



McAlester City Council

NOTICE OF MEETING

Special City Council and Audit & Finance Advisory Committee

Workshop/Meeting Agenda

Tuesday, March 12, 2013 – 5:00 pm

McAlester City Hall – Council Chambers
28 E. Washington

Steve Harrison Mayor
Weldon Smith Ward One
John Titsworth Ward Two
Travis Read Ward Three
Robert Karr Ward Four
Buddy Garvin Ward Five
Sam Mason, Vice Mayor Ward Six

Peter J. Stasiak City Manager
William J. Ervin City Attorney
Cora M. Middleton City Clerk

This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: www.cityofmcalester.com within the required time frame.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.

The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.

CALL TO ORDER

Announce the presence of a Quorum.

ROLL CALL

SCHEDULED BUSINESS

1. Presentation of the annual Audited Financial Statement and Independent Auditor's Report for Fiscal Year ending June 30, 2012. *(Toni Ervin, CFO and Mike Gibson, Gibson, Cole & Reed)*

2. Presentation of the 5-Year Capital Improvements Plan for FY 2013/14-2017/18. *(Peter J. Stasiak, City Manager)*

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on this _____ day of _____ 2012 at _____ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: www.cityofmcalester.com.

Cora M. Middleton, City Clerk

**CITY OF MCALESTER
FIVE YEAR CAPITAL OUTLAY PROGRAM SUMMARY**

Division	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTALS
Public Utilities	176,000	2,742,500	1,996,000	675,000	240,000	5,829,500
Public Works	1,485,000	3,762,300	2,285,000	1,391,000	1,064,000	9,987,300
Community Services	477,235	777,650	99,500	185,500	60,500	1,600,385
Police	409,750	535,000	257,000	249,800	247,000	1,698,550
Fire	267,000	540,000	75,000	74,000	539,000	1,495,000
Administration/Finance	48,000	188,000	61,750	20,000	20,000	337,750
TOTALS	\$ 2,862,985	\$ 8,545,450	\$ 4,774,250	\$ 2,595,300	\$ 2,170,500	\$ 20,948,485

Project Type	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTALS
Water	95,000	1,075,000	1,050,000	675,000	125,000	3,020,000
Vehicles/Equipment	1,283,485	2,099,450	1,890,000	873,800	1,157,000	7,303,735
Streets/Other	689,500	1,375,500	830,500	893,500	720,500	4,509,500
Wastewater	55,000	1,523,500	805,000	-	-	2,383,500
Miscellaneous	49,000	1,592,000	78,750	18,000	18,000	1,755,750
Parks/Related Projects	170,000	245,000	-	-	-	415,000
Buildings	521,000	635,000	120,000	135,000	150,000	1,561,000
TOTALS	\$ 2,862,985	\$ 8,545,450	\$ 4,774,250	\$ 2,595,300	\$ 2,170,500	\$ 20,948,485

WATER TOWER IMPROVEMENT PROJECT

Year 2 - FY 13/14	334,494
Year 3 - FY 14/15	334,494
Year 4 - FY 15-16	334,494
Year 5 - FY 16-17	334,494

\$ 1,948,506

WATER TREATMENT PLANT IMPROVEMENTS (IN PROGRESS)

