



McAlester City Council

NOTICE OF MEETING

Regular Meeting Agenda

Tuesday, April 28, 2015 – 6:00 pm
McAlester City Hall – Council Chambers
28 E. Washington

Steve Harrison	Mayor
Weldon Smith	Ward One
John Titsworth	Ward Two
Travis Read, Vice Mayor.....	Ward Three
Robert Karr	Ward Four
Buddy Garvin	Ward Five
Jason Barnett	Ward Six
Peter J. Stasiak	City Manager
William J. Ervin	City Attorney
Cora M. Middleton	City Clerk

This agenda has been posted at the McAlester City Hall, distributed to the appropriate news media, and posted on the City website: www.cityofmcalester.com within the required time frame.

The Mayor and City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.

The McAlester City Hall is wheelchair accessible. Sign interpretation or other special assistance for disabled attendees must be requested 48 hours in advance by contacting the City Clerk's Office at 918.423.9300, Extension 4956.

CALL TO ORDER

Announce the presence of a Quorum.

INVOCATION & PLEDGE OF ALLEGIANCE

ROLL CALL

RECOGNITION AWARDS

2015 Prudential Spirit of the Community Award

Alexandria Lerblance

2015 Prudential Spirit of the Community Award, Distinguished Finalist

Alana Wynn

CITIZENS COMMENTS ON NON-AGENDA ITEMS

Residents may address Council regarding an item that is not listed on the Agenda. Residents must provide their name and address. Council requests that comments be limited to five (5) minutes.

CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A. Approval of the Minutes from the April 14, 2015, Special Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of the Minutes from the April 14, 2015, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- C. Approval of Claims for April 8, 2015 through April 21, 2015. *(Toni Ervin, Chief Financial Officer)*
- D. Discussion and possible action, on approval of an agreement for mutual aid emergency medical services between Hughes County EMS and the McAlester Fire/EMS Department. *(Brett Brewer, Fire Chief)*
- E. Consider and act upon, authorization of payment to Poe and Associates, Inc. Invoice #0-102096-9578, in the amount of \$10,012.56 for Engineering Design Services related to CIP#4 and funded through the McAlester Public Works Authority Construction Fund Series 2013 Project Account. *(John E. Modzelewski, P.E., City Engineer and Public Works Director)*
- F. Consider and act upon, receipt of permit No. WL000061150279 from the Oklahoma Department of Environment Quality (ODEQ) for the construction of 2,100 linear feet of six (6) inch PVC potable water line and all appurtenances to serve the City of McAlester's 2014 CDBG project, which includes portions of Walker Avenue and Pine Street. *(John C. Modzelewski, P.E., City Engineer and Public Works Director)*

- G. Consideration and action, to accept a 2015 OSMPC Incentive Fund Award in the amount of \$204,504.33 from the Oklahoma Strategic Military Planning Commission and to authorize the execution and submittal of Invoice No. 20150428-001 to the Oklahoma Department of Commerce to draw down the \$204,504.33 of Funds. *(Leroy Alsup, Community & Economic Development Director)*

ITEMS REMOVED FROM CONSENT AGENDA

PUBLIC HEARING

All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.

- **AN ORDINANCE OF THE CITY OF McALESTER, OKLAHOMA, AMENDING ORDINANCE NO. 2501 WHICH ESTABLISHED THE BUDGET FOR FISCAL YEAR 2014-15; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND DECLARING AN EMERGENCY.**

SCHEDULED BUSINESS

1. Accept and place on file, the Status Report on the McAlester Public Works Authority's "Water System Operation and Maintenance Agreement" with Severn Trent Environmental Services, Inc. *(John C. Modzelewski, P.E., City Engineer and Public Works Director)*

Executive Summary

Accept the Status Report on the McAlester Public Works Authority's "Water system Operation and Maintenance Agreement" with Severn Trent Environmental Services, Inc. for the months of January 2015 through March 2015.

2. Consider and act upon, an Ordinance amending Ordinance No. 2501 which established the budget for fiscal year 2014-2015; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency. *(Toni Ervin, Chief Financial Officer)*

Executive Summary

Motion to approve the budget amendment ordinance.

