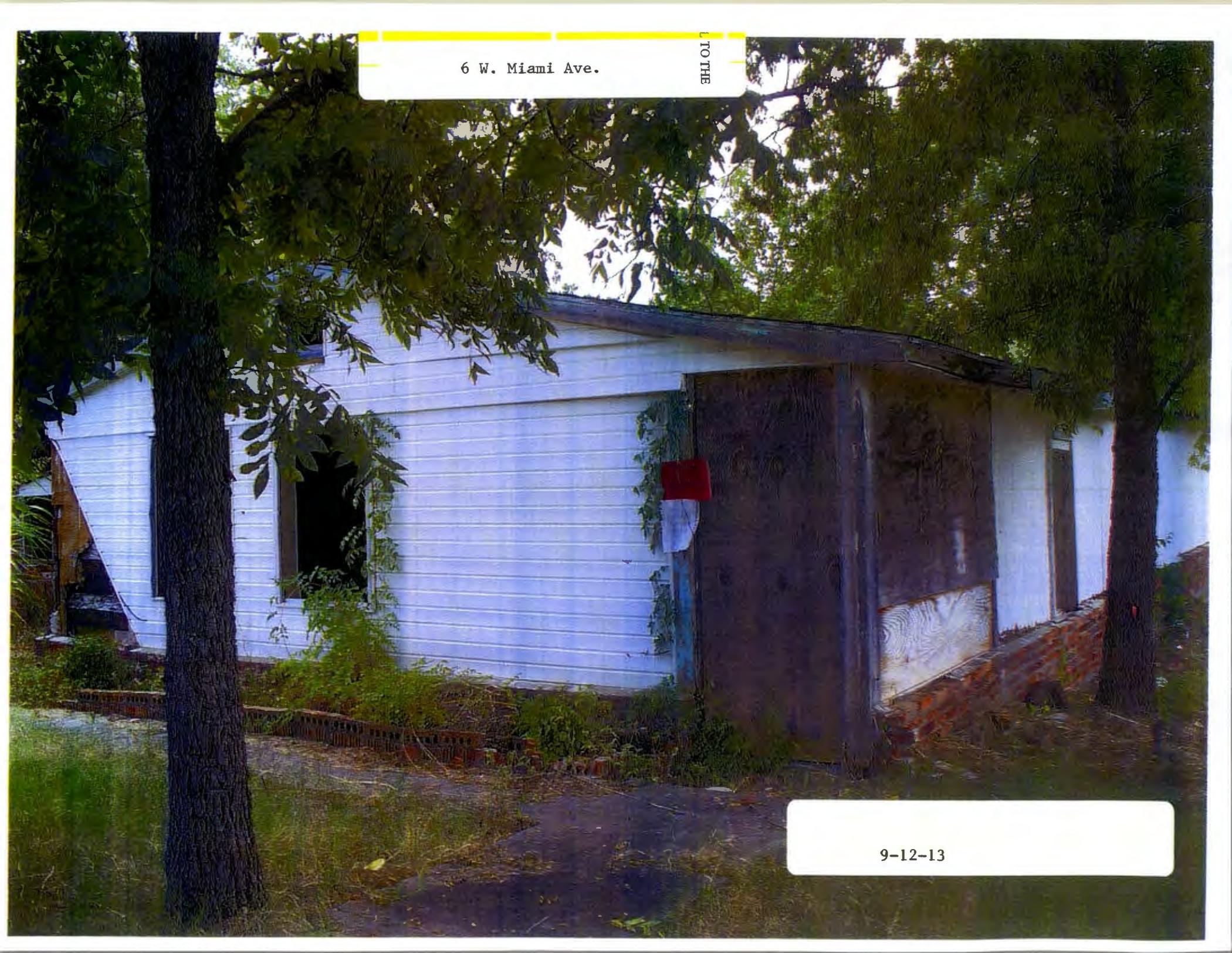
Building Inspector

Enclosure: consent form

6 W. Miami Ave.

TO THE

9-12-13



6 W. Miami Ave.

9-12-13



10/02/2013



10/02/2013



CACY

10/02/2013



eureka
SECRET SEAL
BEST CLEAN
POWER
ON ALL FLOORS

10/02/2013



10/02/2013



10/02/2013



10/02/2013



10/02/2013

TO: Patricia Ann (Fisher) James Date: 9-11-13
P.O. Box 554 Re: Dilapidated Structure
McAlester, Ok. 74502 Block: 136
Lot: 028
Address: 943 N. F St.

Inspection of the property at 943 N. F St.
found it to be in violation of Chapter 18 Article IX Section 18-376 of the Code of Ordinances of the City of McAlester. This structure is deemed to be dilapidated by reason of deterioration, age or obsolescence, inadequate provision of ventilation, light, air or sanitation, neglect, need of repair, or accumulation of debris, where the same constitutes a danger to the safety of the neighborhood. Basis for enforcement is found in Title 11, Oklahoma Statutes, Section 22-112

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Should you have any questions concerning this matter, please call (918) 423-9300 Ext. 4985

Thank you.

Sincerely,


Building Inspector

Enclosure: consent form

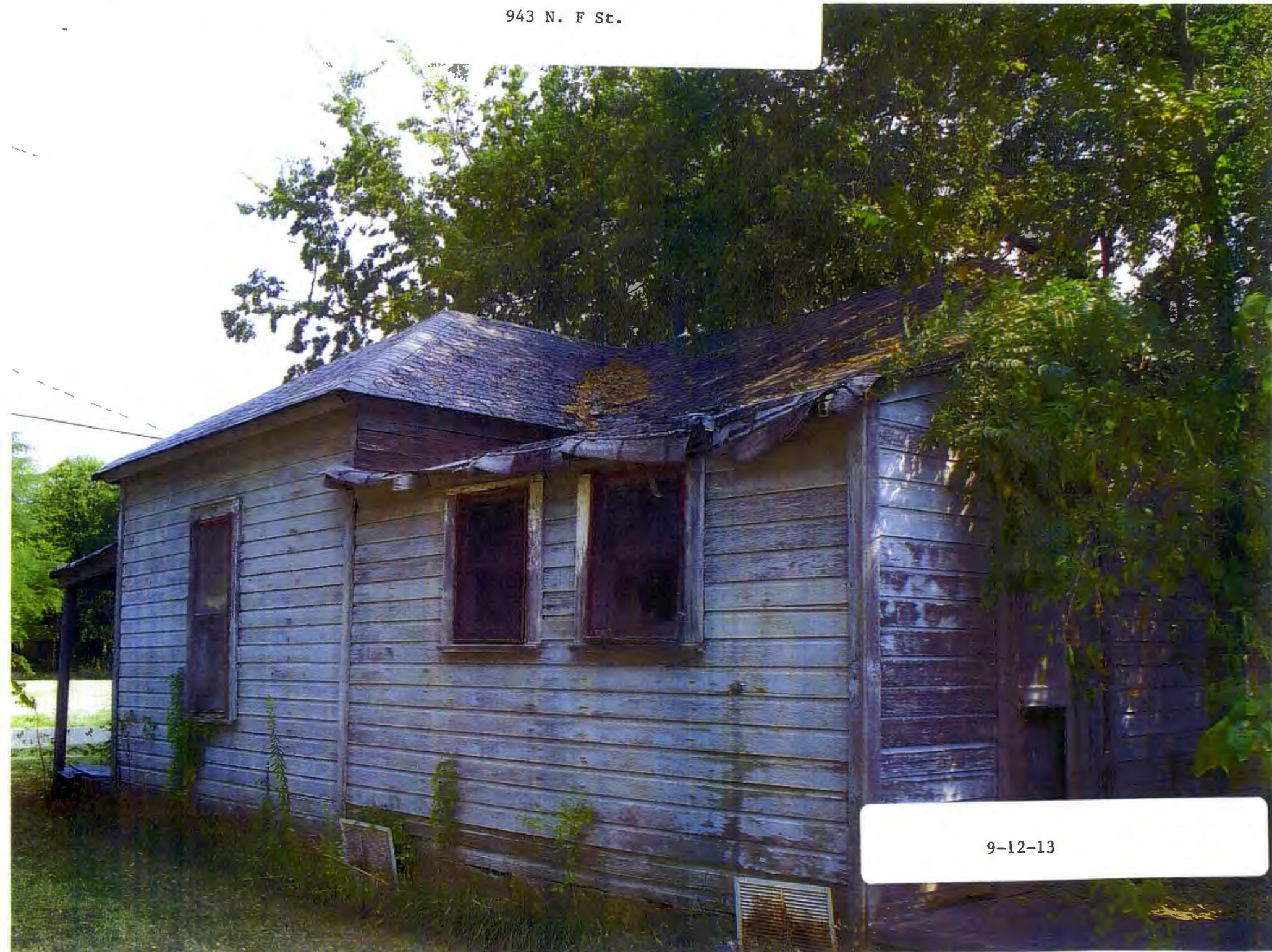
943 N. F St.

