



McAlester City Council

NOTICE OF MEETING

Regular Meeting Agenda

Tuesday, December 27, 2016 – 6:00 pm
McAlester City Hall – Council Chambers
28 E. Washington

John Browne	Mayor
Weldon Smith	Ward One
Cully Stevens	Ward Two
Travis Read.....	Ward Three
Robert Karr, Vice Mayor	Ward Four
Buddy Garvin	Ward Five
Jason Barnett.....	Ward Six
Peter J. Stasiak	City Manager
William J. Ervin	City Attorney
Cora M. Middleton.....	City Clerk

This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: www.cityofmcalester.com within the required time frame.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.

The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.

CALL TO ORDER

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

ROLL CALL

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approval of the Minutes from the December 6, 2016, Special Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of the Minutes from the December 13, 2016, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- C. Approval of Claims for December 7, 2016 through December 20, 2016. *(Toni Ervin, Chief Financial Officer)*
- D. Consider and act upon, authorization of expenditures up to \$ 500.00 in City Funds for the Mayor to attend the Oklahoma Mayors Council Congress of Mayors. *(Peter Stasiak, City Manager)*
- E. Consider and act upon, receipt of the Permit No. WL000061160962 from the Oklahoma Department of Environmental Quality (ODEQ) for the construction of 1,455 linear feet of six (6) inch PVC potable water line and all appurtenances to serve the 2015 CDBG Water Improvements-Phase II. *(Peter Stasiak, City Manager)*
- F. Consider and act upon, to concur with the Oklahoma Municipal Assurance Group (OMAG) recommendation to deny Claim No. 202705-JS. *(Cora Middleton, City Clerk)*
- G. Consider and act upon, authorization of payment to KATCON, Inc., Invoice Payment #6, in the amount of \$ 65,188.95 for Construction Services related to Washington Avenue Pavement Reconstruction Project and funded through the McAlester Public Works Authority Construction Fund Series 2014 Project Account. *(Peter Stasiak, City Manager)*

ITEMS REMOVED FROM CONSENT AGENDA

PUBLIC HEARING

All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.

SCHEDULED BUSINESS

1. Consider and act upon, acceptance of the annual City of McAlester Audited Financial Statements and Independent Auditor's Report for Fiscal Year ending June 30, 2016. *(Toni Ervin, Chief Financial Officer)*

Executive Summary

Motion to accept the annual Audit for Fiscal Year ending June 30, 2016 for the City of McAlester.

2. Consider and act upon, approval and authorization for the Mayor to sign a Contract for Services with the McAlester Defense Support Association (MDSA) and McAlester Defense Support Services, Inc. (MDSS) for the creation of a full time office and Executive Director position for MDSS. This contract includes shared funding with the MDSA for the remainder of FY 2016-2017. *(Gene Walker, Vice Chairman, McAlester Defense Support Association)*

Executive Summary

Motion to approve and authorize the Mayor to sign the Contract for Services with MDSA and MDSS for the Executive Director Position for MDSS.

3. Discussion and update on Financials. *(Toni Ervin, Chief Financial Officer)*

Executive Summary

Discussion.

4. Consider and act upon, authorizing the Mayor to sign the Contractor's Final Pay Estimate No. 2 for the contract with Cook Consulting LLC for construction of the East Adams & East Miami Ave. Sanitary Sewer Lines and accept the project as completed. *(Peter Stasiak, City Manager)*

Executive Summary

Motion to authorize the Mayor to sign the final payment of \$22,515.00 for the construction of the East Adams & East Miami Ave. Sanitary Sewer Lines and accept the project as completed.

5. Consider action to adopt a Resolution authorizing the acquisition of the building and property at 103 Steven Taylor Boulevard, McAlester, Oklahoma. *(Leroy Alsup, Director Community & Economic Development)*

Executive Summary

Motion to adopt a Resolution authorizing the acquisition of the building and property at 103 Steven Taylor Boulevard and authorizing the Mayor to execute any and all documents necessary to complete said acquisition.

