



# McAlester City Council

## NOTICE OF MEETING

### Regular Meeting Agenda

Tuesday, December 9, 2008 – 6:00 pm  
McAlester City Hall – Council Chambers  
28 E. Washington

Kevin E. Priddle.....	Mayor
Chris B. Fielder .....	Ward One
Donnie Condit.....	Ward Two
John Browne .....	Ward Three
Haven Wilkinson .....	Ward Four
Buddy Garvin .....	Vice-Mayor, Ward Five
Sam Mason .....	Ward Six
Mark B. Roath.....	City Manager
William J. Ervin .....	City Attorney
Cora M. Middleton.....	City Clerk

*This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: [www.cityofmcalester.com](http://www.cityofmcalester.com) within the required time frame.*

*The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.*

*The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.*

### CALL TO ORDER

*Announce the presence of a Quorum.*

### INVOCATION & PLEDGE OF ALLEGIANCE

- Charles Neff, Pastor, Grand Avenue United Methodist Church

### ROLL CALL

### CITIZENS COMMENTS ON NON-AGENDA ITEMS

*Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.*

### CONSENT AGENDA

*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. **Approval of the Minutes from the November 11, 2008, Regular Meeting of the City Council.** *(Cora Middleton, City Clerk)*
- B. **Approval of the Minutes from the November 20, 2008, Special Meeting of the City Council.** *(Cora Middleton, City Clerk)*
- C. **Approval of the Minutes from the November 25, 2008, Regular Meeting of the City Council.** *(Cora Middleton, City Clerk)*
- D. **Concur with Mayor's reappointment of Jan Grubbs to the Library Board for a term to expire December, 2012.** *(Kevin E. Priddle, Mayor)*
- E. **Concur with Mayor's appointment of Steve Benefield to the McAlester Economic Development Services, Inc. Board for a term to expire June, 2011.** *(Kevin E. Priddle, Mayor)*
- F. **Concur with Mayor's appointment of Fred Probis to the McAlester Economic Development Services, Inc. Board for a term to expire June, 2011.** *(Kevin E. Priddle, Mayor)*
- G. **Concur with Mayor's reappointment of Tom Bledsoe to the McAlester Economic Development Services, Inc. Board for a term to expire October, 2011.** *(Kevin E. Priddle, Mayor)*
- H. **Concur with Mayor's appointment of Lee Anderson to the McAlester Economic Development Services, Inc. Board for a term to expire December, 2011.** *(Kevin E. Priddle, Mayor)*
- I. **Concur with Mayor's appointment of Kenny Edwards to the McAlester Economic Development Services, Inc. Board for a term to expire December, 2011.** *(Kevin E. Priddle, Mayor)*
- J. **Approval of Claims for the period of November 26, 2008 through December 9, 2008.** *(Sherry Alessi, Assistant City Financial Officer)*

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**ITEMS REMOVED FROM CONSENT AGENDA**

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**PUBLIC HEARING**

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*All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.*

**SCHEDULED BUSINESS**

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1. **Presentation and Place on File the Revenue and Expense Review for October, 2008.** *(Kevin E. Priddle, Mayor)*

Executive Summary

This agenda item involves the Mayor's financial review for the month of October, 2008.

2. **Presentation of a Certificate of Appreciation to the City's West Wastewater Treatment Plant Personnel for the Oklahoma Water Pollution Control Association Plant of the Year**

**Award.** *(Kevin E. Priddle, Mayor; Mark B. Roath, City Manager and David Medley, Utilities Director)*

Executive Summary

This agenda item involves issuing a Certificate of Appreciation to each West Water Treatment Employee for the award given to the City by the Oklahoma Water Pollution Control Association.

**3. Presentation and Portfolio Review of the Investment of Non-Uniform Defined Benefit Retirement Plan Proceeds as of December 2, 2008.** *(John L. Baumert, Smith Barney)*

Executive Summary

This agenda item involves a presentation and review of the investment of Non-Uniform Defined Benefit Retirement Plan Proceeds by John L. Baumert, Senior Vice-President for Smith Barney.

**4. Presentation and Status Report on the 911 Addressing System Project.** *(Darren Hibbard, InterAct Public Safety Systems)*

Executive Summary

This agenda item involves a status report on the 911 Addressing System by a representative of InterAct Public Safety Systems.

**5. Consider, and act upon, authorizing the Mayor to sign a Memorandum of Understanding for Emergency Management with Pittsburg County, Oklahoma.** *(Harold Stewart, Fire Chief)*

Executive Summary

This agenda item concerns a Memorandum of Understanding for Emergency Management.

**6. Consider, and act upon, authorizing the Mayor to sign a City/County Agreement for Joint Civil Defense/Emergency Management Administration and Addendum with Pittsburg County, Oklahoma.** *(Harold Stewart, Fire Chief)*

Executive Summary

This agenda item concerns a City/County Agreement for Joint Civil Defense/Emergency Management Administration and Addendum with Pittsburg County for this fiscal year.

**7. Consider, and act upon, a Resolution supporting Hickory Ridge McAlester, LLC, for a tax credit award related to Phase II of their housing development and a City cash contribution of \$9,394.00 from the Economic Development Fund.** *(Ryan Hackett, Hickory Ridge McAlester, LLC)*

Executive Summary

This agenda item concerns a request to support a tax credit application as well as a cash contribution to support additional affordable housing being constructed by Hickory Ridge McAlester, LLC.

**8. Consider, and act upon, an Ordinance amending Ordinance No. 2299, which Established the Budget for Fiscal Year 2008-2009; Repealing all conflicting Ordinances; Providing for a Severability Clause; and Declaring an Emergency.** *(Mark B. Roath, City Manager)*

Executive Summary

This agenda item concerns a budget amendment involving the recent changes in economic development construction projects; a proposed cash contribution for Phase II of the Hickory Ridge McAlester, LLC and an additional amount for potential claims against the City.

9. **Consider, and act upon, a Bid Award to Waste Research, Inc. for the purchase of Two New and Unused 25 Cubic Yard Rear-Loading Garbage Trucks and authorize the City Manager or his designee to negotiate a five- year Lease Purchase Agreement with a local financial institution for the trucks. (George Marcangeli, City Engineer/Public Works Director)**

Executive Summary

This agenda item concerns the awarding of a bid for two new garbage trucks and the authorizing the City Manager or his designee to negotiate a five-year lease purchase agreement.

10. **Discussion, and possible action, on a list of qualified professional consultants to assist the City in determining the feasibility of Thunder Creek Golf Course being made into a public course. (Mark B. Roath, City Manager)**

Executive Summary

This agenda item concerns a potential list of golf professionals able to assist the City in determining the feasibility of the Thunder Creek Golf Course being made a public course.

11. **Discussion, and possible action, on engaging the services of Capitol Decisions, Inc., to perform lobbying work for the City of McAlester in Washington, D.C. (Mark B. Roath, City Manager)**

Executive Summary

This agenda item concerns Capitol Decisions, Inc., desire to contract with the City to perform lobbying services in Washington, D.C.

**NEW BUSINESS**

*Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.*

**CITY MANAGER'S REPORT**

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**REMARKS AND INQUIRIES BY CITY COUNCIL**

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RECESS COUNCIL MEETING

**CONVENE AS McALESTER AIRPORT AUTHORITY**

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*Majority of a Quorum required for approval*

- **Approval of the Minutes from the November 25, 2008, Regular Meeting of the McAlester Airport Authority. (Cora Middleton, City Clerk)**
- **Confirm action taken on City Council Agenda Item J regarding the Claims for the period of November 26, 2008 through December 9, 2008. (Sherry Alessi, Assistant Chief Financial Officer)**

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**CONVENE AS McALESTER PUBLIC WORKS AUTHORITY**

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*Majority of a Quorum required for approval*

- **Approval of the Minutes from the November 21, 2008, Regular Meeting of the McAlester Public Works Authority.** *(Cora Middleton, City Clerk)*
- **Confirm action taken on City Council Agenda Item J regarding the Claims for the period of November 26, 2008 through December 9, 2008.** *(Sherry Alessi, Assistant Chief Financial Officer)*
- **Confirm action taken on City Council Agenda Item 2 regarding presentation of a Certificate of Appreciation to the City’s West Wastewater Treatment Plant Personnel for the Oklahoma Water Pollution Control Association Plant of the Year Award.** *(Kevin E. Priddle, Mayor; Mark B. Roath, City Manager and David Medley, Utilities Director)*
- **Confirm action taken on City Council Agenda Item 3 regarding presentation and Portfolio Review of the Investment of Non-Uniform Defined Benefit Retirement Plan Proceeds as of December 2, 2008.** *(John L. Baumert, Smith Barney)*
- **Confirm action taken on City Council Agenda Item 9 regarding a Bid Award to Waste Research, Inc. for the purchase of Two New and Unused 25 Cubic Yard Rear-Loading Garbage Trucks and authorize the City Manager or his designee to negotiate a five- year Lease Purchase Agreement with a local financial institution for the trucks.** *(George Marcangeli, City Engineer/Public Works Director)*

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RECONVENE COUNCIL MEETING

**EXECUTIVE SESSION**

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*Recess into Executive Session in compliance with Section Title 25 Section 307 (B), et.seq. Oklahoma Statutes, to wit:*

- **Section 307 (B) (2) – Discussion concerning current status of the collective bargaining negotiations with the IAFF and FOP.**

**RECONVENE INTO OPEN SESSION**

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*Take any action as a result from Executive Session.*

**ADJOURNMENT**

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**CERTIFICATION**

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*I certify that this Notice of Meeting was posted on this \_\_\_ day of \_\_\_\_, 2008 at \_\_\_ a.m./ p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: [www.cityofmcalester.com](http://www.cityofmcalester.com).*

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Cora M. Middleton, City Clerk

The McAlester City Council met in regular session on Tuesday, November 11, 2008, at 6:00 P.M. after proper notice and agenda was posted November 7, 2008, at 4:45 P.M.

**CALL TO ORDER**

Mayor Priddle called the meeting to order.

**INVOCATION & PLEDGE OF ALLEGIANCE**

- **Scott Walker, Executive Director of Shared Blessings**

**ROLL CALL**

Council Roll Call was as follows:

Present: Chris Fiedler, Donnie Condit, John Browne, Haven Wilkinson, Buddy Garvin, Sam Mason & Mayor Priddle

Absent: None

Presiding: Kevin E. Priddle, Mayor

Staff Present: Mark Roath, City Manager, Karen Boatright, Court Administrator; David Medley, Utilities Director; William J. Ervin, Jr., City Attorney and Cora Middleton, City Clerk

**CITIZENS' COMMENTS ON NON-AGENDA ITEMS**

Steve Harrison addressed the Council expressing concern about the BKD audit and the excess one cent sales tax. He commented that there had been ample time for the related information and opinions to be compiled and submitted to the Council and he would like to see something soon submitted to the Council for their consideration.

Mayor Priddle commented that the Council is not in the habit of responding to citizen comments in this portion of the meeting, but he did want to inform the citizens of a Special Meeting that was tentatively scheduled for Tuesday, December 2, 2008 to address these items.

**CONSENT AGENDA**

*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. **Approval of the Minutes from the October 27, 2008, Special Meeting of the City Council. (Cora Middleton, City Clerk)**

- B. Approval of the Minutes from the October 28, 2008, Regular Meeting of the City Council.** *(Cora Middleton, City Clerk)*
- C. Concur with Mayor's appointment of Emma Watts to the Board of Ethics for a term to expire July 2009.** *(Kevin E. Priddle, Mayor)*
- D. Concur with Mayor's appointment of Mary Ellen Keeter to the Housing Authority Board for a term to expire July 2012.** *(Kevin E. Priddle, Mayor)*
- E. Approval of Claims for the period of October 29, 2008 through November 11, 2008.** *(Sherry Alessi, Assistant City Financial Officer)* In the amounts of: General Fund - \$95,039.15; Nutrition - \$767.16; Employee Retirement - \$10,058.00; airport Grant - \$183,966.00; SE EXPO Ctr/Tourism Fund - \$23,189.95; Economic Development - \$2082.50; CDBG Grants Fund - \$34,028.07 and CIP Fund - \$2,042.41.

Councilman Mason requested that item "A" be removed for individual consideration.

Councilman Browne requested that, from now on, when appointments were made a short bio of the individual should be furnished to the Council.

Councilman Wilkinson moved for approval items "B, C, D and E" of the consent agenda. The motion was seconded by Councilman Browne.

There was no further discussion, and the vote was taken as follows:

AYE: Councilman Fiedler, Condit, Browne, Wilkinson, Garvin, Mason & Mayor Priddle  
 NAY: None

Mayor Priddle declared the motion carried.

**ITEMS REMOVED FROM CONSENT AGENDA**

- A. Approval of the Minutes from the October 27, 2008, Special Meeting of the City Council.** *(Cora Middleton, City Clerk)*

Councilman Fiedler moved to approve item "A" of the Consent Agenda, seconded by Councilman Condit.

Before the vote, Councilman Mason commented that the only correction that he saw that needed to be made was where it still showed Mayor Lewis calling the meeting to order. He commented that needed to be changed to Mayor Priddle called the meeting to order.

There was no further discussion, and the vote was taken as follows:

AYE: Councilman Condit, Browne, Wilkinson, Garvin, Mason, Fiedler and Mayor Priddle  
 NAY: None

Mayor Priddle declared the motion carried.

## **SCHEDULED BUSINESS**

- 1. Presentation about the Award recognizing the City's West Wastewater Treatment Plant from the Oklahoma Water Pollution Control Association.** (*David Medley, Utilities Director*)

### **Executive Summary**

*This agenda item involves a presentation on the award given the City by the Oklahoma Water Pollution Control Association.*

David Medley Utilities Director addressed the Council regarding the award that was presented to the City of McAlester for the West Wastewater Treatment Plant. He commented that the award was for Plant of the Year and the Plant had received this award once before in 1983 after it had made major improvements. He added that to receive this award the plant had to be in compliance with state and federal requirements.

Councilman Mason commented that Gary Roe, Plant Supervisor gets and expects this type of performance from his employees and the facility is always kept clean.

Vice-Mayor Garvin asked if Mr. Roe and his employees could attend a meeting so the Council could personally express their appreciation.

Mr. Roath commented that during his first year with the City, the employees at the West Plant had designed and built an additional piece of equipment for the facility on their own. He added that this had saved the City money. He also stated that he could arrange for Mr. Roe and his staff to attend a Council meeting.

- 2. Presentation about a Report on Collection of Past Due Fines by the Part-time Warrant Officer.** (*Karen Boatright, Municipal Court Administrator*)

### **Executive Summary**

*This agenda item involves a presentation on the collections made by the part-time Warrant Officer in the Municipal Court Division.*

Ms. Boatright addressed the Council giving an overview of what the Warrant Officer had collected during the period of September 16, 2008 through October 16, 2008. She added that they would receive updated reports and that she had gotten only favorable response regarding the Warrant Officer.

Mayor Priddle commented that the expenses during this thirty day period had been \$3,516.43 and the money collected had been \$23,022.00. He added that this was obviously was a good program that seemed to be working well.

- 3. Discussion, and possible action, on a Request by Benefit Partners to undertake a Defined Benefit Retirement Plan and Trust Experience Analysis in an amount not to exceed \$8,000.00.** (*Bruce R. Nordstrom, Benefit Partners*)

### **Executive Summary**

*This agenda item involves an experience analysis, which Benefit Partners recommends be undertaken related to the City's Defined Benefit Retirement Plan.*

Councilman Fiedler moved to approve the request by Benefit Partners to undertake a Defined Benefit Retirement Plan and Trust Experience Analysis in an amount not to exceed \$8,000.00. The motion was seconded by Councilman Garvin.

Before the vote, Bruce Nordstrom addressed the Council explaining this request. He stated that Benefit Partners had been the actuary for the McAlester Retirement Plan for about five (5) years. He explained that they had not reviewed the plan annually, but since there was now five (5) years of data, they would like to perform an analysis to see if anything unusual had occurred.

Mr. Roath commented that it may be appropriate for the Audit and Finance Advisory Committee to review this request and make a recommendation to the Council.

There was discussion among the Council and Mr. Nordstrom regarding the funding level of the Plan, the recent turmoil in the stock market, the required contributions and how in the last five (5) years the City had not made all of the required contributions. During this discussion, Mr. Nordstrom explained that this retirement was only for the non-uniformed employees and was City-funded. The Police and Fire Department employees had retirements that were State funded.

Councilman Mason commented that he had requested information from the meeting that Mr. Nordstrom had with the NUC, but he had not received that information yet. He added that the Council was the trustee for the City's Defined Retirement Plan and they should receive the information when it is requested. He then moved that this be referred to the Audit and Finance Advisory Committee and wait on their advice. Mayor Priddle seconded the motion.

Before the vote, Steve Harrison addressed the Council regarding their responsibilities as Plan Administrators and Trustees. He expressed concern over the shortfalls in the Plans funding.

Mayor Priddle commented that the need to have the Plan 100% funded would only happen if 100% of the employees retired. He then asked the City Attorney if the Council needed to vote to send this to the Audit and Finance Advisory Committee.

Mr. Ervin indicated that there was no need for a vote to refer this item to the Audit and Finance Advisory Committee.

Mayor Priddle stated that there would be a Public Hearing for item 4. He then asked for a motion to open the Public Hearing.

## **PUBLIC HEARING**

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*All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.*

Councilman Garvin moved to open the Public Hearing. The motion was seconded by Councilman Condit.

There was no discussion, and the vote was taken as follows:

AYE: Councilman Garvin, Mason, Fiedler, Condit, Browne, Wilkinson & Mayor Priddle  
NAY: None

Mayor Priddle declared the motion carried, and the Public Hearing was opened at 6:40 P.M.

Mayor Priddle commented that there was an entrance problem at this site and the area needed help. He added that the Citizen Committee had made several good suggestions.

John Goodyear addressed the Council commenting that the City needed to make sure that the infrastructure was in place before the full commercial impact hit the area.

Councilman Browne stated that it needed to be made clear that the Council could not commit to doing anything at that intersection at this time.

Mayor Priddle commented that this was a public safety issue and the City would need to work with the Department of Transportation.

There were no further comments and Mayor Priddle asked for a motion to close the Public Hearing.

Councilman Condit moved to close the Public Hearing, seconded by Councilman Fiedler.

There was no discussion, and the vote was taken as follows:

AYE: Councilman Mason, Fiedler, Condit, Browne, Wilkinson, Garvin & Mayor Priddle  
NAY: None

Mayor Priddle declared the motion carried and the Public Hearing was closed at 6:46 P.M.

4. **Discussion, and possible action, an Ordinance amending General Zoning Ordinance No. 1843 and accompanying map by rezoning Lot 10 in the Village Addition No.#3 and a tract of land in Lot 54 in Townsite Addition No.#4, City of McAlester, Pittsburg County, State of Oklahoma, from C-2 (Neighborhood Convenience) to C-3 (General Commercial).** *(Terry Miller, Applicant)*

Executive Summary

*This agenda item involves a rezone request from C-2 to C-3 by Terry Miller.*

**ORDINANCE NO. 2306**

**AN ORDINANCE AMENDING THE GENERAL ZONING ORDINANCE AND ACCOMPANYING MAP THERETO KNOWN AS GENERAL ZONING ORDINANCE NO. 1843 (1989), BY CHANGING THE CLASSIFICATIONS OF THE ZONING DISTRICT FOR: LOT 10, IN THE VILLAGE NO. III ADDITION TO THE CITY OF MCALESTER AND A TRACT OF LAND IN LOT 54, TOWNSITE ADDITION NO. 4, MORE PARTICULARLY DESCRIBED AS: COMMENCING AT THE SOUTHWEST**

**CORNER OF LOT 10, IN THE VILLAGE NO. III ADDITION TO THE CITY OF MCALESTER; THENCE S 87°11'43" W ALONG THE NORTHERLY BOUNDARY OF THE VILLAGE NO II ADDITION TO THE CITY OF MCALESTER, FOR A DISTANCE OF 56.33 FEET TO THE BEGINNING OF A CURVE TO THE RIGHT(NON-TANGENT CURVE, CONCAVE TO THE NORTH, HAVING A RADIUS OF 553.65 FEET AND A CENTRAL ANGLE OF 27°02'36", AND A CHORD OF 258.90 FEET BEARING N 79°17'57" W); THENCE ALONG SAID CURVE FOR A DISTANCE OF 261.43 FEET; THENCE N 22°34'59" E A DISTANCE OF 145.49 FEET; THENCE S 89°47'01" E A DISTANCE OF 78.25 FEET; THENCE N 60°36'38" E A DISTANCE OF 202.62 FEET; THENCE S 00°00'00" E A DISTANCE OF 278.79 FEET TO THE POINT OF BEGINNING; CITY OF MCALESTER, PITTSBURG COUNTY, STATE OF OKLAHOMA FROM C-2 (NEIGHBORHOOD CONVENIENCE COMMERCIAL) TO C-3 (GENERAL COMMERCIAL).**

Councilman Wilkinson moved for approval of ORDINANCE NO. 2306, seconded by Councilman Condit.

Before the vote, Terry Don Miller addressed the Council regarding the rezoning request. He commented that this rezoning had been approved by the Planning Commission approximately sixty (60) days ago. He added that he had requested the Council vote to be tabled to allow participation from the Village and Kinkead Hills neighborhood committee regarding entrance and exit problems in the area. Mr. Miller stated that the developers of this land had agreed to a fifty-fifty split of the cost for the sewer. He commented that that as other business developed he hoped they would do the same or through a ratio the City requires them to participate in future cost. He commented that time was of the essence.

There was discussion among the Council concerning Mr. Miller's ability to proceed with the development even if the Council didn't approve the request and it mainly dealt with what side of the road the hotel was built on.

Councilman Condit stated that he would like an amendment that required Engineering and the City Administration to furnish to the Council by the December 9<sup>th</sup> meeting drawings of the two entrances into this development and the related cost. Councilman Mason stated that Councilman Condit was simply asking for a preliminary layout.

Mr. Miller stated that the Village and Kinkead Hills was adopted as a rural subdivision in 1977 or 1978 and rural subdivisions have different guidelines than subdivisions within the City.

Mr. Roath commented that he didn't think an amendment to the motion would be necessary and he would have the requested information available by the deadline.

There was no further discussion, and the vote was taken as follows:

AYE: Councilman Fiedler, Condit, Browne, Wilkinson, Garvin, Mason & Mayor Priddle  
NAY: None

Mayor Priddle declared the motion carried.

5. **Discussion, and possible action, on a Variance Request by Central Design Group II, L.L.C., representing Candlewood Suites, regarding relief from the electrical requirement set forth in City Code Section 18-144(b).** *(Jerry Campbell, Project Manager)*

Executive Summary

*This agenda item involves a variance request to the City's electrical code, which is set forth in Section 18-144(b) for Candlewood Suites.*

Jerry Campbell addressed the Council to explain the request for a Variance and the cost difference involved with this request.

There was discussion among the Council, the City Attorney and Mr. Campbell regarding the City's legal ability to grant a variance, if the request should have been made before construction of the hotel had begun, the reputation of the hotel chain that was making the request, if the rooms would have alarms and the liability of the City if they approve the request and there is a problem.

Leonard Howard, Electrical Inspector for the City of McAlester addressed the Council regarding this request. He explained that in the twenty five (25) years he had been inspector there had not been any commercial fires caused by electrical wiring. He stated that the requirements were minimal and he did not advise the Council approve the request.

Mayor Priddle commented that this item came before the Council because the City did not have an Electrical Appeals Board and he asked if anyone wished to make a recommendation that the City Attorney or City Manager amend the Code.

Mr. Roath commented that he had spoken with the Fire Chief and he was not in favor of the request. He added that this comes down to public safety. If this request is approved then what would the other hotels go by. He stated that his recommendation to deny still stood.

Mayor Priddle stated that a yes vote was to approve the request and a no vote was to deny the request.

There was no other discussion, and the vote was taken as follows:

AYE: Councilman Browne & Garvin

NAY: Councilman Fiedler, Condit, Wilkinson, Mason & Mayor Priddle

Mayor Priddle declared the motion was denied.

6. **Discussion, and possible action, directing the City Manager or his designee, within thirty days, to prepare and submit to the City Council a list of qualified professional consultants to access the feasibility of the Thunder Creek Golf Course being a public course.** *(Kevin Priddle, Mayor)*

Executive Summary

*This agenda item involves compiling a list of qualified professional consultants for Council consideration to engage in order to determine if the Thunder Creek Golf Course should be a public course.*

Councilman Browne moved to direct the City Manager or his designee, within thirty days, to prepare and submit to the City Council a list of qualified professional consultants to assess the feasibility of the Thunder Creek Golf Course being a public course. The motion was seconded by Councilman Fiedler.

Before the vote, Mayor Priddle explained that the area that had been Thunder Creek Golf Course had been sold. He stated that there had been some interest in the City trying to determine the feasibility of running that as a public course.

Mr. Roath stated that he had visited with the Mayor, who thought it would be appropriate to try to obtain a number of qualified consultants to review and assess the feasibility of this becoming a public course and then furnishing that information to the Council so they could make an informed decision.

There was discussion among the Council about the expressed interest of this becoming a public course and it would be good to receive information that would inform the Council of the costs related to a golf course.

Councilman Mason asked if the Council was going to vote to have the City Manager to spend time and money to have consultants to bring information back to him. He commented that if they were only talking about the City Manager bringing additional information to the Council did they need to vote on it. He commented that there had been a lot of statistical data that this golf course would be a wonderful thing and they all knew how that turned out. He felt that there were better things to spend money on. He added that Councilman Browne had been opposed to the additional \$12,500.00 for City Hall improvements because there were other matters that needed to be addressed. Councilman Mason stated that the City was obligated for certain things to the citizens and this would be a very expensive endeavor.

Councilman Garvin stated that he encouraged the Mayor to continue with this matter and get the needed information.

There was no further discussion, and the vote was taken as follows:

AYE: Councilman Condit, Browne, Wilkinson, Garvin, Fiedler & Mayor Priddle

NAY: Councilman Mason

Mayor Priddle declared the motion carried.

7. **Discussion, and possible action, authorizing the Mayor to sign an Oklahoma Highway Safety Office Contract, in the amount of \$30,000.00, for overtime traffic enforcement and equipment. (Jim Lyles, Chief-of-Police)**

Executive Summary

*This agenda item involves a grant award to the McAlester Police Department for overtime traffic enforcement and purchase of two police traffic radar units.*

Councilman Fiedler moved to authorize the Mayor to sign an Oklahoma Highway Safety Office Contract, in the amount of \$30,000.00, for overtime traffic enforcement and equipment. The motion was seconded by Councilman Browne.

Before the vote, Chief Jim Lyles explained that the \$30,000.00 grant would reimburse the City for overtime and equipment.

Mayor Priddle asked Chief Lyles if he had given any thought to where the money would be spent.

Chief Lyles answered, "On the Highway 69 bypass."

Vice-Mayor Garvin commented on the light poles that had been knocked down on the bypass and asked if individuals were being ticketed for those instances.

Mr. Roath commended the Police Department for pursuing the grant and successfully obtaining the additional funds for the City.

Mayor Priddle asked if the City Attorney had reviewed the contract.

Mr. Ervin stated that they had reviewed the contract and it was correct in form and content.

There was no further discussion, and the vote was taken as follows:

AYE: Councilman Browne, Wilkinson, Garvin, Mason, Fiedler, Condit & Mayor Priddle

NAY: None

Mayor Priddle declared the motion carried.

8. **Discussion, and possible action, approving Change Order No. 1 to the Northern Equipment Co., Inc. Contract involving the 2008 Water Treatment Plant Modifications Enhanced Coagulation Project including replacing certain equipment and a time extension of ninety-eight days to said contract. (David Medley, Utilities Director)**

Executive Summary

*This agenda item involves Change Order No. 1 to the Northern Equipment Co., Inc. Contract to replace two Chemical Feed Tanks and install three roll up doors at a cost of \$101,926.85 and a contract extension of 98 days.*

Councilman Fiedler moved to approve Change Order No. 1 to the Northern Equipment Co., Inc. Contract involving the 2008 Water Treatment Plant Modifications Enhanced Coagulation Project including replacing certain equipment and a time extension of ninety-eight (98) days to said contract. The motion was seconded by Councilman Garvin.

Before the vote, David Medley addressed the Council explaining that the original Contract required the repair of one 9,000 gallon fiberglass chemical tank. That tank had been determined to be non-repairable by the manufacturer. He explained the this change included the installation of three (3) overhead doors in the concrete block wall of the chemical building for removal of the two (2) tanks and allowed for the future removal of the third tank, installing two (2) new 9,000 gallon fiberglass tanks and miscellaneous plumbing and mechanical work to accommodate the installation of the tanks and overhead doors. Mr. Medley stated that a credit had been included in the total cost for fiberglass tank repair. He stated that this was being omitted because of the change and the total contract amount after the change would be \$778,526.84 and the contract completion time would be February 23, 2009.

There was discussion among the Council regarding the schedule of the repairs and what had caused the work to fall behind, if there could be any other type of tank used for this, if the tanks could be stored outside and remove the need for the overhead doors, the life expectancy of the new tanks and if there was any warranty or guarantee on the new tanks.

Robert Vaughan addressed the Council stating that the fiberglass tanks were designed for this purpose. He added that the current tanks had lasted twenty-five (25) years and part of their failure was due to incorrect usage.

There was further discussion concerning a retaining wall for spill containment, the construction not requiring a DEQ Permit, the extension of time and the penalty that would be charged if construction went over the time. During this discussion, Councilman Mason commented that he did not believe the contractor had an adequate work force at the water treatment plant.

There was no further discussion, and the vote was taken as follows:

AYE: Councilman Wilkinson, Garvin, Mason, Fiedler, Condit, Browne & Mayor Priddle

NAY: None

Mayor Priddle declared the motion carried.

9. **Discussion, and possible action, approving a fee increase for Mehlburger Brawley for additional professional services related to Change Order No. 1 for the 2008 Water Treatment Plant Modifications Enhanced Coagulation Project.** *(David Medley, Utilities Director)*

Executive Summary

*This agenda item involves additional professional services by Mehlburger Brawley related to Change Order No#1 for the above described project.*

Councilman Fiedler moved to approve a fee increase for Mehlburger Brawley for additional professional services related to Change Order No. 1 for the 2008 Water Treatment Plant Modifications Enhanced Coagulation Project. The motion was seconded by Councilman Condit. There was no discussion, and the vote was taken as follows:

AYE: Councilman Garvin, Mason, Fiedler, Condit, Browne, Wilkinson & Mayor Priddle

NAY: None

Mayor Priddle declared the motion carried.

### **NEW BUSINESS**

Councilman Condit stated that he had been brought some information by Wayne Stipe and there was a representative present to address the Council.

Dale Burke with Mehlberger Brawley addressed the Council requesting the Council approve and sign an application to DEQ for a sewer line extension that would serve a proposed development located west of the City limits on West Seminole.

Mayor Priddle commented that there was going to be a Special Meeting on Thursday, November 20, 2008 and this item could be placed on the agenda for the Council to consider.

### **CITY MANAGER'S REPORT**

Mr. Roath stated that the Mayor had asked for a Special Meeting on November 20<sup>th</sup> to discuss some of the issues concerning the new fire station and that the Fire Chief was working on that information. He added that the information concerning the questions from the BKD findings and the excess one cent sales tax would be addressed at the Special Meeting on December 2<sup>nd</sup>. He commented that he had been in contact with Deanna Crawford and her firm was in the process of preparing their letter/report and hope to have that item available for the December 2<sup>nd</sup> meeting if not the November 25<sup>th</sup> meeting. He informed the Council that he was still advertising for the Community Development Director position.

### **REMARKS AND INQUIRIES BY CITY COUNCIL**

Councilman Mason, Garvin and Wilkinson stated that they did not have any comments tonight.

Councilman Browne informed the Council that the Third Ward Meeting would be Tuesday, December 18<sup>th</sup> at 6:30 P.M. at the Girl Scout Building. He added that there would be representatives from Devon Energy to speak about their Neighborhood Watch program, MEDS would give a short presentation and he hoped that someone from KiBois would be present to discuss housing. He thanked the veterans for all of the sacrifices that they have made for their country.

Councilman Condit thanked the Mayor for the presentation he gave at Puterbaugh.

Councilman Fiedler sent condolences out to the family of a very dear friend. He thanked the Fire Department for their work over the weekend as well as the firefighters in Wilburton, Hartshorne and the other surrounding communities for their assistance. He inquired about the status of the

traffic lights at Main and Washington and he thanked the City Manager for the information regarding the trash trucks. He asked if the Airport Manager could present a report to the Council at a future meeting.

Mayor Priddle thanked the Council for their work. He commented that McAlester was very fortunate, sales tax had only decreased about one percent (1%) from October compared to last year of six percent (6%).

#### RECESS COUNCIL MEETING

Mayor Priddle asked for a motion to recess the Regular Meeting to convene the Authorities.

Councilman Browne moved to recess the Regular Meeting and convene the Authorities. The motion was seconded by Councilman Fiedler and the vote was taken as follows:

AYE: Councilman Mason, Fiedler, Condit, Browne, Wilkinson, Garvin & Mayor Priddle

NAY: None

Mayor Priddle declared the motion carried, and the Regular Meeting was recessed at 8:26 P.M.

#### RECONVENE COUNCIL MEETING

The Regular Meeting was reconvened at 8:27 P.M.

Councilman Wilkinson moved to recess the Regular Meeting for an Executive Session to discuss current status of the collective bargaining negotiations with the IAFF and FOP, in accordance with Title 25, Sec. 307.B.2. The motion was seconded by Councilman Fiedler.

There was no discussion, and the vote was taken as follows:

AYE: Councilman Fiedler, Condit, Browne, Wilkinson, Garvin, Mason & Mayor Priddle

NAY: None

Mayor Priddle declared the motion carried, and the Regular Meeting was recessed at 8:29 P.M.

#### **EXECUTIVE SESSION**

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*Recess into Executive Session in compliance with Title 25 Section 307 (B), et.seq. Oklahoma Statutes, to wit:*

- **Section 307 (B) (2) – Discussion concerning current status of the collective bargaining negotiations with the IAFF and FOP.**

#### **RECONVENE INTO OPEN SESSION**

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*Take any action as a result from Executive Session.*

The Regular Meeting was reconvened at 9:06 P.M. Mayor Priddle reported that the Council had recessed the Regular Meeting for an Executive Session to discuss current the status of the collective bargaining negotiations with the IAFF and FOP, in accordance with Title 25, Sec.

307.B.2. Only those matters were discussed and no action was taken. The Council returned to open session at 9:06 P.M.