943

9-12-13



943 N. F St.



9-12-13

TO: Pittsburgh County Date: 9-11-13
Commissioners Office Re: Dilapidated Structure
115 E. Carl Albert Pkwy Block: 139
McAlester, Ok. 74501 Lot: 008
Address: 341 W. Harrison Ave.

Inspection of the property at 341 E. Harrison Ave.
found it to be in violation of Chapter 18 Article IX Section 18-376 of the Code of Ordinances of the City of McAlester. This structure is deemed to be dilapidated by reason of deterioration, age or obsolescence, inadequate provision of ventilation, light, air or sanitation, neglect, need of repair, or accumulation of debris, where the same constitutes a danger to the safety of the neighborhood. Basis for enforcement is found in Title 11, Oklahoma Statutes, Section 22-112

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Should you have any questions concerning this matter, please call (918) 423-9300
Ext. 4985

Thank you.

Sincerely,


Building Inspector

Enclosure: consent form

341 W. Harrison Ave.

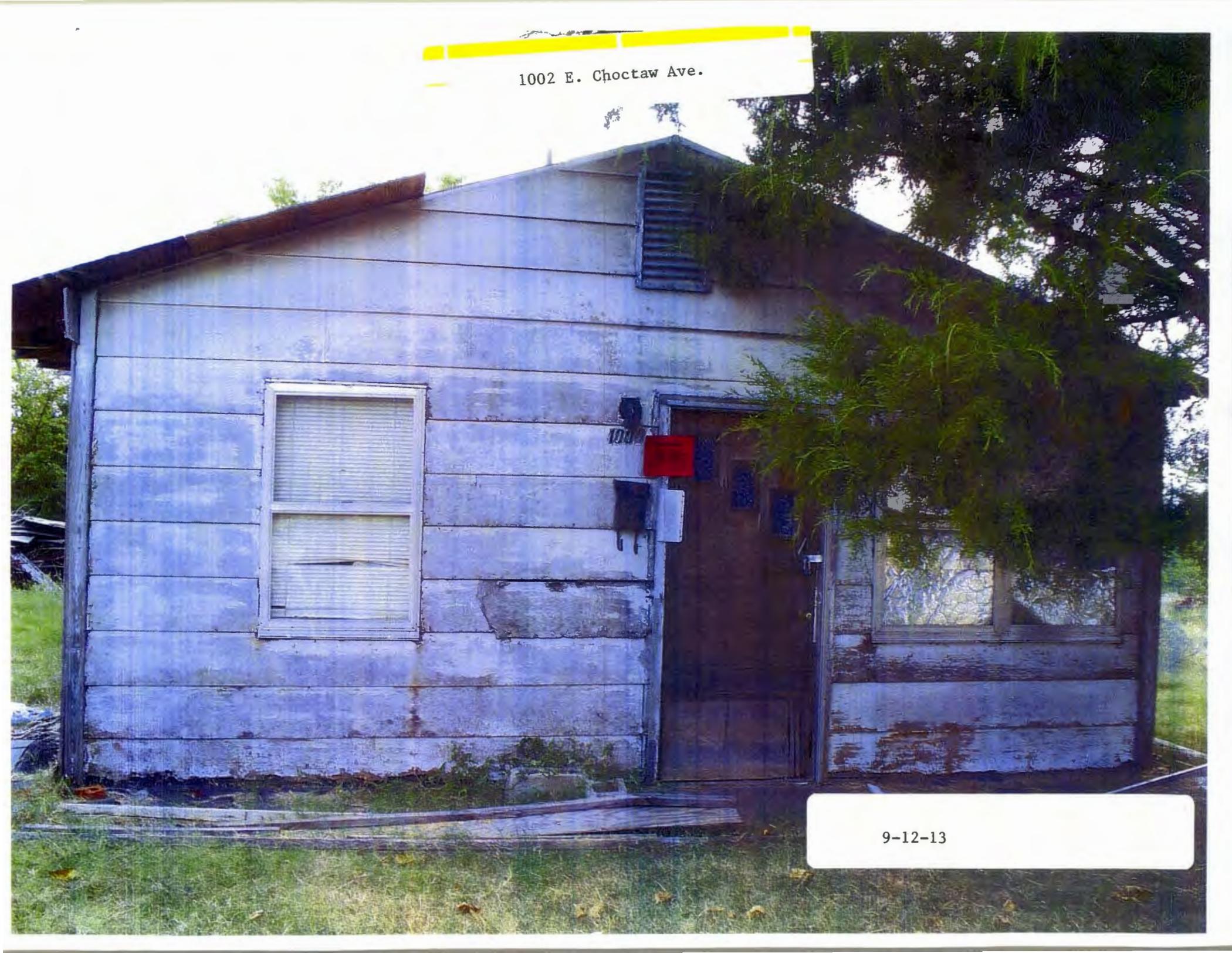
9-12-13

341 W. Harrison Ave.

9-12-13

1002 E. Choctaw Ave.

9-12-13



1002 E. Choctaw Ave.

9-12-13

TO: Stacey & Stacy Null Date: 9-11-13
215 Finch Dr. Re: Dilapidated Structure (5)
McAlester, Ok. 74501 Block: 085
Lot: 003
Address: 2806 N. Main St.

Inspection of the property at 2806 N. Main St.
found it to be in violation of Chapter 18 Article IX Section 18-376 of the Code of Ordinances of the City of McAlester. This structure is deemed to be dilapidated by reason of deterioration, age or obsolescence, inadequate provision of ventilation, light, air or sanitation, neglect, need of repair, or accumulation of debris, where the same constitutes a danger to the safety of the neighborhood. Basis for enforcement is found in Title 11, Oklahoma Statutes, Section 22-112

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Should you have any questions concerning this matter, please call (918) 423-9300 Ext. 4985

Thank you.

Sincerely,



Building Inspector

Enclosure: consent form

2806 N. Main St.



9-12-13

2806 N. Main St.

ST TO C
APPL. JERI
THE NORTH
W OF MKT F

9-12-13

2806 N. Main St.

OSE
HILBURN
S-W OF MI
ALRAOD

9-12-13

2806 N. Main St.



9-12-13



McAlester City Council

AGENDA REPORT

Meeting Date: October 8, 2013 Item Number: 3
Department: Public Works
John C. Modzelewski,
Prepared By: P.E.,CFM Account Code: 01-5215325
Date Prepared: October 1, 2013 Budgeted Amount: _____
Exhibits: 1

Subject

Consider, and act upon, an Amendment to the Agreement for Professional Airport Consulting Services with LBR, Inc., to provide a Redesign and Re-Bid Package for construction of improvements for runway safety.

Recommendation

Motion to approve an Amendment to the Agreement for Professional Airport Consulting Services with LBR, Inc., to provide a Redesign and Re-Bid Package for construction of improvements for runway safety for a fee not to exceed \$24,500.

