

The McAlester Public Works Authority met in Regular session on Tuesday January 26, 2016 at 6:00 P.M. after proper notice and agenda was posted January 22, 2016.

Present: Weldon Smith, Robert Karr, Jason Barnett, John Titsworth, Travis Read, Buddy Garvin & Steve Harrison
Absent: None
Presiding: Steve Harrison, Chairman

A motion was made by Mr. Garvin and seconded by Mr. Karr to approve the following:

- Approval of the Minutes from the January 12, 2016, Regular Meeting of the McAlester Public Works Authority. (*Cora Middleton, City Clerk*)
- Confirm action taken on City Council Agenda Item A, regarding claims ending January 19, 2016. (*Toni Ervin, Chief Financial Officer*) in the amount of \$ 341,278.99.
- Confirm action taken on City Council Agenda Item D, approval by the Council for the charge-off of \$1,049.92 currently owed the City of McAlester on an existing and active residential water account. (*Peter Stasiak, City Manager*)
- Confirm action taken on City Council Agenda Item E, concurrence with Oklahoma Municipal Assurance Group denial of Claim No. 201287-LR. (*Cora Middleton, City Clerk*)
- Confirm action taken on City Council Agenda Item F, concurrence with Oklahoma Municipal Assurance Group denial of Claim No. 201398-LR. (*Cora Middleton, City Clerk*)
- Confirm action taken on City Council Agenda Item G, authorizing the Mayor to sign service contract with Technical Programming Services, Inc. (TPSi) to print and mail our utility bills. (*Toni Ervin, Chief Financial Officer*)
- Confirm action taken on City Council Agenda Item H, authorizing the Mayor to sign service contract with ExecuTime Software, LLC for installation and maintenance of time entry software that interfaces with our Tyler Incode accounting software. (*Toni Ervin, Chief Financial Officer*)
- Confirm action taken on City Council Agenda Item I, authorization of payment to EST, Inc., Invoice # 36198, in the amount of \$11,505.00 for Construction Management Services and Materials Testing Services related to CIP#4 and funded through the McAlester Public Works Authority Construction Fund Series 2014 Project Account. (*Peter Stasiak, City Manager*)

- Confirm action taken on City Council Agenda Item J, authorization of payment to EST, Inc., Invoice # 36199, in the amount of \$25,462.50 for Construction Management Services and Materials Testing Services related to CIP#4A 6th Street and funded through the McAlester Public Works Authority Construction Fund Series 2014 Project Account. *(Peter Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item 1, accepting the annual City of McAlester Audited Financial Statements and Independent Auditor's Report for Fiscal Year ending June 30, 2015. *(Toni Ervin, Chief Financial Officer)*
- **TABLED FROM JANUARY 12, 2016 MEETING:** Confirm action taken on City Council Agenda Item 2, authorizing the Mayor to sign a resolution in agreement with Oklahoma Department of Transportation for the removal of unwarranted traffic signals on Carl Albert Parkway. *(Peter Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item 3, the discussion and presentation of the Mid-Year Review of Fiscal Year 2015-2016. *(Toni Ervin, Chief Financial Officer, Peter Stasiak, City Manager)*
- Confirm action taken on City Council Agenda Item 4, an Ordinance amending Ordinance No. 2538 which established the budget for fiscal year 2015-16; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Toni Ervin, Chief Financial Officer)*
- **TABLED FROM JANUARY 12, 2016 MEETING:** Confirm action taken on City Council Agenda Item 6, approval of certain costs related to the Fire Department. Funds to be used from the City of McAlester's Fire Department's portion of the county quarter cent excise tax for fire services. *(Brett Brewer, Fire Chief)*

There was no discussion, and the vote was taken as follows:

AYE: Trustees Smith, Karr, Barnett, Titsworth, Garvin, Read & Chairman Harrison.
 NAY: None

Chairman Harrison declared the motion carried.

There being no further business to come before the Authority. Mr. Garvin moved for the meeting to be adjourned, and the motion was seconded by Mr. Karr.

There was no discussion and the vote was taken as follows:

AYE: Trustees Smith, Karr, Barnett, Titsworth, Garvin, Read & Chairman Harrison.
 NAY: None

Chairman Harrison declared the motion carried.

ATTEST:

Steve Harrison, Chairman

Cora Middleton, Secretary