	CIP Fund	MPWA Fund	Total
Budgeted 12-13	334,494	875,400	1,209,894

CITY OF McALESTER - FIVE YEAR CAPITAL OUTLAY PROGRAM
Detail by Project Type

PROJECT TYPE	DIVISION	PROJECT NAME OR ITEM		FY 2013/14		FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	TOTAL				
BUILDINGS	Community Services	Replace Stage (EXPO)		22,000	EX					22,000				
BUILDINGS	Community Services	Replace Walkin Doors (EXPO)	P#3	25,000	EX					25,000				
BUILDINGS	Community Services	EXPO Center (Replace Upstairs Carpet)		44,000	EX					44,000				
BUILDINGS	Community Services	Stipe Center (Replace HVAC Unit)		25,000	CIP					25,000				
BUILDINGS	Community Services	FAA Bldg. Roof (Airport)				150,000	CIP			150,000				
BUILDINGS	Community Services	Cemetery (New Storage Building, Oak Hill)				60,000	CM			60,000				
BUILDINGS	Police	Reserve Center Remodel				225,000	CIP			225,000				
BUILDINGS	Public Works	Public Works Facility (Additions & storage facilites)		390,000	CIP	100,000	CIP	120,000	CIP	135,000	CIP	150,000	CIP	895,000
BUILDINGS	Public Works	Public Works Facility (Diagnostic Tools)	P#2	15,000								15,000		
BUILDINGS	Public Works	Public Works Facility (Drive on lift for 10-wheel trucks)				100,000	CIP					100,000		
BUILDINGS Total				521,000		635,000	120,000	135,000	150,000	1,561,000				
MISCELLANEOUS	Admin/Finance	Recodification of Code Ordinances	P#1	13,000	CIP					13,000				
MISCELLANEOUS	Admin/Finance	Laser fiche Software					41,750			41,750				
MISCELLANEOUS	Community Services	Christmas Decorations		20,000	TF	18,000	TF	18,000	TF	18,000	TF	92,000		
MISCELLANEOUS	Police	Automated Ticket Writing				57,000	CIP			57,000				
MISCELLANEOUS	Public Works	Construct New Cell at Landfill				1,500,000	CIP			1,500,000				
MISCELLANEOUS	Public Works	Pre-Warning Lighting Detection System		16,000	SIF	17,000	SIF	19,000	SIF	52,000				
MISCELLANEOUS Total				49,000		1,592,000	78,750	18,000	18,000	1,755,750				
PARKS/RELATED PROJ	Community Services	Drainage improv. (Softball Complex)				145,000	CIP			145,000				
PARKS/RELATED PROJ	Community Services	Replace Playground Equip. (Chadick)	P#2	125,000						125,000				
PARKS/RELATED PROJ	Community Services	Replace Playground Equip. (Connelly)				50,000	CIP			50,000				
PARKS/RELATED PROJ	Community Services	New Bathroom - Hutchison Park		40,000	CIP					40,000				
PARKS/RELATED PROJ	Community Services	Skate Park Update (Connelly)				50,000	CIP			50,000				
PARKS/RELATED PROJ	Community Services	Disc Golf Course		5,000	GF					5,000				
PARKS/RELATED PROJ Total				170,000		245,000	-	-	-	415,000				
STREET/OTHER	Community Services	ADA Improvements (Required Expenditures)		32,500	GF	32,500	GF	32,500	GF	32,500	GF	162,500		
STREET/OTHER	Community Services	Parking Lot Expansion (EXPO)				182,000	EX			182,000				
STREET/OTHER	Public Works	Repair of Concrete lined channels and canals		165,000	SIF	182,000	SIF	200,000	SIF	220,000	SIF	242,000	SIF	1,009,000
STREET/OTHER	Public Works	Street Pavement Preservation Program		292,000	SIF	310,000	SIF	298,000	SIF	317,000	SIF	202,000	SIF	1,419,000
STREET/OTHER	Public Works	Traffic Signal Upgrade Program (includes video detection)		170,000	SIF	184,000	SIF	200,000	SIF	224,000	SIF	244,000	SIF	1,022,000
ENGINEERING	Public Works	GIS needs assessment and implementation		30,000	CIP	100,000	CIP	100,000	CIP	100,000	CIP			330,000
STREET/OTHER	Public Works	Traffic Signal upgrades on Choctaw at Third				190,000	SIF							190,000
STREET/OTHER	Public Works	Traffic Signal (Strong/Monroe Intersection)				195,000	SIF							195,000
STREET/OTHER Total				689,500		1,375,500	830,500	893,500	720,500	4,509,500				
VEHICLES/EQUIPMENT	Admin/Finance	Replace Servers, upgrade work stations and office software	P#2	20,000	CIP	20,000	CIP	20,000	CIP	20,000	CIP	20,000	CIP	100,000
VEHICLES/EQUIPMENT	Admin/Finance	1/2 ton Pickup Trucks (Meter Readers)				18,000	CIP			18,000				
VEHICLES/EQUIPMENT	Admin/Finance	Server				150,000	CIP			150,000				
VEHICLES/EQUIPMENT	IT	Recording Equipment - Channel 21	P#1	15,000	CIP					15,000				
VEHICLES/EQUIPMENT	Community Services	Replacement Tables/Chairs (EXPO)		10,000	EX	10,000	EX	10,000	EX	10,000	EX	10,000	EX	50,000
VEHICLES/EQUIPMENT	Community Services	Pickup (EXPO)		19,000	CIP					19,000				
VEHICLES/EQUIPMENT	Community Services	Replacement Tables & Chairs (Nutrition)		7,500	NF	7,500	NF			15,000				
VEHICLES/EQUIPMENT	Community Services	Van-(Nutrition)-(Grant Match for Sr. Citizens)					9,000	CIP		CM	9,000			
VEHICLES/EQUIPMENT	Community Services	Half ton Pickup (Cemetery)		22,000	CM					22,000				
VEHICLES/EQUIPMENT	Community Services	Mower (Cemetery)		17,500	CM	18,150	CM			35,650				
VEHICLES/EQUIPMENT	Community Services	Chipper (Land Maint.)	P#1	52,000	CIP					52,000				
VEHICLES/EQUIPMENT	Community Services	Packer Truck (Land Maint.)						75,000	CIP	75,000				
VEHICLES/EQUIPMENT	Community Services	Stump Cutter					30,000	CIP		30,000				
VEHICLES/EQUIPMENT	Community Services	Zero Turn Riding Mower				9,500	CIP			9,500				
VEHICLES/EQUIPMENT	Community Services	Mowing Tractor for Brush Hog (Land Maint.)				45,000	CIP			45,000				