Discussion

Approving this Amendment #6 will allow LBR, Inc. to provide Revised Plans and Specifications / Bid Documents needed to construct the following: Improve Runway 2-20 Safety Areas; Remove Runway 2-20 Approach Surface Obstructions; and Improve Runway Object Free Area (ROFA) East of Runway 2-20". These projects are identified in Airport Improvement Program (AIP) Projects 3-40-0057-011-2011 and 3-40-0057-012-2011.

Approved By

| | | <i>Initial</i> | <i>Date</i> |
|-----------------|------------|----------------|-------------|
| Department Head | | JCM | 10/01/13 |
| City Manager | P. Stasiak | | 10/01/13 |

AMENDMENT NO. 6

This Amendment, made as of the _____ day of _____, 2013, by and between the City of McAlester, and LBR Inc., shall be made a part of the Agreement for Professional Airport Consulting Services between said parties, dated October 13, 2009.

1. The following service shall be added to Section I. A.1:

A. Provide A Redesign and Re-Bid Package (Revised Plans and Specifications / Bid Documents) for "Improve Runway 2-20 Safety Areas; Remove Runway 2-20 Approach Surface Obstructions; and Improve Runway Object Free Area (ROFA) East of Runway 2-20," AIP Projects 3-40-0057-011-2011 and 3-40-0057-012-2011 at McAlester Regional Airport.

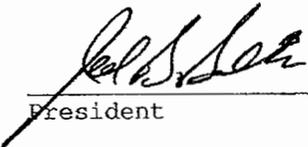
2. The following fee shall be added to Section V. B. as related to the above item:

1A. \$24,500.00

In witness whereof, the parties hereto have made and executed this Amendment the day and year first written above.

LBR INC.

CITY OF McALESTER

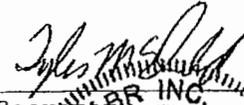


President

Mayor

ATTEST

ATTEST



Secretary

City Clerk

(Seal)

(Seal)



Certification of Legality:
Approved as to form and legality

City Attorney



McAlester City Council

AGENDA REPORT

Meeting Date: October 8, 2013 Item Number: 4
Department: City Manager
Prepared By: Peter J. Stasiak Account Code: _____
Date Prepared: September 30, 2013 Budgeted Amount: _____
Exhibits: 1

Subject

Tabled from Previous Meeting. Consider and act upon to authorize the Mayor to execute a City-County Jail Services Agreement. (*Peter J. Stasiak, City Manager*)

Recommendation

Staff recommends to postpone until agreement is approved and signed by the Pittsburg County Commissioners, County Sheriff and County District Attorney.

Discussion

Sheriff has verbally agreed to this Agreement.

Approved By

| | <i>Initial</i> | <i>Date</i> |
|-----------------|--|-------------|
| Department Head | | |
| City Manager | P. Stasiak  | 9/30/13 |

COUNTY JAIL SERVICES AGREEMENT

THIS JAIL SERVICES AGREEMENT is made and entered into on this _____ day of _____, 2013 by and between the CITY OF MCALESTER, a charter city of the State of Oklahoma, hereinafter referred to as "McAlester" or "City", and the PITTSBURG COUNTY CRIMINAL JUSTICE CENTER, hereinafter referred to as "PCCJC", each party having been duly organized and existing under the laws of the State of Oklahoma.

WITNESSETH:

WHEREAS, PCCJC, on behalf of Pittsburg County, and McAlester, are authorized by law and agreement to have charge and custody of the Pittsburg County Criminal Justice Center and the McAlester City Jail respectively; and the prisoners or inmates thereof; and,

WHEREAS, Pittsburg County has caused to be constructed a new jail facility on West Street to be thereafter managed and operated by PCCJC and the Pittsburg County Sheriff; and

WHEREAS, McAlester will designate PCCJC as a place of confinement for the incarceration of one (1) or more but not to exceed ten (10) inmates lawfully committed to its custody (city inmates); and,

WHEREAS, PCCJC is desirous of accepting and keeping in its custody such prisoners or inmates in the new Pittsburg County Criminal Justice Center for a rate of compensation mutually agreed upon by the parties hereto; and,

WHEREAS, the governing bodies of the City of McAlester, Pittsburg County and PCCJC have approved and confirmed this agreement as authorized and provided for by law.

NOW, THEREFORE, in consideration of the above and foregoing recitals, the payments to be made hereunder, the mutual promises and covenants herein contained, and for other good and valuable consideration, the adequacy of which is hereby acknowledged, the parties hereto agree as follows:

1. GOVERNING LAW: The parties hereto agree that, except where expressly otherwise provided, the laws and administrative rules and regulations of the State of Oklahoma shall govern in any matter relating to any prisoners or inmates confined pursuant to this Agreement.

2. DURATION:

A. The primary term of this agreement shall be for a period of approximately one (1) year commencing when the Pittsburg County Sheriff notifies the Chief of Police and McAlester, that he is prepared to accept city inmates, which estimated time is _____, 2013, and said term shall end June 30, 2014. The primary term shall end on June 30, 2014 without further notice

or action, unless the continuation of this agreement for the ensuing fiscal year ratified by the parties herein as set forth below.

B. This agreement is subject to annual appropriation by McAlester, through its governing body each fiscal year. Before the beginning of each fiscal year, the McAlester's governing body shall determine whether to appropriate funds for these expenditures under this agreement for the ensuing fiscal year, as is required under the City's Charter, and the Oklahoma constitution and statutes.

C. This agreement shall be renewable for successive one (1) year terms under such terms and conditions as the parties may determine. McAlester shall notify PCCJC and the Sheriff not less than ninety (90) days prior to the end of any period or term of its desire to renew this agreement. If no renewal agreement is entered into prior to the end of the preceding term, then no renewal shall occur and the existing operative agreement between the parties shall continue at the will of each party, terminable by either party upon ninety (90) days written notice of termination.

3. TERMINATION:

A. This agreement may be terminated by either party upon ninety (90) days, written notice of termination delivered to the other party. Prior to the termination date any and all outstanding invoices shall be paid in full.

B. In the event of termination of this agreement for any reason, McAlester shall continue to compensate PCCJC for any prisoner(s) or inmate(s) housed in the Pittsburg County Criminal Justice Center after such termination until the City of McAlester retakes its prisoner(s) or inmate(s), in the same manner and at the same rates as if this agreement had not been terminated.

4. MAILING ADDRESSES – NOTICES:

A. All notices, reports and correspondence to the respective parties of this agreement shall be sent, mailed or delivered to the following:

PCCJC:

Pittsburg County Criminal Justice Center Attention: Sheriff

1210 N. West Street

McAlester, OK 74501

McAlester:

City of McAlester

Attention: McAlester City Clerk

P.O. Box 578

McAlester, OK 74502

B. Notices duly mailed shall be deemed given on the date mailed. The parties shall notify each other in writing of any change of address or contact persons.

5. DEFINITIONS: The parties hereby agree that the following terms shall have the specified meanings unless indicated otherwise herein:

A. "year" or "service year" or "annual". Unless the context indicates otherwise, these terms shall be measured or understood on a fiscal year basis from July 1 of one year to June 30 of the following year.

B. "inmate classifications" shall be made pursuant to the then current inmate classification system utilized by the Pittsburg County Sheriff pursuant to law for all prisoners in his charge. This includes minimum, medium and maximum security classifications.

c. "city prisoner" or "city inmate". These are the adult persons housed in the Pittsburg County Criminal Justice Center for whom McAlester is primarily responsible. No juveniles can be kept or housed at the Pittsburg County Criminal Justice Center. This classification of inmate shall be determined as follows:

1. Any adult person arrested or taken into custody on charges or warrants based on allegations of conduct or offense from within the limits of the City of McAlester, whether by warrant or not, is a possible city inmate. The arresting officer shall make the initial classification by indicating whether the charges sought will be city charges or county charges (Le. state charges) or both, or whether surrendering on a city warrant or state warrant. If the arrest or surrender involves only city charges or city warrants, the person is a city inmate until released, unless county charges subsequently take precedence and the city is substantially delayed in completing its proceedings. If an inmate remains incarcerated on county charges after the city charges have been completed, he or she shall become a county inmate at that time and no longer be a city inmate.

