



McAlester City Council

NOTICE OF MEETING

Regular Meeting Agenda

Tuesday, April 22, 2008 – 6:00 pm
McAlester City Hall – Council Chambers
28 E. Washington

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| Don Lewis | Mayor |
| Weldon Smith | Ward One |
| Donnie Condit | Ward Two |
| Travis Read | Ward Three |
| Haven Wilkinson | Ward Four |
| Buddy Garvin | Ward Five |
| Sam Mason | Vice-Mayor, Ward Six |
| | |
| Mark B. Roath | City Manager |
| Robert Ivester | City Attorney |
| Cora M. Middleton | City Clerk |

This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: www.cityofmcalester.com within the required time frame.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.

The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.

CALL TO ORDER

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

- **Pastor Glenn A. Meyer, Trinity Lutheran Church**

ROLL CALL

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. **Approval of the Minutes from the April 3, 2008, Special Meeting of the City Council.** *(Cora Middleton, City Clerk)*
- B. **Approval of the Minutes from the April 8, 2008, Regular Meeting of the City Council.** *(Cora Middleton, City Clerk)*
- C. **Concur with Mayor's reappointment of Carlton Bass to the Airport Board with a term to expire on May, 2010.** *(Cora Middleton, City Clerk)*
- D. **Concur with Mayor's reappointment of Dr. Michael Boyer to the Airport Board with a term to expire on May, 2010.** *(Cora Middleton, City Clerk)*
- E. **Concur with Mayor's reappointment of Harvey Bolinger to the Planning Commission with a term to expire on May, 2011.** *(Cora Middleton, City Clerk)*
- F. **Concur with Mayor's reappointment of Mark Emmons to the Planning Commission with a term to expire on May, 2011.** *(Cora Middleton, City Clerk)*
- G. **Concur with Mayor's reappointment of John McNally to the Planning Commission with a term to expire on May, 2011.** *(Cora Middleton, City Clerk)*
- H. **Approval of Claims for the period of April 9 through April 22, 2008.** *(David Burke, City Treasurer)*

ITEMS REMOVED FROM CONSENT AGENDA

SCHEDULED BUSINESS

1. **Consider, and act upon, an Ordinance to close platted roadway easement and declaring an emergency.** *(Tim Tibbets, Desert Ridge, Capital Group)*

Executive Summary

This agenda item involves the proposed closure of a roadway easement located north of Electric Avenue, between D Street and Hickory Street to allow for a re-routing of a drainage ditch for the development of a duplex housing project.

2. **Consider, and act upon, an Ordinance repealing all of Chapter 10, entitled Animals, Articles I through IV; establishing a New Chapter 10 and declaring an emergency.** *(Travis Read, Councilmember)*

Executive Summary

This agenda item involves an Ordinance establishing a new Chapter 10 in the McAlester Code of Ordinances regarding animals.

3. **Consider, and act upon, an Ordinance amending Section 102-15, of the City Code of Ordinances, Use of Roller Skates, Skateboards, etc., on roadways and sidewalks; providing for penalty; and declaring an emergency.** *(Weldon Smith, Councilmember)*

Executive Summary

This agenda item expands the boundaries where the use of roller skates and skateboards on roadways and sidewalks is prohibited.

4. **Consider, and act upon, accepting and placing on file the Hotel Tax Report performed by Crawford and Associates, P.C.** *(Kristin Lamar, Crawford and Associates, P.C.)*

Executive Summary

This agenda item involves the presentation of the Hotel Tax Report by a representative of the accounting firm of Crawford and Associates, P.C., which Report was commissioned by the City Council in July, 2007.

5. Discussion, and possible action, on a Non-Uniform Employee Compensation Plan for the City of McAlester.

Executive Summary

This agenda item involves a Compensation Plan for non-uniform employees.

