



# McAlester City Council

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## NOTICE OF MEETING

### Regular Meeting Agenda

Tuesday, September 22, 2015 – 6:00 pm  
McAlester City Hall – Council Chambers  
28 E. Washington

Steve Harrison .....	Mayor
Weldon Smith .....	Ward One
John Titsworth .....	Ward Two
Travis Read, Vice Mayor.....	Ward Three
Robert Karr .....	Ward Four
Buddy Garvin .....	Ward Five
Jason Barnett.....	Ward Six
Peter J. Stasiak .....	City Manager
William J. Ervin .....	City Attorney
Cora M. Middleton.....	City Clerk

*This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: [www.cityofmcalester.com](http://www.cityofmcalester.com) within the required time frame.*

*The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.*

*The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.*

#### **CALL TO ORDER**

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*Announce the presence of a Quorum.*

#### **INVOCATION & PLEDGE OF ALLEGIANCE**

#### **ROLL CALL**

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**CITIZENS COMMENTS ON NON-AGENDA ITEMS**

*Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.*

**CONSENT AGENDA**

*All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.*

- A. Approval of the revised Minutes from the August 25, 2015, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of the Minutes from the August 27, 2015, Special Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- C. Approval of the Minutes from the August 31, 2015, Special Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- D. Approval of Claims for September 1, 2015 through September 15, 2015. *(Toni Ervin, Chief Financial Officer)*
- E. Consider and act upon, approval of an agreement between the City of McAlester and SimplexGrinnell for Fire Alarm Sprinkler Testing Service at the SE Expo Center. *(Mel Priddy, Community Services Director)*
- F. Consider and act upon, authorizing the Mayor to sign a Contract Agreement with Sooner Recon Roofing, LLC, in the amount of \$18,950.00 for a new TPO roof system for the Genealogy Building. *(Peter Stasiak, City Manager)*
- G. Consider and act upon, authorization of payment to Carstensen Contracting, Inc. "Contractor's Application for Payment #4", in the amount of \$356,070.28, for the construction of road and infrastructure improvements related to CIP#4 and funded through the McAlester Public Works Authority Construction Fund Series 2013 Project Account. *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director)*
- H. Consider and act upon, authorization of payment to Weddle Signs, Invoice 67540, in the amount of \$2,260.00, for removal of one message center and I.D. sign in front of Puterbaugh School and removal of one I.D. sign in front of Will Rodgers School, related to CIP#4 and funded through the McAlester Public Works Authority Construction Fund Series 2013 Project Account. *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director)*
- I. Consider and act upon, to concur with Oklahoma Municipal Assurance Group recommendation to deny Claim No. 200982-LR. *(Cora Middleton, City Clerk)*

## ITEMS REMOVED FROM CONSENT AGENDA

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### PUBLIC HEARING

*All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.*

### SCHEDULED BUSINESS

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1. Discussion and possible action, on acceptance and authorization for the Mayor to sign an agreement between the City of McAlester and Dr. Jason McElyea, as Medical Director for the McAlester Fire/EMS Department. *(Brett Brewer, Fire Chief)*

Executive Summary

Motion to approve the agreement.

2. Discussion and update on Financials. *(Toni Ervin, Chief Financial Officer)*

Executive Summary

Discussion

3. Consider and act upon, Change Order No. 4 to the contract with Carstensen Contracting, Inc. for the construction of CIP#2 Improvements and authorize the Mayor to sign Change Order No. 4. *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director)*

Executive Summary

Motion to approve Change Order No. 4 to the contract with Carstensen Contracting, Inc. and authorizing the Mayor to sign Change Order No. 4. The Change Order will add 125 days to the project.

4. Consider and act upon, Change Order No. 1 to the contract with Carstensen Contracting, Inc. for the construction of CIP#4 Amendment Improvements and authorize the Mayor to sign Change Order No. 1. *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director )*

Executive Summary

Motion to approve Change Order No. 1 to the contract with Carstensen Contracting, Inc for the construction of CIP#4 Amendment Improvements and authorizing the Mayor to sign Change Order No. 1 which increases the Contract Price from \$1,083,261.40 to \$1,098,691.60.