2. If the arresting officer indicates both city and county charges will be sought, the tentative classification shall be as a county inmate and the county charges shall take priority. If the Pittsburg County District Attorney does in fact file state charges out of that incident and arrest, the person will remain classified as a county inmate until the proceedings are complete. Thereafter, such person shall be classified as a city inmate until the city proceedings are complete. If the Pittsburg County District Attorney declines to file any state charged out of that incident and arrest, the inmate shall be a city inmate from arrest to release.

D. "daily rate service payment" is the agreed daily payment from McAlester to PCCJC for the housing of city inmates. This payment covers the daily costs of the housing, feeding, and

routine, minor nursing medical services performed by Pittsburg County nursing staff of the city inmates only. All other medical or other needs of the city inmates, including prescription drugs, are the additional responsibility and expense of McAlester, unless expressly agreed otherwise herein. The daily service is payable in full, regardless of the average city inmate population history or other measure of utilization. PCCJC agrees to provide said bill monthly. McAlester agrees to make payment to PCCJC within thirty (30) days of receipt of such bill.

6. COMPENSATION:

A. PCCJC will provide the City of McAlester with ten (10) beds in the Pittsburg County Criminal Justice Center as the new "McAlester City Jail". The ten (10) beds available to McAlester shall be utilized under the same rules of classification and separation as county inmate beds. It is understood that this could mean maximum capacity is less than ten (10) persons. The Sheriff of Pittsburg County will notify the McAlester Chief of Police or his designee whenever the city inmate population is eighty percent (80%) of capacity or when only two (2) McAlester beds remain available.

B. For the service provided with the availability of ten (10) beds, McAlester agrees to pay PCCJC a daily service payment of \$44.00 per day per inmate. PCCJC agrees to provide said bill monthly. McAlester agrees to make payment to PCCJC within thirty (30) days of receipt of such bill.

C. In the event the number of city inmates exceeds the capacity of the ten (10) bed city jail, McAlester agrees to pay PCCJC for each such additional city inmate a daily rate per inmate of \$70.00 per day. PCCJC is not required to accept any city inmates above the capacity of the ten (10) beds.

D. PCCJC will provide McAlester with an itemized bill for all additional services provided by PCCJC for a city inmate, including daily rate calculations. PCCJC agrees to provide said bill monthly. McAlester agrees to make payment to PCCJC within thirty (30) days of receipt of such bill.

E. The daily rate service payment shall be adjusted upward according to the same daily rate then charged by PCCJC to county/district inmates. Not less than ninety (90) days before the end of the current year, both parties shall notify the other of annual adjustment negotiations. Each party shall engage in good faith in such negotiations. The daily rate service payment shall be as mutually agreed, but in any event, any increase shall not exceed ten percent (10%) per

year. The factors to be considered by the parties in determining the increase for the following ear are as follows:

1. Inflationary factors, including indexes, changes in the actual cost of goods, salary increases, etc.
2. Legal and regulatory changes, including increased staffing, structural changes, etc.
3. Experience, including unexpected situations, acts of God, etc.
4. Actual utilization rates and comparisons to a daily rate method of payment etc.
5. Any other relevant and material factors.

If the parties are unable to reach an agreement as to the amount of the increase, the matter shall be submitted to the Dispute Resolution Board, whose decision is final.

7. RIGHT OF INSPECTION: McAlester shall have the right to inspect, at all reasonable times and upon notice, all of the Pittsburg County Criminal Justice Center facilities in which city inmates are confined in order to determine if such jail maintains standards of confinement acceptable to McAlester and that the City inmates are treated equally regardless of race, religion, color, creed or national origin; provided, however, that PCCJC shall be obligated to manage, maintain and operate its facilities consistent with all applicable federal, state and local laws and regulations.

8. FURLOUGHS, WORK RELEASE, ETC.: PCCJC agrees that no early releases or alternatives to incarceration, including furloughs, electronic home detention or work release shall be granted to any inmate housed pursuant to this agreement without written authorization by the committing court. ~~This shall not prevent the Sheriff of Pittsburg County from making a city inmate a trustee.~~

9. INMATE ACCOUNTS: No City Inmate shall be allowed to have an Inmate Trust Fund Checking Account, unless that inmate is deemed to also have county/district charges that take precedence over the city charges. It will be the sole responsibility of the ~~McAlester Officer~~ Sheriff or his designee to take possession and responsibility for all monies and/or evidence belonging to City of McAlester inmates or relating to the arrest and booking of city inmates.

10. RESPONSIBILITY FOR OFFENDER'S CUSTODY: It shall be the responsibility of PCCJC to confine the city prisoner(s) or inmate (s); to provide treatment, including the furnishing of subsistence and all necessary minor medical services and supplies; to provide for the inmate's physical needs; to make available to them treatment consistent with the individual needs' to retain them in said custody; to supervise them; to maintain proper discipline and control; to make certain that they receive no special privileges and that the sentence and orders of the committing court are faithfully executed; provided that nothing herein contained shall be construed to require PCCJC, or any of its agents, to provide treatment, facilities or programs for any inmates confined pursuant to this agreement. Nothing herein shall be construed as to require

PCCJC to provide services, treatment, facilities or programs to city inmates above, beyond or in addition to that which is require by applicable law.

11. MEDICAL SERVICES:

A. Inmates deemed city inmates shall receive such medical, psychiatric and dental treatment when emergent and necessary to safeguard their health while housed at the Pittsburg County Criminal Justice Center. The McAlester Chief of Police or his designee shall provide for or arrange for the providing of such medical, psychiatric and dental services. Except for routine, minor nursing medical services provided in the Pittsburg County Criminal Justice Center, the McAlester Chief of Police or his designee shall be notified of any treatment or care needed prior to an inmate receiving any care. In emergencies, the McAlester Chief of Police or his designee will be notified prior to treatment or transport for care. McAlester shall be responsible as provided by law for such medical, psychiatric and dental treatment provided outside the Pittsburg County Criminal Justice Center for the benefit of city inmates and such other like treatment outside the scope of routine, minor nursing medical services performed by Pittsburg County nursing staff.

In such circumstances where a City inmate is being treated at an emergency medical facility or admitted into a medical facility, it will be the sole responsibility of the McAlester Chief of Police or his designee to provide transportation (unless deemed necessary by the McAlester Chief of Police or his designee that an ambulance needs to be dispatched for transport) and security for said City inmate until said City inmate is released or discharged from medical facility.

B. An adequate record of all such services shall be kept by PCCJC for McAlester's review at its request, to the extent consistent with confidentiality regulations.

C. Should medical, psychiatric or dental services be required, the McAlester Chief of Police or his designee will authorize the services and the City of McAlester shall be billed and/or the inmate pursuant to 11 O. S. § 14-113, 74 O. S. § 192 or other similar authority.

12. DISCIPLINE: PCCJC shall have physical control over and power to execute disciplinary authority over all inmates of the City of McAlester. However, nothing contained herein shall be construed to authorize or permit the imposition of a type of discipline prohibited by the laws of the State of Oklahoma, the United States Constitution or applicable laws of the United States.

13. RECORDS AND REPORTS: PCCJC shall keep all necessary and pertinent records concerning such city inmates in the manner consistent with the maintenance of all other PCCJC inmate records. During a city inmate's confinement in the Pittsburg County Criminal Justice Center, The McAlester Chief of Police or his designee, and McAlester, shall upon request be entitled to receive and be furnished with copies of any report or record associated with said inmate(s) incarceration, to the extent permitted by law.