**ADJOURNMENT**

There being no further business to come before the Council, Councilman Fiedler moved for the meeting to be adjourned, seconded by Councilman Condit. The vote was taken as follows:

AYE: Councilman Condit, Browne, Wilkinson, Garvin, Mason, Fiedler & Mayor Priddle

NAY: None

Mayor Priddle declared the motion carried, and the meeting was adjourned at 9:06 P.M.

\_\_\_\_\_  
Kevin E. Priddle, Mayor

ATTEST:

\_\_\_\_\_  
Cora Middleton, City Clerk

Council Conference Room  
Municipal Building  
November 20, 2008

The McAlester City Council met in Special Session on Thursday, November 20, 2008, at 6:30 P.M. after proper notice and agenda was posted November 13, 2008, at 4:30 P.M.

### **CALL TO ORDER**

Mayor Priddle called the meeting to order. Council Roll Call was as follows:

Present: Chris Fiedler, John Browne, Haven Wilkinson, Buddy Garvin, Sam  
Mason & Mayor Priddle

Absent: Donnie Condit

Presiding: Kevin E. Priddle, Mayor

Staff Present: Mark Roath, City Manager; Harold Stewart, Fire Chief; George  
Marcangeli, City Engineer/Public Works Director; David Medley, Utilities  
Director, William J. Ervin, Sr., City Attorney and Cora Middleton, City  
Clerk

Mayor Priddle gave the invocation and led the Pledge of Allegiance.

### **SCHEDULED BUSINESS**

- 1. Discussion, and possible action, to approve connection of a proposed sewer line main extension project outside city limits and authorize Mayor to sign DEQ Application for Permit to Construct.** *(David Medley, Utilities Director; Robert Vaughan, P.E. and Francis Stipe, Stipe Investments, LLC.)*

Councilman Fiedler moved to approve connection of a proposed sewer line main extension project outside city limits and authorize Mayor to sign DEQ Application for Permit to Construct. The motion was seconded by Councilman Wilkinson.

Before the vote, David Medley explained that this main sewer line extension was to serve a housing development project by Stipe Investments, LLC to be located on West Seminole Street outside the city limits. He added that the project consisted of 922 linear feet of 8" sanitary sewer and appurtenances to be connected to the existing 24" outfall sanitary sewer main to the West Wastewater Treatment Plant. Mr. Medley stated that the developer was going to pay all expenses for the project. He further stated that this residence was in Rural Water District No. 7 and, per the agreement with the Water District, the City would install a meter, sell the water to Rural Water District No. 7 and then Rural Water District No. 7 would sell the water to the residence. He recommended that the Council approve this request.

There was discussion among the Council regarding garbage service to the area, if the home would be built to City Codes, if the developer would petition for annexation, if the

developer would acquire a building permit from the City before beginning construction and why the developer was asking the City to petition DEQ and not doing it himself.

Dale Burke of Mehlburger Brawley explained that the individual could not petition DEQ only the municipality could.

Wayne Stipe of Stipe Investments, LLC addressed the Council stating that the construction would be to City Codes, but since it was not within the City limits, he would not purchase a building permit and if, in the future, the City decided to annex that area he would welcome it. He also stated that his initial intentions were to put in a septic system but the ground would not perk. Mr. Stipe stated that it had been his intention to grant the easement to the City after one (1) year.

Councilman Mason commented on a section of the application that reflected the construction was within the city limits and he asked how could they ask the Mayor to sign a misstatement.

Mr. Medley stated that there had been a typo and he had the corrected copy for the Council to review if they wanted to.

Mr. Ervin commented that the corrected copy did show that the construction was outside the city limits and the Mayor could sign the corrected copy.

There was further discussion about the possible annexation of the area and the Council creating a policy that could address annexation in the future.

There was no further discussion, and the vote was taken as follows:

AYE: Councilman Fiedler, Browne, Wilkinson, Garvin & Mayor Priddle

NAY: Councilman Mason

Mayor Priddle declared the motion carried.

**2. Discussion of Fourth Fire Station issues, i.e., manpower, equipment, and any other monetary issues that have not been discussed. (Harold Stewart, Fire Chief)**

Mayor Priddle explained that this item was a follow up to the meeting where the selection of the site for the fourth fire station was made.

There was a lengthy discussion among the Council and Fire Chief Stewart concerning staffing requirements for the Fire Department, equipment that may be needed after the fourth station is completed, how the ambulance service was not a profitable business and the City was in the fire business and not in the ambulance business, the County sales tax for fire departments and various donations and grants that the fire department had received. They also discussed mutual aid agreements with other fire stations, limiting

ambulance calls to within the city limits and the State law that requires the response of the closest ambulance in an emergency.

During the discussion, Councilman Mason asked that the rules the Council had adopted for meetings be enforced. He added that a Councilman should not be interrupted while he was speaking. He then commented that only one person had made inquiries to compare the City's Fire Department with fire departments in other cities and that was an independent citizen. He commented that there were larger cities with fewer firemen in their departments.

Mayor Priddle commented that it was hard to compare cities because they do not always function the same.

Vice-Mayor Garvin stated that he felt more comfortable with McAlester's EMS than other services.

Harold King addressed the Council stating that he would like the City to keep the ambulance service, but he had a problem with the numbers. He commented that with the addition of the new fire station, the number of employees would be stretched and at some point the City would need to add more firemen.

Steve Belcher addressed the Council expressing some concerns with the addition of a fourth fire station. He questioned the recall practice that the City implemented when there was a need to have more firemen at work than were scheduled, the fire departments ability to man another station, if the City could actually afford another station, if the Council had sought advice from a consultant before pursuing another station, if training would suffer because of the number of stations and moving the majority of firemen to the bypass.

Mr. Roath commented that the recall practice was not unusual. Having a consultant could help with some of the issues and many of the concerns that had been voiced by Mr. Belcher could not be dealt with at this time. He added that future issues may change everything. He also stated that how the new station was manned and equipped depended on how big it was after it was completed.

Mayor Priddle commented that this would more than likely be only the first of many meetings to deal with the issues of the new station.

#### **ADJOURNMENT**

There being no further business to come before the Council, Councilman Browne moved for the Special Meeting to be adjourned. The motion was seconded by Councilman Mason and the vote was taken as follows:

AYE: Councilman Browne, Wilkinson, Garvin, Mason, Fiedler & Mayor Priddle  
NAY: None

Mayor Priddle declared the motion carried, and the meeting was adjourned at 8:11 P.M.

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Kevin E. Priddle, Mayor

ATTEST:

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Cora Middleton, City Clerk

Council Chambers  
Municipal Building  
November 25, 2008

The McAlester City Council met in regular session on Tuesday, November 25, 2008, at 6:00 P.M. after proper notice and agenda was posted November 21, 2008, at 2:15 P.M.

**CALL TO ORDER**

Mayor Priddle called the meeting to order.

**INVOCATION & PLEDGE OF ALLEGIANCE**

- **Glen Meyer, Pastor of Trinity Lutheran Church**

**ROLL CALL**

Council Roll Call was as follows:

Present: Chris Fiedler, Donnie Condit, John Browne, Haven Wilkinson, Sam Mason & Mayor Priddle  
Absent: Buddy Garvin  
Presiding: Kevin E. Priddle, Mayor

Staff Present: Mark Roath, City Manager; George Marcangeli, City Engineer/Public Works Director; William J. Ervin, Jr., City Attorney and Cora Middleton, City Clerk

**CITIZENS' COMMENTS ON NON-AGENDA ITEMS**

None

**CONSENT AGENDA**

*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- Approval of the Minutes from the November 4, 2008, Special Meeting of the City Council. (Cora Middleton, City Clerk)**
- Concur with Mayor's appointment of Jerald E. Kleager to the Board of Ethics for a term to expire July 2010. (Kevin E. Priddle, Mayor)**
- Accept and place on file an Oklahomans for Independent Living Status Report for the months of July, August, and September, 2008. (Mike Ward, Executive Director)**
- Approval of Claims for November 12, 2008 through November 25, 2008. (Sherry Alessi, Assistant City Financial Officer) In the following amounts: General Fund - \$171,586.65; Parking Authority - \$160.00; Nutrition - \$861.53; Revolving Evidence -**

\$359.00; SE Expo/Tourism Fund - \$7,602.58; E-911 - \$2,799.70; Economic Development - \$12,500.00 and CIP Fund - \$2,164.12.

Councilman Condit moved for approval of the consent agenda. The motion was seconded by Councilman Mason.

There was no discussion, and the vote was taken as follows:

AYE: Councilman Fiedler, Condit, Browne, Wilkinson, Mason & Mayor Priddle  
NAY: None

Mayor Priddle declared the motion carried.

**ITEMS REMOVED FROM CONSENT AGENDA**

None

Mayor Priddle asked for a motion to open the Public Hearing.

Councilman Browne asked if it would be necessary to conduct a Public Hearing since he intended to request that the budget amendment item be tabled until all members of the Council were present.

Mr. Ervin commented that the Council could still hold the Public Hearing but, they did not have to.

**SCHEDULED BUSINESS**

**1. Presentation of the Mayor's Property of the Month by Ward. (Kevin E. Priddle, Mayor)**

Executive Summary

*This agenda item involves the Mayor's Property of the Month by Ward.*

Mayor Priddle presented the Mayor's Property of the Month proclamation and yard sign to the following residents:

- Ward One – Andrew Johnson at 818 N. 3<sup>rd</sup> Street
- Ward Two – Jon and Stephanie Vicars at 1200 Rosewood Drive
- Ward Three – The Real Estate Place at 809 S. 2<sup>nd</sup> Street
- Ward Four – The Church of the Latter Day Saints at 405 W. Electric
- Ward Five – Linda McAfee at 2929 N. 4<sup>th</sup> Street
- Ward Six – Bob Thrasher at 1601 E. Miami

**2. Presentation and Place on File the Revenue and Expense Review for October, 2008. (Kevin E. Priddle, Mayor)**

Executive Summary

*This agenda item involves the Mayor's financial review for the month of October, 2008.*

Mayor Priddle stated that he had failed to attach the review for the October 2008 revenue and expense when he had emailed the information to the City Clerk and he would like to pull this item until the next meeting on December 9th. He commented that October looked good, but the City should remain cautious, the decrease had only been one percent (1%).

**3. Consider, and act upon, a Resolution supporting Hickory Ridge McAlester, LLC for a tax credit award in a proposed housing development. (Ryan Hackett, Hickory Ridge Development)**

Executive Summary

*This agenda item involves a resolution supporting tax credits for the above named housing project.*

Ryan Hackett addressed the Council explaining that this was the second phase to the Hickory Ridge Development. He explained that the tax credit they were applying for would enable the development to continue and the housing to be affordable for the residents. He added that they competed with other developers for the funds. He continued that the support of \$14,001.00 from the City could be in various forms, such as a waiver of fees, cash contribution or an infrastructure improvement.

Mayor Priddle called for a motion before the discussion continued.

Councilman Browne moved to approve a Resolution supporting Hickory Ridge McAlester, LLC for a tax credit award in a proposed housing development. The motion was seconded by Mayor Priddle.

Before the vote, Mayor Priddle asked if the Resolution was only asking for support.

Mr. Roath explained that since the previous resolution was approved, the Council had adopted a policy of no fee waivers.

There was discussion among the Council, Mr. Hackett and Mr. Roath regarding the no fee waiver policy, the time schedule Mr. Hackett was on for the application, the application process, the type of support the City could offer, how detailed the resolution needed to be and the actual amount of support that was needed.

Councilman Mason commented that if the Council was going to follow through on this the only solution would be to make some kind of amendment to the resolution that addressed projects with unusual requirements. He added that, in his opinion this needed to be looked at more closely and this item should be tabled until the Council determined what route they had to take to do this.

Councilman Fiedler asked if this item were tabled until the next meeting would that give the City Manager enough time to gather the needed information.

Mr. Roath commented that he and the City Attorney could confer and possibly draft something for the Council to consider within that time.

Councilman Mason asked if phase two of the project was identical to the first phase and if there would be any more phases on this land.

Mr. Hackett stated that at this time there would not be any more construction after phase two was completed and the second phase was smaller than the first phase.

Councilman Mason moved to table this item until the City Manager and legal counsel come back with a recommendation to the Council on a revised resolution. The motion was seconded by Mayor Priddle.

There was no further discussion, and the vote was taken as follows:

AYE: Councilman Browne, Wilkinson, Mason, Fiedler, Condit & Mayor Priddle

NAY: None

Mayor Priddle declared the motion carried.

After the vote, Mr. Hackett asked if the City was looking for a way to say that the City could help.

Mayor Priddle commented that, yes the City was trying to find a way to support this project.

4. **Consider, and act upon, acceptance of a DEQ Permit to construct a sewer main extension on Douglas Avenue from Hardy Springs Road to Ten Springs Avenue to service the Alan Martin homes being constructed in that area. (George Marcangeli, City Engineer/Public Works Director)**

Executive Summary

*This agenda item involves a DEQ permit to construct a sewer main extension on Douglas Avenue.*

George Marcangeli explained that this was a permit from DEQ to construct 1,125 linear feet of eight (8) inch PVC sewer line to serve the Alan Martin Homes on Douglas Avenue between Hardy Springs Road and Ten Springs Avenue. He added that Mr. Martin would pay all the cost for this construction.

There was no discussion, and the vote was taken as follows:

AYE: Councilman Wilkinson, Garvin, Mason, Fiedler, Condit, Browne & Mayor Priddle

NAY: None

Mayor Priddle declared the motion carried.

Mayor Priddle commented that Councilman Browne had asked to pull the next item.

Councilman Mason stated that this had never happened since he had been on the Council for the reason that Councilman Browne had stated and he questioned his motive.

Councilman Browne stated that there had been confusion at the previous meeting when this item had been addressed.

Councilman Mason commented that there had not been confusion but a technical problem and he strongly objected having this item pulled. He added that he thought the Council should address this item tonight.

Mayor Priddle asked the City Attorney for his opinion.

Mr. Ervin stated that Councilman Browne had requested that this item be tabled until the next meeting and not pulled.

Councilman Condit asked if tabling the item would require a vote.

Mr. Ervin stated that tabling would require a vote.

Mr. Roath commented that if the vote was not successful, the Council would still have to conduct a public hearing.

Mayor Priddle explained that at the previous meeting there had been a tie vote to remove this item from a budget amendment, which meant the motion had failed. He added that he had misstated what the actual vote was for and therefore came the confusion.

Mr. Roath stated that a vote in favor of this agenda item would remove it from the Budget.

Councilman Browne moved to table this item until the next meeting.

There was no second and the motion died.

Mayor Priddle called for a motion to open a Public Hearing.

## **PUBLIC HEARING**

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*All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.*

Councilman Mason moved to open a Public Hearing for comments regarding the ordinance amending the Budget. The motion was seconded by Councilman Condit, and the vote was taken as follows:

AYE: Councilman Mason, Fiedler, Condit, Wilkinson & Mayor Priddle

NAY: Councilman Browne

Mayor Priddle declared the motion carried, and the Public Hearing was opened at 6:39 P.M.

There were no comments made regarding the Ordinance by the audience or the Council.

Councilman Condit moved to close the Public Hearing. The motion was seconded by Councilman Fiedler, and the vote was taken as follows:

AYE: Councilman Mason, Fiedler, Condit, Browne, Wilkinson & Mayor Priddle

NAY: None

Mayor Priddle declared the motion carried and the Public Hearing was closed at 6:40 P.M  
Councilman Condit moved to close the Public Hearing, seconded by Councilman Fiedler.

5. **Consider, and act upon, an Ordinance amending Ordinance No. 2299, which established the Budget for Fiscal Year 2008-2009; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. (John Browne, Councilmember)**

Executive Summary

*This agenda item involves a budget amendment to remove \$12,500 previously adopted to complete the City Hall Remodel Project.*

Councilman Wilkinson moved to approve an Ordinance amending Ordinance No. 2299, which established the Budget for Fiscal Year 2008-2009; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. The motion was seconded by Mayor Priddle.

Before the vote, Mr. Roath stated that a vote against the ordinance would keep the \$12,500.00 in the Budget.

Mayor Priddle clarified that to vote yes would remove the \$12,500.00 from the Budget and to vote no would leave the \$12,500.00 in the Budget.

There was no further discussion, and the vote was taken as follows:

AYE: Councilman Browne

NAY: Councilman Fiedler, Condit, Wilkinson, Mason & Mayor Priddle

Mayor Priddle declared the motion failed.

6. **Consider, and act upon, additional insurance/bonding of selected positions within the City of McAlester staff. (Cora Middleton, City Clerk and Sherry Alessi, Assistant Chief Financial Officer)**

Executive Summary

*This agenda item involves a list of specific City positions being recommended to be covered beyond the blanket bond due to the nature of each position.*

Councilman Mason moved to approve the additional insurance/bonding of selected positions within the City of McAlester staff. The motion was seconded by Browne.

Before the vote, Mr. Roath explained that this item was the result of a request from the auditor and Councilman Mason. He added that the City Clerk and Assistant Finance Officer had been tasked with proposing the additional insurance/bond amounts and the positions that needed the additional coverage.

Councilman Mason stated that previously the cost was approximately \$7.50 per \$1,000.00 of coverage and it should not be a large amount of cost.

Mayor Priddle commended the Assistant Finance Officer and the City Clerk for their work.

Mr. Roath reminded the Council that the City Manager and the Chief Finance Officer were bonded separately.

Councilman Fiedler commented that the Police Dispatchers collected money for fines after hours and he asked if they needed to have their coverage increased.

Mr. Roath stated that he would look into the matter.

There was no further discussion, and the vote was taken as follows:

AYE: Councilman Fiedler, Condit, Browne, Wilkinson, Mason & Mayor Priddle

NAY: None

Mayor Priddle declared the motion carried.

7. **Consider, and act upon, concurrence with the Oklahoma Department of Transportation (ODOT) proposal to raise the speed limit from 55 mph to 65 mph on US 69 Highway from Electric Avenue north to the city limits at Mount Moriah Road.** *(George Marcangeli, City Engineer/Public Works Director)*

Executive Summary

*This agenda item involves an ODOT request for the City to concur with their proposal to raise the speed limit in the area mentioned.*

Councilman moved for concurrence with the Oklahoma Department of Transportation (ODOT) proposal to raise the speed limit from 55 mph to 65 mph on US 69 Highway from Electric Avenue north to the city limits at Mount Moriah Road. The motion was seconded by Councilman Mason.

Before the discussion, George Marcangeli explained that the City had received a letter dated November 5, 2008, from the ODOT Division 2 Traffic Engineer Brian Taylor requesting that the City of McAlester concur with the ODOT proposal to raise the speed limit on US 69 Highway from Electric Avenue north to the SH 113 interchange from 55 mph to 65 mph. He stated that the letter explained that the increase was justified by the amount of drivers that routinely adjust their speed based upon traffic and roadway conditions and based on the ODOT's engineering analysis this was what was taking place in that area. Mr. Marcangeli stated that since the City limits only went to Mount Moriah Road, he felt the motion should only be to Mount Moriah Road.

Councilman Condit asked if the City had jurisdiction in that area, since the Electric Avenue interchange was in Krebs.

Mr. Marcangeli commented that only a few hundred feet north of Electric Avenue was in Krebs and the City did have jurisdiction.

Mr. Ervin stated that it was routine for the ODOT to seek concurrence from all municipalities that were affected by this type of change.

There was a short discussion among the Council raising the speed limit, the State not needing the City's approval and the possibility of lowering the speed limit in the future if needed.

There was no further discussion, and the vote was taken as follows:

AYE: Councilman Condit, Browne, Wilkinson, Mason, Fiedler & Mayor Priddle

NAY: None

Mayor Priddle declared the motion carried.

#### **NEW BUSINESS**

None

#### **CITY MANAGER'S REPORT**

Mr. Roath wished everyone a good Thanksgiving and he complimented Ward Three Councilman Browne for his ward Town Hall meeting. It had been very constructive.

#### **REMARKS AND INQUIRIES BY CITY COUNCIL**

Councilmen Mason, Wilkinson and Condit did not have anything to report.

Councilman Browne thanked the citizens of Third Ward for attending the ward meeting and expressing their views.

Councilman Fiedler complimented Mel Priddy and the Parks Department employees for getting the Christmas decorations put up and he commended PSO for their work on the street lights.

Mayor Priddle mentioned that there would be a Special Meeting on Tuesday, December 2, 2008 to discuss the One Cent Sales Tax and the BKD 3.2 million dollars. He stated that the next Town Hall meeting would be December 16<sup>th</sup> and they would inform everyone of where it would be held. He then wished everyone a Happy Thanksgiving.

#### **RECESS COUNCIL MEETING**

Mayor Priddle asked for a motion to recess the Regular Meeting to convene the Authorities.

Councilman Browne moved to recess the Regular Meeting and convene the Authorities. The motion was seconded by Councilman Condit and the vote was taken as follows:

AYE: Councilman Browne, Wilkinson, Mason, Fiedler, Condit & Mayor Priddle  
NAY: None

Mayor Priddle declared the motion carried, and the Regular Meeting was recessed at 6:54 P.M.

RECONVENE COUNCIL MEETING

The Regular Meeting was reconvened at 6:55 P.M.

ADJOURNMENT

There being no further business to come before the Council, Councilman Mason moved for the meeting to be adjourned, seconded by Councilman Fiedler. The vote was taken as follows:

AYE: Councilman Browne, Wilkinson, Mason, Fiedler, Condit & Mayor Priddle  
NAY: None

Mayor Priddle declared the motion carried, and the meeting was adjourned at 6:56 P.M.

\_\_\_\_\_  
Kevin E. Priddle, Mayor

ATTEST:

\_\_\_\_\_  
Cora Middleton, City Clerk

**CLAIMS FROM NOV. 26, 2008  
THRU  
DEC. 9, 2008**

ACCOUNT: 04051 Regular Payments

ENDOR SET: 01

JND : 01 GENERAL FUND

ENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
-----						
L-A00170 ADA PAPER CO.						
		I-226863	01 -5548316	REPAIRS & MAI MAINTENANCE SUPPLIES	044224	448.18
		I-227725	01 -5548203	REPAIRS & MAI MAINTENANCE SUPPLIES	044224	280.84
L-A00362 ALLEGIANCE COMMUNICATIO						
		I-08-22249, 11/25/08	01 -5320202	OPERATING EXP ANNUAL CABLE SERVICE	044225	109.99
-A00751 ATWOODS						
		I-3161918	01 -5548203	REPAIRS & MAI MAINTENANCE SUPPLIES	044226	86.92
		I-3173982	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINTENANCE	044226	23.97
		I-3176222	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINTENANCE	044226	4.99
		I-3176539	01 -5548203	REPAIRS & MAI MAINTENANCE SUPPLIES	044226	72.82
		I-3178329	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINTENANCE	044226	115.94
		I-3178616	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINTENANCE	044226	29.91
		I-3180940	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINTENANCE	044226	47.44
		I-3181327	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINTENANCE	044226	3.18
		I-3184893	01 -5542203	REPAIRS & MAI MISC REPAIR & MAINTENANCE	044226	29.97
-A00770 AUTO PARTS CO						
		I-829494	01 -5862203	REPAIRS & MAI PARTS FOR UNIT 73	044227	279.57
		I-829536	01 -5862203	REPAIRS & MAI SMALL AUTO PARTS	044227	150.91
		I-829545	01 -5862203	REPAIRS & MAI SMALL AUTO PARTS	044227	157.97
		I-829581	01 -5862203	REPAIRS & MAI SMALL AUTO PARTS	044227	25.97
		I-829617	01 -5862203	REPAIRS & MAI SMALL AUTO PARTS	044227	100.06
		I-829618	01 -5862203	REPAIRS & MAI SMALL AUTO PARTS	044227	86.51
		I-829640	01 -5862203	REPAIRS & MAI SMALL AUTO PARTS	044227	48.13
		I-829681	01 -5862203	REPAIRS & MAI SMALL AUTO PARTS	044227	85.09
		I-829686	01 -5862203	REPAIRS & MAI SMALL AUTO PARTS	044227	76.50
		I-829714	01 -5862203	REPAIRS & MAI SMALL AUTO PARTS	044227	85.24
		I-829762	01 -5862203	REPAIRS & MAI SMALL AUTO PARTS	044227	31.79
		I-829790	01 -5862203	REPAIRS & MAI SMALL AUTO PARTS	044227	172.00
		I-829791	01 -5862203	REPAIRS & MAI SMALL AUTO PARTS	044227	78.47
		I-829793	01 -5862203	REPAIRS & MAI SMALL AUTO PARTS	044228	157.93
		I-829875	01 -5862203	REPAIRS & MAI SMALL AUTO PARTS	044228	30.60
		I-829890	01 -5862203	REPAIRS & MAI SMALL AUTO PARTS	044228	11.78
		I-829891	01 -5862203	REPAIRS & MAI SMALL AUTO PARTS	044228	102.86
-B00150 BEALES GOODYEAR TIRES						
		I-MC-156890	01 -5862203	REPAIRS & MAI 4 TIRES FOR CEMETERY	044230	50.80
		I-MC-158079	01 -5862203	REPAIRS & MAI TIRES FOR POLICE DEPT	044230	1,316.80
		I-MC-158083	01 -5862203	REPAIRS & MAI TIRES-SENIOR CITIZEN BUS	044230	634.02
-B00180 BEMAC SUPPLY						
		I-51416182.001	01 -5548203	REPAIRS & MAI MAINTENANCE SUPPLIES	044231	14.11
		I-51417079.001	01 -5548203	REPAIRS & MAI MAINTENANCE SUPPLIES	044231	3.54
		I-51417122.001	01 -5548203	REPAIRS & MAI MAINTENANCE SUPPLIES	044231	152.10
-C00100 CLEET						
		I-08-23137	01 -5213336	FEES LAW ENFORCEMENT TRAINING	044232	3,181.28

ACCOUNT: 04051 Regular Payments  
 ENDOR SET: 01  
 JND : 01 GENERAL FUND

ENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
L-C00447	CHRISTMAS DECOR					
		I-08-22721	01 -5542203	REPAIRS & MAI CHRISTMAS DECORATION SUP.	044233	1,500.00
L-C00669	CONTINENTAL RESEARCH CO					
		I-304320-CRC-1	01 -5862203	REPAIRS & MAI HANDY DANDY	044234	155.00
L-C00840	CRAWFORD & ASSOCIATES					
		I-3833	01 -5215302	CONSULTANTS BUDGET ASSISTANCE	044235	125.00
		I-3833	01 -5215302	CONSULTANTS FINANCIAL STATEMENTS	044235	1,277.50
		I-3833	01 -5215302	CONSULTANTS EXPENSES	044235	342.86
		I-3834	01 -5215302	CONSULTANTS CONSULTING SERVICES	044235	225.00
L-C00847	CRYSTAL DATA					
		I-177998	01 -5320202	OPERATING EXP TONER	044236	71.69
L-C00848	CRYSTIE LEIGH WESLEY					
		I-08-23108	01 -5542308	CONTRACTED SE SCOREKEEPER FEES 3 GAMES	044237	24.00
L-D00600	DONNA M. CREWS					
		I-08-23107	01 -5542308	CONTRACTED SE SCOREKEEPER FEES 6 GAMES	044240	48.00
L-D00775	JUSTIN DUVAL					
		I-08-23106	01 -5542308	CONTRACTED SE REFEREE FEES - 3 GAMES	044241	60.00
L-E00219	ENGLISH JANITORIAL					
		I-16754	01 -5542203	REPAIRS & MAI JANITORIAL SUPPLIES	044242	52.96
L-E00266	ERVIN & ERVIN ATTORNEYS					
		I-08-23148	01 -5214302	CONSULTANTS/L RETAINER FEE DEC 2008	044243	2,504.26
L-F00170	FIRST NATIONAL BANK					
		I-08-22468, DEC 08	01 -5865510	CAPITAL LEASE LEASE 121 ROAD GRADER	044245	3,091.82
L-F00200	FLAMECO FIRE & SAFETY C					
		I-14547	01 -5542202	OPERATING SUP FIRE EXTINGUISHERS	044246	70.00
L-F00310	FRONTIER INTNL. TRUCKS					
		I-752140	01 -5862203	REPAIRS & MAI PARTS FOR S-29	044247	1,774.85
		I-752692	01 -5862203	REPAIRS & MAI PARTS FOR S-22	044247	1,685.44
L-G00010	G & C RENTAL CENTER, IN					
		I-6665	01 -5547203	REPAIRS & MAI BLANKET PO	044249	348.62
		I-7289	01 -5547203	REPAIRS & MAI BLANKET PO	044249	386.99
L-H00133	HERCULES MAINTENANCE					
		I-682240	01 -5862204	SMALL TOOLS SHOP TOOLS	044251	357.00
L-H00204	HOLIDAY LIGHTING SPECIA					
		I-7602	01 -5542202	OPERATING SUP SUPPLIES- CHRISTMAS LITES	044252	669.50

ACCOUNT: 04051 Regular Payments

ENDOR SET: 01

JND : 01 GENERAL FUND

ENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
1-H00204	HOLIDAY LIGHTING SPECIA		continued			
		I-7669	01 -5542202	OPERATING SUP SUPPLIES-CHRISTMAS LIGHTS	044252	375.40
1-H00251	HR DIRECT					
		I-0346243	01 -5652202	OPERATING SUP 2009 ATTEND. CONTROLLERS	044253	127.22
		I-0346335	01 -5652202	OPERATING SUP 2009 ATTEND. CONTROLLERS	044253	192.78
1-H00290	HUMPHREY PLUMBING, INC.					
		I-7038	01 -5548316	REPAIRS & MAI REPAIR AIR CONDITIONING	044254	302.00
-I00110	IMPRESS OFFICE SUPPLY					
		I-026170	01 -5652202	OPERATING SUP MISC. OFFICE SUPPLIES	044255	2.74
		I-026738	01 -5652202	OPERATING SUP MISC. OFFICE SUPPLIES	044255	4.51
		I-026739	01 -5652202	OPERATING SUP MISC. OFFICE SUPPLIES	044255	5.39
		I-026790	01 -5652202	OPERATING SUP MISC. OFFICE SUPPLIES	044255	3.35
-J00338	JOB CONSTRUCTION CO INC					
		I-025340	01 -5865218	STREET RE-SUR BLANKET PO FOR PATCH	044258	309.36
		I-025464	01 -5865218	STREET RE-SUR BLANKET PO FOR PATCH	044258	449.29
-K00170	KEVIN RUSHING					
		I-08-23110	01 -5542308	CONTRACTED SE REFEREE FEES - 3 GAMES	044260	60.00
-L00067	LABORATORY CONSULTANT S					
		I-022308	01 -5653348	DRUG TESTING RANDOM DRUG TESTING	044262	50.00
		I-022392	01 -5653348	DRUG TESTING RANDOM DRUG TESTING	044262	50.00
-L00380	LOCKE SUPPLY CO.					
		I-9054491-00	01 -5548203	REPAIRS & MAI SUPPLIES FOR REPAIRS	044264	5.68
		I-9075370-00	01 -5548203	REPAIRS & MAI SUPPLIES FOR REPAIRS	044264	26.61
		I-9307091-00	01 -5542203	REPAIRS & MAI OPEN PO FOR MISC REPAIR	044264	102.92
		I-9308589-00	01 -5548203	REPAIRS & MAI SUPPLIES FOR REPAIRS	044264	4.20
		I-9321375-00	01 -5548203	REPAIRS & MAI SUPPLIES FOR REPAIRS	044264	59.40
-L00428	LOWE'S CREDIT SERVICES					
		I-08753	01 -5548203	REPAIRS & MAI MAINTENANCE SUPPLIES	044265	154.91
		I-09901	01 -5548203	REPAIRS & MAI MAINTENANCE SUPPLIES	044265	17.22
		I-10825	01 -5548203	REPAIRS & MAI MAINTENANCE SUPPLIES	044265	194.90
		I-1313494	01 -5542202	OPERATING SUP OPERATING ITEMS	044265	53.19
-MC0020	MC CLAIMS LUMBER CO.					
		I-001118536	01 -5865218	STREET RE-SUR CONCRETE SUPPLIES	044266	75.07
		I-001118669	01 -5865218	STREET RE-SUR CONCRETE SUPPLIES	044266	138.30
		I-001118670	01 -5865218	STREET RE-SUR CONCRETE SUPPLIES	044266	60.00
-MC0095	MCALESTER FENCE					
		I-001314	01 -5542316	REPAIRS & MAI LABOR ON SOUTH SIDE CANAL	044267	2,450.00
-N00250	MCALESTER NEWS CAPITAL					

CHECK: 04051 Regular Payments

ENDOR SET: 01

FUND : 01 GENERAL FUND

ENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
-----						
-N00250	MCALESTER NEWS CAPITAL		continued			
		I-02560527	01 -5212317	ADVERTISING & AD FOR BID	044269	38.28
		I-02560814	01 -5212317	ADVERTISING & COUNCIL PUBLICATIONS	044269	39.75
-O00060	OFFICE DEPOT, INC					
		I-451480930-001	01 -5210202	OPERATING SUP BLANKET PO OFFICE SUPP	044271	174.02
-O00160	OKLA. ASSOC. CHIEF/POLI					
		I-2008-617	01 -5321202	OPERATING SUP 2009 MEMBERSHIP	044272	60.00
-O00424	OWNER OPERATORS, INC.					
		I-14247	01 -5544203	REPAIRS & MAI FREIGHT CHARGES	044275	389.00
-O00520	OIL-OK INDEPENDENT LIVI					
		I-08-22151, DEC 08	01 -5215355	OIL-OK FOR IN MONTHLY AGREEMENT FEE	044276	2,000.00
-O00595	OSBI					
		I-08-23136	01 -5213336	FEES AFIS FOR NOV	044277	1,714.00
		I-08-23136	01 -5213336	FEES FORENSIC FOR NOV	044277	1,662.50
-P00042	PACIFIC TELEMANAGEMENT					
		I-77747	01 -5215315	TELEPHONE UTI PAY PHONE @ STIPE CENTER	044278	75.00
-P00310	PITNEY BOWES					
		I-3127966-NV08	01 -5215312	EQUIPMENT REN RENTAL EQUIPMENT	044279	2,160.00
-P00334	PITTS. COUNTY TREASURER					
		I-2008 TAXES 19-5-15	01 -5215319	MISC. PRIDE I 2008 TAXES	044280	41.86
-R00050	RADIO SHACK					
		I-262120	01 -5862202	OPERATING SUP MICROPHONE, SOLDERING STA	044281	125.86
-R00090	RAM INC					
		I-04655	01 -5862205	PETROLEUM PRO DIESEL FOR CEMETERY	044282	1,988.80
-R00360	RICKY S HACKLER					
		I-08-23109	01 -5542308	CONTRACTED SE REFEREE FEES - 3 GAMES	044283	60.00
-R00473	ROBERTS WINDOW TINTING					
		I-711044	01 -5431203	REPAIRS & MAI WINDO TINT	044285	75.00
-S00236	SHARP CORPORATION					
		I-682276	01 -5862203	REPAIRS & MAI WELDING SUPPLIES	044286	443.00
-S00725	STAPLES CREDIT PLAN					
		I-16435	01 -5225202	OPERATING SUP SUPPLIES & SOFTWARE	044287	173.92
		I-356345	01 -5213202	OPERATING SUP OPEN SUPPLIES	044287	41.53
		I-443828	01 -5213202	OPERATING SUP OPEN SUPPLIES	044287	151.64
		I-55080	01 -5225202	OPERATING SUP SUPPLIES & SOFTWARE	044287	45.97