5. Consider and act upon, accepting the bid amount of \$278,261.39 from Katcon, Inc. for the construction of drainage improvements on Illinois Avenue, from Ninth Street to Tenth Street, and authorizing the Mayor to sign the Notice of Award to Katcon, Inc., and the Agreement to complete the drainage improvements. *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director)*

**Executive Summary**

Motion to approve accepting the bid amount of \$278,261.39 from Katcon, Inc. for the construction of drainage improvements on Illinois Avenue, from Ninth Street to Tenth Street, and authorizing the Mayor to sign the Notice of Award of Katcon, Inc. and the Agreement to complete the drainage improvements.

**NEW BUSINESS**

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*Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.*

**CITY MANAGER'S REPORT (Peter J. Stasiak)**

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- Report on activities for the past two weeks.

**REMARKS AND INQUIRIES BY CITY COUNCIL**

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**MAYORS COMMENTS AND COMMITTEE APPOINTMENTS**

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**RECESS COUNCIL MEETING**

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**CONVENE AS McALESTER AIRPORT AUTHORITY**

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*Majority of a Quorum required for approval*

- Approval of the Minutes from the September 8, 2015, Regular Meeting of the McAlester Airport Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item D, regarding claims ending September 15, 2015. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 2, the discussion and update of the Financials. *(Toni Ervin, Chief Financial Officer)*

**ADJOURN MAA****CONVENE AS McALESTER PUBLIC WORKS AUTHORITY**

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*Majority of a Quorum required for approval*

- Approval of the Minutes from the August 18, 2015, Special Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Approval of the Minutes from the August 31, 2015, Special Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*

- Approval of the Minutes from the September 8, 2015, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item D, regarding claims ending September 15, 2015. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item G, authorization of payment to Carstensen Contracting, Inc. "Contractor's Application for Payment #4", in the amount of \$356,070.28, for the construction of road and infrastructure improvements related to CIP#4 and funded through the McAlester Public Works Authority Construction Fund Series 2013 Project Account. *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director)*
- Confirm action taken on City Council Agenda Item H, authorization of payment to Weddle Signs, Invoice 67540, in the amount of \$2,260.00, for removal of one message center and I.D. sign in front of Puterbaugh School and removal of one I.D. sign in front of Will Rodgers School, related to CIP#4 and funded through the McAlester Public Works Authority Construction Fund Series 2013 Project Account. *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director)*
- Confirm action taken on City Council Agenda Item I, to concur with Oklahoma Municipal Assurance Group recommendation to deny Claim No. 200982-LR. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item 2, the discussion and update of the Financials. *(Toni Ervin, Chief Financial Officer)*
- Confirm action taken on City Council Agenda Item 3, Change Order No. 4 to the contract with Carstensen Contracting, Inc. for the construction of CIP#2 Improvements and authorize the Mayor to sign Change Order No. 4. *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director)*
- Confirm action taken on City Council Agenda Item 4, Change Order No. 1 to the contract with Carstensen Contracting, Inc. for the construction of CIP#4 Amendment Improvements and authorize the Mayor to sign Change Order No. 1. *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director)*
- Confirm action taken on City Council Agenda Item 5, accepting the bid amount of \$278,261.39 from Katcon, Inc. for the construction of drainage improvements on Illinois Avenue, from Ninth Street to Tenth Street, and authorizing the Mayor to sign the Notice of Award to Katcon, Inc., and the Agreement to complete the drainage improvements. *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director)*

ADJOURN MPWA

**CONVENE AS MCALESTER RETIREMENT TRUST AUTHORITY**

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*Majority of a Quorum required for approval*

- Approval of the Minutes from the August 25, 2015 Regular Meeting of the McAlester Retirement Trust Authority. *(Cora Middleton, City Clerk)*
- Approval of Retirement Benefit Payments for the Period of September, 2015. *(Toni Ervin, CFO)*

**ADJOURN MRTA**

**RECONVENE COUNCIL MEETING**

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**ADJOURNMENT**

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**CERTIFICATION**

*I certify that this Notice of Meeting was posted on this \_\_\_\_\_ day of \_\_\_\_\_ 2015 at \_\_\_\_\_ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: [www.cityofmcalester.com](http://www.cityofmcalester.com).*

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**Cora M. Middleton, City Clerk**