3. Consider and act upon, awarding bid in the amount of \$50,064.50, for one new and unused ISO Compliant 60kW Diesel Fueled Generator for 911 Center to Evans Enterprises, Inc. of Tulsa, Ok. *(Shawn Smith, E911 Manager)*

Executive Summary

Motion to approve the award of bid to Evans Enterprises, Inc.

4. Consider and act upon, a Memorandum of Understanding between the McAlester Public Works Authority and the Board of Education of Independent School District No. 80, Pittsburg County, Oklahoma that authorizes the release of funds derived from City

Ordinance 2159, for the acquisition, construction or equipment of educational facilities.
(*Peter Stasiak, City Manager*)

Executive Summary

Motion to approve the Memorandum of Understanding that conveys to ISDA80 the sum of \$129,814.30 to be used for the construction of a driveway behind Will Rogers Elementary School.

5. Consider and act upon, authorizing the Mayor to sign a contract between the City of McAlester and J.D. Thomas Construction to Repair Street Cuts; Repair and/or Replace Concrete Panels, Curbs and Gutters and Driveway Approaches (Miscellaneous Contract Project#1). (*John C. Modzelewski, P.E., City Engineer and Public Works Director*)

Executive Summary

The recommendation is to enter into an agreement with J.D. Thomas Construction for a Total Bid equal to \$47,470.00 to Repair Street Cuts; Repair and/or Replace Concrete Panels, Curbs and Gutters and Driveway Approaches (Miscellaneous Contract Project#1).

6. Consider and act upon, authorizing the Mayor to sign a Professional Services Agreement with EST, Inc., for Construction Management Services related to CIP#4 which includes a segment of South Avenue from a point, two hundred feet west of Strong Boulevard, to a point one hundred eighty feet east of Franklin Street. (*John C. Modzelewski, P.E., City Engineer and Public Works Director*)

Executive Summary

Motion to approve authorizing the Mayor to sign a Professional Services Agreement with EST, Inc. to provide Construction Management Services related to CIP#4 which includes a segment of South Avenue from a point, two hundred feet west of Strong Boulevard, to a point one hundred eighty feet east of Franklin Street.

7. Determination of project for Community Development Block Grant (CDBG) funding. This funding is available through the (CDBG) 2015 State Small Cities Program. (*Peter Stasiak, City Manager*)

Executive Summary

It is recommended that the Mayor and City Council of the City of McAlester approve the staff recommendation to develop a water and or sewer line replacement project in the North Town area.

NEW BUSINESS

Any matter not known or which could not have been reasonably foreseen prior to the time of posting the Agenda in accordance with Sec. 311.9, Title 25, Oklahoma State Statutes.

CITY MANAGER'S REPORT (Peter J. Stasiak)

- Report on activities for the past two weeks.

REMARKS AND INQUIRIES BY CITY COUNCIL

MAYORS COMMENTS AND COMMITTEE APPOINTMENTS

RECESS COUNCIL MEETING

CONVENE AS McALESTER AIRPORT AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the April 14, 2015, Regular Meeting of the McAlester Airport Authority. (*Cora Middleton, City Clerk*)
- Confirm action taken on City Council Agenda Item C, regarding claims ending April 21, 2015. (*Toni Ervin, Chief Financial Officer*)