6. Consider and act upon, granting a Building Permit fee waiver in the sum of \$3,382.00 for the Pittsburgh County Emergency Center (1200 Captain Zappy Ott Dr.) for their 6,787 sq. ft. main building (Permit #16117- \$2,773) and their 2,261 sq. ft. accessory/garage building (Permit # 16118- \$609). *(Peter Stasiak, City Manager, George Estrada, Building Inspector)*

Executive Summary

Motion to approve a Building Permit fee waiver in the sum of \$3,382.00 for the Pittsburgh County Emergency Center (1200 Captain Zappy Ott Dr.) for their 6,787 sq. ft. main building (Permit #16117- \$2,773) and their 2,261 sq. ft. accessory/garage building (Permit # 16118- \$609).

- 7. Consider and act to authorize the Mayor to execute a certificate regarding an existing Ground Lease filed on February 9, 2001, in the Office of the Pittsburg County Clerk in Book 1094 at Pages 327-338. *(Joe Ervin, City Attorney)*

Executive Summary

The City attorney recommends the City Council authorize the execution of the attached certificate regarding the Ground Lease on the DEA building.

NEW BUSINESS

Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.

CITY MANAGER'S REPORT (Peter J. Stasiak)

- Report on activities for the past two weeks.

REMARKS AND INQUIRIES BY CITY COUNCIL

MAYORS COMMENTS AND COMMITTEE APPOINTMENTS

RECESS COUNCIL MEETING

CONVENE AS McALESTER AIRPORT AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the December 13, 2016, Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item C, regarding claims ending December 20, 2016. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 1, acceptance of the annual City of McAlester Audited Financial Statements and Independent Auditor's Report for Fiscal Year ending June 30, 2016. *(Toni Ervin, Chief Financial Officer)*

ADJOURN MAA

CONVENE AS McALESTER PUBLIC WORKS AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the December 13, 2016, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item C, regarding claims ending December 20, 2016. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item E, receipt of the Permit No. WL000061160962 from the Oklahoma Department of Environmental Quality (ODEQ) for the construction of 1,455 linear feet of six (6) inch PVC potable water line and all appurtenances to serve the 2015 CDBG Water Improvements-Phase II. *(Peter Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item G, authorization of payment to KATCON, Inc., Invoice Payment #6, in the amount of \$ 65,188.95 for Construction Services related to Washington Avenue Pavement Reconstruction Project and funded through the McAlester Public Works Authority Construction Fund Series 2014 Project Account. *(Peter Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item 1, acceptance of the annual City of McAlester Audited Financial Statements and Independent Auditor's Report for Fiscal Year ending June 30, 2016. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 4, authorization for the Mayor to sign the Contractor's Final Pay Estimate No. 2 for the contract with Cook Consulting LLC for construction of the East Adams & East Miami Ave. Sanitary Sewer Lines and accept the project as completed. *(Peter Stasiak, City Manager)*

ADJOURN MPWA**CONVENE AS MCALESTER RETIREMENT TRUST AUTHORITY**

Majority of a Quorum required for approval

- Approval of the Minutes from the November 22, 2016 Regular Meeting of the McAlester Retirement Trust Authority. *(Cora Middleton, City Clerk)*
- Approval of Retirement Benefit Payments for the Period of December, 2016. *(Toni Ervin, CFO)*
- Confirm action taken on City Council Agenda Item 1, acceptance of the annual City of McAlester Audited Financial Statements and Independent Auditor's Report for Fiscal Year ending June 30, 2016. *(Toni Ervin, Chief Financial Officer)*

ADJOURN MRTA

RECONVENE COUNCIL MEETING

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on this _____ day of _____ 2016 at _____ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: www.cityofmcalester.com.

Cora M. Middleton, City Clerk