CITY OF McALESTER - FIVE YEAR CAPITAL OUTLAY PROGRAM
Detail by Project Type

PROJECT TYPE	DIVISION	PROJECT NAME OR ITEM		FY 2013/14		FY 2014/15		FY 2015/16		FY 2016/17		FY 2017/18		TOTAL
VEHICLES/EQUIPMENT	Community Services	Flail Mower-Tractor Pulled (Land Maint.)		10,735	CIP									10,735
VEHICLES/EQUIPMENT	Community Services	Landscape Loader (Land Maint.)								50,000	CIP			50,000
VEHICLES/EQUIPMENT	Fire	EKG Monitors	P#3	25,000	CT									25,000
VEHICLES/EQUIPMENT	Fire	Replacement Ambulance for outdated equipment		140,000	CIP									140,000
VEHICLES/EQUIPMENT	Fire	Bunker Gear Replacement								9,000	CT	9,000	CT	18,000
VEHICLES/EQUIPMENT	Fire	Class A Pumper - Engine 3 (Replacement)				475,000	CIP					500,000	CIP	975,000
VEHICLES/EQUIPMENT	Fire	Pickup (Assistant Chief, current model is 1993)						45,000	CIP					45,000
VEHICLES/EQUIPMENT	Fire	4x4 3/4 ton Pickup to tow Training Trailer	P#1	40,000	CIP									40,000
VEHICLES/EQUIPMENT	Fire	SCBA Packs						30,000	CIP	30,000	CIP	30,000	CIP	90,000
VEHICLES/EQUIPMENT	Fire	Southside Station Remodel	P#2	50,000	CIP									50,000
VEHICLES/EQUIPMENT	Fire	2-3/4 ton 4x4 Pickup for replacement of aged unit				35,000	CIP			35,000	CIP			70,000
VEHICLES/EQUIPMENT	Fire	Computer Aided Dispatch (4)				30,000	CIP							30,000
VEHICLES/EQUIPMENT	Fire	Cascade Compressor (SCBA Bottle Refills)		12,000	CT									12,000
VEHICLES/EQUIPMENT	Police	Police Vehicles and Equipment (3 a year)	P#1	385,000	CIP	231,000	CIP	234,000	CIP	242,000	CIP	247,000	CIP	1,339,000
VEHICLES/EQUIPMENT	Police	Animal Control Truck				22,000	CIP	23,000	CIP					45,000
VEHICLES/EQUIPMENT	Police	Bullet Proof Vests								7,800	CIP			7,800
VEHICLES/EQUIPMENT	Police	Service Weapons (42)	P#2	24,750	CIP									24,750
VEHICLES/EQUIPMENT	Public Works	Integrated Tool Carrier (Front End Loader for Landfill)						290,000	CIP					290,000
VEHICLES/EQUIPMENT	Public Works	Utility Truck 4x4 (Streets Traffic)				35,000	CIP							35,000
VEHICLES/EQUIPMENT	Public Works	Utility Truck 4x4 (Facility Maintenance)						35,000	CIP	35,000	CIP			70,000
VEHICLES/EQUIPMENT	Public Works	Jet Plotter - for computer drawings				9,300	CIP							9,300
VEHICLES/EQUIPMENT	Public Works	Upgrade GPS Equipment and Software						24,000	CIP					24,000
VEHICLES/EQUIPMENT	Public Works	Street Sweeper (Streets)				275,000	SIF							275,000
VEHICLES/EQUIPMENT	Public Works	Wrecker/Tow Truck (Fleet Maintenance)								150,000	CIP			150,000