ACCOUNT: 04051 Regular Payments

PAYOR SET: 01

FUND : 01 GENERAL FUND

ENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
-----						
..S00725	STAPLES CREDIT PLAN		continued			
		I-59417	01 -5542202	OPERATING SUP OFFICE SUPPLIES	044287	218.83
..S00770	STATEWIDE COMMUNICATION					
		I-1177	01 -5863203	REPAIR & MAIN SUPPLIES	044288	281.20
		I-1180	01 -5863203	REPAIR & MAIN SUPPLIES	044288	80.90
		I-1213	01 -5863203	REPAIR & MAIN SUPPLIES	044288	44.90
		I-1269	01 -5863203	REPAIR & MAIN SUPPLIES	044288	126.80
-T00443	TOMMY BUCKNER					
		I-08-23105	01 -5542308	CONTRACTED SE REFEREE FEES - 3 GAMES	044291	60.00
-T00458	TONYA M BARNES					
		I-08-23111	01 -5542308	CONTRACTED SE SCOREKEEPER FEES 3 GAMES	044292	24.00
-T00540	TREATS SOLUTIONS INC					
		I-105527-00	01 -5542202	OPERATING SUP SANITORIAL SUPPLIES	044293	628.78
		I-105527-01	01 -5542202	OPERATING SUP SANITORIAL SUPPLIES	044293	109.36
-U00130	UNITED SAFETY & CLAIMS					
		I-08-23147	01 -5215106	WORKMAN'S COM WORKERS COMP ACCT	044295	37,195.74
		I-7337	01 -5215106	WORKMAN'S COM SERVICE FEE FOR DEC 2008	044296	1,175.00
-W00040	WALMART COMMUNITY BRC					
		I-07515	01 -5320202	OPERATING EXP SUPPLIES	044297	14.12
-W00250	WHEELER METALS					
		I-403905	01 -5321325	FIRING RANGE 3" SQ TUBING 3/16 WALL	044298	158.00
		I-403905	01 -5321325	FIRING RANGE 2.5" SQ TUBING 1/8 WALL	044298	323.40
-W00270	WHITE ELECTRICAL SUPPLY					
		I-226692	01 -5863203	REPAIR & MAIN ELECTRIC PARTS	044299	128.10
		I-228467	01 -5542203	REPAIRS & MAI MISC REPAIRS & MAINTENANC	044299	33.60
		I-228634	01 -5542203	REPAIRS & MAI MISC REPAIRS & MAINTENANC	044299	317.86
		I-228642	01 -5542203	REPAIRS & MAI MISC REPAIRS & MAINTENANC	044299	15.53
		I-228752	01 -5542203	REPAIRS & MAI MISC REPAIRS & MAINTENANC	044299	71.20
-X00020	XEROX CORP-MAJOR ACCOUN					
		I-037078530	01 -5215312	EQUIPMENT REN BLANKET PO	044300	1,116.29
					FUND	
					01	
					GENERAL FUND	
					TOTAL:	81,916.85

ACCOUNT: 04051 Regular Payments

PAYOR SET: 01

FUND : 02 MPWA

ENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
-----						
-A00770	AUTO PARTS CO					
		I-829503	02 -5862203	REPAIRS & MAI PART FOR E2	044227	409.90
-B00043	B & S SUPPLY, INC.					
		I-58799	02 -5975209	UTILITY MAINT STAINLESS STEEL CAPSCREWS	044229	795.59
-B00150	BEALES GOODYEAR TIRES					
		I-MC-158080	02 -5862203	REPAIRS & MAI ROLL OFF TIRES FOR SW-9	044230	3,643.70
		I-MC-158081	02 -5862203	REPAIRS & MAI REAR TIRES FOR SAN. TRUCK	044230	2,971.10
		I-MC-158082	02 -5862203	REPAIRS & MAI FRONT TIRES FOR SAN. TRUC	044230	3,242.70
		I-MC-158109	02 -5862203	REPAIRS & MAI FRONT TIRES FOR SW-1	044230	907.00
-F00037	FASTENAL					
		I-OKMCA74255	02 -5862203	REPAIRS & MAI FLOOR DRY FOR SHOP	044244	240.00
-F00314	FRONTIER SERVICE & PART					
		I-160076	02 -5862203	REPAIRS & MAI ENGINE SW2 GARBAGE TRUCK	044248	18,566.09
-K00005	K-BAR CO CONSTRUCTION					
		I-11932	02 -5864203	REPAIRS & MAI COVER MATERIAL FOR LANDFI	044259	1,875.00
-N00341	NORTHERN EQUIP. CO.					
		I-#4	02 -5974401	CAPITAL OUTLA ENHANCED COAGULATION	044270	93,224.92
-O00273	OKLA. DEPT. OF HEALTH					
		I-12-1-08	02 -5871331	EMPLOYEE TRAV ENVIRONMENTAL LIC RENEWAL	044273	25.00
-O00275	OKLA DEPT OF COMMERCE					
		I-08-21572, DEC 08	02 -5267521	CDBG LOAN #89 CDBG-EDIF #8908 ECON. DEV	044274	1,145.83
-R00365	RIDGEWAY'S					
		I-67-433581	02 -5871202	OPERATING SUP REPAIR ON COPY MACHINE	044284	297.50
-U00051	UTILITY SUPPLY CO.					
		I-036465	02 -5975209	UTILITY MAINT 21" FERNEO CLAY PVC	044294	280.15
		I-036465	02 -5975209	UTILITY MAINT 21" SDR 35 SEWER PIPE	044294	202.98
-U00130	UNITED SAFETY & CLAIMS					
		I-08-23147	02 -5267106	WORKMAN'S COM WORKERS COMP ACCT	044295	37,195.75
					FUND	
					02	
					MPWA	
					TOTAL:	165,023.21

CHECK: 04051 Regular Payments

ENDOR SET: 01

FUND : 03 AIRPORT AUTHORITY

ENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
-----						
-F00170	FIRST NATIONAL BANK					
		I-08-21571, DEC 08	03 -5876511	FNB LOAN #119 LOAN#119817 AIRPORT AUTH	044245	2,510.00
				FUND 03 AIRPORT AUTHORITY	TOTAL:	2,510.00

CKET: 04051 Regular Payments

NDOR SET: 01

ND : 08 NUTRITION

NDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
=====						
-D00213	DEBBIE COMPTON					
		I-08-23134	08 -5549308	CONTRACT SERV REIMB FOR MILEAGE	044239	117.00
		I-08-23134	08 -5549308	CONTRACT SERV CONTRACT MEAL DELIVERY	044239	120.00
-G00220	GENE CARR					
		I-08-23133	08 -5549308	CONTRACT SERV REIMB FOR MILEAGE	044250	117.00
-K00186	KENNY BAKER					
		I-08-23135	08 -5549308	CONTRACT SERV REIMB FOR MILEAGE	044261	43.88
		I-08-23135	08 -5549308	CONTRACT SERV CONTRACT MEALS DELIVERY	044261	120.00
			FUND 08 NUTRITION		TOTAL:	517.88



CHECK: 04051 Regular Payments

ENDORSEMENT: 01

DATE: 29 E-911

ENDORSEMENT	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
-----						
-C00847 CRYSTAL DATA						
		I-178001	29 -5324202	OPERATING SUP CL41	044236	112.15
		I-178001	29 -5324202	OPERATING SUP CL52	044236	118.10
		I-178001	29 -5324202	OPERATING SUP SHIPPING	044236	6.98
			FUND	29 E-911	TOTAL:	237.23

CKET: 04051 Regular Payments

NDOR SET: 01

ND : 30 ECONOMIC DEVELOPMENT

NDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
-----						
-000275	OKLA DEPT OF COMMERCE					
		I-08-21544, DEC 08	30 -5211510	CDBG / EDIF D CDBG-EDIF CONT. #12248 ED	044274	282.50
			FUND	30 ECONOMIC DEVELOPMENT	TOTAL:	282.50

CKET: 04051 Regular Payments

NDOR SET: 01

ND : 33 CDBG GRANTS FUND

NDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
-MC0230	MCGUIRE BROTHERS CONST.					
	I-PAYMENT #2		33 -5871403	CDBG - SMALL 2008 WATER & SEWER IMPROV	044268	51,966.13
			FUND	33 CDBG GRANTS FUND	TOTAL:	51,966.13

CHECK: 04051 Regular Payments

PAYOR SET: 01

FUND : 41 CIP FUND

ENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT	
-----							
-T00058	BIZTEL						
		I-3279	41 -5215401	CAPITAL PROJE PHONE & FAX REPAIR	044289	85.00	
		I-3280	41 -5215401	CAPITAL PROJE PHONE & FAX REPAIR	044289	106.25	
		I-3289	41 -5215401	CAPITAL PROJE PHONE & FAX REPAIR	044289	100.00	
-W00270	WHITE ELECTRICAL SUPPLY						
		I-228121	41 -5215401	CAPITAL PROJE ELECTRICAL SUPPLIES	044299	12.68	
		I-228173	41 -5215401	CAPITAL PROJE ELECTRICAL SUPPLIES	044299	33.78	
			FUND	41 CIP FUND	TOTAL:	337.71	
						REPORT GRAND TOTAL:	305,590.09

\*\* G/L ACCOUNT TOTALS \*\*

AR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
08-2009	01 -5210202	OPERATING SUPPLIES	174.02	5,500	1,745.08		
	01 -5212317	ADVERTISING & PRINTING	78.03	5,000	2,813.36		
	01 -5213202	OPERATING SUPPLIES	193.17	3,000	1,575.82		
	01 -5213336	FEES	6,557.78	122,000	77,239.16		
	01 -5214302	CONSULTANTS/LABOR RELATION	2,504.26	119,965	62,657.71		
	01 -5215106	WORKMAN'S COMP	38,370.74	188,525	19,792.80		
	01 -5215302	CONSULTANTS	1,970.36	40,000	24,274.64		
	01 -5215312	EQUIPMENT RENTALS	3,276.29	50,806	25,597.00		
	01 -5215315	TELEPHONE UTILITY	75.00	71,628	41,919.34		
	01 -5215319	MISC. PRIDE IN MCALESTER	41.86	5,000	4,958.14		
	01 -5215355	OIL-OK FOR INDEPENDENT LIV	2,000.00	24,000	0.00		
	01 -5225202	OPERATING SUPPLIES	219.89	4,000	2,315.39		
	01 -5320202	OPERATING EXPENSE	195.80	5,000	2,058.03		
	01 -5321202	OPERATING SUPPLIES	60.00	15,000	10,921.56		
	01 -5321325	FIRING RANGE	481.40	9,000	8,518.60		
	01 -5431203	REPAIRS & MAINT SUPPLIES	75.00	18,000	16,138.01		
	01 -5542202	OPERATING SUPPLIES	2,125.06	48,000	34,677.46		
	01 -5542203	REPAIRS & MAINT SUPPLIES	2,349.47	26,000	7,652.12		
	01 -5542308	CONTRACTED SERVICES	336.00	25,000	13,092.84		
	01 -5542316	REPAIRS & MAINTENANCE	2,450.00	20,000	11,102.71		
	01 -5544203	REPAIRS & MAINTENANCE SUPP	389.00	2,000	594.06		
	01 -5547203	REPAIRS & MAINT SUPPLIES	735.61	10,000	4,226.26		
	01 -5548203	REPAIRS & MAINTENANCE SUPP	1,073.25	40,000	13,471.08		
	01 -5548316	REPAIRS & MAINTENANCE	750.18	16,000	9,882.16		
	01 -5652202	OPERATING SUPPLIES	335.99	5,200	2,057.49		
	01 -5653348	DRUG TESTING & MISC. FEES	100.00	8,000	5,618.50		
	01 -5862202	OPERATING SUPPLIES	125.86	2,000	1,219.98		
	01 -5862203	REPAIRS & MAINT SUPPLIES	7,741.29	170,670	60,936.84		
	01 -5862204	SMALL TOOLS	357.00	5,000	1,112.74		
	01 -5862205	PETROLEUM PRODUCTS	1,988.80	435,000	242,341.66		
	01 -5863203	REPAIR & MAINT SUPPLIES	661.90	50,000	44,102.69		
	01 -5865218	STREET RE-SURFACING	1,032.02	150,000	58,860.05		
	01 -5865510	CAPITAL LEASE	3,091.82	37,101	18,550.92		
	02 -5267106	WORKMAN'S COMP	37,195.75	188,525	50,968.39		
	02 -5267521	CDBG LOAN #8908	1,145.83	13,750	0.04		
	02 -5862203	REPAIRS & MAINT SUPPLIES	29,980.49	239,000	121,051.51		
	02 -5864203	REPAIRS & MAINT SUPPLIES	1,875.00	15,000	542.50		
	02 -5871202	OPERATING SUPPLIES	297.50	5,700	2,628.31		
	02 -5871331	EMPLOYEE TRAVEL & TRAININ	25.00	1,750	1,020.37		
	02 -5974401	CAPITAL OUTLAY	93,224.92	1,006,785	291,626.27		
	02 -5975209	UTILITY MAINTENANCE SUPP.	1,278.72	30,000	7,047.32		
	03 -5876511	FNB LOAN #119817 PAYMENTS	2,510.00	30,120	0.00		
	08 -5549308	CONTRACT SERVICES	517.88	13,530	6,355.49		
	28 -5654202	OPERATING SUPPLIES	224.27	7,726	1,875.08		
	28 -5654203	REPAIR & MAINT SUPPLIES	412.00	16,000	7,251.51		

\*\* G/L ACCOUNT TOTALS \*\*

AR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	28 -5654224	CATERING	297.66	1,800	634.44		
	28 -5654308	CONTRACT SERVICES	122.65	3,000	1,862.99		
	28 -5654317	ADVERTISING & PRINTING	1,700.00	10,000	5,449.00		
	28 -5654321	AUTO INSURANCE	42.00	300	5.72		
	29 -5324202	OPERATING SUPPLIES	237.23	18,067	17,463.51		
	30 -5211510	CDBG / EDIF DURALINE LOAN	282.50	3,390	0.00		
	33 -5871403	CDBG - SMALL CITIES	51,966.13	159,000	19,525.54		
	41 -5215401	CAPITAL PROJECTS	337.71	37,500	18,076.29		
	** 2008-2009 YEAR TOTALS **		305,590.09				

NO ERRORS

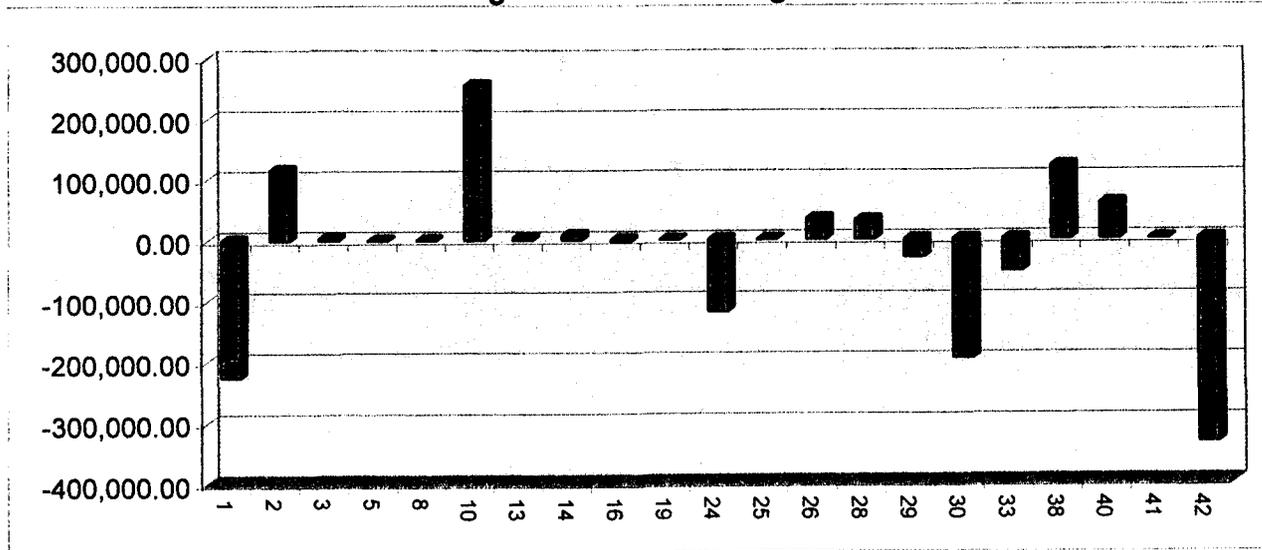
\*\* END OF REPORT \*\*

## Revenue Recap Through October 31st, 2008

Month: 4

Fund	Fund Name	Annual Budget	Monthly Budget	Current Period	Monthly Variance From Budget	YTD Actual	YTD Budget	YTD Variance From Budget
1	General Fund	13,886,470.50	1,157,205.88	1,012,381.03	-144,824.85	4,403,386.50	4,628,823.50	-225,437.00
2	MPWA	9,283,528.89	773,627.41	755,652.02	-17,975.39	3,210,423.07	3,094,509.63	115,913.44
3	Airport Authority	217,196.19	18,099.68	7,313.39	-10,786.29	75,021.92	72,398.73	2,623.19
5	Parking Authority	4,560.00	380.00	0.00	-380.00	910.00	1,520.00	-610.00
8	Nutrition	254,317.18	21,193.10	62,840.56	41,647.46	84,040.33	84,772.39	-732.06
10	Wellness Center	339,064.00	28,255.33	89,091.89	60,836.56	368,906.39	113,021.33	255,885.06
13	Juvenile Fine/Reserve	7,784.00	648.67	1,643.00	994.33	6,587.00	2,594.67	3,992.33
14	COPS /Grant	7,500.00	625.00	9,700.00	9,075.00	10,375.00	2,500.00	7,875.00
16	Revolving Evidence	10,525.00	877.08	20.26	-856.82	331.75	3,508.33	-3,176.58
19	Fire Improvement Grnt	0.00	0.00	0.00	0.00	0.00	0.00	0.00
24	Airport Grant	356,170.00	29,680.83	0.00	-29,680.83	0.00	118,723.33	-118,723.33
25	Airport Hangars	0.00	0.00	0.00	0.00	0.00	0.00	0.00
26	Educational Fund	1,023,693.00	85,307.75	90,669.25	5,361.50	374,651.66	341,231.00	33,420.66
28	SE EXPO Ctr/Tourism	738,050.00	61,504.17	69,839.86	8,335.69	277,228.31	246,016.67	31,211.64
29	E-911	798,000.00	66,500.00	57,510.42	-8,989.58	236,670.60	266,000.00	-29,329.40
30	Economic Development	1,899,193.00	158,266.08	108,472.99	-49,793.09	437,325.38	633,064.33	-195,738.95
33	CDBG Grants Fund	159,000.00	13,250.00	0.00	-13,250.00	0.00	53,000.00	-53,000.00
38	Dedicated Sales Tax-M	4,081,774.00	340,147.83	356,367.57	16,219.74	1,481,285.77	1,360,591.33	120,694.44
40	Emergency Fund	237,736.36	19,811.36	43,714.10	23,902.74	137,717.73	79,245.45	58,472.28
41	CIP Fund	5,000.00	416.67	1,685.69	1,269.02	1,782.96	1,666.67	116.29
42	Dept of Trea/Equitable	1,000,000.00	83,333.33	0.00	-83,333.33	0.00	333,333.33	-333,333.33
<b>Total:</b>		<b>34,309,562.12</b>	<b>2,859,130.18</b>	<b>2,666,902.03</b>	<b>-192,228.15</b>	<b>11,106,644.37</b>	<b>11,436,520.71</b>	<b>-329,876.34</b>

**YTD Budget Variance Through October 31st, 2008**

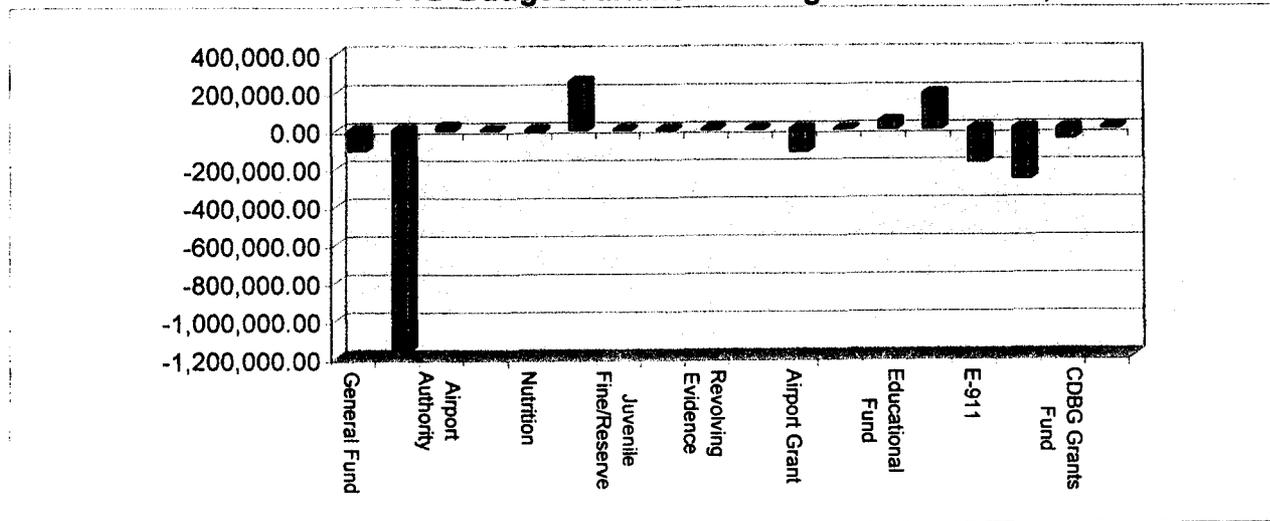


## Expense Recap Through October 31st, 2008

Month: 4

Fund	Fund Name	Annual Budget	Monthly Budget	Current Period	Monthly Variance From Budget	YTD Actual	YTD Budget	YTD Variance From Budget
1	General Fund	13,832,319.82	1,152,693.32	1,080,408.17	-72,285.15	4,503,716.12	4,610,773.27	-107,057.15
2	MPWA	9,183,033.97	765,252.83	553,693.14	-211,559.69	1,908,435.92	3,061,011.32	-1,152,575.40
3	Airport Authority	217,196.07	18,099.67	14,420.92	-3,678.75	91,013.59	72,398.69	18,614.90
5	Parking Authority	4,560.00	380.00	195.22	-184.78	728.54	1,520.00	-791.46
8	Nutrition	254,316.68	21,193.06	19,729.27	-1,463.79	77,862.99	84,772.23	-6,909.24
10	Wellness Center	339,064.00	28,255.33	89,091.89	60,836.56	368,906.39	113,021.33	255,885.06
13	Juvenile Fine/Reserve	7,784.00	648.67	574.64	-74.03	2,059.15	2,594.67	-535.52
14	COPS /Grant	7,500.00	625.00	0.00	-625.00	0.00	2,500.00	-2,500.00
16	Revolving Evidence	60,000.00	5,000.00	9,000.00	4,000.00	20,684.06	20,000.00	684.06
19	Fire Improvement Grnt	0.00	0.00	0.00	0.00	0.00	0.00	0.00
24	Airport Grant	356,170.00	29,680.83	0.00	-29,680.83	0.00	118,723.33	-118,723.33
25	Airport Hangars	0.00	0.00	0.00	0.00	0.00	0.00	0.00
26	Educational Fund	836,484.50	69,707.04	112,525.48	42,818.44	319,644.27	278,828.17	40,816.10
28	SE EXPO Ctr/Tourism	835,401.65	69,616.80	53,347.92	-16,268.88	465,562.02	278,467.22	187,094.80
29	E-911	794,980.13	66,248.34	26,657.61	-39,590.73	87,286.87	264,993.38	-177,706.51
30	Economic Development	1,820,282.44	151,690.20	91,688.12	-60,002.08	339,109.98	606,760.81	-267,650.83
33	CDBG Grants Fund	159,000.00	13,250.00	0.00	-13,250.00	114.46	53,000.00	-52,885.54
38	Dedicated Sales Tax-M	3,159,226.50	263,268.88	264,246.46	977.59	1,059,985.84	1,053,075.50	6,910.34
40	Emergency Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
41	CIP Fund	37,500.00	3,125.00	14,370.44	11,245.44	15,279.50	12,500.00	2,779.50
42	Dept. of Treas/Equitab	342,000.00	28,500.00	0.00	-28,500.00	0.00	114,000.00	-114,000.00
<b>Total:</b>		<b>32,246,819.76</b>	<b>2,687,234.98</b>	<b>2,329,949.28</b>	<b>-357,285.70</b>	<b>9,260,389.70</b>	<b>10,748,939.92</b>	<b>-1,488,550.22</b>

**YTD Budget Variance Through October 31st, 2008**

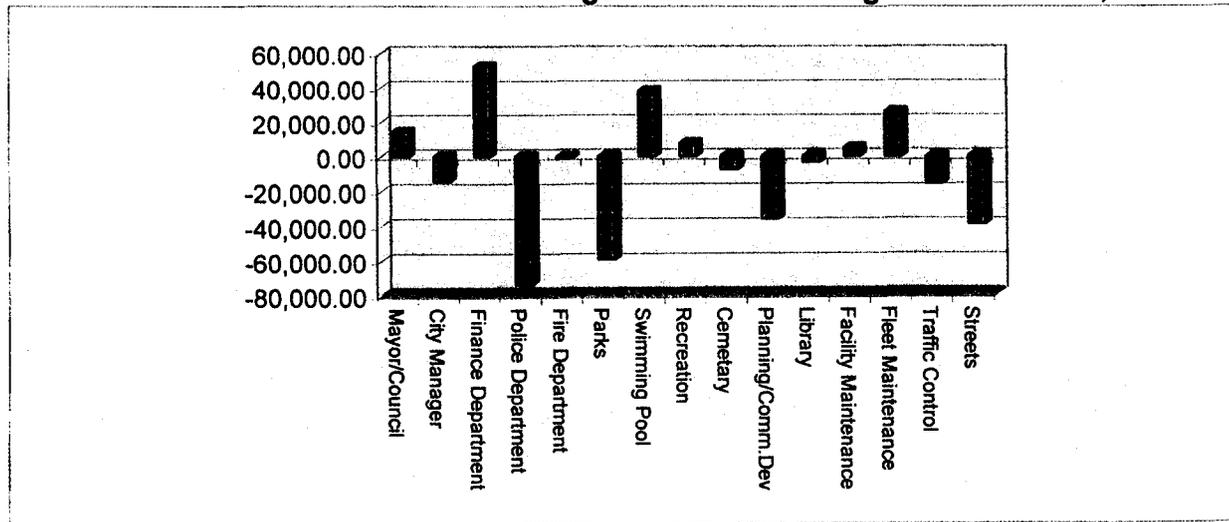


## General Fund Expense Recap Through October 31st, 2008

Month: 4

Dept	Fund Name	Annual Budget	Monthly Budget	Current Period	Monthly Variance From Budget	YTD Actual	YTD Budget	YTD Variance From Budget
Legislat	Mayor/Council	286,116.56	23,843.05	18,850.45	-4,992.60	109,837.99	95,372.19	14,465.80
Admin	City Manager	314,272.39	26,189.37	23,412.55	-2,776.82	90,520.12	104,757.46	-14,237.34
Admin	Finance Department	2,465,523.44	205,460.29	190,878.18	-14,582.11	874,290.36	821,841.15	52,449.21
Police	Police Department	3,604,516.75	300,376.40	282,183.32	-18,193.08	1,127,927.91	1,201,505.58	-73,577.67
Fire	Fire Department	2,975,553.27	247,962.77	242,352.25	-5,610.52	991,017.88	991,851.09	-833.21
Comm.Serv.	Parks	944,440.13	78,703.34	63,889.03	-14,814.31	255,472.22	314,813.38	-59,341.16
Comm.Serv.	Swimming Pool	142,716.75	11,893.06	13,409.20	1,516.14	85,714.60	47,572.25	38,142.35
Comm.Serv.	Recreation	147,607.63	12,300.64	12,337.17	36.53	56,921.53	49,202.54	7,718.99
Comm.Serv.	Cemetery	307,521.62	25,626.80	23,103.41	71,551.06	94,654.47	102,507.21	-7,852.74
Plan Comm.Dev	Planning/Comm.Dev	382,917.60	31,909.80	23,919.73	-7,990.07	91,452.30	127,639.20	-36,186.90
Public Works	Library	54,498.39	4,541.53	3,442.78	-1,098.75	14,430.35	18,166.13	-3,735.78
Public Works	Facility Maintenance	190,946.37	15,912.20	17,729.50	1,817.30	68,424.21	63,648.79	4,775.42
Public Works	Fleet Maintenance	998,867.09	83,238.92	96,564.99	13,326.07	359,047.21	332,955.70	26,091.51
Public Works	Traffic Control	205,669.79	17,139.15	12,601.34	-4,537.81	52,867.63	68,556.60	-15,688.97
Public Works	Streets	811,152.04	67,596.00	55,734.27	-11,861.73	231,137.34	270,384.01	-39,246.67
<b>Total:</b>		<b>13,832,319.82</b>	<b>1,152,693.32</b>	<b>1,080,408.17</b>	<b>1,789.30</b>	<b>4,503,716.12</b>	<b>4,610,773.27</b>	<b>-107,057.15</b>

**General Fund YTD Budget Variance Through October 31st, 2008**

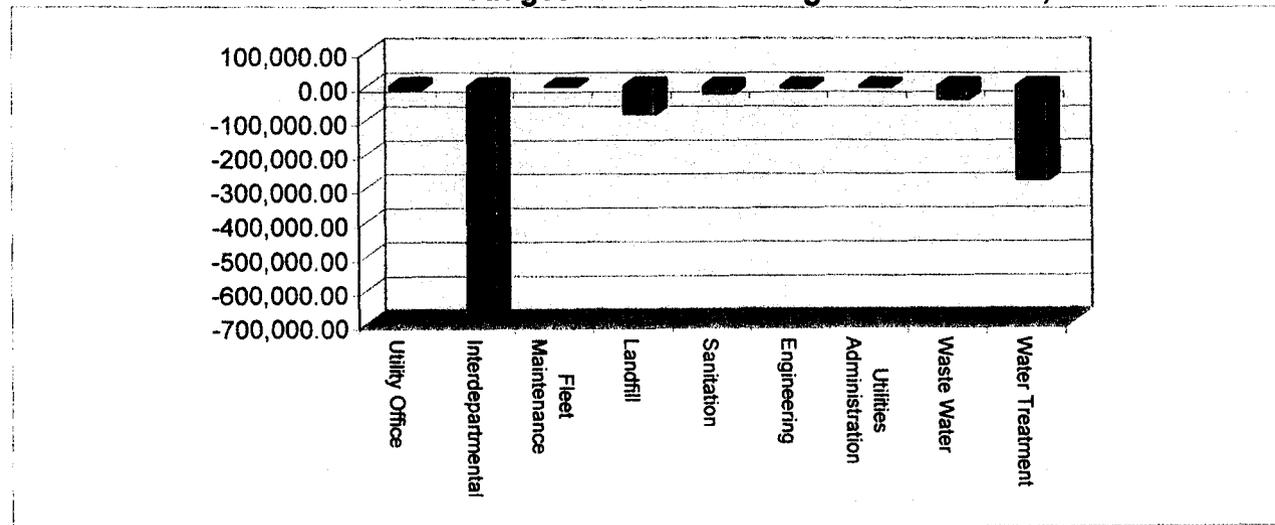


## MPWA Fund Expense Recap Through October 31st, 2008

Month: 4

Dept	Fund Name	Annual Budget	Monthly Budget	Current Period	Monthly Variance From Budget	YTD Actual	YTD Budget	YTD Variance From Budget
Administrative	Utility Office	349,995.33	29,166.28	25,699.19	-3,467.09	105,637.58	116,665.11	-11,027.53
Administrative	Interdepartmental	3,252,136.50	271,011.38	77,354.57	-193,656.81	409,720.39	1,084,045.50	-674,325.11
Public Works	Fleet Maintenance	419,000.00	34,916.67	44,636.15	9,719.48	140,013.63	139,666.67	346.96
Public Works	Landfill	611,630.13	50,969.18	32,416.97	-18,552.21	119,522.71	203,876.71	-84,354.00
Public Works	Sanitation	648,906.03	54,075.50	46,617.57	-7,457.93	194,629.75	216,302.01	-21,672.26
Engineering	Engineering	466,612.49	38,884.37	80,272.65	41,388.28	150,446.18	155,537.50	-5,091.32
Utilities	Utilities Administration	128,499.22	10,708.27	10,486.66	-221.61	39,124.84	42,833.07	-3,708.23
Utilities	Waste Water	786,393.90	65,532.83	51,116.95	-14,415.88	223,074.21	262,131.30	-39,057.09
Utilities	Water Treatment	1,889,905.82	157,492.15	139,598.52	-17,893.63	351,251.27	629,968.61	-278,717.34
Utilities	Utility Maintenance	629,954.55	52,496.21	45,493.91	-7,002.30	175,015.36	209,984.85	-34,969.49
<b>Total:</b>		<b>9,183,033.97</b>	<b>765,252.83</b>	<b>553,693.14</b>	<b>-211,559.69</b>	<b>1,908,435.92</b>	<b>3,061,011.32</b>	<b>-1,152,575.40</b>

