

Council Chambers  
Municipal Building  
May 28, 2013

The McAlester Public Works Authority met in a Regular session on Tuesday, May 28, 2013, at 6:00 P.M. after proper notice and agenda was posted May 24, 2013.

Present: Weldon Smith, John Titsworth, Travis Read, Robert Karr, Buddy Garvin,  
Sam Mason & Steve Harrison

Absent: None

Presiding: Steve Harrison, Chairman

A motion was made by Mr. Mason and seconded by Mr. Garvin to approve the following:

- Approval of the Minutes from the May 14, 2013 Regular Meeting of the McAlester Public Works Authority. (*Cora Middleton, City Clerk*)
- Confirm action taken on City Council Agenda Item B, regarding claims ending May 21, 2013. (*Toni Ervin, Chief Financial Officer*) In the amount of \$240,143.94.
- Confirm action taken on City Council Agenda Item 1, Final Plat for “Royal Oaks”. (*Peter J. Stasiak, City Manager*)
- Confirm action taken on City Council Agenda Item 2, act upon Adopting Citizen’s Participation Plan for FY-2013 CDBG Project. (*Pam Kirby, Grant Writer and Millie Vance, Millie Vance, Inc.*)
- Confirm action taken on City Council Agenda Item 3, Adopting a Resolution to Apply for FY-2013 CDBG Small Cities Grant, Proposed Water Line Project. (*Pam Kirby, Grant Writer and Millie Vance, Millie Vance, Inc.*)
- Confirm action taken on City Council Agenda Item 4, Adopting a Resolution to Leverage (Matching) funds for FY-2013 CDBG Small Cities Grant, Proposed Water Line Project. (*Pam Kirby, Grant Writer and Millie Vance, Millie Vance, Inc.*)
- Confirm action taken on City Council Agenda Item 5, Adopting a Residential Anti-Displacement Plan for FY-2013 CDBG Small Cities Grant, Proposed Water Line Project. (*Pam Kirby, Grant Writer and Millie Vance, Millie Vance, Inc.*)
- Confirm action taken on City Council Agenda Item 6, Adopting a Contract with Millie Vance Incorporated to prepare FY-2013 CDBG grant application and administer project. (*Pam Kirby, Grant Writer and Millie Vance, Millie Vance, Inc.*)
- Confirm action taken on City Council Agenda Item 7, approving an Ordinance Adopting an Employee Retirement System, Defined Contribution Plan for The City of McAlester,

Oklahoma; Providing Retirement Benefits for Eligible Employees of the City of McAlester, Oklahoma; Providing for Purpose and Organization; Providing for Definitions; Providing for Eligibility and Participation; Providing for Employer and Employee Contribution; Providing for Accounting, Allocation, and Valuation; Providing Benefits; Providing for Required Notice; Providing for Amendments and Termination; Providing for Transfer To and From Other Plans; Creating a Committee and Providing for Powers, Duties, and Rights of Committee; Providing for Payment of Certain Obligations; Providing for Duration and Payment of Expenses; Providing for Effective Date; Providing for Vesting Schedules; Providing for a Fund to Finance the System to be Pooled with Other Incorporated Cities and Towns and Their Agencies and Instrumentalities for Purposes of Administration, Management, and Investment as Part of the Oklahoma Municipal Retirement Fund; Providing for Payment of all Contributions Under the System to The Oklahoma Municipal Retirement Fund for Management and Investment; Providing for Non-Alienation of Benefits and Loss of Benefits for Cause; Adopting those Amendments Mandated by the Internal Revenue Code; Providing for Repealer and Severability; and Declaring an Emergency. *(Peter J. Stasiak, City Manager)*

- Confirm action taken on City Council Agenda Item 8, approving a Resolution amending the City of McAlester Defined Benefit Retirement Plan and Trust and authorizing the Mayor to sign all required documents. *(Peter J. Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item 9, approving a Resolution adopting by reference the Trust Indenture Titled “Oklahoma Municipal Retirement Fund” and authorizing the Mayor and Clerk to execute the Agreement to Pool Funds with other Oklahoma Cities and Towns for the purposes of Administration, Investment, and Management. *(Peter J. Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item 10, an Agreement for Engineering Services with IMS Infrastructure Management Services to continue the development of a Pavement Management Program for the lump sum fee of \$22,521. *(John C. Modzelewski, PE, City Engineer and Public Works Director)*

There was no discussion, and the vote was taken as follows:

AYE: Trustees Smith, Titsworth, Read, Karr, Garvin, Mason & Harrison

NAY: None

Chairman Harrison declared the motion carried.

There being no further business to come before the Authority, Mr. Mason moved for the meeting to be adjourned, seconded by Mr. Garvin. There was no discussion and the vote was taken as follows:

AYE: Trustees Smith, Titsworth, Read, Karr, Garvin, Mason & Harrison

NAY: None

Chairman Harrison declared the motion carried.

ATTEST:

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Steve Harrison, Chairman

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Cora Middleton, Secretary