



# McAlester City Council

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## NOTICE OF MEETING

### Regular Meeting Agenda

Tuesday, June 28, 2016 – 6:00 pm  
McAlester City Hall – Council Chambers  
28 E. Washington

John Browne .....	Mayor
Weldon Smith .....	Ward One
Vacant .....	Ward Two
Travis Read.....	Ward Three
Robert Karr, Vice Mayor .....	Ward Four
Buddy Garvin .....	Ward Five
Jason Barnett.....	Ward Six
Peter J. Stasiak .....	City Manager
William J. Ervin .....	City Attorney
Cora M. Middleton.....	City Clerk

*This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: [www.cityofmcalester.com](http://www.cityofmcalester.com) within the required time frame.*

*The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.*

*The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.*

#### **CALL TO ORDER**

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*Announce the presence of a Quorum.*

#### **INVOCATION & PLEDGE OF ALLEGIANCE**

#### **ROLL CALL**

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## **CITIZENS COMMENTS ON NON-AGENDA ITEMS**

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*Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.*

## **CONSENT AGENDA**

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*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Approval of Claims for June 8, 2016 through June 21, 2016. *(Toni Ervin, Chief Financial Officer)*
- B. Consider and act upon, authorizing the Mayor to sign an Agreement with Jordan Carris Insurance for Renewal of Excess Worker's Compensation Insurance coverage. The Staff recommendation is for Option 3 at \$55,569.00. *(Toni Ervin, Chief Financial Officer)*
- C. Consider and act upon, authorizing the Mayor to approve and sign a Business Customer Service Agreement between the City of McAlester and U.S. Cellular for wireless telecommunication services and equipment. *(James Stanford, IT Computer Support Specialist)*

## **ITEMS REMOVED FROM CONSENT AGENDA**

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## **PUBLIC HEARING**

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*All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.*

**AN ORDINANCE OF THE CITY OF McALESTER, OKLAHOMA, AMENDING ORDINANCE NO. 2538 WHICH ESTABLISHED THE BUDGET FOR FISCAL YEAR 2015-16; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND DECLARING AN EMERGENCY.**

## **SCHEDULED BUSINESS**

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- 1. Discussion and update on the MCC Controls at McAlester Water Treatment Plant. *(Peter Stasiak, City Manager)*

Executive Summary

Discussion to include a comparison of 2400V system versus a 480V system.

- 2. Consider and act upon, an Ordinance amending Ordinance No. 2538 which established the budget for fiscal year 2015-16; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Toni Ervin, CFO)*

## Executive Summary

Motion to approve the budget amendment ordinance.

3. Discussion and update on Financials. *(Toni Ervin, CFO)*

## Executive Summary

Discussion.

4. Consider and act upon, Amendment No. 9S to the Agreement for Professional Airport Consulting Services with LBR, Inc., to provide Additional Construction Inspection for Project 3-40-0057-013-2015 "Replace Existing Drainage Pipe, Damaged Inlets, Lights, Signs, and Connecting Taxiway Pavement". *(Peter Stasiak, City Manager)*

## Executive Summary

Motion to approve Amendment No. 9S to the Agreement for Professional Airport Consulting Services with LBR, Inc., to provide Additional Construction Inspection for Project 3-40-0057-013-2015 "Replace Existing Drainage Pipe, Damaged Inlets, Lights, Signs, and Connecting Taxiway Pavement". Not to exceed \$8,850.00.

5. Consider and act upon, accepting Project 3-40-0057-013-2015 "Replace Existing Drainage Pipe, Damaged Inlets, Lights, Signs, and Connecting Taxiway Pavement", completed by Bronze Oak, LLC and authorizing the Mayor to sign the necessary acceptance forms. *(Peter Stasiak, City Manager)*

## Executive Summary

Motion to accept Project 3-40-0057-013-2015 "Replace Existing Drainage Pipe, Damaged Inlets, Lights, Signs, and Connecting Taxiway Pavement" as complete and authorize the Mayor to sign the necessary acceptance forms.

6. Consider and act upon, Amendment No. 10 to the Agreement for Professional Airport Consulting Services with LBR, Inc., to provide consulting services, including plans and specifications for Project 3-40-0057-014-2016 "Install New Rotating Beacon and Fencing". *(Peter Stasiak, City Manager, Toni Ervin, CFO)*

## Executive Summary

Motion to approve Amendment No.10 to the Agreement for Professional Airport Consulting Services with LBR, Inc., to provide consulting services, including services, including plans and specifications for Project 3-40-0057-014-2016 "Install New Rotating Beacon and Fencing" and acceptance of the fee schedule as per the attached Amendment.