14. REMOVAL FROM THE JAIL: An inmate of the city legally confined in the

Pittsburg County Criminal Justice Center shall not be removed by any person without written or verbal order of any court having jurisdiction or the McAlester Chief of Police or his designee. PCCJC agrees that no early releases, furloughs, work release, or electronic home detention shall be granted to any inmate without authorization from the Chief of Police, his designee, or the Municipal Court. This paragraph shall not apply to an emergency necessitating the immediate removal of the inmate for medical, dental, psychiatric treatment or other catastrophic condition presenting an eminent danger to the safety of the inmate or to inmates or personnel of PCCJC. In the event of any such emergency removal, PCCJC shall inform the McAlester Chief of Police or his designee of the whereabouts of the inmate(s) so removed, at the earliest practicable time, and shall exercise all reasonable care for the safekeeping and custody of such inmate(s).

15. ESCAPES: In the event any city inmate shall escape from PCCJC custody, PCCJC will use all reasonable means to recapture the inmate. PCCJC shall have the primary authority to direct the pursuit and retaking of the inmate(s) within its own territory.

16. DEATH OF AN INMATE:

A. In the event of the death of a city inmate, the Pittsburg County Medical Examiner shall be notified. The McAlester Chief of Police or his designee shall receive copies of any records made at or in connection with such notification.

B. PCCJC shall immediately notify the McAlester Chief of Police or his designee and the City of McAlester of the death of a city inmate, furnish information as requested and follow the instructions of McAlester Chief of Police or his designee with regard to the disposition of the body. The McAlester Chief of Police or his designee will designate the official(s) authorized to request information from and provide instructions to PCCJC regarding deceased inmate. The body shall not be released except on written or verbal order of the appropriate officials of the State Medical Examiner's Office. Written notice shall be provided within three weekdays of receipt of notice of such death. All expenses relative to any necessary preparation of the body and shipment charges shall be paid by McAlester. With McAlester's consent, PCCJC may arrange for burial and all matters related or incidental thereto, and all such expenses shall be paid by McAlester. The provisions of this paragraph shall govern only the relations between or among the parties hereto and shall not affect the liability of any relative or other person for the disposition of the deceased or for any expenses connected therewith.

17. DISPUTE RESOLUTION: In case of a dispute over the performance or meaning of the provisions of this agreement, which has not been resolved through discussion between the parties, said dispute shall be submitted to a Dispute Resolution Board consisting of three individuals; one appointed by each party and the third selected by the two initial members. Said board shall decide matters by majority vote. If either party is not satisfied with the result, except where otherwise provided, it may utilize any other remedy to which it may be entitled at law or in equity.

18. MISCELLANEOUS:

A. PCCJC shall have the right to refuse to accept any individual from the city who, in the

judgment of PCCJC, exercised by the Sheriff of Pittsburg County, has a current illness, disease or injury which may adversely affect the operations of the Pittsburg County Criminal Justice Center or has a history of serious medical problems. At the discretion of PCCJC, a clearance from an attending physician may be required before the individual is booked into custody at the Pittsburg County Criminal Justice Center.

B. City inmates incarcerated in the Pittsburg County Criminal Justice Center pursuant to this agreement shall be transported to and from the jail by the McAlester Police Department. PCCJC is not responsible for transportation of city inmates under this agreement and shall be reimbursed by McAlester for any actual expenses incurred in transport of city inmates if in fact transportation of an inmate by PCCJC becomes necessary.

C. In providing services under this contract, PCCJC is an independent contractor and neither it, nor its officers, agents, or employees are employees of McAlester for any purpose, including responsibility for any federal or state tax, industrial insurance or Social Security liability. Neither shall the provision of services under this agreement give rise to any claim of career service or civil service rights, which may accrue to an employee of McAlester under any applicable law, rule, or regulation.

D. The Sheriff of Pittsburg County and the McAlester Chief of Police shall cooperate with one another and develop and prepare written rules to implement this agreement and to insure its effective operation over time. The rules shall govern the details of the administration and operation consistent with this agreement. Such rules shall govern issues and matters not expressly addressed by this agreement and shall remain in force until this agreement is modified, by the parties to the contrary. The initial rules will be submitted to both parties and the Board of County Commissioners of Pittsburg County for approval prior to becoming effective. Subsequent amendments or additions to the rules may be made by the written agreement of the Sheriff and Chief. Copies of any such changes shall be furnished to both parties and the Board of County Commissioners of Pittsburg County.

19. GENERAL PROVISIONS:

A. Severability. In the event any of the provisions of this agreement shall be determined to be unenforceable or otherwise invalid for any reason, such provisions shall be enforced and valid to the extent permitted by law. All provisions of this agreement are severable and the unenforceability or invalidity of a single provision herein shall not affect the remaining provisions.

B. Governing Law and Venue. This agreement is governed by the laws of the State of Oklahoma. Venue for any lawsuit shall be in the District Court of Pittsburg County, State of Oklahoma.

C. Waiver of Breach. The waiver by either party of the breach of any provision of this agreement by the other party must be in writing and shall not operate nor be construed as a waiver of any subsequent breach by such other party.

D. Savings Clause. Nothing herein shall be construed so as to require the commission of any act contrary to law, and wherever there is any conflict between the provisions of this agreement and any statute, law, public regulation or ordinance, the latter shall prevail, but in such event, the provisions of this agreement affected shall be curtailed and limited only to the extent necessary to bring it within legal requirements.

E. Interpretation. This agreement has been submitted to the scrutiny of all parties and their counsel, if desired, and it shall be given a fair and reasonable interpretation in accordance with its words, without consideration or weight given to its being drafted by any party or its counsel. All words used in the singular shall include the plural; the present tense shall include the future; and the masculine gender shall include the feminine and neuter gender.

F. Access to Records. The parties hereby agree that authorized representatives of the parties shall have access to any books, documents, paper and record of the other party, which are pertinent or relevant to this agreement for the purposes of making audits, examinations, excerpts and transcriptions. All such records and all other records pertinent or relevant to this agreement and work undertaken pursuant to this agreement shall be retained by the parties for a period of three (3) years after the final expiration date of this agreement or any amendments hereto, unless a longer period is required to resolve audit findings or litigation. In such cases, the parties may expressly agree by an amendment or separate agreement for such longer period for record retention.

G. Amendment. This agreement may be amended by mutual written agreement of the parties.

IN WITNESS WHEREOF, the above and foregoing agreement has been executed in duplicate by the parties hereto and made effective on the day and year first above written.

PITTSBURG COUNTY CRIMINAL JUSTICE CENTER

By: Joel Kerns, Pittsburg County Sheriff

Attest.

THE CITY OF MCALESTER, OKLAHOMA

By: Steve Harrison, Mayor

Attest.

APPROVED:

BOARD OF COUNTY COMMISSIONERS OF PITTSBURG COUNTY, STATE OF OKLAHOMA

Chairman of the Board _____

Commissioner _____

Commissioner _____

APPROVED AS TO FORM:

City Attorney: _____

Pittsburg County District Attorney: _____



McAlester City Council

AGENDA REPORT

Meeting Date: October 8, 2013 Item Number: 5
Department: City Attorney
Prepared By: Joe Ervin Account Code: _____
Date Prepared: September 30, 2013 Budgeted Amount: _____
Exhibits: _____

Subject

Discussion and possible action to authorize the City Attorney to file a civil action to recover City Property, specifically the "Electric Chair" from the Oklahoma Department of Corrections.

Recommendation

Motion to approve authorizing the City Attorney to move forward with filing a civil action to recover City Property.

Discussion

Approved By

| | <i>Initial</i> | <i>Date</i> |
|-----------------|------------------------------|----------------|
| Department Head | | |
| City Manager | P. Stasiak <u><i>PJS</i></u> | <u>9/30/13</u> |



McAlester City Council

AGENDA REPORT

Meeting Date: October 8, 2013 Item Number: 6
Department: City Manager
Prepared By: Peter J. Stasiak Account Code: _____
Date Prepared: September 30, 2013 Budgeted Amount: _____
Exhibits: 4

Subject

Discussion and act upon authoring the City Manager to change the job title of Planning & Community Development Director to Community and Economic Development Director and establish the position of Economic Development Manager. In addition, authorize the City Manager to establish pay grades within the \$150,000 budget for the two positions.