### MPWA YTD Budget Variance Through October 31st, 2008



CITY OF MCALISTER  
REVENUE SUMMARY  
AS OF: OCTOBER 31ST, 2008

## REVENUES

ACCOUNT	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	PERC. BUDGET	BUDGET BALANCE	Y-T-D ENCUMB.	ENCUMB. BALANCE
<b>01 -GENERAL FUND</b>							
TAXES	9,826,597.00	851,670.23	3,565,127.38	36.28	6,261,469.62	0.00	6,261,469.62
LICENSES AND PERMITS	110,515.00	14,929.00	51,940.00	47.00	58,575.00	0.00	58,575.00
CHARGES FOR SERVICES	475,404.00	54,229.95	371,832.52	42.48	503,571.48	0.00	503,571.48
FINES AND FORFEITURES	627,000.00	79,724.40	255,938.40	41.08	367,061.60	0.00	367,061.60
MISCELLANEOUS	357,775.00	11,828.47	123,512.20	34.52	234,262.80	0.00	234,262.80
TRANSFERS	2,093,179.50	0.00	35,036.00	1.67	2,058,143.50	0.00	2,058,143.50
<b>TOTAL 01 -GENERAL FUND</b>	<b>13,886,470.50</b>	<b>1,012,381.03</b>	<b>4,403,386.50</b>	<b>31.71</b>	<b>9,483,084.00</b>	<b>0.00</b>	<b>9,483,084.00</b>
<b>02 -MPWA</b>							
TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GRANTS	95,678.00	0.00	105,169.99	108.92	( 9,491.99)	0.00	( 9,491.99)
CHARGES FOR SERVICES	8,175,065.00	755,630.52	3,105,091.91	37.98	5,069,973.09	0.00	5,069,973.09
MISCELLANEOUS	6,000.30	21.50	161.17	2.69	5,839.13	0.00	5,839.13
TRANSFERS	1,006,785.59	0.00	0.00	0.00	1,006,785.59	0.00	1,006,785.59
<b>TOTAL 02 -MPWA</b>	<b>9,283,528.89</b>	<b>755,652.02</b>	<b>3,210,423.07</b>	<b>34.58</b>	<b>6,073,105.82</b>	<b>0.00</b>	<b>6,073,105.82</b>
<b>03 -AIRPORT AUTHORITY</b>							
CHARGES FOR SERVICES	154,960.00	7,313.39	64,021.92	41.32	90,938.08	0.00	90,938.08
MISCELLANEOUS	1,200.19	0.00	0.00	0.00	1,200.19	0.00	1,200.19
TRANSFERS	61,036.00	0.00	11,000.00	18.02	50,036.00	0.00	50,036.00
<b>TOTAL 03 -AIRPORT AUTHORITY</b>	<b>217,196.19</b>	<b>7,313.39</b>	<b>75,021.92</b>	<b>34.54</b>	<b>142,174.27</b>	<b>0.00</b>	<b>142,174.27</b>
<b>05 -PARKING AUTHORITY</b>							
CHARGES FOR SERVICES	4,560.00	0.00	910.00	19.96	3,650.00	0.00	3,650.00
<b>TOTAL 05 -PARKING AUTHORITY</b>	<b>4,560.00</b>	<b>0.00</b>	<b>910.00</b>	<b>19.96</b>	<b>3,650.00</b>	<b>0.00</b>	<b>3,650.00</b>
<b>08 -NUTRITION</b>							
GRANTS	74,272.00	11,176.56	24,376.33	32.82	49,895.67	0.00	49,895.67
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS	180,045.18	51,664.00	59,664.00	33.14	120,381.18	0.00	120,381.18
<b>TOTAL 08 -NUTRITION</b>	<b>254,317.18</b>	<b>62,840.56</b>	<b>84,040.33</b>	<b>33.05</b>	<b>170,276.85</b>	<b>0.00</b>	<b>170,276.85</b>
<b>10 -WELLNESS CENTER</b>							
TAXES	339,064.00	89,091.89	368,906.39	108.80	( 29,842.39)	0.00	( 29,842.39)
<b>TOTAL 10 -WELLNESS CENTER</b>	<b>339,064.00</b>	<b>89,091.89</b>	<b>368,906.39</b>	<b>108.80</b>	<b>( 29,842.39)</b>	<b>0.00</b>	<b>( 29,842.39)</b>
<b>13 -JUVENILE FINE/RESERVE</b>							
FINES AND FORFEITURES	7,784.00	1,643.00	6,587.00	84.62	1,197.00	0.00	1,197.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL 13 -JUVENILE FINE/RESERVE</b>	<b>7,784.00</b>	<b>1,643.00</b>	<b>6,587.00</b>	<b>84.62</b>	<b>1,197.00</b>	<b>0.00</b>	<b>1,197.00</b>

CITY OF MCALESTER  
 REVENUE SUMMARY  
 AS OF: OCTOBER 31ST, 2008

REVENUES

ACCOUNT	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	PERC. BUDGET	BUDGET BALANCE	Y-T-D ENCUMB.	ENCUMB. BALANCE
<b>14 -C.O.P.S./GRANT</b>							
GRANTS	7,500.00	9,700.00	10,375.00	138.33 (	2,875.00)	0.00 (	2,875.00)
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 14 -C.O.P.S./GRANT	7,500.00	9,700.00	10,375.00	138.33 (	2,875.00)	0.00 (	2,875.00)
<b>16 -REVOLVING EVIDENCE</b>							
FINES AND FORFEITURES	10,000.00	0.00	251.50	2.52	9,748.50	0.00	9,748.50
MISCELLANEOUS	525.00	20.26	80.25	15.29	444.75	0.00	444.75
TOTAL 16 -REVOLVING EVIDENCE	10,525.00	20.26	331.75	3.15	10,193.25	0.00	10,193.25
<b>24 -AIRPORT GRANT</b>							
GRANTS	337,746.00	0.00	0.00	0.00	337,746.00	0.00	337,746.00
MISCELLANEOUS	13,000.00	0.00	0.00	0.00	13,000.00	0.00	13,000.00
TRANSFERS	5,424.00	0.00	0.00	0.00	5,424.00	0.00	5,424.00
TOTAL 24 -AIRPORT GRANT	356,170.00	0.00	0.00	0.00	356,170.00	0.00	356,170.00
<b>26 -EDUCATIONAL FUND</b>							
TAXES	1,017,193.00	89,091.89	368,906.39	36.27	648,286.61	0.00	648,286.61
MISCELLANEOUS	6,500.00	1,577.36	5,745.27	88.39	754.73	0.00	754.73
TOTAL 26 -EDUCATIONAL FUND	1,023,693.00	90,669.25	374,651.66	36.60	649,041.34	0.00	649,041.34
<b>28 -SE EXPO CTR/TOURISM FUND</b>							
TAXES	600,000.00	60,179.61	239,498.18	39.92	360,501.82	0.00	360,501.82
CHARGES FOR SERVICES	138,050.00	9,651.10	37,718.98	27.32	100,331.02	0.00	100,331.02
MISCELLANEOUS	0.00	9.15	11.15	0.00 (	11.15)	0.00 (	11.15)
TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 28 -SE EXPO CTR/TOURISM FUN	738,050.00	69,839.86	277,228.31	37.56	460,821.69	0.00	460,821.69
<b>29 -E-911</b>							
TAXES	798,000.00	57,510.42	236,670.60	29.66	561,329.40	0.00	561,329.40
TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 29 -E-911	798,000.00	57,510.42	236,670.60	29.66	561,329.40	0.00	561,329.40
<b>30 -ECONOMIC DEVELOPMENT</b>							
TAXES	1,017,193.00	89,091.89	368,906.39	36.27	648,286.61	0.00	648,286.61
MISCELLANEOUS	182,000.00	19,381.10	68,418.99	37.59	113,581.01	0.00	113,581.01
TRANSFERS	700,000.00	0.00	0.00	0.00	700,000.00	0.00	700,000.00
TOTAL 30 -ECONOMIC DEVELOPMENT	1,899,193.00	108,472.99	437,325.38	23.03	1,461,867.62	0.00	1,461,867.62
<b>33 -CDBG GRANTS FUND</b>							
GRANTS	79,500.00	0.00	0.00	0.00	79,500.00	0.00	79,500.00
TRANSFERS	79,500.00	0.00	0.00	0.00	79,500.00	0.00	79,500.00
TOTAL 33 -CDBG GRANTS FUND	159,000.00	0.00	0.00	0.00	159,000.00	0.00	159,000.00

## REVENUE SUMMARY

AS OF: OCTOBER 31ST, 2008

## REVENUES

ACCOUNT	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	PERC. BUDGET	BUDGET BALANCE	Y-T-D ENCUMB.	ENCUMB. BALANCE
38 -DEDICATED SALES TAX-MPWA							
TAXES	4,068,774.00	356,367.57	1,475,625.59	36.27	2,593,148.41	0.00	2,593,148.41
MISCELLANEOUS	13,000.00	0.00	5,660.18	43.54	7,339.82	0.00	7,339.82
TOTAL 38 -DEDICATED SALES TAX-MPWA	4,081,774.00	356,367.57	1,481,285.77	36.29	2,600,488.23	0.00	2,600,488.23
40 -EMERGENCY FUND							
MISCELLANEOUS	36,052.36	11,208.02	29,885.83	82.90	6,166.53	0.00	6,166.53
TRANSFERS	201,684.00	32,506.08	107,831.90	53.47	93,852.10	0.00	93,852.10
TOTAL 40 -EMERGENCY FUND	237,736.36	43,714.10	137,717.73	57.93	100,018.63	0.00	100,018.63
41 -CIP FUND							
MISCELLANEOUS	5,000.00	1,685.69	1,782.96	35.66	3,217.04	0.00	3,217.04
TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL 41 -CIP FUND	5,000.00	1,685.69	1,782.96	35.66	3,217.04	0.00	3,217.04
42 -DEPT. OF TREA/EQUITABLE							
FINES AND FORFEITURES	1,000,000.00	0.00	0.00	0.00	1,000,000.00	0.00	1,000,000.00
TOTAL 42 -DEPT. OF TREA/EQUITABLE	1,000,000.00	0.00	0.00	0.00	1,000,000.00	0.00	1,000,000.00
GRAND TOTAL REVENUES	34,309,562.12	2,666,902.03	11,106,644.37	32.37	23,202,917.75	0.00	23,202,917.75

## REVENUE SUMMARY

AS OF: OCTOBER 31ST, 2008

## REVENUES-ALL FUNDS PROFIT

ACCOUNT	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	PERC. RUDGET	BUDGET BALANCE	Y-T-D ENCUMB.	ENCUMB. BALANCE
01 - GENERAL FUND	11,986,470.50	1,012,381.03	4,103,386.50	31.71	9,493,084.00	0.00	9,493,084.00
02 - MPWA	9,283,528.89	755,652.02	3,210,423.07	34.58	6,073,105.82	0.00	6,073,105.82
03 - AIRPORT AUTHORITY	217,196.19	7,313.39	75,021.92	34.54	142,174.27	0.00	142,174.27
05 - PARKING AUTHORITY	4,560.00	0.00	910.00	19.96	3,650.00	0.00	3,650.00
08 - NUTRITION	254,317.18	62,840.56	84,040.33	33.05	170,276.85	0.00	170,276.85
10 - WELLNESS CENTER	339,064.00	89,091.89	368,906.39	108.80	( 29,842.39)	0.00	( 29,842.39)
13 - JUVENILE FINE/RESERVE	7,784.00	1,643.00	6,587.00	84.62	1,197.00	0.00	1,197.00
14 - C.O.P.S./GRANT	7,500.00	9,700.00	10,375.00	138.33	( 2,875.00)	0.00	( 2,875.00)
16 - REVOLVING EVIDENCE	10,525.00	20.26	331.75	3.15	10,193.25	0.00	10,193.25
24 - AIRPORT GRANT	356,170.00	0.00	0.00	0.00	356,170.00	0.00	356,170.00
26 - EDUCATIONAL FUND	1,023,693.00	90,669.25	374,651.66	36.60	649,041.34	0.00	649,041.34
28 - SE EXPO CTR/TOURISM F	738,050.00	69,839.86	277,228.31	37.56	460,821.69	0.00	460,821.69
29 - E-911	798,000.00	57,510.42	236,670.60	29.66	561,329.40	0.00	561,329.40
30 - ECONOMIC DEVELOPMENT	1,899,193.00	108,472.99	437,325.38	23.03	1,461,867.62	0.00	1,461,867.62
33 - CDBG GRANTS FUND	159,000.00	0.00	0.00	0.00	159,000.00	0.00	159,000.00
38 - DEDICATED SALES TAX-M	4,081,774.00	356,367.57	1,481,285.77	36.29	2,600,488.23	0.00	2,600,488.23
40 - EMERGENCY FUND	237,736.36	43,714.10	137,717.73	57.93	100,018.63	0.00	100,018.63
41 - CLP FUND	5,000.00	1,685.69	1,782.96	35.66	3,217.04	0.00	3,217.04
42 - DEPT. OF TREA/EQUITAB	1,000,000.00	0.00	0.00	0.00	1,000,000.00	0.00	1,000,000.00
<b>GRAND TOTAL REVENUES</b>	<b>34,309,562.12</b>	<b>2,666,902.03</b>	<b>11,106,644.37</b>	<b>32.37</b>	<b>23,202,917.75</b>	<b>0.00</b>	<b>23,202,917.75</b>

CITY OF MCALESTER  
DEPARTMENT EXPENSE SUMMARY  
AS OF: OCTOBER 31ST, 2008

ACCOUNT	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	PERC. BUDGET	BUDGET BALANCE	Y-T-D ENCUMB.	ENCUMB. BALANCE
<b>01-GENERAL FUND</b>							
<b>LEGISLATIVE DEPARTMENT</b>							
MAYOR/COUNCIL	33,371.13	504.98	23,566.57	70.62	9,804.56	323.50	9,481.06
CITY CLERK	72,050.43	6,442.35	24,169.64	33.55	47,880.79	26.32	47,854.47
LEGAL	180,695.00	11,903.12	62,101.78	34.37	118,593.22	0.00	118,593.22
TOTAL LEGISLATIVE DEPARTMENT	286,116.56	18,850.45	109,837.99	38.39	176,278.57	349.82	175,928.75
<b>CITY MANAGER</b>							
CITY MANAGER	183,946.04	15,159.95	52,564.43	28.58	131,381.61	3,046.69	128,334.92
PERSONNEL	130,326.35	8,252.60	37,955.69	29.12	92,370.66	3,543.60	88,827.06
TOTAL CITY MANAGER	314,272.39	23,412.55	90,520.12	28.80	223,752.27	6,590.29	217,161.98
<b>FINANCE DEPARTMENT</b>							
FINANCE	219,267.58	5,278.52	34,550.79	15.76	184,716.79	1,075.16	183,641.63
MUNICIPAL COURT	276,278.91	19,296.72	65,862.45	23.84	210,416.46	1,276.77	209,139.69
INTERDEPARTMENTAL	1,826,341.18	161,272.55	722,132.48	39.54	1,104,208.70	31,127.69	1,073,081.01
INFORMATION TECHNOLOGY	143,635.77	5,030.39	51,744.64	36.02	91,891.13	1,033.50	90,857.63
TOTAL FINANCE DEPARTMENT	2,465,523.44	190,878.18	874,290.36	35.46	1,591,233.08	34,513.12	1,556,719.96
<b>POLICE DEPARTMENT</b>							
CID	784,956.37	61,571.76	265,298.55	33.80	519,657.82	979.00	518,678.82
PATROL	2,568,810.36	202,051.58	784,944.00	30.56	1,783,866.36	5,741.20	1,778,125.16
ANIMAL CONTROL	95,617.62	6,853.90	28,594.31	29.90	67,023.31	0.00	67,023.31
COMMUNICATIONS	155,132.40	11,706.08	49,091.05	31.64	106,041.35	0.00	106,041.35
TOTAL POLICE DEPARTMENT	3,604,516.75	282,183.32	1,127,927.91	31.29	2,476,588.84	6,720.20	2,469,868.64
<b>FIRE DEPARTMENT</b>							
FIRE DEPARTMENT	2,975,553.27	242,352.25	991,017.88	33.31	1,984,535.39	21,165.64	1,963,369.75
TOTAL FIRE DEPARTMENT	2,975,553.27	242,352.25	991,017.88	33.31	1,984,535.39	21,165.64	1,963,369.75
<b>COMMUNITY SERVICES DEPARTMENT</b>							
PARKS	944,440.13	63,889.03	255,472.22	27.05	688,967.91	10,363.94	678,603.97
SWIMMING POOL	142,716.75	13,409.20	85,714.60	60.06	57,002.15	100.00	56,902.15
RECREATION	147,607.63	12,337.17	56,921.53	38.56	90,686.10	106.00	90,580.10
CEMETARY	307,521.62	23,103.41	94,654.47	30.78	212,867.15	1,100.00	211,767.15
TOTAL COMMUNITY SERVICES DEPARTMENT	1,542,286.13	112,738.81	492,762.82	31.95	1,049,523.31	11,669.94	1,037,853.37
<b>PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT</b>							
CODES	382,917.60	23,919.73	91,452.30	23.88	291,465.30	567.77	290,897.53
TOTAL PLANNING AND COMMUNITY DEVEL	382,917.60	23,919.73	91,452.30	23.88	291,465.30	567.77	290,897.53
<b>PUBLIC WORKS DEPARTMENT</b>							
LIBRARY	54,498.39	3,442.78	14,430.35	26.48	40,068.04	810.00	39,258.04
FACILITY MAINTENANCE	190,946.37	17,729.50	68,424.21	35.83	122,522.16	5,600.10	116,922.06
FLEET MAINTENANCE	998,867.09	96,564.99	359,047.21	35.95	639,819.88	25,190.02	614,629.86
TRAFFIC CONTROL	205,669.79	12,601.34	52,867.63	25.71	152,802.16	2,091.10	150,711.06
STREETS	811,152.04	55,734.27	231,137.34	28.49	580,014.70	38,833.98	541,180.72
TOTAL PUBLIC WORKS DEPARTMENT	2,261,133.68	186,072.88	725,906.74	32.10	1,535,226.94	72,525.20	1,462,701.74

CITY OF MCALESTER  
DEPARTMENT EXPENSE SUMMARY  
AS OF: OCTOBER 31ST, 2008

ACCOUNT	ANNUAL BUDGET	CURRENTMT PERIOD	Y-T-D ACTUAL	PERC. BUDGET	BUDGET BALANCE	Y-T-D ENCUMB.	ENCUMB. BALANCE
TOTAL 01-GENERAL FUND	13,832,319.82	1,080,408.17	4,503,716.12	32.56	9,328,603.70	154,101.98	9,174,501.72
<b>02-MPWA</b>							
<b>FINANCE DEPARTMENT</b>							
UTILITY OFFICE	349,095.33	25,699.19	105,637.58	30.18	244,357.75	568.99	243,788.76
INTERDEPARTMENTAL	3,252,136.50	77,354.57	409,720.39	12.60	2,842,416.11	19,580.81	2,822,835.30
TOTAL FINANCE DEPARTMENT	3,602,131.83	103,053.76	515,357.97	14.31	3,086,773.86	20,149.80	3,066,624.06
<b>PUBLIC WORKS DEPARTMENT</b>							
FLEET MAINTENANCE	419,000.00	44,636.15	140,013.63	33.42	278,986.37	33,104.78	245,881.59
LANDFILL	611,630.13	32,416.97	119,522.71	19.54	492,107.42	21,758.00	470,349.42
SANITATION	648,906.03	46,617.57	194,629.75	29.99	454,276.28	81.95	454,194.33
TOTAL PUBLIC WORKS DEPARTMENT	1,679,536.16	123,670.69	454,166.09	27.04	1,225,370.07	54,944.73	1,170,425.34
<b>ENGINEERING DEPARTMENT</b>							
ENGINEERING	466,612.49	80,272.65	150,446.18	32.24	316,166.31	72,481.38	243,684.93
TOTAL ENGINEERING DEPARTMENT	466,612.49	80,272.65	150,446.18	32.24	316,166.31	72,481.38	243,684.93
<b>UTILITIES DEPARTMENT</b>							
UTILITIES ADMIN DEPT	128,499.22	10,486.66	39,121.84	30.45	89,377.38	200.00	89,177.38
WASTE WATER	786,393.90	51,116.95	223,074.21	28.37	563,319.69	14,830.48	548,489.21
WATER TREATMENT	1,889,905.82	139,598.52	351,251.27	18.59	1,538,654.55	681,404.35	857,250.20
UTILITY MAINTENANCE	629,954.55	45,493.91	175,015.36	27.78	454,939.19	23,670.86	431,268.33
TOTAL UTILITIES DEPARTMENT	3,434,753.49	246,696.04	788,465.68	22.96	2,646,287.81	720,105.69	1,926,182.12
TOTAL 02-MPWA	9,183,033.97	553,693.14	1,908,435.92	20.78	7,274,598.05	867,681.60	6,406,916.45
<b>OTHER FUNDS</b>							
03 -AIRPORT AUTHORITY	217,196.07	14,420.92	91,013.59	41.90	126,182.48	18,170.00	108,012.48
05 -PARKING AUTHORITY	4,560.00	195.22	728.54	15.98	3,831.46	0.00	3,831.46
08 -NUTRITION	254,316.68	19,729.27	77,862.99	30.62	176,453.69	767.16	175,686.53
10 -WELLNESS CENTER	339,064.00	89,091.89	368,906.39	108.80	( 29,842.39)	0.00	( 29,842.39)
13 -JUVENILE FINE/RESERVE	7,784.00	574.64	2,059.15	26.45	5,724.85	0.00	5,724.85
14 -C.O.P.S./GRANT	7,500.00	0.00	0.00	0.00	7,500.00	0.00	7,500.00
16 -REVOLVING EVIDENCE	60,000.00	9,000.00	20,684.06	34.47	39,315.94	24,998.00	14,317.94
24 -AIRPORT GRANT	356,170.00	0.00	0.00	0.00	356,170.00	0.00	356,170.00
26 -EDUCATIONAL FUND	836,484.50	112,525.48	319,644.27	38.21	516,840.23	0.00	516,840.23
28 -SE EXPO CTR/TOURISM F	835,401.65	53,347.92	465,562.02	55.73	369,839.63	6,063.35	363,776.28
29 -E-911	794,980.13	26,657.61	87,286.87	10.98	707,693.26	0.00	707,693.26
30 -ECONOMIC DEVELOPMENT	1,820,282.44	91,688.12	339,109.98	18.63	1,481,172.46	101,977.50	1,379,194.96
33 -CDBG GRANTS FUND	159,000.00	0.00	114.46	0.07	158,885.54	0.00	158,885.54
38 -DEDICATED SALES TAX-M	3,159,226.50	264,246.46	1,059,985.84	33.55	2,099,240.66	0.00	2,099,240.66
40 -EMERGENCY FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
41 -CIP FUND	37,500.00	14,370.44	15,279.50	40.75	22,220.50	2,902.84	19,317.66
42 -DEPT. OF TREA/EQUITAB	342,000.00	0.00	0.00	0.00	342,000.00	0.00	342,000.00
TOTAL OTHER FUNDS	9,231,465.97	695,847.97	2,848,237.66	30.85	6,383,228.31	154,879.95	6,228,348.36

CITY OF MCALESTER  
DEPARTMENT EXPENSE SUMMARY  
AS OF: OCTOBER 31ST, 2008

ACCOUNT	ANNUAL BUDGET	CURRENT PERIOD	Y-T-D ACTUAL	PERC. BUDGET	BUDGET BALANCE	Y-T-D ENCUMB.	ENCUMB. BALANCE
GRAND TOTAL EXPENDITURES	32,246,819.76	2,329,949.28	9,260,389.70	28.72	22,986,430.06	1,176,662.43	21,809,767.63

CITY OF MCALESTER  
 DEPARTMENT EXPENSE SUMMARY  
 AS OF: OCTOBER 31ST, 2008

ACCOUNT	ANNUAL BUDGET	CURRENTNT PERIOD	Y-T-D ACTUAL	PERC. BUDGET	BUDGET BALANCE	Y-T-D ENCUMB.	ENCUMB. BALANCE
PROOF TOTALS							
01 -GENERAL FUND	13,832,310.82	1,080,408.17	4,503,716.12	32.56	9,328,603.70	154,101.98	9,174,501.72
02 -MFMA	9,183,033.97	553,693.14	1,908,435.92	20.78	7,274,598.05	867,681.60	6,406,916.45
03 -AIRPORT AUTHORITY	217,196.07	14,420.92	91,013.59	41.90	126,182.48	18,170.00	108,012.48
05 -PARKING AUTHORITY	4,560.00	195.22	728.54	15.98	3,831.46	0.00	3,831.46
08 -NUTRITION	254,316.68	15,729.27	77,862.94	30.62	176,453.69	767.16	175,686.53
10 -WELLNESS CENTER	339,064.00	84,041.89	168,906.39	108.80	( 29,842.39)	0.00	( 29,842.39)
13 -JUVENILE FINE/RESERVE	7,784.00	574.64	2,059.15	26.45	5,724.85	0.00	5,724.85
14 -C.O.F.S./GRANT	7,500.00	0.00	0.00	0.00	7,500.00	0.00	7,500.00
16 -REVOLVING EVIDENCE	60,000.00	9,000.00	20,684.06	34.47	39,315.94	24,998.00	14,317.94
24 -AIRPORT GRANT	356,170.00	0.00	0.00	0.00	356,170.00	0.00	356,170.00
26 -EDUCATIONAL FUND	836,484.50	112,525.48	319,644.27	38.21	516,840.23	0.00	516,840.23
28 -SE EXPO CTR/TOURISM F	835,401.65	53,347.92	465,562.02	55.73	369,839.63	6,063.35	363,776.28
29 -E-911	794,980.13	26,657.61	87,286.87	10.98	707,693.26	0.00	707,693.26
30 -ECONOMIC DEVELOPMENT	1,820,282.44	91,688.12	339,109.98	18.63	1,481,172.46	101,977.50	1,379,194.96
33 -CDBG GRANTS FUND	159,000.00	0.00	114.46	0.07	158,885.54	0.00	158,885.54
38 -DEDICATED SALES TAX-M	3,159,226.50	264,246.46	1,059,985.84	33.55	2,099,240.66	0.00	2,099,240.66
GRAND TOTAL EXPENDITURES	31,867,319.76	2,315,578.84	9,245,110.20	29.01	22,622,209.56	1,173,759.59	21,448,449.97



# McAlester City Council

## AGENDA REPORT

Meeting Date: December 9, 2008  
Department: Utilities  
Prepared By: David Medley  
Date Prepared: December 1, 2008

Item Number: 2  
Account Code: \_\_\_\_\_  
Budgeted Amount: \_\_\_\_\_  
Exhibits: \_\_\_\_\_

### Subject

Presentation of "Certificate of Appreciation" to West Plant Employees recognizing their efforts in obtaining the 2008 Oklahoma Water Pollution Control Association's Wastewater Treatment Plant of the Year Award.

### Recommendation

### Discussion

The City of McAlester was recently notified that the City's West Wastewater Treatment Plant had received the Oklahoma Water Pollution Control Association's Plant of the Year Award in the category of medium sized wastewater treatment plants. Mayor Kevin E. Priddle, City Manager Mark B. Roath and Utilities Director David Medley will present a "Certificate of Appreciation" recognizing each employee's efforts in obtaining the award.

### Approved By

	<i>Initial</i>	<i>Date</i>
Department Head	<u>DRM</u>	<u>12/01/08</u>
City Manager	<u>MBR</u>	<u>12/01/08</u>

Prepared for:

City Of McAlester

Prepared by:

**John L. Baumert**  
*Senior Vice President*

**Senior Portfolio Manager**

**1601 Northwest Expwy**  
Oklahoma City OK 73118

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## Portfolio Review

Information as of October 31, 2008  
Prepared on December 2, 2008

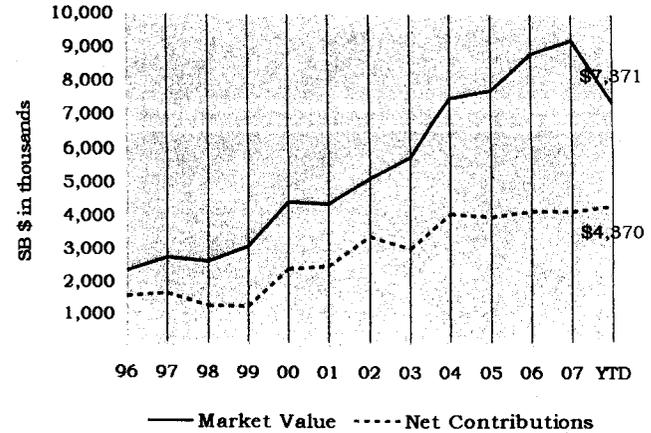
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INVESTMENTS AND INSURANCE PRODUCTS: NOT FDIC  
INSURED · NOT A BANK DEPOSIT · NOT INSURED BY  
ANY FEDERAL GOVERNMENT AGENCY · NO BANK  
GUARANTEE · MAY LOSE VALUE

**Investment Summary** prepared for City Of McAlester as of 10/31/08

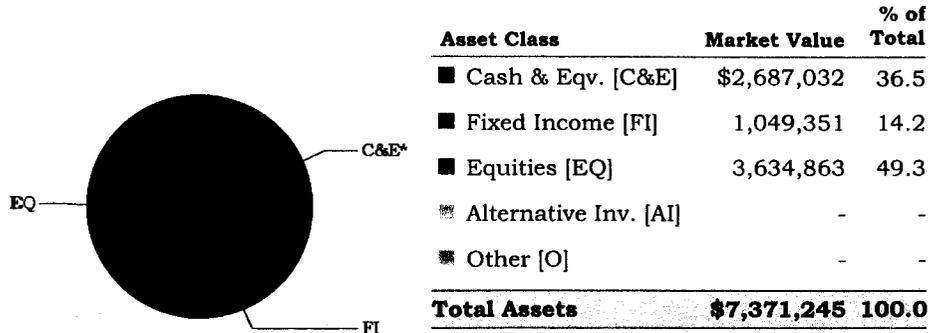
**Asset Growth and Portfolio Returns<sup>1</sup>**

	Quarter-to-Date 09/30/08 to 10/31/08	Year-to-Date 12/31/07 to 10/31/08	Year 2007 12/29/06 to 12/31/07	For the Period <sup>2</sup> 02/01/91 to 10/31/08
Beginning Value	\$8,183,777	\$9,224,284	\$8,833,877	\$877,105
Net Contributions	(7,224)	175,490	12,724	3,493,097
Ending Value	7,371,245	7,371,245	9,224,284	7,371,245
<b>SB Total Returns</b>	<b>(\$805,308)</b>	<b>(\$2,028,529)</b>	<b>\$377,683</b>	<b>\$3,001,043</b>
<b>Dollar Weighted Rate of Return (IRR)</b>				<b>Annualized</b>
Advisory Net Returns (%)	(16.0)	(32.7)	4.2	4.9
Brokerage Net Returns** (%)	0.0	0.9	5.1	5.3
<b>SB Total Net Returns (%)</b>	<b>(9.9)</b>	<b>(21.7)</b>	<b>4.3</b>	<b>5.3</b>
Blended Index (%)	(8.3)	(15.7)	5.4	5.3



\*\* Unsupervised assets not included in total Brokerage returns. See disclaimers for additional information.

**Asset Allocation**



\*Available Cash is \$2,359,060.65 or 32.0%.

**Income Summary**

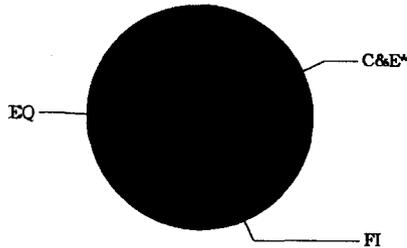
Asset Class	Year-to-Date 01/01/08 to 10/31/08	Estimated	
		Year 2008 01/01/08 to 12/31/08	Next 12 Months 11/01/08 to 11/01/09
Cash & Equivalents	\$64,331	\$69,575	\$63,548
Fixed Income	57,266	64,911	63,697
Equities	94,460	102,828	91,681
Alternative Inv.	-	-	-
Other	-	-	-
<b>SB Total Income</b>	<b>\$216,057</b>	<b>\$237,314</b>	<b>\$218,926</b>
SB Taxable	-	-	-
SB Non Taxable	-	-	-
SB Tax Deferred	216,057	237,314	218,926
<b>SB Total Income</b>	<b>\$216,057</b>	<b>\$237,314</b>	<b>\$218,926</b>

<sup>1</sup> The investment results depicted here represent a net return after the deduction of fees and commissions for Smith Barney accounts only.

<sup>2</sup> Data for brokerage accounts is unavailable prior to 12/31/96.

**Composite Allocation** prepared for City Of McAlester as of 10/31/08

**Asset Allocation**



Asset Class	Market Value	% of Total
■ Cash & Eqv. [C&E]	\$2,687,032	36.5
■ Fixed Income [FI]	1,049,351	14.2
■ Equities [EQ]	3,634,863	49.3
■ Alternative Inv. [AI]	-	-
■ Other [O]	-	-
<b>Total Assets</b>	<b>\$7,371,245</b>	<b>100.0</b>

\*Available Cash is \$2,359,060.65 or 32.0%.

**Style Analysis**

**Fixed Income (% of Asset Class)  
Domestic**

Short	Interm.	Long	
1.3	17.3	3.9	High Quality
21.6	16.7	1.7	Medium Quality
0.0	13.7	0.0	Low Quality

**International N/A**

2.3	21.5
-----	------

**Equity (% of Asset Class)  
Domestic**

Value	Core	Growth	
23.7	0.0	26.1	Large Size
7.8	0.0	5.2	Medium Size
0.0	0.0	6.0	Small Size

**International Other**

Core	Emerg.	
27.9	3.3	0.0

**Asset Allocation Detail**

Account No.	Account	Cash <sup>1</sup>	Cash <sup>2</sup> Equivalents	Fixed Income	Equities	Alternative Investments	Other	Total Account Value
<b>Household Total</b>		<b>\$2,359,061</b>	<b>\$327,971</b>	<b>\$1,049,351</b>	<b>\$3,634,863</b>	-	-	<b>\$7,371,245</b>
		<b>32.0%</b>	<b>4.4%</b>	<b>14.2%</b>	<b>49.3%</b>	-	-	<b>100.0%</b>
<b>City Of Mc Alester Emp Ret</b>								
422-01188	Brandes Investment Partners, LP	-	\$42,453	-	\$1,150,713	-	-	\$1,193,166
	MCALESTER EMPLOYEES RET CITY O	-	3.6%	-	96.4%	-	-	100.0%
	ERISA							
422-11294	ClearBridge All Cap Growth Portfolios	-	-	-	1,355,587	-	-	1,355,587
	CITY OF MCALESTER	-	-	-	100.0%	-	-	100.0%
	ERISA							

*continued on next page*

<sup>1</sup> May include auction rated securities of seven days or less (Floaters).

<sup>2</sup> May include fixed income due within a year.