VEHICLES/EQUIPMENT	Public Works	Integrated Tool Carrier (Front End Loader for Streets)				264,000	SIF							264,000
VEHICLES/EQUIPMENT	Public Works	Tractor and brush hog (Solid Waste/Landfill)	P#4	30,000	CIP									30,000
VEHICLES/EQUIPMENT	Public Works	AP600 Asphalt Paver (Streets)	P#1	350,000	SIF									350,000
VEHICLES/EQUIPMENT	Public Works	Roll-Off Truck (Solid Waste)						155,000	CIP					155,000
VEHICLES/EQUIPMENT	Public Works	Utility Truck w/plow and salt spreader (Streets)				46,000								46,000
VEHICLES/EQUIPMENT	Public Works	Pickup Truck (Streets)						45,000	CIP					45,000
VEHICLES/EQUIPMENT	Public Works	Scales (Solid Waste/Landfill) if landfill cell is not built in FY12/13						85,000	CIP					85,000
VEHICLES/EQUIPMENT	Public Works	Message Board with Trailer (Streets/Traffic)				15,000	SIF							15,000
VEHICLES/EQUIPMENT	Public Works	Dump Truck (Streets)						175,000	SIF	175,000	SIF	190,000		540,000
VEHICLES/EQUIPMENT	Public Works	Utility Truck 4x4 (Fleet Maintenance)						39,000		35,000	CIP			74,000
VEHICLES/EQUIPMENT	Public Works	Brush Chipper (Solid Waste/Landfill)						500,000	CIP					500,000
VEHICLES/EQUIPMENT	Public Works	Pickup Truck (Engineering)										36,000	SIF	36,000
VEHICLES/EQUIPMENT	Public Works	Genie GS-1930 Lift (Facility Maintenance)	P#5	12,000	CIP									12,000
VEHICLES/EQUIPMENT	Public Works	Truck Mounted Asphalt Oil Distributor (1,000 gal)				240,000	SIF							240,000
VEHICLES/EQUIPMENT	Public Works	Line Striping Equipment (Streets/Traffic)	P#3	15,000	SIF									15,000
VEHICLES/EQUIPMENT	Utilities	Dump Truck (Utility Maintenance)				115,000	CIP	115,000	CIP					230,000
VEHICLES/EQUIPMENT	Utilities	Pickup Truck (Utility Maintenance) 1/2 Ton						26,000	CIP					26,000
VEHICLES/EQUIPMENT	Utilities	Pickup Truck (Wastewater Treatment) Half-ton	P#4	26,000	CIP									26,000
VEHICLES/EQUIPMENT	Utilities	Pickup Truck (WW Treatment) 1 ton w/tool box				29,000	CIP							29,000
VEHICLES/EQUIPMENT	Utilities	Dump Truck (Wastewater Treatment)										115,000		115,000
VEHICLES/EQUIPMENT Total				1,283,485		2,099,450		1,890,000		873,800		1,157,000		7,303,735
WASTEWATER	Utilities	Grit Removal Unit for East Treatment Plant				539,000	CIP							539,000
WASTEWATER	Utilities	Addition of Clarifier at East Wastewater Treatment Plant						805,000	CIP					805,000
WASTEWATER	Utilities	Rehabilitation of Two Clarifiers @ West Treatment Plant				984,500	CIP							984,500
WASTEWATER	Utilities	Katy Lift Station Rehabilitation	P#3	55,000	CIP									55,000