Recommendation

Motion to approve authorizing the City Manager to change the job title of Planning & Community Development Director to Community and Economic Development Director, establish the position of Economic Development Manager and establish pay grades within the \$150,000 budget for the two positions

Discussion

Attachments:

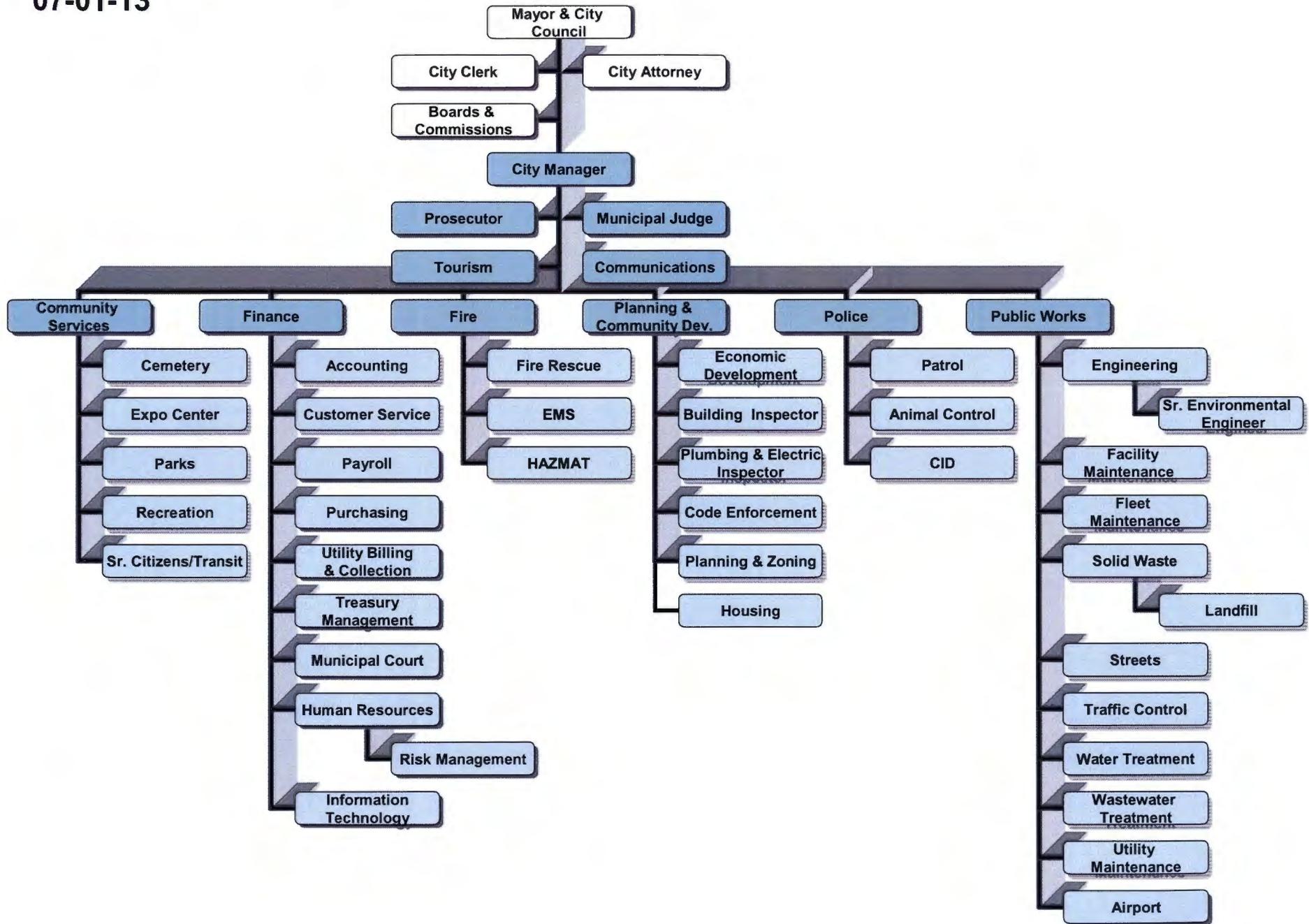
- 1) 07-01-13 Organization Chart
- 2) 10-08-13 Organization Chart
- 3) Community and Economic Development Director job description
- 4) Economic Development Manager job description

Approved By

| | <i>Initial</i> | <i>Date</i> |
|-----------------|------------------------------|----------------|
| Department Head | | |
| City Manager | P. Stasiak <u><i>PJS</i></u> | <u>9/30/13</u> |