6. Discussion, and possible action, that would direct the City Manager to develop a plan for Council consideration, which would require the City Administration to prepare the annual budget so that all City employees receive approximately the same salary increase contingent upon a favorable performance evaluation by the employee's supervisor. (Donnie Condit, Councilmember)

Executive Summary

This agenda item is to request that the City Administration prepare the annual budget to equalize the salary increase given for all City employees subject to a favorable performance evaluation by the employee's supervisor.

7. Consider, and act upon, a Resolution of the City of McAlester, Oklahoma amending Resolution No. 07-09 which established the Budget for Fiscal Year 2007/2008; repealing all conflicting resolutions; providing for a severability clause; and providing for an effective date. (David Burke, City Treasurer)

Executive Summary

This agenda item involves a resolution approving a mid-year budget amendment.

8. Consider, and act upon, a request by Ms. Stella L. Harrison to address the City Council about her water bill. (Stella L. Harrison, Resident)

Executive Summary

This agenda item involves Ms. Harrison seeking a change to her water bill.

9. Consider, and act upon, a request by the Eastern Oklahoma State College to waive the rental fee for the use of the Southeast EXPO Center. (Barbara Gilbertson and Nicole Cook, Eastern Oklahoma State College)

Executive Summary

This agenda item involves a partnering request and waiver of rental fee for the use of the EXPO Center.

10. Consider, and act upon, a request by McAlester Economic Development Service, Inc., to waive the rental fee for the use of the Southeast EXPO Center. (Frank Phillips, McAlester Economic Development Service, Inc.)

Executive Summary

This agenda item involves a partnering request and waiver of rental fee for the use of the EXPO Center.

NEW BUSINESS

Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.

CITY MANAGER'S REPORT

REMARKS AND INQUIRIES BY CITY COUNCIL

RECESS COUNCIL MEETING**CONVENE AS McALESTER AIRPORT AUTHORITY**

Majority of a Quorum required for approval

- **Approval of the Minutes from the April 8, 2008, Regular Meeting of the McAlester Airport Authority.**
- **Confirm action taken on City Council Agenda Item H regarding the Claims for the period of April 9 through April 22, 2008.**

ADJOURN MAU.**CONVENE AS McALESTER PUBLIC WORKS AUTHORITY**

Majority of a Quorum required for approval

- **Approval of the Minutes from the April 8, 2008, Regular Meeting of the McAlester Public Works Authority.**
- **Confirm action taken on City Council Agenda Item 1 regarding an Ordinance to close platted roadway easement and declaring an emergency.**
- **Confirm action taken on City Council Agenda Item 5 regarding a Non-Uniform Employee Compensation Plan for the City of McAlester.**
- **Confirm action taken on City Council Agenda Item 6 regarding the directing of the City Manager to develop a plan for Council consideration, which would require the City Administration to prepare the annual budget so that all City employees receive approximately the same salary increase contingent upon a favorable performance evaluation by the employee'**
- **Confirm action taken on City Council Agenda Item 7 regarding a Resolution of the City of McAlester, Oklahoma amending Resolution No. 07-09 which established the Budget for Fiscal Year 2007/2008; repealing all conflicting resolutions; providing for a severability clause; and providing for an effective date.**
- **Confirm action taken on City Council Agenda Item 8 regarding a request by Ms. Stella L. Harrison to address the City Council about her water bill.**
- **Confirm action taken on City Council Agenda Item H regarding the Claims for the period of April 9 through April 22, 2008.**

ADJOURN MPWA**CONVENE AS McALESTER RETIREMENT TRUST AUTHORITY**

Majority of a Quorum required for approval

- **Approval of the Minutes from the March 25, 2008, Regular Meeting of the McAlester Retirement Trust.**

- **Approval of Retirement Benefit Payments for the period of May, 2008**

ADJOURN MRTA.

RECONVENE COUNCIL MEETING.

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on this ___ day of _____, 2008 at ___ a.m./ p.m. as required by law in accordance with Section _____ of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: www.cityofmcalester.com.

Cora M. Middleton, City Clerk