CITY OF McALESTER - FIVE YEAR CAPITAL OUTLAY PROGRAM
Detail by Project Type

PROJECT TYPE	DIVISION	PROJECT NAME OR ITEM		FY 2013/14	FY 2014/15	FY 2015/16	FY 2016/17	FY 2017/18	TOTAL
WASTEWATER Total				55,000	1,523,500	805,000	-	-	2,383,500
WATER	Utilities	Engineering Report THM Compliance - CONSENT ORDER	P#1	20,000	CIP				20,000
WATER	Utilities	CDBG Infrastructure Replacement	P#2	75,000	CIP	75,000	CIP	75,000	375,000
WATER	Utilities	Lake McAlester Intake Pump Header Replacement						50,000	50,000
WATER	Utilities	Raw Water Main Valves (Between Lake McAlester & WTP)				50,000	CIP		50,000
WATER	Utilities	Water Distribution Improvements - 12" main on Main Street			1,000,000	CIP			1,000,000
WATER	Utilities	Water Line Extension (W. Hereford Lane - 7th Street to Hwy. 69)				750,000	ED		750,000
WATER	Utilities	WTP Chlorine Gas Feed Equipment Replacement				100,000	CIP		100,000
WATER	Utilities	WTP Chlorine Gas Building (hazardous, chlorine by admin.)				75,000	CIP		75,000
WATER	Utilities	WTP Chemical Spill Containment					50,000	CIP	50,000
WATER	Utilities	Lake McAlester Pump Station Variable Speed Drives					200,000	CIP	200,000
WATER	Utilities	Tallawanda Lake Intake Improvements					350,000	CIP	350,000
WATER Total				95,000	1,075,000	1,050,000	675,000	125,000	3,020,000
Grand Total				2,862,985	8,545,450	4,774,250	2,595,300	2,170,500	20,948,485

LEASE AND LOAN PAYMENTS

BALANCES FOR CALENDAR YEAR ENDING 12-31-2012

FUND	LEASE OR LOAN	DESCRIPTION	ORIGINAL BAL	EXP #	ANNUAL PAYMENT	YR END BAL	FINAL PMT DATE
PW	FNB LEASE 131	2-09 FREIGHTLINER W/TRASH COMP	257,565.00	02-5866510	56,139.24	141,318.81	*04/01/2013
PW	WSB LEASE	1-410 JD BACKHOE SN#T0410JX175378	84,100.00	02-5975523	18,864.82	68,555.66	04/13/2014
FIRE	FNB LEASE 132	1-08 FORD E-450 AMBULANCE	98,796.00	01-5431510	22,663.53	80,825.28	06/05/2014
POLICE	FNB LEASE 133	10-POLICE VEHICLES	277,913.00	01-5321510	62,220.00	151,364.08	07/25/2014
PW	FNB LEASE 134	06 CATERPILLAR & 00 TRASH COMPACTOR	455,000.00	02-5864510	102,292.44	372,323.87	12/14/2014
GEN	FNB LEASE 135	1-2010 1 TON CREW CAB TRUCK/PARKS	25,622.00	01-5542510	5,747.40	21,775.62	02/25/2015
FIRE	FNB LEASE 136	1-2010 FORD TRUCK W/BRUSH RIG	42,370.00	01-5431510	15,138.24	34,581.37	05/13/2013
GEN	FNB LEASE 137	1-2011 FREIGHTLINER W/DURAPATCHER	180,987.00	41-5865510	40,546.08	167,442.60	07/28/2015
AIRPORT	FNB LOAN 119817	CORPORATE HANGAR	405,325.00	03-5876511	30,120.00	341,794.55	** SEE BELOW
GEN	EDIF CONT #12248	EDIF DURALINE LOAN (\$125,000.00)	67,800.00	30-5211510	3,390.00	54,805.00	10/01/2026
MPWA	CDBG LOAN #8908	CDBG LOAN	275,000.00	02-5267521	13,749.96	151,249.89	11/01/2021
		TOTAL			370,871.71		

*Payoff amount is as of 2/11/11 and reflects a lump sum payment of \$18,250.00 ON 12-9-10 for sale of compactors off of trash trucks and may change the payoff date.

** The balance listed is as of 2-11-11 and the note is due to renew or payoff in July 2011.

WATER TOWER IMPROVEMENT PROJECT

Year 2	FY 2013/14	\$ 324,751.00
Year 3	FY 2014/15	324,751.00
Year 4	FY 2015/16	324,751.00
Year 5	FY 2016/17	324,751.00
		\$ 1,299,004.00