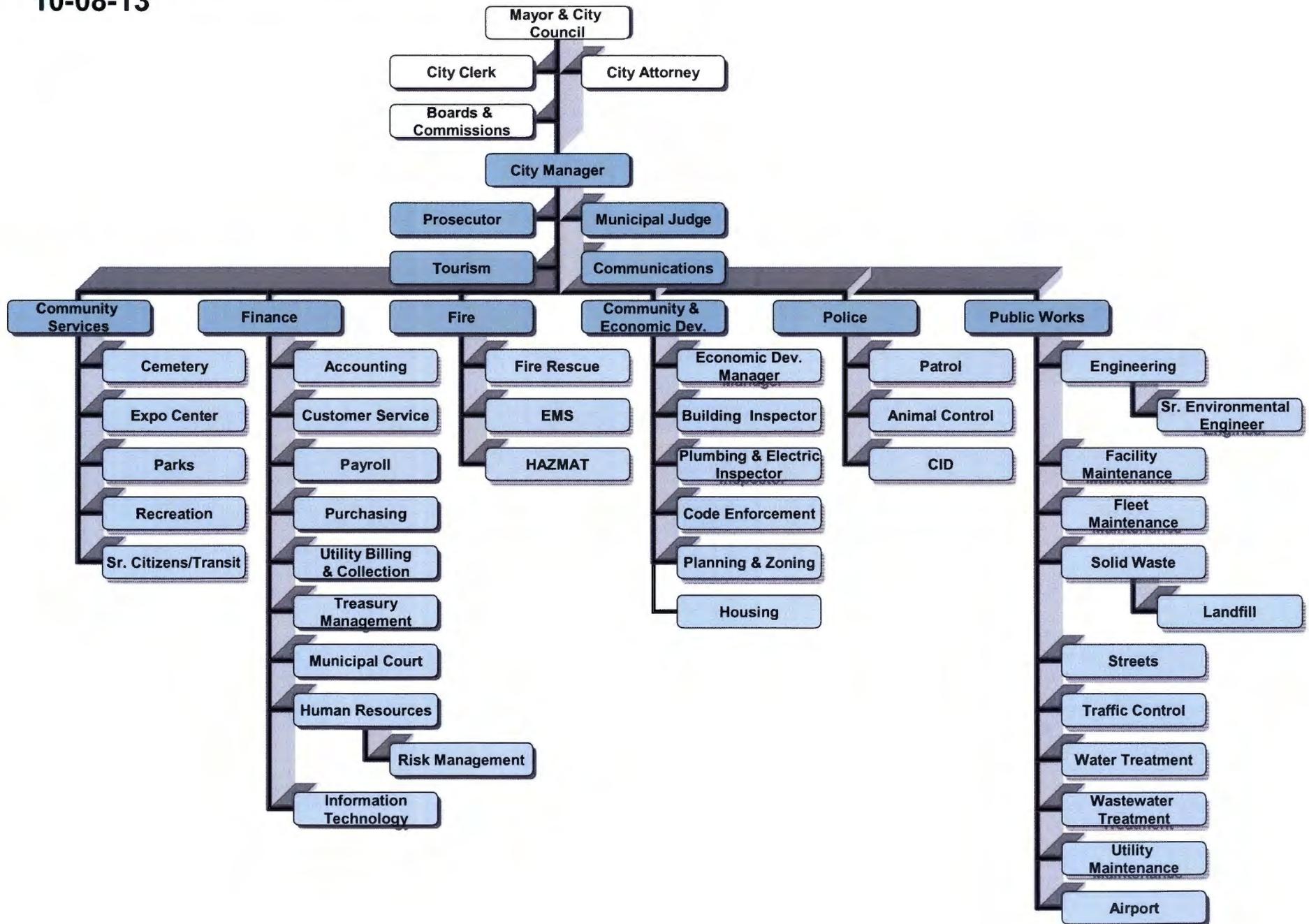
City of McAlester Organizational Chart

07-01-13



City of McAlester Organizational Chart

10-08-13



**CITY OF MCALESTER
POSITION DESCRIPTION**

TITLE: COMMUNITY & ECONOMIC DEVELOPMENT DIRECTOR

DUTIES

GENERAL DESCRIPTION

The essential function of the position within the organization is to plan, organize, direct and integrate the City's planning programs and economic development services.

PRIMARY DUTIES: *This list represents the essential tasks performed by the position. Employees may be assigned additional duties by management as required.*

Plans, organizes, controls, integrates and evaluates the work of the Planning, Community and Economic Development Department.

Develops, implements and monitors long-term plans, goals and objectives focused on achievement the City's mission and priorities.

Directs the development of and monitors performance against the annual department budget.

Manages and directs the development, implementation and evaluation of plans, policies, systems and procedures to achieve annual goals, objectives and work standards.

Provides leadership to develop and retain highly competent, public service-oriented staff through selection, compensation, training and day-to-day management practices that support the City's mission and values.

Ensures the timely preparation of complete and accurate staff work for presentation to City Council, citizen committees, commissions, and the City.

Performs research and analysis for presentations on special projects and community/planning and economic issues.

Performs other related duties as assigned.

GENERAL RESPONSIBILITIES AND REQUIREMENTS

DATA RESPONSIBILITY: *"Data Responsibility" refers to information, knowledge, and conceptions obtained by observation, investigation, interpretation, visualization, and mental creation. Data are intangible and include numbers, words, symbols, ideas, concepts, and oral verbalizations.*

Directs others in major events and reports on activities and results.

COMMUNITY AND ECONOMIC DEVELOPMENT DIRECTOR

PEOPLE RESPONSIBILITY: *“People Responsibility” refers to individuals who have contact with or are influenced by the position.*

Instructs or trains others through explanation, demonstration, and supervised practice, or by making recommendations on the basis of technical disciplines.

ASSETS RESPONSIBILITY: *“Assets Responsibility” refers to the responsibility for achieving economies or preventing loss within the organization.*

Requires responsibility for achieving major economies or preventing major losses through the management of a highly complex and/or technical department.

MATHEMATICAL REQUIREMENTS: *“Mathematics” deals with quantities, magnitudes, and forms and their relationships and attributes by the use of numbers and symbols.*

Uses practical application of fractions, percentages, ratios and proportions, measurements, or logarithms; may use algebraic solutions of equations and equalities, deductive geometry, and/or descriptive statistics.

COMMUNICATIONS REQUIREMENTS: *“Communications” involves the ability to read, write, and speak.*

Reads journals, manuals, and charts to solve practical problems such as assembly instructions for tools, routine office equipment operating instructions, and methods and procedures for investigations, and in drawing and layout work; composes routine reports and specialized reports, forms, and business letters, with proper format; speaks compound sentences using normal grammar and word forms.

COMPLEXITY OF WORK: *“Complexity of Work” addresses the analysis, initiative, ingenuity, creativity, and concentration required by the position and the presence of any unusual pressures.*

Performs skilled work involving rules/systems with almost constant problem solving; requires normal attention with short periods of concentration for accurate results and occasional exposure to unusual pressure.

IMPACT OF DECISIONS: *“Impact of Decisions” refers to consequences such as damage to property, loss of data or property, exposure of the organization to legal liability, or injury or death to individuals.*

Makes decisions with serious impact - affects most units in organization, and may affect citizens; probability of loss of life and/or damage are likely.

EQUIPMENT USAGE: *“Equipment Usage” refers to inanimate objects such as substances, materials, machines, tools, equipment, work aids, or products. A thing is tangible and has shape, form, and other physical characteristics.*

Handles machines, tools, equipment, or work aids involving moderate latitude for judgment regarding attainment of standard or in selecting appropriate items.

COMMUNITY AND ECONOMIC DEVELOPMENT DIRECTOR

SAFETY OF OTHERS: *“Safety of Others” refers to the responsibility for other people’s safety, either inherent in the job or to assure the safety of the general public.*

Requires responsibility for the safety and health of others and for occasional enforcement of the laws and standards of public health and safety.

EDUCATION AND EXPERIENCE REQUIREMENTS

EDUCATION REQUIREMENTS: *“Education Requirements” refers to job specific training and education required for entry into the position.*

Requires education or training equivalent to a bachelor’s degree in planning or related field. Master’s degree in planning preferred.

LICENSES, CERTIFICATIONS, AND REGISTRATIONS REQUIRED: *“Licenses, Certifications, and Registrations” refers to professional, state, or federal licenses, certifications, or registrations required to enter the position.*

AICP Certification is also preferred.

EXPERIENCE REQUIREMENTS: *“Experience Requirements” refers to the amount of work experience that is required for entry into the position that would result in reasonable expectation that the person can perform the tasks required by the position.*

Requires five years of related experience.

AMERICANS WITH DISABILITIES REQUIREMENTS

PHYSICAL DEMANDS: *“Physical Demands” refers to the requirements for physical exertion and coordination of limb and body movement.*

Requires sedentary work involving standing or walking for brief periods, exerting up to 10 pounds of force on a regular basis; and some dexterity in operating machines, tools, or office equipment.

UNAVOIDABLE HAZARDS: *“Unavoidable Hazards” refers to unusual conditions in the work environment that may cause illness or injury.*

The position is exposed to no unusual environmental hazards. May sometimes be exposed to bright/dim lights and dust or pollen.

SENSORY (ADA) REQUIREMENTS: *“Sensory Requirements” refers to hearing, sight, touch, taste, and smell necessary to perform the tasks required by the position efficiently.*

The position may require normal visual acuity and field of vision, hearing, speaking, color perception, sense of taste, sense of smell, depth perception, or texture perception.

AMERICANS WITH DISABILITIES ACT COMPLIANCE

The City of McAlester is an Equal Opportunity Employer. ADA requires the City to provide adequate accommodations to qualified persons with disabilities. Prospective and current employees are encouraged to discuss ADA accommodations with management.

**CITY OF MCALESTER
POSITION DESCRIPTION**

TITLE: ECONOMIC DEVELOPMENT MANAGER

DUTIES

GENERAL DESCRIPTION

The essential function of the position within the organization is to plan, organize, and manages business solicitation activities on behalf of the City in order to expand the economic base of Pittsburg County, through attraction and retention of business and industry.

PRIMARY DUTIES: *This list represents the essential tasks performed by the position. Employees may be assigned additional duties by management as required.*

Manages and directs the development, implementation and evaluation of plans, policies, systems and procedures to achieve annual goals, objectives and work standards.

Provides technical assistance to new and existing businesses and industry to promote expansion and maintenance of the economic base of Pittsburg County, Oklahoma.

Provides management practices that support the City's mission and values.

Ensures the timely preparation of complete and accurate staff work for presentation to council, citizen committees, commissions and the City on retail, commercial, business retention, and expansion issues.

Performs research and analysis for presentations on special projects and economic development issues.

Develops, implements and monitors long-term plans, goals and objectives focused on achieving the City's mission and priorities.