ADJOURN MAA

CONVENE AS McALESTER PUBLIC WORKS AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the April 14, 2015, Regular Meeting of the McAlester Public Works Authority. (*Cora Middleton, City Clerk*)
- Confirm action taken on City Council Agenda Item C, regarding claims ending April 21, 2015. (*Toni Ervin, Chief Financial Officer*)
- Confirm action taken on City Council Agenda Item E, authorization of payment to Poe & Associates, Inc. Invoice #0-102096-9578, in the amount of \$10,012.56 for Engineering Design Services related to CIP#4 and funded through the McAlester Public Works Authority Construction Fund Series 2013 Project Account. (*John C. Modzelewski, P.E., City Engineer and Public Works Director*)
- Confirm action taken on City Council Agenda Item F, receipt of permit No. WL000061150279 from the Oklahoma Department of Environment Quality (ODEQ) for the construction of 2,100 linear feet of six (6) inch PVC potable water line and all appurtenances to serve the City of McAlester's 2014 CDBG project, which includes portions of Walker Avenue and Pine Street. (*John C. Modzelewski, P.E., City Engineer and Public Works Director*)
- Confirm action taken on City Council Agenda Item 4, a Memorandum of Understanding between the McAlester Public Works Authority and the Board of Education of Independent School District No. 80, Pittsburg County, Oklahoma that authorizes the release of funds derived from City Ordinance 2159, for the acquisition, construction or equipment of educational facilities. (*Peter Stasiak, City Manager*)

- Confirm action taken on City Council Agenda Item 5, authorizing the Mayor to sign a contract between the City of McAlester and J.D. Thomas Construction to Repair Street Cuts; Repair and/or Replace Concrete Panels, Curbs and Gutters and Driveway Approaches (Miscellaneous Contract Project#1). (*John C. Modzelewski, P.E., City Engineer and Public Works Director*)
- Confirm action taken on City Council Agenda Item 6, authorizing the Mayor to sign a Professional Services Agreement with EST, Inc., for Construction Management Services related to CIP#4 which includes a segment of South Avenue from a point, two hundred feet west of Strong Boulevard, to a point one hundred eighty feet east of Franklin Street. (*John C. Modzelewski, P.E., City Engineer and Public Works Director*)
- Confirm action taken on City Council Agenda Item 7, the determination of a project for Community Development Block Grant (CDBG) funding. This funding is available through the (CDBG) 2015 State Small Cities Program. (*Peter Stasiak, City Manager*)

ADJOURN MPWA

CONVENE AS MCALESTER RETIREMENT TRUST AUTHORITY

Majority of a Quorum required for approval

- Approval of the Minutes from the Tuesday, March 24, 2015 Regular Meeting of the McAlester Retirement Trust Authority. (*Cora Middleton, City Clerk*)
- Approval of Retirement Benefit Payments for the Period of April, 2015. (*Toni Ervin, CFO*)

ADJOURN MRTA

RECONVENE COUNCIL MEETING

EXECUTIVE SESSION

Recess into Executive Session in compliance with Section Title 25 Section 307 B.2 et seq. Oklahoma Statutes. to wit.

- Proposed executive session pursuant to Title 25, Sec. 307 (B) (4) for Confidential communications between a public body and its attorney concerning pending investigations, claims, or actions, more particularly:
 - City of McAlester vs Randy Green (suit)
 - City of McAlester vs Austin Paving (claim)
 - Leflore-Mills vs City of McAlester (suit)
 - Simpson vs City of McAlester (suit)
 - Two way properties vs City of McAlester (suit)
 - IAFF vs PERB and City of McAlester (suit)

RECONVENE INTO OPEN SESSION

ADJOURNMENT

CERTIFICATION

I certify that this Notice of Meeting was posted on this _____ day of _____ 2015 at _____ a.m./p.m. as required by law in accordance with Section 303 of the Oklahoma Statutes and that the appropriate news media was contacted. As a courtesy, this agenda is also posted on the City of McAlester website: www.cityofmcalester.com.

Cora M. Middleton, City Clerk

THE PRUDENTIAL SPIRIT OF COMMUNITY AWARDS

Honoring Outstanding Community Service by Young Americans

March 4, 2015

The Honorable Steve Harrison
P.O. Box 578
McAlester, OK 74502-0578

Dear Mayor Harrison:

We thought you'd like to know that Alexandria (Lexie) Lerblance of McAlester was recently named one of the top two youth volunteers in Oklahoma for 2015, in the 20th annual Prudential Spirit of Community Awards. This is an extraordinary honor; more than 30,000 young people across the country participated in this year's program.

As a State Honoree, Lexie will receive a \$1,000 award, an engraved silver medallion, and a trip to Washington, D.C., May 2-5 for a series of national recognition events. A copy of the news release announcing this prestigious honor is enclosed.