7. Consider and act upon, to authorize a Professional Services Agreement between the City of McAlester and Infrastructure Solutions Group, LLC for construction management and a Resident Project Representative for the Washington Avenue Reconstruction Project. *(Peter Stasiak, City Manager)*

## Executive Summary

Staff recommends authorization of the Professional Services Agreement between the City of McAlester and Infrastructure Solutions Group, LLC for the Washington Avenue Reconstruction Project.

8. General discussion on the Oklahoma State Penitentiary electric chair. *(John Browne, Mayor)*

Executive Summary  
Discussion.

## **NEW BUSINESS**

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*Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.*

## **CITY MANAGER'S REPORT (Peter J. Stasiak)**

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- Report on activities for the past two weeks.

## **REMARKS AND INQUIRIES BY CITY COUNCIL**

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## **MAYORS COMMENTS AND COMMITTEE APPOINTMENTS**

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## **RECESS COUNCIL MEETING**

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## **CONVENE AS McALESTER AIRPORT AUTHORITY**

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*Majority of a Quorum required for approval*

- Approval of the Minutes from the June 14, 2016, Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item A, regarding claims ending June 21, 2016. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item B, authorization for the Mayor to sign an Agreement with Jordan Carris Insurance for Renewal of Excess Worker's Compensation Insurance coverage. The Staff recommendation is for Option 3 at \$55,569.00. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item C, authorizing the Mayor to approve and sign a Business Customer Service Agreement between the City of McAlester and U.S. Cellular for wireless telecommunication services and equipment. *(James Stanford, IT Computer Support Specialist)*
- Confirm action taken on City Council Agenda Item 2, an Ordinance amending Ordinance No. 2538 which established the budget for fiscal year 2015-16; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Toni Ervin, CFO)*

- Confirm action taken on City Council Agenda Item 4, Amendment No. 9S to the Agreement for Professional Airport Consulting Services with LBR, Inc., to provide Additional Construction Inspection for Project 3-40-0057-013-2015 “Replace Existing Drainage Pipe, Damaged Inlets, Lights, Signs, and Connecting Taxiway Pavement”. *(Peter Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item 5, acceptance of Project 3-40-0057-013-2015 “Replace Existing Drainage Pipe, Damaged Inlets, Lights, Signs, and Connecting Taxiway Pavement”, completed by Bronze Oak, LLC and authorizing the Mayor to sign the necessary acceptance forms. *(Peter Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item 6, Amendment No. 10 to the Agreement for Professional Airport Consulting Services with LBR, Inc., to provide consulting services, including plans and specifications for Project 3-40-0057-014-2016 “Install New Rotating Beacon and Fencing”. *(Peter Stasiak, City Manager)*

#### ADJOURN MAA

#### **CONVENE AS McALESTER PUBLIC WORKS AUTHORITY**

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*Majority of a Quorum required for approval*

- Approval of the Minutes from the June 14, 2016, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item A, regarding claims ending June 21, 2016. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item B, authorization for the Mayor to sign an Agreement with Jordan Carris Insurance for Renewal of Excess Worker’s Compensation Insurance coverage. The Staff recommendation is for Option 3 at \$55,569.00. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item C, authorization for the Mayor to approve and sign a Business Customer Service Agreement between the City of McAlester and U.S. Cellular for wireless telecommunication services and equipment. *(James Stanford, IT Computer Support Specialist)*
- Confirm action taken on City Council Agenda Item 2, an Ordinance amending Ordinance No. 2538 which established the budget for fiscal year 2015-16; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Toni Ervin, CFO)*
- Confirm action taken on City Council Agenda Item 7, authorization of a Professional Services Agreement between the City of McAlester and Infrastructure Solutions Group,

LLC for construction management and a Resident Project Representative for the Washington Avenue Reconstruction Project. *(Peter Stasiak, City Manager)*

### ADJOURN MPWA

### CONVENE AS MCALESTER RETIREMENT TRUST AUTHORITY

*Majority of a Quorum required for approval*

- Approval of the Minutes from the May 24, 2016 Regular Meeting of the McAlester Retirement Trust Authority. *(Cora Middleton, City Clerk)*
- Approval of Retirement Benefit Payments for the Period of June, 2016. *(Toni Ervin, CFO)*

### ADJOURN MRTA

### RECONVENE COUNCIL MEETING

### EXECUTIVE SESSION

*Recess into Executive Session in compliance with Section Title 25 Section 307 B.2 et.seq. Oklahoma Statutes, to wit:*

1. Proposed executive session pursuant to Title 25, Sec. 307 (B) (1), to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee: City Manager, Peter Stasiak

### RECONVENE INTO OPEN SESSION

- Consider and act upon, the City Manager's Contract.

### ADJOURNMENT

### CERTIFICATION

*I certify that this Notice of Meeting was posted on this \_\_\_\_\_ day of \_\_\_\_\_ 2016 at \_\_\_\_\_ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: [www.cityofmcalester.com](http://www.cityofmcalester.com).*

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Cora M. Middleton, City Clerk