

RESOLUTION NO. 12-03

A RESOLUTION DESIGNATING THE MAYOR, AS THE APPROPRIATE OFFICER OF THE CITY OF MCALESTER, TO RECEIVE, AUTHORIZE AND EXECUTE REQUESTS FOR SICK LEAVE, VACATION LEAVE, AND EDUCATION OR PROFESSIONAL LEAVE SUBMITTED BY THE MCALESTER CITY CLERK.

WHEREAS, pursuant to The McAlester City Charter Sec. 2.07, the McAlester City Clerk, is appointed by the McAlester City Council and serves at the pleasure of the City Council, and,

WHEREAS, the McAlester City Clerk, as appointee of the Council, operates outside the direction, authority, supervision and control of the City Manager, and,

WHEREAS, the McAlester City Council finds that it is necessary and appropriate for leave requests submitted by the McAlester City Clerk to be authorized and executed, and,

WHEREAS, the McAlester City Council is empowered to designate a person or officer to receive, authorize and execute leave requests submitted by the McAlester City Clerk, and,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MCALESTER, OKLAHOMA:

Section 1. That the Mayor of the City of McAlester, Oklahoma, be and is hereby designated, authorized and directed to receive, authorize and execute all requests for sick leave, vacation leave, education leave and professional leave submitted by the McAlester City Clerk.

Section 2. That leave requested and authorized pursuant to this Resolution, shall be immediately communicated to the McAlester City Manager and the all Council members, to insure the effective continuation of services in the absence of the McAlester City Clerk.

PASSED and APPROVED at the regular meeting of the City Council of the City of McAlester, Oklahoma, and duly signed by the Mayor this ____ day of April, 2012.

**CITY OF MCALESTER, OKLAHOMA
A Municipal Corporation**

By Steve Harrison
Steve Harrison



Cora Middleton
Cora Middleton, City Clerk