**Composite Allocation** prepared for City Of McAlester as of 10/31/08

**Asset Allocation Detail** *continued from previous page*

Account No.	Account	Cash <sup>1</sup>	Cash <sup>2</sup> Equivalents	Fixed Income	Equities	Alternative Investments	Other	Total Account Value
422-11293	TCW Asset Management - Mid Cap Value	-	-	-	283,096	-	-	283,096
	CITY OF MCALESTER	-	-	-	100.0%	-	-	100.0%
	ERISA	-	-	-	-	-	-	-
422-10433	Lord Abbett - Large Cap Value	-	-	-	845,467	-	-	845,467
	CITY OF MCALESTER	-	-	-	100.0%	-	-	100.0%
	ERISA	-	-	-	-	-	-	-
<b>Portfolio Total</b>		-	<b>\$42,453</b>	-	<b>\$3,634,863</b>	-	-	<b>\$3,677,316</b>
		-	<b>1.2%</b>	-	<b>98.8%</b>	-	-	<b>100.0%</b>
<b>Fixed Account</b>								
422-12487	Seix Investment Advisors - Core Bond	-	-	\$545,331	-	-	-	\$545,331
	CITY OF MCALESTER	-	-	100.0%	-	-	-	100.0%
	ERISA	-	-	-	-	-	-	-
422-01155	CITY OF MCALESTER	2,359,061	285,518	504,019	-	-	-	3,148,598
	ERISA	74.9%	9.1%	16.0%	-	-	-	100.0%
<b>Portfolio Total</b>		<b>\$2,359,061</b>	<b>\$285,518</b>	<b>\$1,049,351</b>	-	-	-	<b>\$3,693,929</b>
		<b>63.9%</b>	<b>7.7%</b>	<b>28.4%</b>	-	-	-	<b>100.0%</b>
<b>Household Total</b>		<b>\$2,359,061</b>	<b>\$327,971</b>	<b>\$1,049,351</b>	<b>\$3,634,863</b>	-	-	<b>\$7,371,245</b>
		<b>32.0%</b>	<b>4.4%</b>	<b>14.2%</b>	<b>49.3%</b>	-	-	<b>100.0%</b>

*continued on next page*

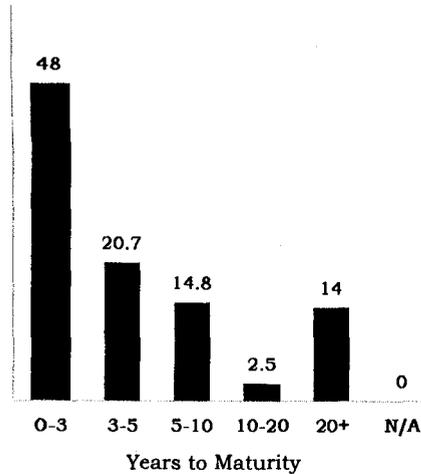
<sup>1</sup> May include auction rated securities of seven days or less(Floaters).

<sup>2</sup> May include fixed income due within a year.

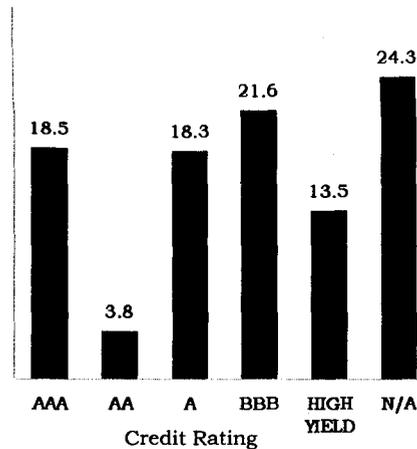
**Composite Analysis** prepared for City Of McAlester as of 10/31/08

**Fixed Income**

**Maturity Schedule (%)**



**Credit Rating (%)**



**Fixed Income**

**Top Holdings**

Security Name	Market Value	% of Fixed
HIBERNIA NATL BANK LA C/D DD 7/26/04	\$97,368	9.6
PROVIDENT BANK OH C/D DD 4/29/2004	91,414	9.0
GENERAL MTRS ACCEP CORP SMARTNOTES BOOK	66,706	6.6
U S TREASURY NOTES SER P-2012 DTD	64,952	6.4
GENERAL MTRS ACCEP CORP SMARTNOTES BOOK	62,497	6.2
GNMA PL#617851X DTD 12/01/2007R/MD	61,078	6.0
REYNOLDS AMERICAN IN DTD 05/18/1999	50,818	5.0
GREAT LAKES CHEM NOTES BK/ENTRY DTD	50,031	4.9
COX COMMUNICATIONS INC DTD 11/7/00	45,938	4.5
U S TREASURY NOTES SER R-2010 DTD	44,180	4.4
<b>Total Fixed Income Top Holdings</b>	<b>634,982</b>	<b>62.7</b>
<b>Total Fixed Income</b>	<b>\$1,012,688</b>	<b>100.0</b>

**Equities**

**Sector Allocation**

Sector	Market Value	% of Equities
Consumer Discretionary	\$469,063	13.1
Consumer Staples	336,308	9.4
Energy	180,185	5.0
Financial	630,766	17.7
Healthcare	705,755	19.8
Industrials	206,427	5.8
Information Technology	525,721	14.7
Materials	53,093	1.5
Telecommunication Services	280,518	7.9
Utilities	65,849	1.8
Other Equity	115,597	3.3
<b>Total</b>	<b>\$3,569,282</b>	<b>100.0</b>

**Top Holdings**

Security Name	Market Value	% of Equities
AMGEN INC	\$93,129	2.6
GENZYME CORP	59,762	1.7
*** DEUTSCHE TELEKOM AG SP ADR	57,767	1.6
BIOGEN IDEC INC	55,996	1.6
GENERAL ELECTRIC CO	55,545	1.6
*** SANOFI-AVENTIS SPONS ADR	49,643	1.4
JPMORGAN CHASE & CO	49,624	1.4
AMAZON COM INC	46,364	1.3
*** NIPPON TEL & TEL SPON ADR	45,788	1.3
*** WEATHERFORD INTL LTD NEW (BERMUDA)	44,951	1.3
<b>Total Equities Top Holdings</b>	<b>558,568</b>	<b>15.6</b>
<b>Total Equities</b>	<b>\$3,569,282</b>	<b>100.0</b>

**Advisory Accounts Allocation** prepared for City Of McAlester as of 10/31/08

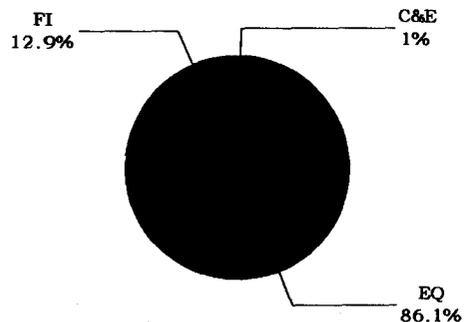
**Top Managers**

Manager Name	Market Value	% of Portfolio
ClearBridge All Cap Growth Por	\$1,355,587	32.1
Brandes Investment Partners, L	1,193,166	28.3
Lord Abbett - Large Cap Value	845,467	20.0
Seix Investment Advisors - Cor	545,331	12.9
TCW Asset Management - Mid Cap	283,096	6.7
<b>Top Managers Total</b>	<b>4,222,647</b>	<b>100.0</b>
<b>Total Advisory</b>	<b>\$4,222,647</b>	<b>100.0</b>

**Asset Allocation**

Asset Class	Market Value	% of Total
Cash & Equivalents	\$42,453	1.0
Fixed Income	545,331	12.9
Equities	3,634,863	86.1
Alternative Investments	-	-
Other	-	-
<b>Total</b>	<b>\$4,222,647</b>	<b>100.0</b>

**Asset Allocation**



**Style Analysis**

**Equity (% of Asset Class)**

**Domestic**

Value	Core	Growth	
23.7	0.0	26.1	Large Size
7.8	0.0	5.2	Medium Size
0.0	0.0	6.0	Small Size

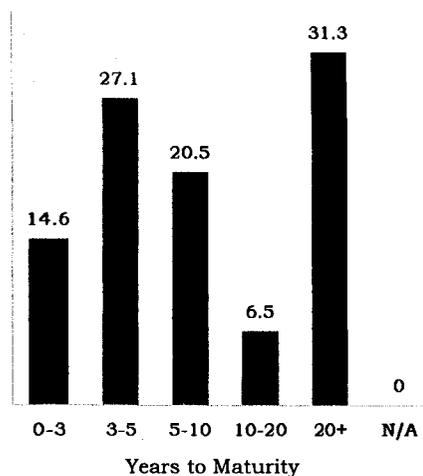
**International Other**

Core	Emerg	
27.9	3.3	0.0

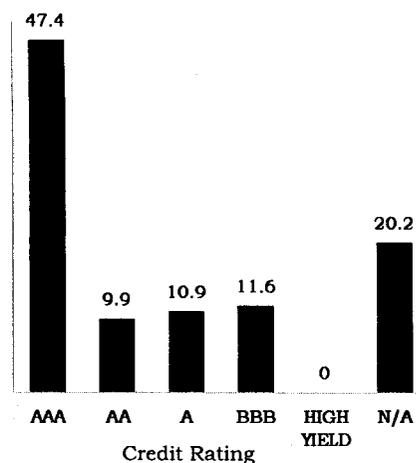
\*Available Cash is \$0.00 or 0.0%.

**Fixed Income**

**Maturity Schedule (%)**



**Credit Rating (%)**



**Fixed Income**

**Top Holdings**

Security Name	Market Value	% of Fixed
U S TREASURY NOTES SER P-2012 DTD	\$64,952	12.8
GNMA PL#617851X DTD 12/01/2007R/MD	61,078	12.0
U S TREASURY NOTES SER R-2010 DTD	44,180	8.7
FNMA PL#975116 DTD 05/01/2008 R/MD	33,002	6.5
U S TREASURY NOTES SER C-2018 DTD	28,455	5.6
U S TREASURY BONDS DTD 8/15/1995	26,463	5.2
US TSY INFLATION INDEX NTS CPIDTD	14,842	2.9
U S TREASURY BONDS DTD 02/15/2008	11,135	2.2
USAA AUTO OWNER TRUS DTD 11/21/2006	8,808	1.7
GENERAL ELEC CO BK/ENTRY DTD 01/28/2003	7,646	1.5
<b>Total Fixed Income Top Holdings</b>	<b>300,561</b>	<b>59.1</b>
<b>Total Advisory Fixed Income</b>	<b>\$508,669</b>	<b>100.0</b>

**Equities**

**Sector Allocation**

Sector	Market Value	% of Equities
Consumer Discretionary	\$469,063	13.1
Consumer Staples	336,308	9.4
Energy	180,185	5.0
Financial	630,766	17.7
Healthcare	705,755	19.8
Industrials	206,427	5.8
Information Technology	525,721	14.7
Materials	53,093	1.5
Telecommunication Services	280,518	7.9
Utilities	65,849	1.8
Other Equity	115,597	3.3
<b>Total</b>	<b>\$3,569,282</b>	<b>100.0</b>

**Top Holdings**

Security Name	Market Value	% of Equities
AMGEN INC	\$93,129	2.6
GENZYME CORP	59,762	1.7
*** DEUTSCHE TELEKOM AG SP ADR	57,767	1.6
BIOGEN IDEC INC	55,996	1.6
GENERAL ELECTRIC CO	55,545	1.6
*** SANOFI-AVENTIS SPONS ADR	49,643	1.4
JPMORGAN CHASE & CO	49,624	1.4
AMAZON COM INC	46,364	1.3
*** NIPPON TEL & TEL SPON ADR	45,788	1.3
*** WEATHERFORD INTL LTD NEW (BERMUDA)	44,951	1.3
<b>Total Equities Top Holdings</b>	<b>558,568</b>	<b>15.6</b>
<b>Total Advisory Equity</b>	<b>\$3,569,282</b>	<b>100.0</b>

**Brokerage Accounts Allocation** prepared for City Of McAlester as of 10/31/08

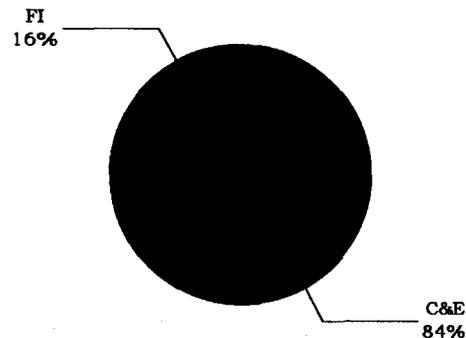
**Top Holdings**

Security Name	Market Value	Portfolio	% of
HIBERNIA NATL BANK LA C/D DD 7/26/04	\$97,368		3.1
PROVIDENT BANK OH C/D DD 4/29/2004	91,414		2.9
GENERAL MTRS ACCEP CORP SMARTNOTES BOOK	66,706		2.1
GENERAL MTRS ACCEP CORP SMARTNOTES BOOK	62,497		2.0
REYNOLDS AMERICAN IN DTD 05/18/1999	50,818		1.6
GREAT LAKES CHEM NOTES BK/ENTRY DTD	50,031		1.6
COX COMMUNICATIONS INC DTD 11/7/00	45,938		1.5
XEROX CORP SR NOTES BOOK/ENTRY	39,248		1.2
<b>Total Brokerage Top Holdings</b>	<b>504,019</b>		<b>16.0</b>
<b>Total Brokerage</b>	<b>\$3,148,598</b>		<b>100.0</b>

**Asset Allocation**

Asset Class	Market Value	% of Total
Cash & Equivalents	\$2,644,579	84.0
Fixed Income	504,019	16.0
Equities	-	-
Alternative Investments	-	-
Other	-	-
<b>Total</b>	<b>\$3,148,598</b>	<b>100.0</b>

**Asset Allocation**



**Style Analysis**

Equity (% of Asset Class)  
Domestic

Value	Core	Growth	
0.0	0.0	0.0	Large Size
0.0	0.0	0.0	Medium Size
0.0	0.0	0.0	Small Size

International Other

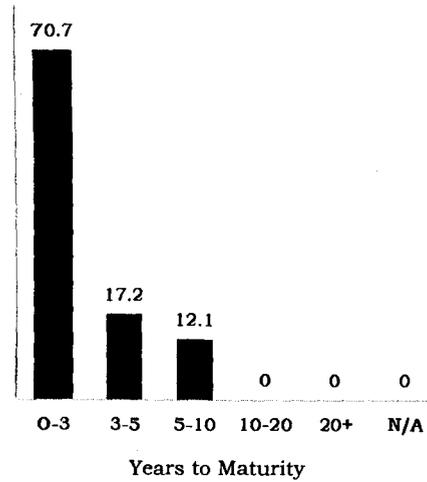
Core	Emerg	
0.0	0.0	0.0

\*Available Cash is \$2,359,060.65 or 74.9%.

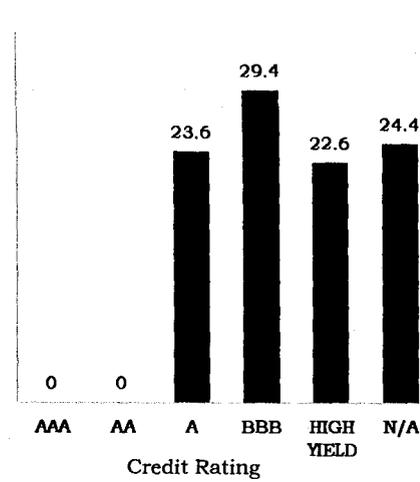
**Brokerage Accounts Analysis** prepared for City Of McAlester as of 10/31/08

**Fixed Income**

**Maturity Schedule (%)**



**Credit Rating (%)**



**Fixed Income**

**Top Holdings**

Security Name	Market Value	% of Fixed
HIBERNIA NATL BANK LA C/D DD 7/26/04	\$97,368	19.3
PROVIDENT BANK OH C/D DD 4/29/2004	91,414	18.1
GENERAL MTRS ACCEP CORP SMARTNOTES BOOK	66,706	13.2
GENERAL MTRS ACCEP CORP SMARTNOTES BOOK	62,497	12.4
REYNOLDS AMERICAN IN DTD 05/18/1999	50,818	10.1
GREAT LAKES CHEM NOTES BK/ENTRY DTD	50,031	9.9
COX COMMUNICATIONS INC DTD 11/7/00	45,938	9.1
XEROX CORP SR NOTES BOOK/ENTRY	39,248	7.8
<b>Total Brokerage Fixed Income Top Holdings</b>	<b>504,019</b>	<b>100.0</b>
<b>Total Brokerage Fixed Income</b>	<b>\$504,019</b>	<b>100.0</b>

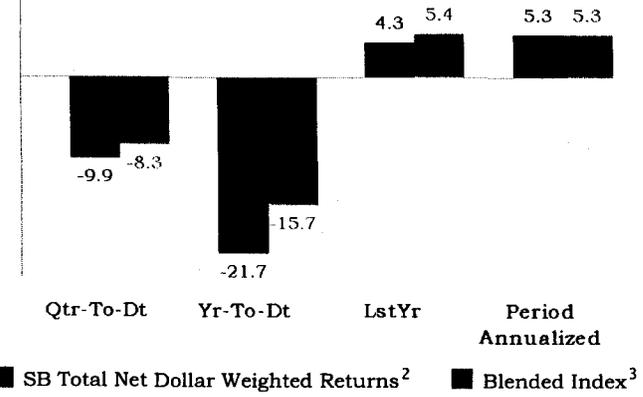
**Equity**

*This Household does not contain any Brokerage Equity Holdings*

**Smith Barney Composite Performance** prepared for City Of McAlester as of 10/31/08

**Portfolio Returns<sup>1</sup>(%)**  
Smith Barney Accounts Only

	Quarter-to-Date	Year-to-Date	Year 2007	For the Period
	09/30/08 to 10/31/08	12/31/07 to 10/31/08	12/29/06 to 12/31/07	Annualized 02/01/91 to 10/31/08
<b>SB Total Net Dollar Weighted Returns<sup>2</sup></b>	<b>(9.9)</b>	<b>(21.7)</b>	<b>4.3</b>	<b>5.3</b>
Blended Index <sup>3</sup>	(8.3)	(15.7)	5.4	5.3



**Representative Index**

	Qtr-To-Dt	Yr-To-Dt	LstYr	Period Annualized
S&P 500 Index	(16.8)	(32.8)	5.5	6.4
LB Int Gov/Credit	(1.4)	(1.1)	7.4	6.2
Citigroup 30 Day TB	-	1.0	4.6	3.7

**Account Performance<sup>1</sup>**  
Smith Barney Accounts Only

Account No.	Account Name (Type)	Market Value 10/31/08	Return (%)				Date of Inception <sup>2</sup>	Inception Value
			Quarter-to-Date 09/30/08 to 10/31/08	Year-to-Date 12/31/07 to 10/31/08	Year 2007 12/29/06 to 12/31/07	For the Period Annualized 02/01/91 to 10/31/08		
<b>SB Total Net Dollar Weighted Returns</b>		<b>\$7,371,245</b>	<b>(9.9)</b>	<b>(21.7)</b>	<b>4.3</b>	<b>5.3</b>		<b>\$877,105</b>
<b>Advisory</b>								
422-11293	TCW Asset Management - Mid Cap	283,096	(20.5)	(32.0)	(0.4)	(3.5)	09/04	274,898
422-10433	Lord Abbett - Large Cap Value	845,467	(13.2)	(30.8)	2.8	3.9	01/03	596,591

*Continued on next page*

<sup>1</sup> The investment results depicted here represent a net return after the deduction of fees and commissions.

<sup>2</sup> Data for brokerage accounts is unavailable prior to 12/31/96.

<sup>3</sup> \* S&P 500 Index 48.4% / LB Int Gov/Credit 13.7% / Citigroup 30 Day TB 37.8%

**Smith Barney Composite Performance** prepared for City Of McAlester as of 10/31/08

**Account Performance**<sup>1</sup> *Continued from previous page*  
Smith Barney Accounts Only

Account No.	Account Name (Type)	Market Value 10/31/08	Return (%)				Date of Inception <sup>2</sup>	Inception Value
			Quarter-to-Date 09/30/08 to 10/31/08	Year-to-Date 12/31/07 to 10/31/08	Year 2007 12/29/06 to 12/31/07	For the Period Annualized 02/01/91 to 10/31/08		
422-11294	ClearBridge All Cap Growth	1,345,131	(18.3)	(36.0)	3.6	(5.9)	09/04	1,624,287
422-01188	Brandes Investment Partners, LP	1,193,166	(19.2)	(39.3)	5.9	10.7	08/93	160,864
422-12487	Seix Investment Advisors - Core	545,331	(2.7)	(1.6)	7.3	2.8	09/05	500,397
<b>Total Advisory</b>		<b>\$4,212,191</b>	<b>(16.0)</b>	<b>(32.7)</b>	<b>4.2</b>	<b>4.9</b>		<b>\$160,864</b>
<b>Brokerage</b>								
422-08836**	CITY OF MCALESTER EMP RET	-	N/A	N/A	N/A	N/A	-	0
422-01155	CITY OF MCALESTER (ERI)	3,148,598	0.0	0.9	5.1	6.1	02/91	877,105
422-11294 <sup>3</sup>	ClearBridge All Cap Growth	10,456	N/A	N/A	N/A	N/A	09/04	33,796
<b>Total Brokerage</b>		<b>\$3,159,054</b>	<b>0.0</b>	<b>0.9</b>	<b>5.1</b>	<b>5.3</b>		<b>\$877,105</b>
<b>SB Total Net Dollar Weighted Returns</b>		<b>\$7,371,245</b>	<b>(9.9)</b>	<b>(21.7)</b>	<b>4.3</b>	<b>5.3</b>		<b>\$877,105</b>

<sup>1</sup> The investment results depicted here represent a net return after the deduction of fees and commissions.

<sup>2</sup> Data for brokerage accounts is unavailable prior to 12/31/96.

<sup>3</sup> Account represents unsupervised assets held within a advisory account and is not available for performance reporting. See disclaimers for additional information.

\*\* Account is ineligible for performance reporting.

## **Disclaimers** prepared for City Of McAlester as of 10/31/08

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### **General Disclosures**

#### **Information Disclosures:**

Please notify your Financial Advisor if there have been any changes in your financial situation, investment objectives, requested restrictions or other instructions which might affect the services to be provided to you or the manner in which your assets should be invested.

Smith Barney is a division and service mark of Citigroup Global Markets Inc.

#### **Sources and Intent:**

This investment evaluation is directed only to the client for whom the evaluation was performed. The underlying data has been obtained from sources considered to be reliable but its accuracy and completeness cannot be assured. This evaluation is for informational purposes only and is not intended to be an offer, solicitation, or recommendation with respect to the purchase or sale of any security. Performance for periods greater than one year is annualized. This information is being provided at your request and does not replace or supersede your monthly Smith Barney client statement.

#### **Classifications of Assets:**

The security classifications in this report are based on the information from several sources including: Lipper, Standard & Poor's and Smith Barney research. Advisory accounts are classified according to the manager's style mandate and may not match the classifications of the holdings at the time of this report. Fixed Income assets that mature within 1 year are classified as cash equivalents for the purposes of this report. Equity Assets may be categorized as Large Cap, Mid Cap or Small Cap. Large Cap is defined as the top 200 equities of Russell 1000 Index, Mid Cap is defined as the bottom 800 equities in Russell 1000 Index and Small Cap is defined as either equities making up the Russell 2000 or those that aren't categorized under Russell Indices. N/A credit rating represents fixed income products that are not covered by S&P or Lipper (or Moody's Rating). N/A maturity rating represents fixed income products that are not covered by S&P or Lipper (or Moody's). For more information on Smith Barney asset classification methodology, please contact your Financial Advisor.

#### **Tax Disclosure:**

Citigroup, Inc., its affiliates, and its employees are not in the business of providing tax or legal advice. These materials and any tax-related statements are not intended or written to be used, and cannot be used or relied upon, by any such taxpayer for the purpose of avoiding tax penalties. Tax-related statements, if any, may have been written in connection with the "promotion or marketing" of the transaction(s) or matters(s) addressed by these materials, to the extent allowed by applicable law. Any such taxpayer should seek advice based on the taxpayer's particular circumstances from an independent tax advisor.

#### **Income Summary:**

Current Year Estimated and 12 Month Forward projected income figures are based on a combination of stated interest and/or dividend yield, as well as recent payment history, and are not a guarantee of future payments. Year to date Taxable and Non Taxable income is determined based upon reported tax status for those assets. Projected Taxable and Non Taxable figures are based upon a combination of account type and individual holding tax status.

#### **Alternative Investments:**

Note that no formal trading markets exist for these investments. They are generally illiquid and may not be currently priced and values may not necessarily have been reduced to reflect prior distributions. The values and prices assigned to the investments are estimates, based on information typically received from the funds' general partners, managing members, sponsors, administrators, or advisors of the funds and/or underlying funds, are typically subject to change and are as-of a date prior to this monitor's closing date. Where applicable, see the particular fund statement for the final prices. These values and prices may not be realized upon the sale or ultimate disposition of the securities. For investment in funds valued in non-US Dollar currencies, the valuations received have been converted to US Dollars using then prevailing foreign exchange rates. If you have any questions regarding these investments, please contact your Financial Advisor.

Alternative Investments listed in this report are not in our possession, and are included solely as a service to the customer, are not covered by SIPC, and information contained herein is derived from an external service for which we are not responsible.

### **Performance Calculations**

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**Disclaimers** prepared for City Of McAlester as of 10/31/08

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**Internal Rate of Return (Dollar-Weighted):**

Internal Rate of Return (IRR) tracks the performance of actual dollars invested over time. IRR is the discount rate that equates the cost of an investment with the cash generated by that investment. IRR accounts for the timing and magnitude of cash flows. IRR should not be used to compare an account's performance to benchmark indices (e.g. S&P 500) since index performance does not take into account the effect of cash flows.

**Time Weighted Rate of Return:**

Time Weighted Rate of Return (TWR) measures an account's compounded rate of growth over the specified time period. TWR is the return produced over time by an account independent of contributions or withdrawals. TWR is used to compare an account's performance to relevant benchmark indices (e.g. S&P 500).

**Smith Barney Accounts**

**Historical Data Since 12/31/96:**

Brokerage accounts with Smith Barney dating back prior to 12/31/96 will reflect performance from 12/31/96 to the present.

**Unsupervised Assets:**

In order to reflect true advisory account performance, unsupervised assets held within an advisory account have been split out and will be displayed in the Brokerage category. Performance is not available for the individual unsupervised assets and their value does not contribute to the Total Brokerage returns. However, the entire account value, supervised and unsupervised, is reflected in the SB Total Returns.

Securities are offered through Smith Barney, a division and service mark of Citigroup Global Markets Inc., member SIPC. Citigroup Global Markets Inc. and Citibank are affiliated companies under the common control of Citigroup Inc.



# McAlester City Council

## AGENDA REPORT

Meeting Date: 12-09-08 Item Number: 4  
Department: Police  
Prepared By: Jim Lyles Account Code: \_\_\_\_\_  
Date Prepared: 12-01-08 Budgeted Amount: \_\_\_\_\_  
Exhibits: Four

### Subject

Presentation and Status Report on the 911 Addressing System Project.

### Recommendation

### Discussion

InterAct Public Safety Systems have submitted four (4) Project Management Reports on the 911 Addressing System, which are attached hereto.

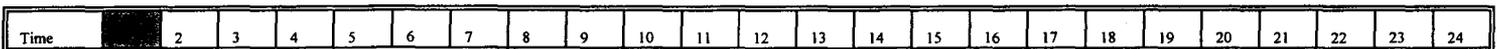
### Approved By

	<i>Initial</i>	<i>Date</i>
Department Head	<u>JL</u>	<u>12/01/08</u>
City Manager	<u>MBR</u>	<u>12/02/08</u>

## PROJECT MANAGEMENT REPORT

<b>Client:</b> <b>McAlester/Pittsburg County, OK</b> Lisa Sutterfield 911 Coordinator 28 East Washington McAlester, OK 74501	<b>T E A M</b>	Chad Brymer Darren Hibbard Mike French Brad French Casey Vannoy Jeremy McDougal cc: file
<b>Date:</b> August 29, 2008  <b>Report Number:</b> 1	<b>Pg 1 of 3</b>  <b>Project Manager:</b> Darren Hibbard	

### OVERALL PROJECT



<b>PROJECT MANAGEMENT</b>
Percent Complete [ 5% ]
InterAct is working closely with McAlester/Pittsburg County officials and is managing all aspects of the mapping and addressing project.
<b>AGENCY COORDINATION</b>
Percent Complete [5% ]
8/5/08 Project kickoff meeting held in McAlester.
USPS AMS Steve Shaw contacted.

<b>SOURCE DOCUMENTS</b>
Percent Complete [ 25% ]
InterAct has received the following source documents: 1. Telephone Company Contact Information 2. US Post Office AMS Contact Information 3. 2003 County Aerial Photography 4. County Digital Road Centerlines 5. County Digital Structure Points 6. City of McAlester MSAG 7. Cherokee Telephone Company Digital Coverage Maps 8. City of McAlester Digital Fire Hydrants 9. City of McAlester Digital Water & Sewer Atlas 10. Oklahoma Western Telephone Customer Database Printout 11. Oklahoma Corporation Commission Telephone Company Coverage Area Map 12. City of McAlester Map w/Road Names 13. Cross Telephone Exchange Map 14. Windstream Telephone Exchange Map 15. Canadian Valley Telephone Grid Map 16. Pittsburg County Fire District Map 17. Pittsburg County Fire Station Coverage Area Map 18. Oklahoma Telephone and Telegraph Boundary Map 19. Pittsburg County Commissioner District 1 Road Name List
Additional Source Information will be requested from other agencies when required.
<b>ADDRESSING AND ROUTING SCHEME</b>
Percent Complete [ 70% ]
8/29/08 Addressing scheme recommendation has been determined by InterAct and addressing scheme map is being developed.
<b>BASE (PLANIMETRIC) MAPPING</b>
Percent Complete [ 0% ]
The base mapping phase will begin once the addressing scheme is approved.
<b>STRUCTURE ADDRESSING</b>
Percent Complete [ 0% ]
Structure addresses will be assigned once the addressing scheme is approved, all roads are named and road names are approved.
<b>MASTER STREET ADDRESS GUIDE (MSAG)</b>
Percent Complete [ 0% ]
MSAG will be built during field work phase of the project.
<b>WALL MAP</b>
Percent Complete [ 0% ]
Work Map will be built from existing road centerlines for road name approval.
<b>DATABASE DEVELOPMENT AND CONVERSION</b>
Percent Complete [ 0% ]
The database will be built during the base mapping phase, structure addressing phase, resident notification phase and resident notification return phase.
<b>RESIDENT NOTIFICATION</b>
Percent Complete [ 0% ]
The notification phase will begin once County approval of the addressing scheme, road names, address ranges and addresses has taken place.

**ESN MAP**

Percent Complete [0% ]

ESN's will be created utilizing the provided emergency responder information.

**FALLOUT ERROR REPORTING**

Percent Complete [ 0% ]

The fallout process will take place after all notifications have been delivered and residents have been given sufficient time to return information to InterAct. At this time thematic maps, subscriber file compare fallout reports and Non-Responder reports will be provided to McAlester/Pittsburg County.

**BASIC SYSTEM TRAINING**

Percent Complete [0% ]

Training to be scheduled.

**Project Status**

InterAct is currently developing an addressing scheme map for approval and inserting road names into the provided road centerlines.



Southwest Office

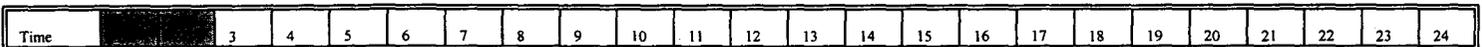
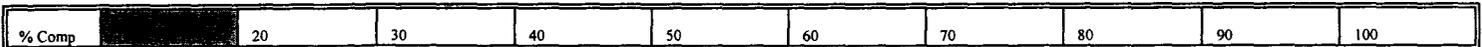
InterAct Public Safety Systems  
 3809 McCain Park Dr. Suite 102  
 North Little Rock, AR 72116

Phone: 501-312-1313  
 Fax: 501-225-0248  
 Toll Free: 888-356-1212

## PROJECT MANAGEMENT REPORT

<b>Client:</b> McAlester/Pittsburg County, OK Lisa Sutterfield 911 Coordinator 28 East Washington McAlester, OK 74501	<b>T E A M</b>	Chad Brymer Darren Hibbard Mike French Brad French Casey Vannoy Jeremy McDougal cc: file
<b>Date:</b> September 30, 2008  <b>Report Number:</b> 2	<b>Pg 1 of 3</b>  <b>Project Manager:</b> Darren Hibbard	

### OVERALL PROJECT



<b>PROJECT MANAGEMENT</b>
Percent Complete [ 10% ]
InterAct is working closely with McAlester/Pittsburg County officials and is managing all aspects of the mapping and addressing project.
<b>AGENCY COORDINATION</b>
Percent Complete [10% ]
8/5/08 Project kickoff meeting held in McAlester.
USPS AMS Steve Shaw contacted.

**SOURCE DOCUMENTS**

Percent Complete [ 50% ]

InterAct has received the following source documents: 1. Telephone Company Contact Information 2. US Post Office AMS Contact Information 3. 2003 County Aerial Photography 4. County Digital Road Centerlines 5. County Digital Structure Points 6. City of McAlester MSAG 7. Cherokee Telephone Company Digital Coverage Maps 8. City of McAlester Digital Fire Hydrants 9. City of McAlester Digital Water & Sewer Atlas 10. Oklahoma Western Telephone Customer Database Printout 11. Oklahoma Corporation Commission Telephone Company Coverage Area Map 12. City of McAlester Map w/Road Names 13. Cross Telephone Exchange Map 14. Windstream Telephone Exchange Map 15. Canadian Valley Telephone Grid Map 16. Pittsburg County Fire District Map 17. Pittsburg County Fire Station Coverage Area Map 18. Oklahoma Telephone and Telegraph Boundary Map 19. Pittsburg County Commissioner District 1 Road Name List 20. County Parcel Information 21. City of McAlester Fire Hydrant Information

Additional Source Information will be requested from other agencies when required.

**ADDRESSING AND ROUTING SCHEME**

Percent Complete [ 100% ]

8/29/08 Addressing scheme recommendation has been determined by InterAct and addressing scheme map is being developed.

9/11/08 Addressing scheme map and approval provided.

9/22/08 Addressing scheme approved.

**BASE (PLANIMETRIC) MAPPING**

Percent Complete [0% ]

The base mapping phase will begin with field data collection around the 1<sup>st</sup> of November.**STRUCTURE ADDRESSING**

Percent Complete [ 0% ]

Structure addresses will be assigned once all field data collection is completed and all road name issues have been resolved.