Manages the development of and monitors performance against the annual department budget.

Performs other related duties as assigned.

GENERAL RESPONSIBILITIES AND REQUIREMENTS

DATA RESPONSIBILITY: *"Data Responsibility" refers to information, knowledge, and conceptions obtained by observation, investigation, interpretation, visualization, and mental creation. Data are intangible and include numbers, words, symbols, ideas, concepts, and oral verbalizations.*

Directs others in major events and reports on activities and results.

PEOPLE RESPONSIBILITY: *“People Responsibility” refers to individuals who have contact with or are influenced by the position.*

Instructs or trains others through explanation, demonstration, and supervised practice, or by making recommendations on the basis of technical disciplines.

ASSETS RESPONSIBILITY: *“Assets Responsibility” refers to the responsibility for achieving economies or preventing loss within the organization.*

Requires responsibility for achieving major economies or preventing major losses through the management of a highly complex and/or technical department.

MATHEMATICAL REQUIREMENTS: *“Mathematics” deals with quantities, magnitudes, and forms and their relationships and attributes by the use of numbers and symbols.*

Uses practical application of fractions, percentages, ratios and proportions, measurements, or logarithms; may use algebraic solutions of equations and equalities, deductive geometry, and/or descriptive statistics.

COMMUNICATIONS REQUIREMENTS: *“Communications” involves the ability to read, write, and speak.*

Reads journals, manuals, and charts to solve practical problems such as assembly instructions for tools, routine office equipment operating instructions, and methods and procedures for investigations, and in drawing and layout work; composes routine reports and specialized reports, forms, and business letters, with proper format; speaks compound sentences using normal grammar and word forms.

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Performs skilled work involving rules/systems with almost constant problem solving; requires normal attention with short periods of concentration for accurate results and occasional exposure to unusual pressure.

IMPACT OF DECISIONS: *“Impact of Decisions” refers to consequences such as damage to property, loss of data or property, exposure of the organization to legal liability, or injury or death to individuals.*

Makes decisions with serious impact - affects most units in organization, and may affect citizens; probability of loss of life and/or damage are likely.

EQUIPMENT USAGE: *“Equipment Usage” refers to inanimate objects such as substances, materials, machines, tools, equipment, work aids, or products. A thing is tangible and has shape, form, and other physical characteristics.*

Handles machines, tools, equipment, or work aids involving moderate latitude for judgment regarding attainment of standard or in selecting appropriate items.

SAFETY OF OTHERS: *“Safety of Others” refers to the responsibility for other people’s safety, either inherent in the job or to assure the safety of the general public.*

Requires responsibility for the safety and health of others and for occasional enforcement of the laws and standards of public health and safety.

EDUCATION AND EXPERIENCE REQUIREMENTS

EDUCATION REQUIREMENTS: *“Education Requirements” refers to job specific training and education required for entry into the position.*

Requires education or training equivalent to a bachelor’s degree in economic development or related field. Master’s degree preferred.

LICENSES, CERTIFICATIONS, AND REGISTRATIONS REQUIRED: *“Licenses, Certifications, and Registrations” refers to professional, state, or federal licenses, certifications, or registrations required to enter the position.*

EXPERIENCE REQUIREMENTS: *“Experience Requirements” refers to the amount of work experience that is required for entry into the position that would result in reasonable expectation that the person can perform the tasks required by the position.*

Requires five years of related experience.

AMERICANS WITH DISABILITIES REQUIREMENTS

PHYSICAL DEMANDS: *“Physical Demands” refers to the requirements for physical exertion and coordination of limb and body movement.*

Requires sedentary work involving standing or walking for brief periods, exerting up to 10 pounds of force on a regular basis; and some dexterity in operating machines, tools, or office equipment.

UNAVOIDABLE HAZARDS: *“Unavoidable Hazards” refers to unusual conditions in the work environment that may cause illness or injury.*

The position is exposed to no unusual environmental hazards. May sometimes be exposed to bright/dim lights and dust or pollen.

SENSORY (ADA) REQUIREMENTS: *“Sensory Requirements” refers to hearing, sight, touch, taste, and smell necessary to perform the tasks required by the position efficiently.*

The position may require normal visual acuity and field of vision, hearing, speaking, color perception, sense of taste, sense of smell, depth perception, or texture perception.

AMERICANS WITH DISABILITIES ACT COMPLIANCE

The City of McAlester is an Equal Opportunity Employer. ADA requires the City to provide adequate accommodations to qualified persons with disabilities. Prospective and current employees are encouraged to discuss ADA accommodations with management.

Council Chambers
Municipal Building
September 24, 2013

The McAlester Airport Authority met in a Regular session on Tuesday, September 24, 2013, at 6:00 P.M. after proper notice and agenda was posted September 20, 2013.

Present: Weldon Smith, John Titsworth, Travis Read, Robert Karr, Sam Mason & Steve Harrison
Absent: Buddy Garvin
Presiding: Steve Harrison, Chairman

A motion was made by Mr. Smith and seconded by Mr. Read to approve the following:

- Approval of the Minutes from the September 10, 2013 Regular Meeting of the McAlester Airport Authority. (*Cora Middleton, City Clerk*)
- Confirm action taken on City Council Agenda Item B, regarding claims ending September 17, 2013. (*Toni Ervin, Chief Financial Officer*) In the amount of \$1,811.38.
- Confirm action taken on City Council Agenda Item 3, an Ordinance amending Ordinance No. 2467 which established the budget for fiscal year 2013-2014; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency (*Toni Ervin, CFO*)

There was no discussion, and the vote was taken as follows:

AYE: Trustees Karr, Mason, Smith, Titsworth, Read & Chairman Harrison
NAY: None

Chairman Harrison declared the motion carried.

There being no further business to come before the Authority, Mr. Smith moved for the meeting to be adjourned, seconded by Mr. Read.

There was no discussion and the vote was taken as follows:

AYE: Trustees Karr, Mason, Smith, Titsworth, Read & Chairman Harrison
NAY: None

Chairman Harrison declared the motion carried.

ATTEST:

Steve Harrison, Chairman

Cora Middleton, Secretary

Council Chambers
Municipal Building
September 24, 2013

The McAlester Public Works Authority met in a Regular session on Tuesday, September 24, 2013, at 6:00 P.M. after proper notice and agenda was posted September 20, 2013.

Present: Weldon Smith, John Titsworth, Travis Read, Robert Karr, Sam Mason
& Steve Harrison
Absent: Buddy Garvin
Presiding: Steve Harrison, Chairman

A motion was made by Mr. Mason and seconded by Mr. Smith to approve the following:

- Approval of the Minutes from the September 10, 2013 Regular Meeting of the McAlester Public Works Authority. (*Cora Middleton, City Clerk*)
- Confirm action taken on City Council Agenda Item B, regarding claims ending September 17, 2013. (*Toni Ervin, Chief Financial Officer*) In the amount of \$218,276.06.
- Confirm action taken on City Council Agenda Item 3, an Ordinance amending Ordinance No. 2467 which established the budget for fiscal year 2013-2014; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency (*Toni Ervin, CFO*)
- Confirm action taken on City Council Agenda Item 4, approval of Change Order No. 2, for an extension of twenty-one days to the existing contract with K-Bar Company for Mallard and Flamingo Drainage Improvements. (*John C. Modzelewski, P.E., City Engineer and Public Works*)

There was no discussion, and the vote was taken as follows:

AYE: Trustees Smith, Titsworth, Read, Karr, Mason, & Harrison
NAY: None

Chairman Harrison declared the motion carried.

There being no further business to come before the Authority, Mr. Mason moved for the meeting to be adjourned, seconded by Mr. Smith. There was no discussion and the vote was taken as follows:

AYE: Trustees Smith, Titsworth, Read, Karr, Mason, & Harrison
NAY: None

Chairman Harrison declared the motion carried.

ATTEST:

Steve Harrison, Chairman

Cora Middleton, Secretary