



McAlester City Council

NOTICE OF MEETING

Regular Meeting Agenda

Tuesday, March 22, 2016 – 6:00 pm
McAlester City Hall – Council Chambers
28 E. Washington

Steve Harrison Mayor
Weldon Smith Ward One
John Titsworth Ward Two
Travis Read, Vice Mayor..... Ward Three
Robert Karr Ward Four
Buddy Garvin Ward Five
Jason Barnett Ward Six

Peter J. Stasiak City Manager
William J. Ervin City Attorney
Cora M. Middleton City Clerk

This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: www.cityofmcalester.com within the required time frame.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.

The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.

CALL TO ORDER

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

ROLL CALL

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approval of the Minutes from the February 23, 2016, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of Claims for March 1, 2016 through March 15, 2016. *(Toni Ervin, Chief Financial Officer)*
- C. Consider and act upon, approving an Agreement for the Fireworks Display for the 2016 show scheduled for July 4th, 2016. *(Jerry Lynn Wilson, EXPO Manager)*
- D. Consider and act upon, approval and signing of a lease with Miller Office Supply for one high volume printer for the Utility Billing Office. *(Toni Ervin, Chief Financial Officer)*
- E. Consider and act upon, authorization of payment to Infrastructure Solutions Group, LLC; dba Mehlburger Brawley, Invoice # MC-16-03-02, in the amount of \$14,637.00 for Engineering Services and Construction Testing related to CIP#4A 6th Street and funded through the McAlester Public Works Authority Construction Fund Series 2014 Project Account. *(Peter Stasiak, City, Manager)*
- F. Consider and act upon, authorization of payment to Poe & Associates, Inc., Invoice # WIC 9649, in the amount of \$755.78, for engineering services related to CIP#4 and funded through the McAlester Public Works Authority Construction Fund Series 2014 Project Account. *(Peter Stasiak, City Manager)*
- G. Concur with the Mayor's appointment of Mark Emmons, 1701 Boardwalk Avenue; Susan Kanard, 3051 South Peaceble Drive, and Chris Taylor, 108 Saunier Way to new three-year terms on the Board of Adjustment to expire on March 31, 2019 and appointment of Justin Few, 1423 Timber Lane to an unexpired term on the Board of Adjustment to expire on March 31, 2017. *(Steve Harrison, Mayor)*
- H. Concur with the Mayor's appointment of Ronda Bailey, 2007 Cardinal Lane, McAlester, to the McAlester Audit & Finance Advisory Committee, for a term to end March 31, 2018. *(Steve Harrison, Mayor)*

ITEMS REMOVED FROM CONSENT AGENDA

PUBLIC HEARING

All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.

AN ORDINANCE OF THE CITY OF McALESTER, OKLAHOMA, AMENDING ORDINANCE NO. 2538 WHICH ESTABLISHED THE BUDGET FOR FISCAL YEAR 2015-16; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND DECLARING AN EMERGENCY.

SCHEDULED BUSINESS

1. Consider and act upon, an Ordinance amending Ordinance No. 2538 which established the budget for fiscal year 2015-16; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Toni Ervin, Chief Financial Officer)*

Executive Summary

Motion to approve the budget amendment ordinance.

2. Discussion and update on Financials. *(Toni Ervin, Chief Financial Officer)*

Executive Summary

Discussion.

3. Discussion and possible action, on approval of certain costs related to the Fire Department. Funds to be used from the City of McAlester's Fire Department's portion of the county quarter cent excise tax for fire services. *(Brett Brewer, Fire Chief)*

Executive Summary

Motion to approve the cost of communication fees related to "Edispatches". Funds to be used from the City of McAlester's Fire Department's portion of the county quarter cent excise tax for fire services. Approx. cost \$450.00.

4. Discussion on the Storm Water Fee adopted by Ordinance 2554 dated December 22, 2015. *(Peter Stasiak, City Manager)*

Executive Summary

Discussion.

NEW BUSINESS

Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.

CITY MANAGER'S REPORT (Peter J. Stasiak)

- Report on activities for the past two weeks.

REMARKS AND INQUIRIES BY CITY COUNCIL

MAYORS COMMENTS AND COMMITTEE APPOINTMENTS

RECESS COUNCIL MEETING

CONVENE AS McALESTER AIRPORT AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the March 8, 2016, Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending March 15, 2016. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item G, regarding the Mayor's appointments of Mark Emmons, 1701 Boardwalk Avenue; Susan Kanard, 3051 South Peaceble Drive, and Chris Taylor, 108 Saunier Way to new three-year terms on the Board of Adjustment to expire on March 31, 2019 and appointment of Justin Few, 1423 Timber Lane to an unexpired term on the Board of Adjustment to expire on March 31, 2017. *(Steve Harrison, Mayor)*
- Confirm action taken on City Council Agenda Item H, concurrence of the Mayor's appointment of Ronda Bailey, 2007 Cardinal Lane, McAlester, to the McAlester Audit & Finance Advisory Committee, for a term to end March 31, 2018. *(Steve Harrison, Mayor)*

ADJOURN MAA

CONVENE AS McALESTER PUBLIC WORKS AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the March 8, 2016, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item B, regarding claims ending March 15, 2016. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item E, authorization of payment to Infrastructure Solutions Group, LLC; dba Mehlburger Brawley, Invoice # MC-16-03-02, in the amount of \$14,637.00 for Engineering Services and Construction Testing related to

CIP#4A 6th Street and funded through the McAlester Public Works Authority Construction Fund Series 2014 Project Account. *(Peter Stasiak, City Manager)*

- Confirm action taken on City Council Agenda Item F, authorization of payment to Poe & Associates, Inc., Invoice # WIC 9649, in the amount of \$755.78, for engineering services related to CIP#4 and funded through the McAlester Public Works Authority Construction Fund Series 2014 Project Account. *(Peter Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item G, regarding the Mayor's appointments of Mark Emmons, 1701 Boardwalk Avenue; Susan Kanard, 3051 South Peaceble Drive, and Chris Taylor, 108 Saunier Way to new three-year terms on the Board of Adjustment to expire on March 31, 2019 and appointment of Justin Few, 1423 Timber Lane to an unexpired term on the Board of Adjustment to expire on March 31, 2017. *(Steve Harrison, Mayor)*
- Confirm action taken on City Council Agenda Item H, concurrence of the Mayor's appointment of Ronda Bailey, 2007 Cardinal Lane, McAlester, to the McAlester Audit & Finance Advisory Committee, for a term to end March 31, 2018. *(Steve Harrison, Mayor)*
- Confirm action taken on City Council Agenda Item 1, an Ordinance amending Ordinance No. 2538 which established the budget for fiscal year 2015-16; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *Toni Ervin, Chief Financial Officer)*

ADJOURN MPWA

CONVENE AS MCALESTER RETIREMENT TRUST AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the February 23, 2016 Regular Meeting of the McAlester Retirement Trust Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item H, concurrence of the Mayor's appointment of Ronda Bailey, 2007 Cardinal Lane, McAlester, to the McAlester Audit & Finance Advisory Committee, for a term to end March 31, 2018. *(Steve Harrison, Mayor)*
- Approval of Retirement Benefit Payments for the Period of March, 2016. *(Toni Ervin, CFO)*

ADJOURN MRTA

RECONVENE COUNCIL MEETING

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on this _____ day of _____ 2016 at _____ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: www.cityofmcalester.com.

Cora M. Middleton, City Clerk