**MASTER STREET ADDRESS GUIDE (MSAG)**

Percent Complete [0% ]

MSAG will be built during field work and addressing phases of the project.

**WALL MAP**

Percent Complete [0% ]

Work Map will be built from existing road centerlines for road name approval.

**DATABASE DEVELOPMENT AND CONVERSION**

Percent Complete [ 0% ]

The database will be built during the base mapping phase, structure addressing phase, resident notification phase and resident notification return phase.

**RESIDENT NOTIFICATION**

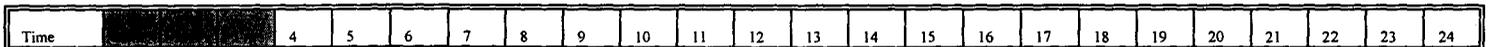
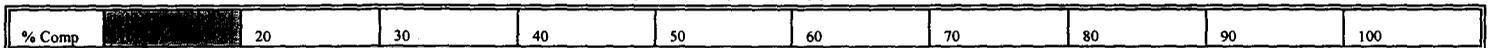
Percent Complete [ 5% ]

The notification phase will begin once County approval of road names, address ranges and addresses has taken place.
9/11/08 Notification packet submitted to County for approval.
9/11/08 Notification packet approved.
<b>ESN MAP</b>
Percent Complete [0% ]
ESN's will be created utilizing the provided emergency responder information.
<b>FALLOUT ERROR REPORTING</b>
Percent Complete [ 0% ]
The fallout process will take place after all notifications have been delivered and residents have been given sufficient time to return information to InterAct. At this time thematic maps, subscriber file compare fallout reports and Non-Responder reports will be provided to McAlester/Pittsburg County.
<b>BASIC SYSTEM TRAINING</b>
Percent Complete [0% ]
Training to be scheduled.
<b>Project Status</b>
InterAct is currently preparing to begin field data collection. Field data collection is estimated to begin around 1 <sup>st</sup> of November.

## PROJECT MANAGEMENT REPORT

<b>Client:</b> <b>McAlester/Pittsburg County, OK</b> Lisa Sutterfield 911 Coordinator 28 East Washington McAlester, OK 74501	<b>T E A M</b>	Chad Brymer Darren Hibbard Mike French Brad French Casey Vannoy Jeremy McDougal cc: file
<b>Date:</b> October 31, 2008  <b>Report Number:</b> 3	<b>Pg 1 of 3</b>  <b>Project Manager:</b> Darren Hibbard	

### OVERALL PROJECT



<b>PROJECT MANAGEMENT</b>
Percent Complete [ 15% ]
InterAct is working closely with McAlester/Pittsburg County officials and is managing all aspects of the mapping and addressing project.
<b>AGENCY COORDINATION</b>
Percent Complete [15% ]
8/5/08 Project kickoff meeting held in McAlester.
USPS AMS Steve Shaw contacted.

<b>SOURCE DOCUMENTS</b>
Percent Complete [ 60% ]
InterAct has received the following source documents: 1. Telephone Company Contact Information 2. US Post Office AMS Contact Information 3. 2003 County Aerial Photography 4. County Digital Road Centerlines 5. County Digital Structure Points 6. City of McAlester MSAG 7. Cherokee Telephone Company Digital Coverage Maps 8. City of McAlester Digital Fire Hydrants 9. City of McAlester Digital Water & Sewer Atlas 10. Oklahoma Western Telephone Customer Database Printout 11. Oklahoma Corporation Commission Telephone Company Coverage Area Map 12. City of McAlester Map w/Road Names 13. Cross Telephone Exchange Map 14. Windstream Telephone Exchange Map 15. Canadian Valley Telephone Grid Map 16. Pittsburg County Fire District Map 17. Pittsburg County Fire Station Coverage Area Map 18. Oklahoma Telephone and Telegraph Boundary Map 19. Pittsburg County Commissioner District 1 Road Name List 20. County Parcel Information 21. City of McAlester Fire Hydrant Information 22. List of Towns with and without existing addressing
Additional Source Information will be requested from other agencies when required.
<b>ADDRESSING AND ROUTING SCHEME</b>
Percent Complete [ 100% ]
8/29/08 Addressing scheme recommendation has been determined by InterAct and addressing scheme map is being developed.
9/11/08 Addressing scheme map and approval provided.
9/22/08 Addressing scheme approved.
<b>BASE (PLANIMETRIC) MAPPING</b>
Percent Complete [1% ]
10/16/08 Commissioner District maps sent to County for writing in road names prior to field data collection.
The base mapping phase will begin with field data collection November 3 <sup>rd</sup> .
<b>STRUCTURE ADDRESSING</b>
Percent Complete [ 0% ]
Structure addresses will be assigned once all field data collection is completed and all road name issues have been resolved.
<b>MASTER STREET ADDRESS GUIDE (MSAG)</b>
Percent Complete [0% ]
MSAG will be built during field work and addressing phases of the project.
<b>WALL MAP</b>
Percent Complete [0% ]
Wall Map will be built once Base Mapping phase is complete.
<b>DATABASE DEVELOPMENT AND CONVERSION</b>
Percent Complete [ 0% ]
The database will be built during the base mapping phase, structure addressing phase, resident notification phase and resident notification return phase.

**RESIDENT NOTIFICATION**

Percent Complete [ 5% ]

The notification phase will begin once County approval of road names, address ranges and addresses has taken place.

9/11/08 Notification packet submitted to County for approval.

9/11/08 Notification packet approved.

**ESN MAP**

Percent Complete [0% ]

ESN's will be created utilizing the provided emergency responder information.

**FALLOUT ERROR REPORTING**

Percent Complete [ 0% ]

The fallout process will take place after all notifications have been delivered and residents have been given sufficient time to return information to InterAct. At this time thematic maps, subscriber file compare fallout reports and Non-Responder reports will be provided to McAlester/Pittsburg County.

**BASIC SYSTEM TRAINING**

Percent Complete [0% ]

Training to be scheduled.

**Project Status**

InterAct is currently conducting weekly status conference calls along with monthly meetings. All Field work preparation is complete including printing field crew working maps, printing County update map, field vehicle preparation and GPS equipment and software preparation. Field work will begin November 3<sup>rd</sup>.



Southwest Office

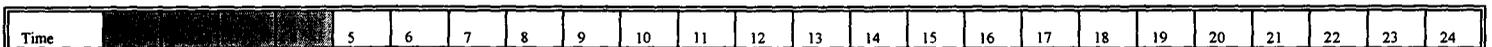
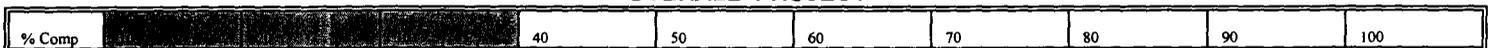
InterAct Public Safety Systems  
 3809 McCain Park Dr. Suite 102  
 North Little Rock, AR 72116

Phone: 501-312-1313  
 Fax: 501-225-0248  
 Toll Free: 888-356-1212

## PROJECT MANAGEMENT REPORT

<b>Client:</b> <b>McAlester/Pittsburg County, OK</b> Lisa Sutterfield 911 Coordinator 28 East Washington McAlester, OK 74501	<b>T E A M</b>	Chad Brymer Darren Hibbard Mike French Brad French Casey Vannoy Jeremy McDougal cc: file
<b>Date:</b> December 1, 2008  <b>Report Number:</b> 4	<b>Pg 1 of 3</b>  <b>Project Manager:</b> Darren Hibbard	

### OVERALL PROJECT



<b>PROJECT MANAGEMENT</b>
Percent Complete [ 30% ]
InterAct is working closely with McAlester/Pittsburg County officials and is managing all aspects of the mapping and addressing project.
<b>AGENCY COORDINATION</b>
Percent Complete [30% ]
8/5/08 Project kickoff meeting held in McAlester.
USPS AMS Steve Shaw contacted.

**SOURCE DOCUMENTS**

Percent Complete [ 65% ]

InterAct has received the following source documents: 1. Telephone Company Contact Information 2. US Post Office AMS Contact Information 3. 2003 County Aerial Photography 4. County Digital Road Centerlines 5. County Digital Structure Points 6. City of McAlester MSAG 7. Cherokee Telephone Company Digital Coverage Maps 8. City of McAlester Digital Fire Hydrants 9. City of McAlester Digital Water & Sewer Atlas 10. Oklahoma Western Telephone Customer Database Printout 11. Oklahoma Corporation Commission Telephone Company Coverage Area Map 12. City of McAlester Map w/Road Names 13. Cross Telephone Exchange Map 14. Windstream Telephone Exchange Map 15. Canadian Valley Telephone Grid Map 16. Pittsburg County Fire District Map 17. Pittsburg County Fire Station Coverage Area Map 18. Oklahoma Telephone and Telegraph Boundary Map 19. Pittsburg County Commissioner District 1 Road Name List 20. County Parcel Information 21. City of McAlester Fire Hydrant Information 22. List of Towns with and without existing addressing 23. Newfield Oil and Gas Well Locations 24. Two of Three Commissioner District Maps w/Road Names

Additional Source Information will be requested from other agencies when required.

**ADDRESSING AND ROUTING SCHEME**

Percent Complete [ 100% ]

8/29/08 Addressing scheme recommendation has been determined by InterAct and addressing scheme map is being developed.

9/11/08 Addressing scheme map and approval provided.

9/22/08 Addressing scheme approved.

**BASE (PLANIMETRIC) MAPPING**

Percent Complete [25% ]

10/16/08 Commissioner District maps sent to County for writing in road names prior to field data collection.

Field Mapping began November 3<sup>rd</sup>.

12/1/08 Field Mapping is approximately 25% completed.

**STRUCTURE ADDRESSING**

Percent Complete [ 0% ]

Structure addresses will be assigned once all field data collection is completed and all road name issues have been resolved.

**MASTER STREET ADDRESS GUIDE (MSAG)**

Percent Complete [5% ]

MSAG will be built during field work and addressing phases of the project.

**WALL MAP**

Percent Complete [0% ]

Wall Map will be built once Base Mapping phase is complete.

**DATABASE DEVELOPMENT AND CONVERSION**

Percent Complete [ 0% ]

The database will be built during the base mapping phase, structure addressing phase, resident notification phase and resident notification return phase.

<b>RESIDENT NOTIFICATION</b>
Percent Complete [ 5% ]
The notification phase will begin once County approval of road names, address ranges and addresses has taken place.
9/11/08 Notification packet submitted to County for approval.
9/11/08 Notification packet approved.
<b>ESN MAP</b>
Percent Complete [0% ]
ESN's will be created utilizing the provided emergency responder information.
<b>FALLOUT ERROR REPORTING</b>
Percent Complete [ 0% ]
The fallout process will take place after all notifications have been delivered and residents have been given sufficient time to return information to InterAct. At this time thematic maps, subscriber file compare fallout reports and Non-Responder reports will be provided to McAlester/Pittsburg County.
<b>BASIC SYSTEM TRAINING</b>
Percent Complete [0% ]
Training to be scheduled.
<b>Project Status</b>
InterAct is currently conducting weekly status conference calls along with monthly meetings. Field work began November 3 <sup>rd</sup> and is approximately 25% completed. InterAct continues to perform field mapping.



# McAlester City Council

## AGENDA REPORT

Meeting Date: December 9, 2008 Item Number: 5  
Department: Fire Department  
Prepared By: Harold Stewart Account Code: \_\_\_\_\_  
Date Prepared: December 1, 2008 Budgeted Amount: \_\_\_\_\_  
Exhibits: One

### Subject

Consider, and act upon, authorizing the Mayor to sign a Memorandum of Understanding for Emergency Management with Pittsburg County, Oklahoma.

### Recommendation

Motion to approve a Memorandum of Understanding for Emergency Management with Pittsburg County.

### Discussion

The attached Memorandum of Understanding for Emergency Management was reviewed by the City Attorney's office, and then submitted to the Board of County Commissioners for Pittsburg County, Oklahoma, which they approved. The Fire Department is now submitting this MOU for City Council consideration and possible adoption.

### Approved By

	<i>Initial</i>	<i>Date</i>
Department Head	<u>HRS</u>	<u>12/01/08</u>
City Manager	<u>MBR</u>	<u>12/02/08</u>

**CITY OF McALESTER  
COUNTY OF PITTSBURG  
MEMORANDUM OF UNDERSTANDING  
EMERGENCY MANAGEMENT**

THIS MEMORANDUM OF UNDERSTANDING, dated this 22 day of Sept. 2008 by and between the CITY OF McALESTER, OKLAHOMA (hereinafter referred to as the "City") and PITTSBURG COUNTY, OKLAHOMA (hereinafter referred to as the "County"):

WHEREAS, Title 63 § 683.11, of the OKLAHOMA STATUTES provides for the creation of local organizations for civil defense and disaster preparedness in the political subdivisions of the State of Oklahoma and also provides that mutual aid among the political subdivisions of the State may be rendered to carry out civil defense and disaster preparedness functions; and

WHEREAS, the City and the County desire to maintain the highest degree of cooperation in providing effective emergency management including the definition and delineation of responsibilities during major emergencies occurring either fully or partially within the corporate limits of the City, for the purpose of coordinated and effective policy and action for mitigating, preparing for, responding to, and recovering from disasters and emergencies;

NOW, THEREFORE, the City and the County hereby agree to the following MEMORANDUM OF UNDERSTANDING:

**Article I. Definitions**

1. **Mayor and City Manager, the City of McAlester** - The duly elected Mayor of the City of McAlester and/or the duly appointed City Manager of the City of McAlester serving as the Executive Officers of the City of McAlester.
2. **Board of County Commissioners of Pittsburg County** - The duly elected County Commissioners of Pittsburg County.
3. **Major Emergency** - large- scale disasters; and large-scale incidents which by their size or nature require inter-departmental or interagency activity and/or attention by the executive management of either the County or the City.

**Article II. Rendering Assistance**

1. When, in the judgement of the City Manager/Mayor, threats to life and property resulting from a major emergency occurring solely within the City require the use of governmental resources not available to or provided by the City, the County agrees to provide police, fire/rescue, and other resources to the extent permitted by law and as deemed necessary by the County after consultation between the City Manager/Mayor and the senior incident commander at the scene of the emergency, or the Emergency Manager. Upon agreement that the County will provide resources, the appropriate County official as designated by the Board of County Commissioners of Pittsburg County will supervise County resources at the scene of the incident. The City agrees to provide its police and other resources to the extent permitted by law as deemed necessary.
2. When, in the judgement of the Board of County Commissioners of Pittsburg County, threats to life and property resulting from a major emergency occurring partially within or immediately adjacent to the City would be reduced by a joint County-City response, the City agrees to provide its police and other resources to the extent permitted by law and as deemed necessary by City. This will be done after consultation between the Board of County Commissioners of Pittsburg County, City Manager/Mayor, the senior incident commander at the scene of the emergency, or the Emergency Manager. The City's resources will be under the supervision of the appropriate City official as designated by the City Manager/Mayor.

### **Article III. Declaration of State of Emergency**

Pursuant to Title 63 § 683.11 (paragraph F), "a local state of emergency may be declared only by the principal executive officer of a political subdivision." In order to ensure maximum coordination in the issuance and curtailment of such declarations, and in the use of any extraordinary powers:

1. The City agrees, for any emergency occurring solely within the City, to consult with the County, to the extent possible, prior to:
  - a. the issuance of a declaration;
  - b. the use of any extraordinary powers deriving from the declaration; and,
  - c. the curtailment of the declaration.
2. The County agrees, for any emergency occurring partially within or immediately adjacent to the City, to consult with the City, to the extent possible, prior to:
  - a. the issuance of a declaration;
  - b. the use of any extraordinary powers deriving from the declaration; and,
  - c. the curtailment of the declaration.

### **Article IV. Liability**

1. The City agrees to waive all claims against the County for compensation for any loss, damage, personal injury or death occurring in consequence of the performance of this Memorandum of Understanding, except for gross negligence or willful misconduct by the County, its employees, or its agents.
2. The County agrees to waive all claims against the City for compensation for any loss, damage, personal injury or death occurring in consequence of the performance of this Memorandum of Understanding, except for gross negligence or willful misconduct by the City, its employees, or its agents.
3. General liability insurance, personal injury and property damage insurance against loss or damage of equipment is the responsibility of each participating party for its own manpower and equipment. Each party may meet this responsibility through self-insurance.

### **Article V. Cost Sharing**

1. All assistance rendered under this Memorandum of Understanding shall be provided without reimbursement to either party, unless otherwise provided by law or contract.
2. The parties agree to jointly pursue recovery of any expenditures made or losses sustained because of the negligence or willful acts of a third party.

### **Article VI. Preparation of Post Emergency Reports**

Reports concerning the cause(s) and effect(s) of the emergency shall be compiled jointly by designated representatives of the County and City. The post-emergency reports will be submitted to the City Manager/Mayor and the Board of County Commissioners of Pittsburg County for review before the reports are made public.

**Article VII. Relationship to Other Memorandum of Understanding**

This agreement shall supersede any other agreement or memoranda which may be in conflict herewith.

**Article VIII. Review of Understanding**

Representatives of the City and the County may meet to review this Memorandum of Understanding and propose modifications or amendments as necessary. Such a meeting may be convened at the request of either party.

**Article IX. Modifications or Amendments to Memorandum of Understanding**

This Memorandum of Understanding shall not be modified or amended without approval of the Executive Officer or governing body of the parties.

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IN WITNESS WHEREOF, the parties herein have executed the MEMORANDUM OF UNDERSTANDING as of the day and year first above written.

**CITY OF McALESTER, OKLAHOMA**

By: \_\_\_\_\_  
Mayor  
City of McAlester

**PITTSBURG COUNTY, STATE OF OKLAHOMA**

By: Board of County Commissioners

[Signature] Chairman

Donald Mathis Member

[Signature] Member

Approved as to form  
and legality

[Signature]  
District Attorney for Pittsburg County, State of Oklahoma

\_\_\_\_\_  
City Attorney for the City of McAlester, Oklahoma



# McAlester City Council

## AGENDA REPORT

Meeting Date: December 9, 2008 Item Number: 6  
Department: Fire Department  
Prepared By: Harold Stewart Account Code: \_\_\_\_\_  
Date Prepared: December 1, 2008 Budgeted Amount: \_\_\_\_\_  
Exhibits: Two

### Subject

Consider, and act upon, authorizing the Mayor to sign a City/County Agreement for Joint Civil Defense/Emergency Management Administration and Addendum with Pittsburg County, Oklahoma.

### Recommendation

Motion to approve a City/County Agreement for Joint Civil Defense/Emergency Management Administration and Addendum with Pittsburg County.

### Discussion

The attached City/County Agreement for Joint Civil Defense/Emergency Management Administration was reviewed by the City Attorney's office, and then submitted to the Board of County Commissioners for Pittsburg County, Oklahoma, which they approved. The Addendum was prepared after the Contract, which will be submitted to the Board of County Commissioners after approval by the City Council.

### Approved By

	<i>Initial</i>	<i>Date</i>
Department Head	<u>HRS</u>	<u>12/01/08</u>
City Manager	<u>MBR</u>	<u>12/02/08</u>

1

**CITY COUNTY AGREEMENT FOR A JOINT CIVIL  
DEFENSE/EMERGENCY MANAGEMENT ADMINISTRATION**

**THIS AGREEMENT MADE AND ENTERED INTO THIS 22 DAY  
OF September, 2008, BY AND BETWEEN THE BOARD OF  
COUNTY COMMISSIONERS OF PITTSBURG COUNTY OF  
OKLAHOMA, HEREINAFTER CALLED COUNTY, AND MCALESTER,  
OKLAHOMA, HEREINAFTER CALLED CITY.**

**WHEREAS,  
THE LEGISLATURE HAS PASSED AN ACT KNOWN AS THE  
OKLAHOMA CIVIL DEFENSE ACT OF 1957 AS AMENDED BY SENATE  
BILL 212 OF THE 17<sup>TH</sup> LEGISLATURE, AUTHORIZING  
COOPERATION BETWEEN CITY, COUNTY, STATE AND FEDERAL  
GOVERNMENTS TO CARRY OUT THE OBJECTIVES AND PURPOSE  
OF AN EMERGENCY MANAGEMENT PROGRAM, AND**

**WHEREAS,  
THE SAME ACTS AUTHORIZE THE CITY AND COUNTY TO  
APPROPRIATE FUNDS FOR EMERGENCY MANAGEMENT AND  
DISASTER PURPOSES,**

**NOW,  
THEREFORE BE IT AGREED BY AND BETWEEN THE PARTIES AS  
FOLLOWS:**

**I.**

**VALIDATION  
THAT THE EXISTING JOINT EMERGENCY MANAGEMENT  
ADMINISTRATION BE EXTENDED AND RECOGNIZED TO BE THE  
JOINT EFFORT OF THE CITY AND COUNTY.**

**II.**

**EXPENSES  
THE PARTIES HERETO WILL SHARE IN THE EXPENSES OF  
CARRYING ON A COMPREHENSIVE EMERGENCY MANAGEMENT  
PROGRAM INCLUDING AND EXTENDING BEYOND THE INITIAL  
CONTRACT AND AGREE TO PROVIDE IN THE BUDGETS OF EACH  
SUFFICIENT FUNDS WITH WHICH TO CARRY OUT THIS PROGRAM  
OF EMERGENCY MANAGEMENT FOR CITY AND COUNTY AND ANY  
ADJACENT AREAS DEEMED NECESSARY.**

**III.**

**THE DIRECTOR IS INSTRUCTED TO CARRY OUT PLANS WITH THE**

**STATE OFFICE OF EMERGENCY MANAGEMENT IN COOPERATING WITH THE FEDERAL GOVERNMENT AND TO MAKE AVAILABLE TO THE CITY AND COUNTY PROGRAM THE BENEFITS OF PL 85-606.**

**IV.**

**FINANCIAL TRANSACTIONS  
RECEIPT AND EXPENDITURE OF ALL FUNDS WILL BE HANDLED IN CONFORMITY WITH THE FINANCIAL PLAN FOR THE COUNTY/CITY EMERGENCY MANAGEMENT ORGANIZATION, AS APPROVED BY THE APPROPRIATE COUNTY AND CITY AUTHORITIES, IN ACCORDANCE WITH APPLICABLE STATE AND FEDERAL LAWS, RULES AND REGULATIONS.**

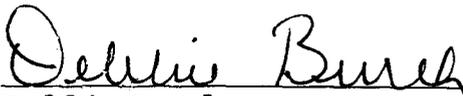
**BUDGETS  
THE EMERGENCY MANAGEMENT ADMINISTRATION SHALL, PRIOR TO THE BEGINNING OF EACH FISCAL YEAR, SUBMIT TO THE CITY AND THE COUNTY THE PROSPECTIVE BUDGET FOR ITS OPERATION FOR THE COMING YEAR, THEN THE PARTIES HERETO SHALL JOINTLY DECIDE UPON THE AMOUNT OF SUCH BUDGETS.**

**WITNESS OUR HANDS THIS DAY AND YEAR FIRST ABOVE WRITTEN.**



**Kevin Smith  
Chairman, Bd of County  
Commissioners**

**Attest:**

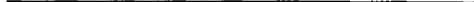


**Debbie Burch  
County Clerk**



**Kevin Priddle  
Mayor**

**Attest:**



**Cora Middleton  
City Clerk**

## **Addendum**

**The City of McAlester shall compensate the City/ Pittsburg County Emergency Management in the amount of \$40,000.00 for the fiscal year 2008-2009, beginning July 1, 2008 ending June 30, 2009. The Emergency Operation Center's (EOC) support and special staff members, who have skills and training in areas needed to provide a total response to an emergency, may assist the City of McAlester's emergency service coordinators in the accomplishment of their duties, perform functions within the EOC to enhance efficiency, or perform critical tasks outside of the scope of government departments.**

### **Task Assignments and Responsibilities.**

#### **1. Emergency Management Director is responsible for:**

- a. Coordination of all phases of emergency management.**
- b. EOC communication capability.**
- c. Public information and education.**
- d. EOC operation.**
- e. Comprehensive emergency management planning.**
- f. EOC staff training.**
- g. Warning system planning.**
- h. Damage assessment planning.**

**Approved by:**

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**Kevin Smith  
Chairman, Bd of County  
Commissioners**

**Attest:**

---

**Debbie Burch  
County Clerk**

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**Kevin Priddle  
Mayor**

**Attest:**

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**Cora Middleton  
City Clerk**



# McAlester City Council

## AGENDA REPORT

Meeting Date: December 9, 2008 Item Number: 7  
Department: City Council  
Prepared By: Mark B. Roath Account Code: \_\_\_\_\_  
Date Prepared: December 2, 2008 Budgeted Amount: \_\_\_\_\_  
Exhibits: Three

### Subject

Consider, and act upon, a Resolution supporting Hickory Ridge McAlester, LLC, for a tax credit award related to Phase II of their housing development and a City cash contribution of \$9,394.00 from the Economic Development Fund.

### Recommendation

Motion to approve a Resolution and cash contribution supporting Phase II of Hickory Ridge McAlester, LLC.

### Discussion

On July 10, 2007, the City Council adopted a resolution supporting tax credits for Hickory Ridge McAlester, LLC. This new request is for Phase II of that development, which involves an additional 28 units. At the request of Hickory Ridge McAlester, LLC, they are seeking City support for a second tax credit award as well as a contribution from the City. As such, the City proposes to contribute, from the Economic Development Fund, the sum of \$9,394.00, which is equal to the permit fees for Phase II. Note: Sam Mason, Councilmember, proposes that the City Council consider a cash contribution in lieu of making an exception to Council's policy of "no-fee waiver." The City Administration supports his proposal.

In as much as the cash contribution was not budgeted in 2008-2009, said amount has been included in the proposed Budget Amendment that is the next item on the agenda.

### Approved By

	<i>Initial</i>	<i>Date</i>
Department Head	_____	_____
City Manager	<u>MBR</u>	<u>11/19/08</u>

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION SUPPORTING LEGENDS AT HICKORY RIDGE II, LP FOR TAX CREDIT AWARD IN PROPOSED HOUSING DEVELOPMENT.**

\* \* \* \* \*

**WHEREAS**, Hickory Ridge McAlester, LLC is proposing to construct a 28 unit housing development to be located in the limits of the City of McAlester between 'D' Street and Hickory Street adjacent to Legends at Hickory Ridge Phase I; and

**WHEREAS**, Hickory Ridge McAlester, LLC is making an additional 5 million dollar investment into the City; and

**WHEREAS**, the City of McAlester supports economic development and promotes affordable housing for the benefit of the citizens of the City of McAlester.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF McALESTER, that:**

1. The City Council supports Hickory Ridge McAlester, LLC's effort to secure additional tax credits for Phase II of its McAlester Affordable Housing Project.
2. The City Council supports a monetary contribution from Economic Development funds in the amount of \$9,394.00.

**BE IT FURTHER RESOLVED** and noted that the proposed development is consistent with the City's affordable housing strategies and comprehensive plan.

**PASSED AND APPROVED BY THE COUNCIL OF THE CITY OF McALESTER, OKLAHOMA ON THIS 9th DAY OF DECEMBER, 2008.**

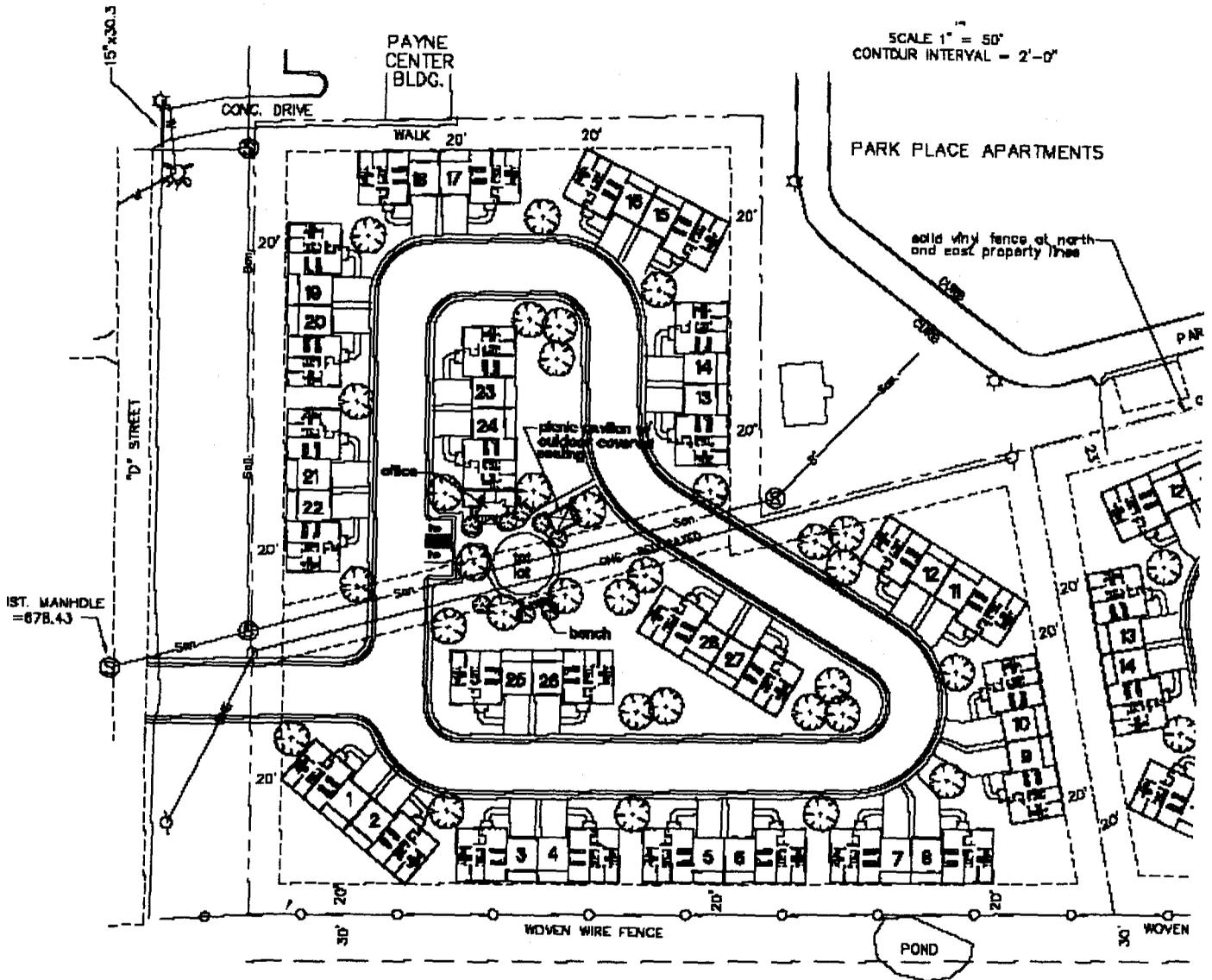
**CITY OF McALESTER, OKLAHOMA  
A Municipal Corporation**

By: \_\_\_\_\_  
**Kevin E. Priddle, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Cora Middleton, City Clerk**

# LEGENDS AT HICKORY RIDGE PHASE II - SITE PLAN



**Legends at Hickory Ridge Phase I – 32 Duplex Homes (16 buildings)**

**Legends at Hickory Ridge Phase II – 28 Duplex Homes (14 buildings)**

*By Express Development, Inc. and Desert Ridge Investments, Inc.*



**Holdenville Oakridge  
Community – 34 Duplex Homes  
(17 Buildings)**  
*(Similar community)*





# McAlester City Council

## AGENDA REPORT

Meeting Date: December 9, 2008 Item Number: 8  
Department: City Manager  
Prepared By: Mark B. Roath Account Code: \_\_\_\_\_  
Date Prepared: \_\_\_\_\_ Budgeted Amount: \_\_\_\_\_  
Exhibits: One

### Subject

Consider, and act upon, an Ordinance amending Ordinance No. 2299, which Established the Budget for Fiscal Year 2008-2009; Repealing all conflicting Ordinances; Providing for a Severability Clause; and Declaring an Emergency.

### Recommendation

Motion to approve an Ordinance Amending the Budget for Fiscal Year 2008-09.

### Discussion

At the Special Meeting, held on November 4, 2008, the City Council directed that a budget amendment be prepared reflecting the changes made in economic development projects for this fiscal year. In addition, the attached budget amendment includes funds to support the Hickory Ridge McAlester, LLC Project, and additional funds for potential claims against the City.

### Approved By

	<i>Initial</i>	<i>Date</i>
Department Head	_____	_____
City Manager	<u>MBR</u>	<u>08/28/08</u>

**ORDINANCE NO. \_\_\_\_**

**AN ORDINANCE OF THE CITY OF McALESTER, OKLAHOMA, AMENDING ORDINANCE NO. 2299 WHICH ESTABLISHED THE BUDGET FOR FISCAL YEAR 2008-2009; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND DECLARING AN EMERGENCY.**

**WHEREAS**, the City Council heretofore adopted Ordinance No. 2299 setting forth the Budget for Fiscal Year 2008-2009 beginning July 1, 2008 and ending June 30, 2009; and

**WHEREAS**, the City Departments and Divisions routinely review their budget appropriations to determine if any changes are necessary; and

**WHEREAS**, based upon said review the City staff now recommends that certain amendments to the Budget be considered by the City Council; and

**WHEREAS**, the City Council has the authority to make amendments to the City Budget under Article 5, Section 5.07 (b) of the City Charter as well as State law; and

**WHEREAS**, the City Council has determined that the proposed amendment to the FY 2008-2009 Budget, which is for additional funds to pay for potential damage claims; changes in economic development projects and a cash contribution to support Hickory Ridge McAlester, LLC, Phase II, is in the best interest of the City; and therefore, desires to adopt the same by formal action.

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF McALESTER, OKLAHOMA:**

**SECTION 1:** The proposed amendment to the FY 2008-2009 Budget of the City of McAlester, Oklahoma, as heretofore adopted by Ordinance, as summarized in Exhibit A-1 and A-2, which are attached hereto and fully incorporated herein by reference, be, and the same is hereby completely adopted and approved as an amendment to the said FY 2008-2009 Budget.

**SECTION 2:** All portions of the existing FY 2008-2009 Budget, Ordinance No. 2299 except as specifically herein amended, shall remain in full force and effect, and not be otherwise affected by the adoption of the amendatory ordinance.

**SECTION 3:** That all other ordinances in conflict herewith are hereby repealed to the extent of any such conflict or inconsistency and all other ordinances not in conflict herewith shall remain in full force and effect.

**SECTION 4:** Should any paragraph, sentence, sub-division, clause, phrase, or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole or any part or provision thereof, other than the part or parts as declared to be invalid, illegal, or unconstitutional.

**SECTION 5:** That an emergency is hereby declared to exist, and for the provision of the public peace, health and safety, by reason whereof it is necessary that all acts take effect immediately and be in full force and effect from, and after the passage and approval.

**PASSED and the EMERGENCY CLAUSE ruled on separately this 9th day of December, 2008.**

**CITY OF MCALESTER, OKLAHOMA  
A Municipal Corporation**

By \_\_\_\_\_  
**Kevin E. Priddle, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Cora Middleton, City Clerk**

**Approved as to form and legality this 9th day of December, 2008.**

\_\_\_\_\_  
**William J. Ervin, City Attorney**

FY 2008-2009 BUDGET AMENDMENT

GENERAL FUND ( 01 )

Estimated Fund Balance 6/30/08	-
FY 08-09 Budgeted Revenues	13,886,471
FY 08-09 Budgeted Appropriations	(13,832,320)
Additional Revenue	-
Budget Amendments	(20,000)
Estimated Ending Fund Balance	<u>34,151</u>

DEPARTMENT	FUND	ACCOUNT NO.	REV/EXP	AMOUNT	DESCRIPTION
Interdepartmental	01	5215323	EXP	20,000	Additional Damage Expenses
		Department Total		<u>20,000</u>	

FY 2008-2009 BUDGET AMENDMENT

ECONOMIC DEVELOPMENT (30)

Estimated Fund Balance 6/30/08	1,323,952
FY 08-09 Budgeted Revenues	1,899,193
FY 08-09 Budgeted Appropriations	(1,820,282)
Additional Revenue	-
Budget Amendments	267,806
Estimated Ending Fund Balance	<u>1,670,669</u>

DEPARTMENT	FUND	ACCOUNT NO.	REV/EXP	AMOUNT	DESCRIPTION
Public Works	30	5211403	EXP	(154,500)	Remove B4-Site Improvement, Taylor Industrial Park
				(313,700)	Remove C1-Site Improvement, Taylor Industrial Park
				(300,000)	Remove Wastewater Main Ext. (Hwy 69 & 14h St.)
				<u>(768,200)</u>	Remove Original Budget Total
Public Works	30	5211403		271,000	Village Boulevard Sewer Project
				220,000	14th & Hwy 69 - Water and Sewer Project
				9,394	Hickory Ridge, McAlester LLC, Phase 2
				<u>500,394</u>	Total Appropriation
				<u>(267,806)</u>	Difference in Appropriation Budget
					Remove total from Appropriation Budget and add to Estimated Ending Fund Balance



## BID TABULATION

### TWO (2) NEW GARBAGE TRUCKS

Bids Opened; December 1, 2008 at 10:00 a.m.

City of McAlester  
Council Chambers

Sheet 1 of 2

Bid No.	Bidder	Equipment Bid Model/Spec. No.	No. of Units Bid	Unit Price Bid	Total Bid Price	Five (5) Year Lease-Purchase Interest Rate & Lender	Annual Lease/Purchase Payment	Total Payoff Amount
1	Waste Research, Inc. P.O. Box 998 Choteau, Ok 74337	2009 Freightliner M2106 Cab & Chassis with PAK-MOR Model R325B Packer Body	2	\$ 124,841.00	\$ 249,682.00	5.3% The Empire Co. Tulsa, OK.	\$ 55,502.47	\$ 276,879.86
2	Waste Research, Inc. P.O. Box 998 Choteau, Ok 74337	2009 International 7400 IHC Cab & Chassis with PAK MOR Model R325B Packer Body	2	\$ 125,126.67	\$ 250,253.34	5.3% The Empire Co. Tulsa, OK.	\$ 55,502.69	\$ 277,513.45
3	Waste Research, Inc. P.O. Box 998 Choteau, Ok 74337	2009 Freightliner M2 106 Cab & Chassis with WAYNE Phoenix III Packer Body	2	\$ 128,724.00	\$ 257,448.00	5.3% The Empire Co. Tulsa, OK.	\$ 57,098.36	\$ 285,491.80
4	J&R Equipment 25 C.N. Council Rd. Okla. City, OK 73127	2009 International 7400 Cab & Chassis with NEW WAY Cobra Model 25RL Packer Body.	2	\$ 134,024.00	\$ 268,048.00	* 4.32% Welch State Bank Welch OK	\$ 49,609.18	\$ 297,655.08
5	United Engines 5555 W. Reno Ave, Okla. City, OK 73127	2009 International 7400 SBA 6x4 Cab & Chassis with HEIL Model PT 1000-25 Packer Body	2	\$ 134,859.00	\$ 269,718.00	4.78% Government Capital South Lake, TX	\$ 60,742.65	\$ 303,713.25
6	J&R Equipment 25 C.N. Council Rd. Okla. City, OK 73127	2009 Peterbilt 340 Cab & Chassis with NEW WAY Cobra Model 25 RL Packer Body	2	\$ 139,514.00	\$ 279,028.00	* 4.32% Welch State Bank Welch, OK	\$ 51,638.28	\$ 309,829.68

\* Rate quoted was  
six (6) year rate

**BID TABULATION**  
**TWO (2) NEW GARBAGE TRUCKS**

Bids Opened; December 1, 2008 at 10:00 a.m.  
 City of McAlester  
 Council Chambers

Sheet 2 of 2

Bid No.	Bidder	Equipment Bid Model/Spec. No.	No. of Units Bid	Unit Price Bid	Total Bid Price	Five (5) Year Lease-Purchase Interest Rate & Lender	Annual Lease/Purchase Payment	Total Payoff Amount
7	United Engines 5555 W. Reno Ave, Okla. City, OK 73127	2009 International 7400 Cab & Chassis with HEIL Model DP 5000-25 Packer Body	2	\$ 140,672.00	\$281,344.00	4.78% Government Capital South Lake, TX	\$ 63,360.92	\$ 316,804.60
8	J&R Equipment 25 C.N. Council Rd. Okla. City, OK 73127	2009 Freightliner M2 106 Cab & Chassis with NEW WAY King Cobra Model 25 RL Packer Body	2	\$ 141,553.00	\$283,106.00	* 4.32% Welch State Bank Welch, OK	\$ 52,391.90	\$ 314,351.40
9	United Engines 5555 W. Reno Ave, Okla. City, OK 73127	2009 Peterbilt Model 340 Cab & Chassis with HEIL Model PT 1000-25 Packer Body	2	\$ 143,127.00	\$286,254.00	4.78% Government Capital South Lake, TX	\$ 64,466.76	\$ 332,333.80
10	J&R Equipment 25 C.N. Council Rd. Okla. City, OK 73127	2009 Peterbilt 340 Cab & Chassis with NEW WAY Cobra Magnum Model No. 25 RL Packer Body	2	\$ 148,207.00	\$296,414.00	* 4.32% Welch State Bank Welch, OK	\$ 54,856.22	\$ 329,107.32
11	United Engines 5555 W. Reno Ave, Okla. City, OK 73127	2009 Peterbilt Model 340 Cab & Chassis with HEIL Model DP5000-25 Packer Body	2	\$ 148,940.00	\$297,880.00	4.78% Government Capital South Lake, TX	\$ 67,085.06	\$ 335,425.20

\* Rate quoted was  
six (6) year rate

**CITY OF MCALESTER  
PUBLIC WORKS DEPARTMENT**

**BID DOCUMENTS  
AND  
SPECIFICATIONS**

**FOR**

**TWO (2) NEW & UNUSED 2008 MODEL  
TANDEM REAR AXLE CONVENTIONAL CAB & CHASSIS  
DIESEL ENGINE, WITH  
REAR LOADER REFUSE COLLECTION PACKER BODY**



November, 2008

McAlester, Oklahoma

**TECHNICAL SPECIFICATIONS FOR**

**2008 MODEL, DIESEL ENGINE, TANDEM REAR AXLE CONVENTIONAL CAB AND CHASSIS, WITH REAR LOADER REFUSE COLLECTION PACKER BODY**

**Intent**

It is the intent of these specifications to secure a new and unused, current model refuse collection packer body on a tandem axle cab and chassis for the City of McAlester built to withstand the severe and continuous service encountered in a day to day operation of a public works environment.

**General**

The equipment bid shall be for the newest and current production model. Each unit shall be furnished complete and ready for use at the time of delivery to the City of McAlester. Bidder must have Oklahoma Dealer Licenses, Oklahoma Distributors Licenses and Oklahoma Manufactures Licenses.

**FAILURE TO COMPLY WITH THIS REQUIREMENT WILL RESULT IN BID PROPOSAL BEING REJECTED. THE CITY OF MCALESTER RESERVES THE RIGHT TO WAVE MINOR TECHNICALITIES UNDER THESE SPECIFICATIONS.**

**MINIMUM SPECIFICATIONS FOR CAB AND CHASSIS**

		YES	NO
<b>Cab &amp; Chassis</b>	New and unused 2008, 46,000 pound tandem axle chassis and conventional cab with tilt hood.	_____	_____
<b>Diesel Engine</b>	Inline six (6) cylinder diesel engine Wet sleeved (electronic controls) DT530E or approved equal (275 HP@ 2000 rpm, 800 ft. lbs. of torque @ 1300 (rpm), block heater, dual element air cleaner with restriction indicator, full flow replaceable oil filter, 768 sq. in. radiator with over flow and temperature controlled fan. High water temperature, low oil pressure shut down system. Primary and secondary furl filter with water separator, locking type dash mounted hand throttle, coolant conditioner with replacement spin-on element	_____	_____

		YES	NO
<b>Warranty</b>	7 yr/150,000 mile or 7200 hr.	—	—
<b>Transmission</b>	MD 3560 Allison Automatic, shift lever controls, with transmission high heat warning light, five (5) year unlimited mile warranty, or approved equal	—	—
<b>P.T.O.</b>	Capabilities of programming for shift to neutral and engage P.T.O. when parking brake is applied	—	—
<b>Brake</b>	Full air system with ABS, MGM parking brake, 13.2 CFM air compressor, Bendix AD-9 air dryer or approved equal, 16½ x 5" front brake shoes, 16x 7" rear brake shoes, Haldex Eaton slack adjusters front and rear.	—	—
<b>Springs</b>	Front – 14,000 lb with shocks, rear 40,000 lb. suspension	—	—
<b>Front Axle</b>	14,000 lb. with power steering and oil type wheel seals.	—	—
<b>Rear Axle</b>	40,000 lb. tandem axle spicer J-400 or approved equal with Travis Rod suspension (maxium geared speed 65 mph)	—	—
<b>Exhaust</b>	Left side horizontal muffler with vertical tail pipe and turnout.	—	—
<b>Frame</b>	Double C channel, 156" clear CT measurement With two (2) front tow hooks	—	—
<b>Electrical</b>	12 volt starter, 100 amp H.D. alternator, 12 volt batteries, 1500 CCA at 0 degrees F., all weather loom siring properly secured to prevent damage, turn indicator and back-up lights, in accordance with ICC Standards	—	—
<b>Instruments</b>	Speedometer, fuel gauge, engine temperature, air pressure, tachometer, oil pressure, voltmeter, hourmeter, air restriction. All gauges lighted and mounted	—	—
<b>Tires</b>	Front – 11R22.5 14 ply highway tread, Rear - 11R22.5 16 ply traction tread	—	—
<b>Wheels</b>	Front – 10 hole Bud wheels Rear - 10 hole Bud wheels	—	—

## Additional Equipment

	Yes	No
Air conditioning in truck cab	___	___
100 gal fuel tank	___	___
16X16: mirrors, retractable (heated)	___	___
Fresh air heater and defroster	___	___
Seat belts to meet Federal Safety Standards	___	___
AM/FM radio	___	___
One (1) single electronic horn	___	___
Two (2) short chrome air horns mounted on top of cab	___	___
Air-ride drivers seat with two (2) men passenger seat	___	___
Two-speed wipers (intermittent)	___	___
Tinted safety glass all around	___	___
Left & right sun visors	___	___
Dual exterior chrome grab handles	___	___
Dual 8" convex bolt on mirrors	___	___
Painted white (cab exterior)	___	___
Door locks, nylon door stop straps	___	___
Interior dome light	___	___
Glove compartment	___	___
Undercoated cab floor	___	___
75 gal. fuel tank due to left side exhaust	___	___

Aluminum Cab

— —

Minimum 8.3 liter in line six (6) wet sleeved diesel engine

— —

860" lbs torque/300 HP

— —

3500 RDS 6 speed Allison

— —

68 mph Hwy. speed

— —

56-1 gear ratio in low gear in transmission

— —

16,000# front axle/40,000# rear axle

— —

Rear suspension tuff track or equal

— —

Frame RBM rating 3, minimum

—

—

**MINIMUM SPECIFICATIONS FOR PACKER BODY**

		Yes	No
<b>Body</b>	25 cubic yard, 11 gauge sides and roof, 10 gauge floor, empty weight – 14,150 lbs, riding steps (both sides)	___	___
<b>Sliding Plate</b>	Slide panel and ejector panel operate on slide shoes (rollers are not acceptable)	___	___
<b>Ejection System</b>	Telescopic ejection system to eject the load in one continuous action, 10 gauge panel, 6½” telescopic ejection cylinder	___	___
<b>Hopper</b>	3.2 cubic yard with 3/16”liner over Standard ¼”, 3/16” hopper sides, ¼” packer panel	___	___
<b>Cylinders</b>	Tailgate – 3 ½”, Packing – 6”, Sweep – 6”	___	___
<b>Door</b>	Must have access door	___	___
<b>Container Lift</b>	Heavy duty 3000 lb., roll-bar for dumping one (1), two (2) and three (3) cubic yard containers. Heavy duty bumper bar with B-4000 bumper pads	___	___
<b>Winch</b>	12,000 lb overhead winch for dumping Four (4) and six (6) yard containers	___	___
<b>Compactor Ratio</b>	Minimum of 1000 lb. per cubic yard	___	___
<b>P.T.O.</b>	Direct drive – hot shift type with closed couple pump	___	___
<b>Overspeed Control</b>	Electronic overspeed control device. Show type _____	___	___
<b>Throttle Control</b>	Air type for Packer body	___	___
<b>Back-Up Alarm</b>	Activated when transmission is shifted into reverse	___	___
<b>Buzzers</b>	Curbside and street side mounted driver signals	___	___

		Yes	No
<b>Oil Tank</b>	Frame mounted with hydraulic shut off valve between the tank and the pump (no in body tanks), oil level sight gauge in tank	—	—
<b>Lights</b>	Two (2) stop, turn lights located above and on both sides of the hopper. Work lights on rear operated from ignition of truck. 7" strobe safety beacons (amber) mounted on upper left and upper right rear of hopper on N.Y light bar. Strobe controller to be installed under passenger seat inside cab with on-off switch on dash. All lights shall be in accordance with FMVSS# 108, all wiring in conduit	—	—
<b>Paint</b>	Packer body to be painted to match white cab & chassis	—	—

BID PROPOSAL

City of McAlester  
Municipal Building  
McAlester, OK 74501

Gentlemen:

The undersigned, having familiarized (himself) (themselves) (itself) with the "Instruction to Bidders" and "Equipment Specifications", and the form of this "Bid Proposal" hereby proposes to furnish those items at the price indicated as follows:

Item Bid No.	Item Description	Equipment Model/Spec. No.	Total No. To Be Purchased	Unit Price	Total Bid Price
1.	New & unused 2008, tandem rear axle conventional cab and chassis, diesel engine with rear loader refuse collection packer body truck.	<u>Chassis Freightliner</u> <u>M2-106</u> <u>Packer - Pak-Mor R325</u>	2	\$ 124,841 <sup>00</sup> EA	\$ 249,682 <sup>00</sup>
2.	Lease Purchase Price (see sheets for lease purchase price structure) (same as above)		2	\$ SEE ATTACHMENT LEASE INFO SHEET	

Attached hereto and made a part hereof are completed City Equipment Specification forms and literature on all items. In submitting this bid, the bidder understands that the right is reserved by the City of McAlester to reject or accept any and/or all bids or any portion thereof.

DATE

12/1/08

(SEAL)

Waste Research Inc  
Name of Bidder

BY:

Wayne Field

Title

V.P.

ATTEST:

[Signature]

**BID NO. 1**

BID PROPOSAL

City of McAlester  
Municipal Building  
McAlester, OK 74501

Gentlemen:

The undersigned, having familiarized (himself) (themselves) (itself) with the "Instruction to Bidders" and "Equipment Specifications", and the form of this "Bid Proposal" hereby proposes to furnish those items at the price indicated as follows:

Item Bid No.	Item Description	Equipment Model/Spec. No.	Total No. To Be Purchased	Unit Price	Total Bid Price
1.	New & unused 2008, tandem rear axle conventional cab and chassis, diesel engine with rear loader refuse collection packer body truck.	2009 7400 IHC PAL-MON R325B	2	\$125,126 <sup>67</sup> EA.	\$250,253 <sup>34</sup>
2.	Lease Purchase Price (see sheets for lease purchase price structure) (same as above)		2	SEE LEASE SHEET.	

Attached hereto and made a part hereof are completed City Equipment Specification forms and literature on all items. In submitting this bid, the bidder understands that the right is reserved by the City of McAlester to reject or accept any and/or all bids or any portion thereof.

DATE

12/1/08

(SEAL)

ATTEST:

*[Signature]*

Name of Bidder

*[Signature]*

BY:

WAYNE FIELDS

Title

V.P.

BID NO. 2

BID PROPOSAL

City of McAlester  
Municipal Building  
McAlester, OK 74501

Gentlemen:

The undersigned, having familiarized (himself) (themselves) (itself) with the "Instruction to Bidders" and "Equipment Specifications", and the form of this "Bid Proposal" hereby proposes to furnish those items at the price indicated as follows:

Item Bid No.	Item Description	Equipment Model/Spec. No.	Total No. To Be Purchased	Unit Price	Total Bid Price
1.	New & unused 2008, tandem rear axle conventional cab and chassis, diesel engine with rear loader refuse collection packer body truck.	2009 M2-106 <del>Freightline</del> Wayne Proving III	2	\$ 128,724 <sup>00</sup> GA	\$ 257,448 <sup>00</sup>
2.	Lease Purchase Price (see sheets for lease purchase price structure) (same as above)		2	\$ SEE LEASE SHEET	

Attached hereto and made a part hereof are completed City Equipment Specification forms and literature on all items. In submitting this bid, the bidder understands that the right is reserved by the City of McAlester to reject or accept any and/or all bids or any portion thereof.

DATE

12/1/08

(SEAL)

ATTEST:

Wayne Proving III  
Name of Bidder

BY: Wayne Proving III

Title

V.P.

BID NO. 3

City of McAlester  
Municipal Building  
McAlester, OK 74501

Gentlemen:

The undersigned, having familiarized (himself) (themselves) (itself) with the "Instruction to Bidders" and "Equipment Specifications", and the form of this "Bid Proposal" hereby proposes to furnish those items at the price indicated as follows:

Item Bid No.	Item Description	Equipment Model/Spec. No.	Total No. To Be Purchased	Unit Price	Total Bid Price
1.	New & unused 2008, tandem rear axle conventional cab and chassis, diesel engine with rear loader refuse collection packer body truck.	<u>Newlog Cobra 25yd with International</u>	2	\$ <u>134,024.<sup>00</sup></u>	\$ <u>268,048.<sup>00</sup></u>
2.	Lease Purchase Price (see sheets for lease purchase price structure) (same as above)		2	\$ <u>see lease ppwk</u>	\$ <u>see lease ppwk</u>

Attached hereto and made a part hereof are completed City Equipment Specification forms and literature on all items. In submitting this bid, the bidder understands that the right is reserved by the City of McAlester to reject or accept any and/or all bids or any portion thereof.

DATE \_\_\_\_\_

(SEAL)

J&R EQUIPMENT LLC  
Name of Bidder

BY: [Signature]

ATTEST: \_\_\_\_\_

Title PRESIDENT

BID NO. 4

## BID PROPOSAL

City of McAlester  
Municipal Building  
McAlester, OK 74501

Gentlemen:

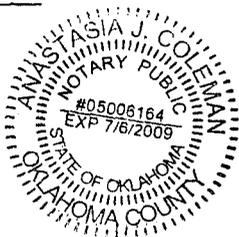
The undersigned, having familiarized (himself) (themselves) (itself) with the "Instruction to Bidders" and "Equipment Specifications", and the form of this "Bid Proposal" hereby proposes to furnish those items at the price indicated as follows:

Item Bid No.	Item Description	Equipment Model/Spec. No.	Total No. To Be Purchased	Unit Price	Total Bid Price
1.	New & unused 2008, tandem rear axle conventional cab and chassis, diesel engine with rear loader refuse collection packer body truck.	<u>International 7400</u> <u>with Heil PT1000</u> <u>25yd packer</u> <u>body</u>	2	\$ <u>134,859<sup>00</sup></u>	\$ <u>269,718<sup>00</sup></u>
2.	Lease Purchase Price (see sheets for lease purchase price structure) (same as above)		2	\$ <u>134,859<sup>00</sup></u>	\$ <u>269,718<sup>00</sup></u>

Attached hereto and made a part hereof are completed City Equipment Specification forms and literature on all items. In submitting this bid, the bidder understands that the right is reserved by the City of McAlester to reject or accept any and/or all bids or any portion thereof.

11-21-08  
DATE

(SEAL)



Roy Temple  
Name of Bidder

BY: Roy Temple

Title Mgr. Envir. Equip.

ATTEST:

Anastasia J. Coleman

BID NO. 5

**BID PROPOSAL**

City of McAlester  
Municipal Building  
McAlester, OK 74501

Gentlemen:

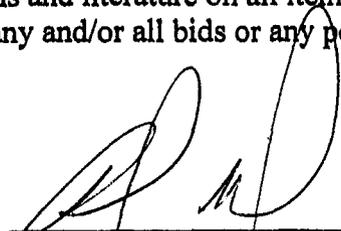
The undersigned, having familiarized (himself) (themselves) (itself) with the "Instruction to Bidders" and "Equipment Specifications", and the form of this "Bid Proposal" hereby proposes to furnish those items at the price indicated as follows:

Item Bid No.	Item Description	Equipment Model/Spec. No.	Total No. To Be Purchased	Unit Price	Total Bid Price
1.	New & unused 2008, tandem rear axle conventional cab and chassis, diesel engine with rear loader refuse collection packer body truck.	<u>New Way Cobra 25vd with Peterbilt.</u>	2	<u>\$ 139,514.<sup>00</sup></u>	<u>\$ 279,028.<sup>00</sup></u>
2.	Lease Purchase Price (see sheets for lease purchase price structure) (same as above)		2	<u>\$ see lease ppw</u>	<u>\$ see lease ppw</u>

Attached hereto and made a part hereof are completed City Equipment Specification forms and literature on all items. In submitting this bid, the bidder understands that the right is reserved by the City of McAlester to reject or accept any and/or all bids or any portion thereof.

\_\_\_\_\_  
DATE

(SEAL)

  
\_\_\_\_\_  
Name of Bidder

BY: Rodney Womack

Title PRESIDENT

ATTEST: \_\_\_\_\_

**BID NO. 6**

## BID PROPOSAL

City of McAlester  
Municipal Building  
McAlester, OK 74501

Gentlemen:

The undersigned, having familiarized (himself) (themselves) (itself) with the "Instruction to Bidders" and "Equipment Specifications", and the form of this "Bid Proposal" hereby proposes to furnish those items at the price indicated as follows:

Item Bid No.	Item Description	Equipment Model/Spec. No.	Total No. To Be Purchased	Unit Price	Total Bid Price
1.	New & unused 2008, tandem rear axle conventional cab and chassis, diesel engine with rear loader refuse collection packer body truck.	<u>International 7400</u> <u>With Heil DPF</u> <u>5000 254D</u> <u>Packer Body</u>	2	\$ <u>140,672.00</u>	\$ <u>281,344.00</u>
2.	Lease Purchase Price (see sheets for lease purchase price structure) (same as above)		2	\$ <u>140,672.00</u>	\$ <u>281,344.00</u>

Attached hereto and made a part hereof are completed City Equipment Specification forms and literature on all items. In submitting this bid, the bidder understands that the right is reserved by the City of McAlester to reject or accept any and/or all bids or any portion thereof.

11-21-08

DATE

(SEAL)



ATTEST:

Anastasia J. Coleman

Ray Temple  
Name of Bidder

BY: Ray Temple

Title Mgr. Envir. Equip

BID NO. 7

City of McAlester  
Municipal Building  
McAlester, OK 74501

Gentlemen:

The undersigned, having familiarized (himself) (themselves) (itself) with the "Instruction to Bidders" and "Equipment Specifications", and the form of this "Bid Proposal" hereby proposes to furnish those items at the price indicated as follows:

Item Bid No.	Item Description	Equipment Model/Spec. No.	Total No. To Be Purchased	Unit Price	Total Bid Price
1.	New & unused 2008, tandem rear axle conventional cab and chassis, diesel engine with rear loader refuse collection packer body truck.	<u>Newway King Cobra</u> <u>with Freightliner MA</u>	2	<u>\$141,553.<sup>00</sup></u>	<u>\$283,106.<sup>00</sup></u>
2.	Lease Purchase Price (see sheets for lease purchase price structure) (same as above)		2	<u>\$ see lease ppwok</u>	<u>\$ see lease ppwok</u>

Attached hereto and made a part hereof are completed City Equipment Specification forms and literature on all items. In submitting this bid, the bidder understands that the right is reserved by the City of McAlester to reject or accept any and/or all bids or any portion thereof.

\_\_\_\_\_  
DATE

(SEAL)

ATTEST: \_\_\_\_\_

J&R EQUIPMENT LLC  
Name of Bidder

BY: [Signature]

Title PRESIDENT

**BID NO. 8**

## BID PROPOSAL

City of McAlester  
Municipal Building  
McAlester, OK 74501

Gentlemen:

The undersigned, having familiarized (himself) (themselves) (itself) with the "Instruction to Bidders" and "Equipment Specifications", and the form of this "Bid Proposal" hereby proposes to furnish those items at the price indicated as follows:

Item Bid No.	Item Description	Equipment Model/Spec. No.	Total No. To Be Purchased	Unit Price	Total Bid Price
1.	New & unused 2008, tandem rear axle conventional cab and chassis, diesel engine with rear loader refuse collection packer body truck.	<u>Peterbilt 340</u> <u>w/ Heil PT1000</u> <u>2540 packer</u> <u>Body</u>	2	\$ <u>143,127<sup>00</sup></u> DC	\$ <u>286,254.00</u>
2.	Lease Purchase Price (see sheets for lease purchase price structure) (same as above)		2	\$ <u>143,127<sup>00</sup></u> DC	\$ <u>286,254</u>

Attached hereto and made a part hereof are completed City Equipment Specification forms and literature on all items. In submitting this bid, the bidder understands that the right is reserved by the City of McAlester to reject or accept any and/or all bids or any portion thereof.

11-21-08  
DATE

(SEAL)



ATTEST:

Anastasia Coleman

Ray Temple  
Name of Bidder

BY: Ray Temple

Title Mgr. Envir. Equip.

BID NO. 9

**BID PROPOSAL**

City of McAlester  
Municipal Building  
McAlester, OK 74501

Gentlemen:

The undersigned, having familiarized (himself) (themselves) (itself) with the "Instruction to Bidders" and "Equipment Specifications", and the form of this "Bid Proposal" hereby proposes to furnish those items at the price indicated as follows:

Item Bid No.	Item Description	Equipment Model/Spec. No.	Total No. To Be Purchased	Unit Price	Total Bid Price
1.	New & unused 2008, tandem rear axle conventional cab and chassis, diesel engine with rear loader refuse collection packer body truck.	<u>Newbury Cobra Magnum with Peterbilt</u>	2	\$ <u>148,207.<sup>00</sup></u>	\$ <u>296,414.<sup>00</sup></u>
2.	Lease Purchase Price (see sheets for lease purchase price structure) (same as above)		2	\$ <u>see lease ppw1</u>	\$ <u>see lease ppw2</u>

Attached hereto and made a part hereof are completed City Equipment Specification forms and literature on all items. In submitting this bid, the bidder understands that the right is reserved by the City of McAlester to reject or accept any and/or all bids or any portion thereof.

DATE \_\_\_\_\_

(SEAL)

ATTEST: \_\_\_\_\_

J&R EQUIPMENT LLC  
Name of Bidder

BY: [Signature]

Title PRESIDENT

**BID NO. 10**

## BID PROPOSAL

City of McAlester  
Municipal Building  
McAlester, OK 74501

Gentlemen:

The undersigned, having familiarized (himself) (themselves) (itself) with the "Instruction to Bidders" and "Equipment Specifications", and the form of this "Bid Proposal" hereby proposes to furnish those items at the price indicated as follows:

Item Bid No.	Item Description	Equipment Model/Spec. No.	Total No. To Be Purchased	Unit Price	Total Bid Price
1.	New & unused 2008, tandem rear axle conventional cab and chassis, diesel engine with rear loader refuse collection packer body truck.	<u>Peterbilt 340</u> <u>with Heil DPF</u> <u>5000 2540</u> <u>Packer Body</u>	2	\$ <u>148,940.<sup>00</sup></u>	\$ <u>297,880.<sup>00</sup></u>
2.	Lease Purchase Price (see sheets for lease purchase price structure) (same as above)		2	\$ <u>148,940.<sup>00</sup></u>	\$ <u>297,880</u>

Attached hereto and made a part hereof are completed City Equipment Specification forms and literature on all items. In submitting this bid, the bidder understands that the right is reserved by the City of McAlester to reject or accept any and/or all bids or any portion thereof.

11/21/08  
DATE

(SEAL)



Roy Temple  
Name of Bidder

BY: Roy Temple

Title Mgr. Envir. Equip.

ATTEST:

Anastasia J. Coleman

BID NO. 11

**CITY OF MCALESTER  
CAPITAL PROJECTS  
FY 2008-2009**

Department	Project Name	FY 2008/2009	Source
<b>GENERAL FUND</b>			
<b>Vehicles and Equipment Projects</b>			
Finance	Computers (City Wide)	37,500	General Fund
Finance	Equipment (Broadband/Channel 21)	10,000	General Fund
<b>Equipment</b>			
Fire	Multi-section hose replacement	10,000	General Fund
<b>Street and Other Related Projects</b>			
Community Services	Sidewalks (ADA Improvements) (\$23,668 Rollover from FY 07-08)	56,168	General Fund
<b>MPWA</b>			
<b>Vehicles and Equipment Projects</b>			
Sanitation	Garbage Trucks (Solid Waste/Refuse)	270,000	Loan/Lease Purchase
Wastewater Treatment	Front End Loader	37,000	Loan/Lease Purchase
Utility Maintenance	Backhoe	67,000	Loan/Lease Purchase
<b>Water Projects</b>			
Water Treatment	WTP Filter #3 & Improvements	1,006,786	2002 Const. Acct.
<b>COPS/ GRANT</b>			
<b>Equipment</b>			
Police	Vest	7,500	Grant
<b>Airport Grant</b>			
<b>Projects</b>			
Airport	Apron	5,424	Airport Fund 03
Airport	Apron	13,000	Excise Tax @ FNB
<b>EXPO Center</b>			
<b>Public Building Projects</b>			
Community Services	EXPO Center (New 3 Phase Electric Service)	18,000	EXPO
Community Services	EXPO Center (New Mezzanine Glass Enclosure)	20,000	EXPO
<b>Vehicles and Equipment Projects</b>			
Community Services	EXPO Center (Pickup Truck)	20,000	EXPO
<b>E - 911</b>			
<b>Equipment</b>			
Police	Electronic Equipment (Mapping)	184,000	911 Tax

DHPB BUDGET  
AS OF: JUNE 30TH, 2008

02 -MPWA  
267-INTERDEPARTMENTAL

EXPENDITURES	2004-2005 ACTUAL	2005-2006 ACTUAL	2006-2007 ACTUAL	2007-2008			2008-2009	
				CURRENT BUDGET	Y-T-D ACTUAL	PROJECTED YEAR END	REQUESTED BUDGET	PROPOSED BUDGET
<b>PERSONAL SERVICES</b>								
5267106 WORKMAN'S COMP	79,940	38,286	72,000	104,281	104,279	0	188,525	188,525
TOTAL PERSONAL SERVICES	79,940	38,286	72,000	104,281	104,279	0	188,525	188,525
<b>OTHER SERVICES &amp; CHARGES</b>								
5267301 AUDITING	22,390	2,858	0	25,000	14,010	0	25,000	25,000
5267313 ELECTRIC UTILITY	390,000	516,248	413,330	464,746	454,834	0	480,000	549,824
5267314 GAS UTILITY	4,000	2,830	1,843	9,215	8,527	0	8,000	9,000
5267315 TELEPHONE UTILITY	0	0	0	33,765	33,361	0	40,000	35,000
5267316 WATER UTILITY	0	0	0	4,365	4,365	0	0	3,500
5267321 AUTO INSURANCE - FLEET	100,000	100,001	100,834	111,689	111,689	0	13,169	13,169
5267322 INSURANCE	0	0	0	0	0	0	122,375	122,375
TOTAL OTHER SERVICES & CHARGES	516,390	621,937	516,007	648,780	626,786	0	688,544	757,868
<b>CAPITAL OUTLAY</b>								
5267480 CONTINGENCY	0	0	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY	0	0	0	0	0	0	0	0
<b>DEBT SERVICE</b>								
5267520 AGENT FEES	35,886	32,714	11,105	0	0	0	0	0
5267521 CDBG LOAN #8908	0	0	13,750	13,750	13,750	0	13,750	13,750
5267522 FNB LOAN #115059	0	0	64,380	77,256	77,256	0	12,862	19,314
5267523 LEASE/LOANS	0	0	0	66,215	66,215	0	0	100,000
TOTAL DEBT SERVICE	35,886	32,714	89,235	157,221	157,221	0	26,612	133,064
<b>TRANSFERS</b>								
5267621 TRANSFERS - BOND TRUSTEE FUND	3,825,000	2,742,286	3,033,217	0	0	0	0	0
5267622 TRANSFERS - GENERAL FUND	0	1,684,150	2,707,421	1,976,802	1,110,493	0	0	2,093,180
5267624 TRANSFERS-CAPITAL OUTLAY	568,998	89,441	0	0	0	0	0	0
5267627 TRANSFER - CDBG GRANT MATCH	0	0	0	79,500	0	0	79,500	79,500
5267629 TRANSFER TO RESERVE FUND	0	0	801,102	0	0	0	0	0
5267631 TRANSFER TO CIP FUND	0	0	310,000	0	0	0	0	0
TOTAL TRANSFERS	4,393,998	4,515,876	6,851,739	2,056,302	1,110,493	0	79,500	2,172,680
TOTAL 267-INTERDEPARTMENTAL	5,026,214	5,208,813	7,528,981	2,966,584	1,998,779	0	983,181	3,252,137
TOTAL EXPENDITURES	8,736,909	10,176,664	12,384,665	8,479,615	6,090,611	0	5,675,594	9,055,749
REVENUE OVER/(UNDER) EXPENDITURES	( 858,344)	2,204,586	( 908,026)	( 8,622)	1,712,060	0	3,178,203	132,102

← MPWA  
Vehicles &  
Equipment

**FREIGHTLINER**

*Run Smart*

**FREIGHTLINER**

**BUSINESS CLASS® M2**



BID NO. 3



**WAYNE**® High-strength, Heavy Duty Rear Loaders



**WAYNE**®

**WAYNE Phoenix III Standard Features:**

High-strength body design

High compaction

Trough floor

Long lasting, replaceable wear shoes





# McAlester City Council

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## AGENDA REPORT

**Meeting Date:** December 9, 2008      **Item Number:** 10  
**Department:** City Manager  
**Prepared By:** Mark B. Roath      **Account Code:** \_\_\_\_\_  
**Date Prepared:** December 3, 2008      **Budgeted Amount:** \_\_\_\_\_  
**Exhibits:** Three

### Subject

Discussion, and possible action, on a list of qualified professional consultants to assist the City in determining the feasibility of Thunder Creek Golf Course being made into a public course.

### Recommendation

### Discussion

At the November 11, 2008 Regular Meeting, the City Council directed that the City Manager solicit potential qualified professional consultants to assist the City in determining the viability of the Thunder Creek Golf Course being a public course. The City Administration identified four golf consultants, which three individuals or firms responded (see attached).

Assuming the City Council wants to continue to look into this potential project, then the City Administration offers the following suggestion--that is, either the Mayor or a Subcommittee of the City Council be empowered to interview each consultant, and then recommend a single individual or firm to assist the City going forward.

### Approved By

*Initial*

*Date*

**Department Head**

**City Manager**

MBR

12/03/08



GOLF DESIGN AND CONSULTING SERVICES

December 1, 2008

Mr. Mark B. Roath  
City Manager  
City of Mc Alester, OK  
28 East Washington  
Mc Alester, OK 74501

RE: Letter of Intent & Qualifications – Public Golf Course Consulting Services

Dear Mr. Roath,

Thank you for your telephone call and the City's interest in seeking professional golf consulting services regarding the potential acquisition and operation of a public golf course by the City.

In the last several years, FGS has performed similar assessments of existing and/or proposed golf courses for several cities in the Midwest. Most recently, in Arnold, MO, we assessed a privately owned public golf course proposed for sale to the City and developed a comprehensive report and recommendations for the City of Arnold governing body. Matthew Unrein (636-282-6666 or 636-282-2383) is the City Administrator for the City of Arnold and he would be an appropriate reference of our effectiveness and the thoroughness of our services.

The majority of our consulting services are with municipalities or counties and in the last 12 months, we have recently completed assignments for golf course assessments, master plans and management reviews for the cities of Joplin, MO, Norman, OK, Emporia, KS and the county of Clay in Missouri. Currently, we are completing golf course consulting assignments for the US Navy at NPS Monterey, CA and Platte County, MO and could give full attention and a timely response to the City of Mc Alester's golf course consulting needs.

Please find attached, a brief resume, a list of our clients and several references for recently completed assignments and/or similar projects with municipalities completed in the past. We would also refer you to [www.flattgolf.com](http://www.flattgolf.com) for a comprehensive listing of projects and qualifications. If we can be of service, please contact me at your convenience.

Sincerely,

FLATT GOLF SERVICES, INC.

Larry W. Flatt, President

Attachments:

1211 MEHMERT PLACE

JEFFERSON CITY, MO 65101-8535

573-690-1309

Website: [www.flattgolf.com](http://www.flattgolf.com)

Email: [larryflatt72@gmail.com](mailto:larryflatt72@gmail.com)

## **RESUME'**

LARRY W. FLATT  
President

### **EDUCATION**

Bachelor of Science in Parks Administration from Texas Technological University in 1965

### **MEMBERSHIP**

United States Golf Association  
Golf Course Superintendents Association of America  
Heart of America, Ozark, and Kansas Golf Course Superintendents Association

### **HONORS AND AWARDS**

Trans-Mississippi Golf Association Scholarship, 1965  
Certified Parks & Recreation Professional, National Parks and Recreation Association, 1971 - Present  
Outstanding Young Professional Award, Kansas Parks and Recreation Association, 1973  
Board of Directors of the Kansas City Golf Association, 1980 - 1990  
Public Golf Committee of the United States Golf Association, 1987 - 2000  
Sectional Affairs Committee of the United States Golf Association, 2001 - 2004  
Public Golf Committee of the Kansas Golf Association, 1991 - 1995  
Government Relations Committee of the GCSAA, 1996 - 1997  
Board of Directors, Kansas Turf Foundation, 1997 - 2000

### **PROFESSIONAL EXPERIENCE**

Larry W. Flatt has over 45 years experience in the golf business. Literally growing up working on golf courses in North Texas, Flatt attended Texas Tech University in Lubbock, Texas and received his Bachelor of Science in Parks Administration while concentrating his studies in Planning and Golf Course Design. Flatt was employed as Superintendent of Golf Courses in Kansas City, Missouri from 1965 to 1969, Golf Course Superintendent at Overland Park Golf Club, Overland Park, Kansas from 1969 to 1971, Parks and Recreation Director for the City of Overland Park, Kansas from 1971 to 1980, and Community Development Director for the City of Overland Park, Kansas from 1980 to 1989. In 1989, Flatt started Flatt Golf Services, Inc., a golf course design and consulting firm located in the Kansas City Metro Area. In 2002, the offices of Flatt Golf Services, Inc. were moved to Jefferson City, MO where Flatt and his wife Betty were part owners of a daily fee public golf course in Holts Summit, Missouri.

Flatt brings his special and unique experience to bear in his approach to golf course consulting and design services. He has designed several popular and successful public golf courses and directly supervised the day to day construction of these golf courses. He has remodeled and upgraded several outstanding private golf clubs in the Midwest. But, his most unique and beneficial qualifications are the wealth of real world experiences gained as a golf course owner and operator, managing several of the courses that he designed and built. He is a single digit handicap golfer and frequently participates in state and local level senior competitions.

## CLIENTS

City of Arkansas City, KS  
City of Belton, MO  
City of Carthage, MO  
City of Chanute, KS  
City of Coffeyville, KS  
City of Colby, KS  
City of Coralville, IA  
City of Denison, IA  
City of Emporia, KS  
City of Ft. Scott, KS  
City of Fulton, MO  
City of Hesston, KS  
City of Hutchinson, KS  
City of Iowa Park, TX  
City of Jefferson City, MO  
City of Joplin, MO  
City of Kansas City, MO  
City of Kirksville, MO  
City of Lake Saint Louis, MO  
City of Liberal, KS  
City of Mt. Vernon, MO  
City of Neosho, MO  
City of Norman, OK  
City of North Mankato, MN  
City of Olathe, KS  
City of Omaha, NE  
City of Ottawa, KS  
City of Overland Park, KS  
City of Shawnee, KS  
City of St. Joseph, MO  
City of Stillwater, OK  
City of Ulysses, KS  
City of Warsaw, MO  
City of Wellington, KS  
City of Westlake, LA  
City of Wichita, KS

County of Clay, Liberty, MO  
County of Jackson, Kansas City, MO  
County of Morton, Elkhart, KS  
County of Platte, Kansas City, MO  
County of Shawnee, Topeka, KS

Algonquin Golf Club, St. Louis, MO  
Alvamar Golf Clubs, Lawrence, KS  
Blackstock Canyon GC, Kiowa, KS  
Blue Hills Country Club, Kansas City, MO  
Blue Springs Country Club, Blue Springs, MO  
Bolivar Golf Club, Bolivar, MO  
Braeburn Golf Club, Wichita, KS  
Brookridge Country Club, Overland Park, KS

Clinton Country Club, Clinton, MO  
Crestmoor Country Club, Creston, IA  
Crestwood Country Club, Pittsburg, KS  
Elmwood Country Club, Marshalltown, IA  
Fulton Country Club, Fulton, MO  
HiMark Golf Club, Lincoln, NE  
Lawrence Country Club, Lawrence, KS  
Leavenworth Country Club, Lansing, KS  
Liberty Hills Country Club, Liberty, MO  
Lincoln Valley Golf Club, State Center, IA  
Loutre Shore Country Club, Herman, MO  
Manhattan Country Club, Manhattan, KS  
Mariah Hills Golf Club, Dodge City, KS  
Marshfield Country Club, Marshfield, MO  
Meadowbrook CC, Prairie Village, KS  
Paola Country Club, Paola, KS  
Railwood Golf Club, Jefferson City, MO  
Stagg Hill Golf Club, Manhattan, KS  
Victory Hills Country Club, Kansas City, KS  
West Plains Country Club, West Plains, MO

US Army, Fort Bliss, TX  
US Army, Fort Hood, TX  
US Navy, NAB Little Creek, VA  
US Navy, NAS Corpus Christi, TX  
US Navy, NAS Fleming Key, FL  
US Navy, NAS Pensacola, FL  
US Navy, NPS Monterey, CA  
US Navy, NWS Charleston, SC

University of Central Missouri, Warrensburg, MO  
University of Kansas, Lawrence, KS  
Wichita State University, Wichita, KS

American Legion Post, Marshalltown, IA  
Arthur Hills Golf Association, Mexico, MO  
Bayer, Inc. (Miles), Kansas City, MO  
Bucher, Willis & Ratliff, Kansas City, MO  
Commerce Bank, Kansas City, MO  
El Centro, Inc., Kansas City, KS  
H & S Enterprises, Inc., Lawrence, KS  
Hollis & Miller Group, Prairie Village, KS  
Janesville Golf Association, Janesville, MN  
J.C. Nichols Company, Kansas City, MO  
Lammle Golf Development, Lincoln, NE  
Nora Springs Golf Assoc., Nora Springs, IA  
POA, Linn Valley Lakes, KS  
Simpson Family Trust, Overland Park, KS  
Thorntree Development, Indianola, IA

## **REFERENCES**

### **City of Emporia, KS**

Mr. Mark McAnarney, ACM  
PO Box 928  
Emporia, KS 66801  
(316) 343-4251

### **City of Overland Park, KS**

Mr. James D. Cox, Director of P & R  
8500 Santa Fe Drive  
Overland Park, KS 66204  
(913) 451-9164

### **City of Arnold, MO**

Mr. Matthew Unrein, City Administrator  
2101 Jeffco Boulevard  
Arnold, MO 63010  
(636) 282-2383

### **City of Shawnee, KS**

Ms. Carol Gonzales, City Manager  
11110 Johnson Drive  
Shawnee, KS 66203  
(913) 248-2328

### **City of Joplin, MO**

Mr. Mark Rohr, City Manager  
602 South Main Street  
Joplin, MO 64801  
(417) 624-0829, ext. 201



# Singletary Golf Services



*Lee D. Singletary*

Member, PGA of America • [www.sgsgolf.com](http://www.sgsgolf.com)

Golf Course Design ♦ Management ♦ Planning, Consulting & Development

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December 2, 2008

Mr. Mark Roath, City Manager  
City of McAlester, Oklahoma  
28 E. Washington • McAlester, Oklahoma 74501

Dear Mr. Roath;

Thank You for the opportunity to speak with you this morning and discuss your city's interest in analysing the golf course you spoke of. With over twenty five (25) years of experience in the golf course design, development and consulting industry, I would be interested and available to discuss an engagement to further analyse the project and it's potential for rehabilitation and operation as the City may desire.

I have performed many golf course and project evaluations (proposed and existing) over the years that take into consideration the general market conditions for an area and a specific project and make an evaluation of cost and subsequent feasibility for the operation thereof.

While information and background on my firm, Singletary Golf Services, is available on my web site ([www.sgsgolf.com](http://www.sgsgolf.com)), I would highlight the following relevant experience:

**Client: The City of Killeen, Texas**

Project: Renovate and Redesign several holes for the city owned Stonetree Golf Club

Date: 2004

Official Contact: Mr. Bill Doss, Assistant City Manager • Mr. Greg Antunes, Head Professional

**Client: Radisson Hotel – Denton, Texas**

Project: Analysis of Condition, Summary and Proposal for general actions that may bring an existing course (Eagle Point Golf Club – Denton, Texas) that is owned by the hotel to a competitive level so that either the City of Denton or North Texas State University may consider purchase, lease and/or operation.

Date: 2002

Official Contact: Mr. Mickey Wheatley, General Manager

**Mr. Mark Roath, City Manager**  
**City of McAlester, Oklahoma**  
**December 2, 2008**

**Client: The City of Princeton, Texas**

Project: Market Analysis and Feasibility Study for the development of an 18 hole golf course.

Date: 2001

Official Contact: Mr. Steve Goram, City Manager

**Client: The City of Grand Prairie, Texas**

Project: Budget Analysis for the development of a 9 hole par 3 golf course.

Date: 2001

Official Contact: Mr. Tom Hart, City Manager

**Client: The City of Greenville, Texas**

Project: Preliminary Construction Cost Estimate, Minimum Design and Construction Requirements, Preliminary Hydrology and Wetlands Study for the development of an 18 hole championship golf course.

Date: 2000

Official Contact: Mr. John Cobb, Parks and Recreation Director

**Client: GRI Consulting, Inc. – Irving, Texas**

Project: Estimate of Value for an existing private course (Shreveport Country Club - Shreveport, Louisiana) being converted to a public course and operated by the City of Shreveport or other third parties.

Date: 1994

Official Contact: Mr. Sam Swanson, President

**Client: The City of Edmond, Oklahoma**

Project: Renovate and Redesign several holes for the Kickingbird Golf Course

Date: 1988-1989

Official Contact: Mr. Steve Ball, Head Professional

With reference to the City of Grand Prairie, Texas and City Manager Tom Hart as mentioned above, I maintain an on going relationship with this city with respect to the proposed joint development of a 36 hole golf course and resort.

I hope you have found this information useful and I would look forward to the chance to meet with you and city officials to further discuss your potential project.

Very Best Regards,



Lee D. Singletary  
SINGLETARY GOLF SERVICES

**From:** Doug Spear <[dspear@spearltd.com](mailto:dspear@spearltd.com)>  
**Date:** Tue, 02 Dec 2008 14:51:43 -0500  
**To:** Mark Roath <[mark.roath@cityofmcalester.com](mailto:mark.roath@cityofmcalester.com)>  
**Conversation:** Evaluation for Thunder Creek Golf Course.  
**Subject:** Evaluation for Thunder Creek Golf Course.

Mark, I appreciated the opportunity to talk with you today. In the past forty years, Spear Consultants has completed over 400 Evaluations. An Evaluation is a report titled Financial Viability for Market Feasibility. Any one who is considering buying or building a golf course, must have an outside professional opinion if such is feasible. This report determines if it is financially viable to buy or build a golf course in a given area. And, if so, how much money is needed, are the rates reasonable and acceptable, and when will the course be able to stand on it own.

I would suggest that the new owner (buyer) consider public funding with a non-recourse 90% guarantee loan over a 30-40 year term at or below prime rate. The new owner may be a public entity, or an existing or proposed non-profit. Our efforts and reports may be used for public funding approach and/or beneficial to any potential participants. Per your request I am attaching a 10 page Word doc of Spear Consultants and potential Public Funding for new owner. These ten pages will provide you with an overview of the USDA program and Spear Consultants. Please open, print, and share with your board. I suggest after reviewing with your board, call me so I can answer any questions that may arise.



Doug K Spear  
President, Spear Consultants, Ltd.  
P O Box 10185, Raleigh NC 27605  
919 787 7337 (cell 919 417 5192)  
Web – [spearltd.com](http://spearltd.com)  
Email [dspear@spearltd.com](mailto:dspear@spearltd.com)

TO: Prospective Clients interested in public funding  
FROM: Doug Spear - SPEAR Consultants Ltd.  
RE: Public Golf Courses Funded with Community Facility

We prepared this memorandum as an introduction to the public financing approach used for an existing or proposed golf course project. Our firm, SPEAR Consultants, Ltd (SPEAR) is responsible for providing an independent evaluation of the project's market feasibility and financial viability.

SPEAR's experience in golf course financing also justifies the firm's role as a financial advisor to the project. This evaluation constitutes a third-party, arm's length, and independent evaluation of the golf project or related property. SPEAR specializes in facilitating public financing which best address the needs of funding golf courses in today's financial climate. Specifically, the project could be eligible for a *government guaranteed loan* if the project owner/applicant is a public entity (e.g. municipality, county, university, church, non-profit organization for public purpose, etc).

#### **ABOUT THE GOLF COURSE**

The golf course (existing or proposed) needs to be open to the public without restrictions. The course design must appeal to golfers of all skill levels and promote repeat play. The design of the course, clubhouse and related facilities must suit customer demand and not compromise the project's financial viability. Mandates require that experienced professionals perform design and construction using bonded contractors. In addition, a qualified and competent golf management firm will be responsible for facility operations. SPEAR normally assists in identifying these parties upon request.

#### **ABOUT THE FINANCING PROGRAM**

The prospective owner/applicant may apply for a loan guarantee through the Community Facilities (CF) program offered by the Rural Housing Service (RHS) of USDA Rural Development. RHS, through its CF program, seeks to ensure that community facilities (such as recreation) essential to quality of life are readily available to all rural Americans. Funds may be used to construct, enlarge or improve community facilities. This can include costs to acquire land for a facility, pay professional fees or purchase operating equipment.

#### **Applicants must:**

- Have the legal authority to own, construct, operate, and maintain the proposed facility
- Propose facilities where there is a demonstrated need
- Demonstrate that traditional debt vehicles are not an economic option

#### **Benefits to the lender include:**

- Credit towards Community Reinvestment Act requirements
- Up to 90% guarantee in funding local community projects
- Variable-rate loans may be used to reduce lender risk from interest fluctuation
- Lender can charge different rates on guaranteed and non-guaranteed portions of the loan
- Lender's risk of loss is reduced significantly (via loan guarantee)
- Loan stimulates related banking services to customers, such as checking and savings accounts
- Provides portfolio protection from:
  - Temporary financial problems
  - Major reorganizations due to enlargements, bankruptcy, death of principals operating and managing the facility
  - Decline in collateral value due to adverse economic trends, accelerated depreciation and inherent risk associated with highly specialized facilities
- Guaranteed loans may be sold on the secondary market – lender retains interest rate margin for servicing and increases yield on the amount of loan retained
- Lender can use deposit reserves to fund guaranteed portion of loan
- Guaranteed portion of the loan does not count against lender's legal lending limits

The maximum term for the government guaranteed loan is 40 years. However, the repayment period is limited to the *useful life* of the facility and/or any statutory limitation on the applicant's borrowing ability. Interest rates may be fixed or variable as determined by the lender and borrower, subject to RHS review and approval. A Feasibility Study is *required* and must be prepared by an *independent consultant* with recognized expertise in the type of facility being financed. As a public purpose project, there are many stakeholders involved including federal, state and local governments, lender(s), landowners, citizenship, potential employees, as well as providers of good and services. The process is often complicated and merits an organized and experienced guide.

The CF application process is normally a two-stage procedure (pre-application and application). Approximately 45 days is required to determine applicant eligibility, project priority status, and funding availability. After an application is submitted, the time to process the application depends on the scope of the project, environmental review and legal issues.

For more information, see the USDA website at: [http://www.rurdev.usda.gov/rhs/cf/brief\\_cp\\_direct.htm](http://www.rurdev.usda.gov/rhs/cf/brief_cp_direct.htm)

#### ABOUT THE PROSPECTIVE OWNER/APPLICANT

The mission of the prospective non-profit organization should include, but not be limited to, relieving the burden of government by providing public recreational facilities needed by the local community. The guarantor (USDA) requires that the organization have significant ties with the community in which the project is located. Such ties are necessary to ensure that a facility under private (i.e. quasi-public) control will carry out a public purpose mission and continue to serve rural areas. Therefore, the organization's board members should live and work in the local community. In addition, any surplus operating funds must be distributed back into the rural community for public purpose projects.

#### ABOUT SPEAR CONSULTANTS, LTD.

Since 1968, SPEAR has been a trusted financial advisor to the golf business community on over 415 projects. SPEAR is widely regarded as an industry expert of golf course financing using government guaranteed loans and tax-exempt municipal bond offerings. SPEAR provides independent evaluations of golf course developments, acquisitions or divestitures resulting in a "**Financial Viability Report for Market Feasibility**". Golf course lenders, owners, investors and other stakeholders use the report as part of credit risk or investment analysis. As a project or client advocate, SPEAR performs due diligence, authenticates funding sources (i.e. lenders or investors) and structures financial transactions.

#### SPEAR's USDA PROGRAM EXPERIENCE

Since 2003, when the Community Facility Guaranteed Loan Program was expanded to include rural golf course projects, SPEAR has been engaged to perform 22+ evaluations (financial viability assessments) that considered this program as a financing option. Presently our USDA sources have indicated at least 20+ projects which are currently under consideration in various state offices, including 16+ of our clients. We are happy to introduce those whom we have worked with as additional sources of information and reference.

With this program, SPEAR believes its experience is vital in dealings with lenders and guarantors. We find it unfortunate that some clients elected not to formally retain SPEAR beyond the financial viability assessment by contributing to inefficiencies or failures in the transaction process. SPEAR believes its experience is vital to dealings with lenders and guarantors particularly with this program.. We are happy to introduce those whom we have worked with as additional references upon request. For more information, visit SPEARLTD.COM, or call Doug Spear 919 787 7337.

SPEAR Consultants specializes in preparing business Feasibility Evaluations for proposed or existing golf projects entitled Preliminary Review of Financial Viability Report. The purpose of this Report is to establish a concise written document created by an *independent and objective* industry professional which summarizes the operational and financial details of a golf project. The Report identifies market conditions, costs, income, expenses, profitability, structure, physical aspects, risks and opportunities. The Report is entitled "Preliminary" because revisions are anticipated as a project moves from conception to reality. By being an independent report, it will add credence and credibility to the project, as well as a "layman's" understanding of the operations.

Each Report is customized, project specific, independent and confidential. The client always controls the use of the Report. Generally four (4) to six (6) weeks are needed to complete the work. However, this is largely dependent upon the availability of information and co-operation from all needed parties. A Report is an informative condensed evaluation of a project that is helpful in identifying the risks and rewards of a golf course development and ownership. Our Reports are often prepared for the specific purpose of determining values to share with interested investors and lenders.

Because SPEAR Reports are a conceptual plan often reviewed by interested lenders and investors, the report is also dependent on information supplied by others. The Report is organized to accommodate changes as additional information or addendums to the project are required. The primary objective is to assist in determining financial success; secondarily, to acquire funding for the design, construction and operation of the golf course and related facilities.

Prior to funding by private or public placements, the client's investment funds are commonly used for the financing of the golf course design, regulatory approvals, permits and the construction bids for the golf course improvements. The Report is organized to accommodate changes as additional information or changes to the project require. However, if significant changes are made requiring substantial rewriting of the Report, there may be additional charges incurred. Such situations are rare and are always pre-approved by the client. The primary objective is to assist in determining financial success and secondarily to acquire funding for the design, construction and operation of the golf club.

Because Spear Reports are a conceptual plan often reviewed by interested lenders and investors the report is also dependent on information supplied by others. The fees for the professional services of engineers, architects, land planners, appraisers, golf course designers, attorneys, etc., are not included and are incurred and paid directly by the project's owners if needed.

The fees charged for a Spear Golf Evaluation generally range from \$35,000 to \$40,000 depending upon the scope of work required, the availability of information from the client, and the volume/detail of finished product needed.

Upon completion the client is provided with a file copy and one reproducible copy that may be shared with others. If desired by the client, Spear may assist in identifying interested investors and / or golf groups. Additional assistance is available to negotiate the structure of the golf component of a project. The golf owner pays the compensation for the ongoing consulting services and should recognize that some nominal travel or business expenses may be incurred that are reimbursable.

## What is an EVALUATION

Spear Consultants is a golf consultancy assisting clients through the complex process of buying, selling, building, and financing golf projects. An Evaluation identifies the profitable opportunities and known facts of a given project. However, our process (and resulting report) goes beyond just the study of demographic data. With over forty years experience in the golf industry, our reports are customized to client needs and based on informed judgment, relevant facts, and common sense.



This confidential report titled "Review for Financial Viability" is initially comprised of 90+ pages of information. From this, we create a 30 - 40 page condensed version of the larger document. This condensed version emphasizes the relative facts, and informs readers of the opportunities without all the superfluous details.

An Evaluation outlines present and future opportunities to determine financial viability, and the third party approach adds credence and credibility to client's efforts. The report is structured to be comprehensive and to provide vital information to investors and lenders.

Conditions	assumptions and limiting conditions of scope of work and written report
Introduction	sources used in regards to analysis and projections
Certification Letter	signature letter of independent review process and other professional participation
Executive Summary	summary of ownership, funds needed, structure, designer, demand, management, etc.
Project	project's physical characteristics, weather, roads, utilities, site data, market, and strategy
Industry & Trends	background and highlights on golf course development and other trending data
Market Profile	demographics (populations, education, income, etc.) for selected market area
Demand	methods to determine demand from general public and participation golfers
Survey	review courses within market radius of 30 miles (up to 60 miles if signature or resort)
Survey Factors	capacity of rounds, weather, and playing factors
Survey Map	location of courses within determined market
Survey Courses	review some or all other golf courses in market area to determine play and rates
Survey Summary	review of course averages comparing type of facility, play and rates
Projections	ownership, professional firms involved and funds needed
Costs	estimate construction costs for proposed course or acquisition costs for existing course
Assumptions	explanation and definitions of projected income/expense items
Rates & Fees	projected rates, fees and revenue multipliers for a seven year period
Operations	seven year projections of all revenues, expenses and net operating income
Cash Flow	projections of cash flow for debt service and/or investor's distribution
Charts	graphical illustration of financial performance for gross and net income
Expenses	line item expenses for pro shop, maintenance, administrative and personnel
Sensitivity Analysis	illustrate "shortfall" scenarios (less than projected) for worst case debt coverage ratios
Graphs	list of design and construction process and procedure for a successful golf course
Definitions & Terms	definitions and terms used in golf industry and this evaluation
Qualifications	company profile and list of recent projects by Spear Consultants, Ltd.
Attachments	various reports by other professionals used or referred to in this report

## HIGHLIGHTS of GOVERNMENT GUARANTEED LOANS for GOLF COURSES

<b>Eligible Applicants</b>	<p><b>Non-profit organizations</b>  <b>Public entities (municipalities, counties, etc)</b>  <b>Federally recognized Indian Tribes</b></p>
<b>Eligible areas</b>	<b>Rural areas with less than 20,000 in population</b>
<b>Purpose of Loan</b>	<b>Loan proceeds for building or renovating, buying or selling an existing or proposed golf course in a <u>rural</u> area that is – or will be - a <u>public</u> facility</b>
Benefits to LENDER	<p>Lender unwilling to make the conventional loan, but will, if there is a guarantee  Receives Community Reinvestment Act (CRA credits)  Government guarantee (<i>guarantee is up to 90%; up to 40-year term</i>)  Guarantee (<i>payable within 60 days</i>) includes accumulated interest &amp; legal fees  Guaranteed portion does not count against legal lending limits  Variable-rate or fixed rate loans (<i>variable based on prime</i>)  Public relations value in local communities  Stimulates related banking services (<i>"comp" balances</i>)  Provides portfolio protection from:  Temporary financial problems (<i>natural disasters / economy, etc.</i>)  Major reorganizations, bankruptcy, death, management  Decline in collateral due to adverse economic trends  Accelerated depreciation, inherent risk with specialized facilities  Loans may be sold on secondary market earning 5 to 10 points  (<i>lender retains minimum of 5% for servicing – 90 to 95% may be sold</i>)  Lender retains interest rate margin for servicing  Lender uses own documents to make and service loan  Agency staff available to assist lender in processing  Capital Reserve account <u>and</u> a Debt Reserve account</p>
Benefits for the BORROWER	<p>Borrower has obligation to operate and service debt, but is not financially responsible  No personal guarantees needed (<i>similar to a non-recourse type loan</i>)  Lender can offer better rates (<i>because of guarantee and opportunity to sell loan</i>)</p> <p>Borrower may combine guarantee funds with other Federal, State and local funds  Efficiency of financing process, and provides loan history with lender</p>
Benefits for the COMMUNITY	<p>Adequate local services attract residential and commercial development  Economic development generally increases tax base  Provide a needed community facility for local residents  Community quality of life improved</p>
Other BENEFITS	<p>Enhanced cash flow potential of golf course – borrower pays no taxes, preferred rate over a longer term, plus professional management and marketing; results in:  more available funds to buy or build a public course  seller generally receiving a higher price  play rates maintained in the affordable range  more available funds to maintain or improve golf course condition and playability  more available funds to attract and accommodate lucrative "outings and events"  Non-profit organization will receive:  surplus funds after debt service to reinvest (<i>contributions</i>) in local area</p>

golf course as an encumbrance gift

**NOTE:** *not all of the above highlights may be applicable as there are many contributing factors. Prior to providing consulting services, SPEAR Consultants prefers to discuss options and opportunities of your project. Without obligation, call Doug Spear at Spear Consultants, Ltd. P O Box 10185 Raleigh NC 27605 919 787 7337*



# McAlester City Council

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## AGENDA REPORT

Meeting Date: December 9, 2008 Item Number: 11  
Department: City Manager  
Prepared By: Mark B. Roath Account Code: \_\_\_\_\_  
Date Prepared: \_\_\_\_\_ Budgeted Amount: \_\_\_\_\_  
Exhibits: One

### Subject

Discussion, and possible action, on engaging the services of Capitol Decisions, Inc., to perform lobbying work for the City of McAlester in Washington, D.C.

### Recommendation

Motion to (approve/disapprove) the hiring of Capital Decisions, Inc., as a lobbyist for the City of McAlester.

### Discussion

On October 14, 2008, Mr. Paul S. Buntz, representing Capitol Decisions, Inc., appeared before the City Council to speak about the benefits of engaging the services to perform lobbying work in Washington, D.C. After the meeting, the City Administration has contacted a few of the firm's client list in Oklahoma (see attached).

### Approved By

	<i>Initial</i>	<i>Date</i>
Department Head	_____	_____
City Manager	<u>MBR</u>	<u>12/03/08</u>



TO: Mark B. Roath, Esq., City Manager  
FROM: Linda Daniels, Executive Assistant *LD*  
DATE: December 4, 2008  
SUBJECT: References for Capitol Decisions, Inc.

Per your request, I have contacted the following references regarding Capitol Decisions, Inc.:

1. **Anthony Francisco – Chief Financial Officer, Norman, Ok**

They have used Capitol Decisions for eight years. Their experience with Capitol Decisions has been “great” and they continue to do business with them. They have obtained grants for the City and they recommend them highly. They currently pay \$120,000 per annum for their services.

2. **Guy Henson, City Manager, Midwest City, Ok**

Midwest City has used Capitol Decisions for several years and plans to continue with them. They currently pay \$140,000 per annum for their services.

3. **Lavern Phillips, President, Woodward Industrial Foundation, Woodward, Ok**

Capitol Decisions has done an “outstanding job” for them including obtaining numerous Federal Grants. For example, they recently received a \$1 million grant for a new Conference Center. They currently pay \$90,000 per annum for their services.

If you have any questions, please let me know.

Council Chambers  
Municipal Building  
November 25, 2008

The McAlester Airport Authority met in regular session on Tuesday, November 25, 2008, at 6:00 P.M. after proper notice and agenda was posted November 21, 2008.

Present: Chris Fiedler, Donnie Condit, John Browne, Haven Wilkinson, Sam Mason, William J. Ervin, Jr. & Kevin E. Priddle  
Absent: Buddy Garvin  
Presiding: Kevin E. Priddle, Chairman

A motion was made by Mr. Browne and seconded by Mr. Condit to approve the following:

- **Approval of the Minutes from the November 11, 2008, Regular Meeting of the McAlester Airport Authority.** (*Cora Middleton, City Clerk*)
- **Confirm action taken on City Council Agenda Item D regarding the Claims for the period of November 12, 2008 through November 25, 2008.** (*Sherry Alessi, Assistant Chief Financial Officer*) In the following amount of \$975.25.

There was no discussion, and the vote was taken as follows:

AYE: Trustees Browne, Wilkinson, Mason, Fiedler, Condit & Chairman Priddle  
NAY: None

Chairman Priddle declared the motion carried.

There being no further business to come before the Authority, Mr. Browne moved for the meeting to be adjourned, seconded by Mr. Condit. The vote was taken as follows:

AYE: Trustees Browne, Wilkinson, Mason, Fiedler, Condit & Chairman Priddle  
NAY: None

Chairman Priddle declared the motion carried.

ATTEST:

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Kevin Priddle, Chairman

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Cora Middleton, Secretary

Council Chambers  
Municipal Building  
November 25, 2008

The McAlester Public Works Authority met in Regular session on Tuesday, November 25, 2008, at 6:00 P.M. after proper notice and agenda was posted November 21, 2008.

Present: Chris Fiedler, Donnie Condit, John Browne, Haven Wilkinson, Sam Mason, William J. Ervin. Jr. & Kevin E. Priddle  
Absent: Buddy Garvin  
Presiding: Kevin E. Priddle, Chairman

A motion was made by Mr. Fiedler and seconded by Mr. Wilkinson to approve the following:

- **Approval of the Minutes from the November 11, 2008, Regular Meeting of the McAlester Public Works Authority.** *(Cora Middleton, City Clerk)*
- **Confirm action taken on City Council Agenda Item D regarding the Claims for the period of November 12, 2008 through November 25, 2008.** *(Sherry Alessi, Assistant Chief Financial Officer)* In the amount of \$331,521.60.
- **Confirm action taken on City Council Agenda Item 4 regarding acceptance of a DEQ Permit to construct a sewer main extension on Douglas Avenue from Hardy Springs Road to Ten Springs Avenue to service the Alan Martin homes being constructed in that area.** *(George Marcangeli, City Engineer/Public Works Director)*

There was no discussion, and the vote was taken as follows:

AYE: Trustees Wilkinson, Mason, Fiedler, Condit, Browne & Chairman Priddle

NAY: None

Chairman Priddle declared the motion carried.

There being no further business to come before the Authority, Mr. Fiedler moved for the meeting to be adjourned, seconded by Mr. Wilkinson. The vote was taken as follows:

AYE: Trustees Wilkinson, Mason, Fiedler, Condit, Browne & Chairman Priddle

NAY: None

Chairman Priddle declared the motion carried.

ATTEST:

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Cora Middleton, Secretary

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Kevin Priddle, Chairman