In addition, Alana Wynn, also of McAlester, in your district has been named a Distinguished Finalist by the program's judges, and will receive a bronze medallion at a local ceremony.

The Prudential Spirit of Community Awards, created in 1995 by Prudential Financial in partnership with the National Association of Secondary School Principals (NASSP), are designed to emphasize the importance our nation places on service to others, and to encourage all young Americans to contribute to their communities.

Students like Lexie represent the best of America's youth, and are role models to their peers and their communities. We hope you will take advantage of this opportunity to extend your congratulations and encouragement. You can contact Lexie at 3469 Anderson Road, McAlester, OK, 74501, (918) 423-0354; and Alana at 2000 S. 14th Street, McAlester, OK, 74501, (918) 423-3073.

You also may want to consider inviting your honorees to talk about volunteering and the importance of community service at an upcoming town council meeting, proclaiming a special day of recognition, or issuing an official statement of commendation (suggested language is included).

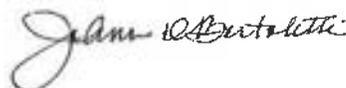
During the May events in Washington, a distinguished National Selection Committee will name ten National Honorees who will receive additional \$5,000 awards, gold medallions, crystal trophies, and \$5,000 grants from The Prudential Foundation for charitable organizations of their choice. Your State Honoree is among those being considered for these national awards. If you would like additional information, please call (973) 802-4568, write to us at spirit@prudential.com, or visit spirit.prudential.com.

Congratulations for having such outstanding young people in your community.

Sincerely,



John Strangfeld
Chairman and CEO
Prudential Financial



JoAnn Bartoletti
Executive Director
NASSP



THE PRUDENTIAL SPIRIT OF COMMUNITY AWARDS

Honoring Outstanding Community Service by Young Americans

FOR IMMEDIATE RELEASE

February 10, 2015

Contact: Harold Banks, Prudential Financial
(973) 802-8974 or (973) 216-4833
harold.banks@prudential.com

OKLAHOMA'S TOP TWO YOUTH VOLUNTEERS SELECTED IN 20th ANNUAL NATIONAL AWARDS PROGRAM

**McAlester and Oklahoma City students earn \$1,000 awards,
engraved medallions and trip to nation's capital**

**Honors also bestowed on youth volunteers in
Edmond, Bartlesville, Lawton and McAlester**

OKLAHOMA CITY, Okla. – Alexandria (Lexie) Lerblance, 16, of McAlester and Malayna Stober, 13, of Oklahoma City today were named Oklahoma's top two youth volunteers of 2015 by The Prudential Spirit of Community Awards, a nationwide program honoring young people for outstanding acts of volunteerism. Alexandria was nominated by Pittsburg County 4-H in McAlester, and Malayna was nominated by Carl Albert Middle School in Midwest City. The Prudential Spirit of Community Awards, now in its 20th year, is conducted by Prudential Financial in partnership with the National Association of Secondary School Principals (NASSP).

Alexandria, a junior at McAlester High School, co-founded a nonprofit organization that has donated nearly \$20,000 worth of wigs and other head coverings over the past four years to approximately 150 cancer patients in her eight-county region. Almost six years ago, Alexandria's mother was diagnosed with breast cancer and began chemotherapy treatments. As she was losing her hair, she and Alexandria traveled to Tulsa to a "wig closet" that offered free wigs to patients. "She was overwhelmed with trauma and anxiety," said Alexandria, "and this particular wig closet was rather nasty, with smoke, a poor selection, and not much help with service to clients." The mother and daughter left empty-handed that day, but soon decided to open their own wig closet to provide better access, better service, and nicer wigs to women with cancer in Southeastern Oklahoma.

Alexandria and her mother persuaded a local hospital to let them use a room for their closet, partnered

with a local beauty school to clean and style donated wigs, and asked the American Cancer Society to help raise money and get the word out to patients. Alexandria's main role has been to raise funds and solicit donations of wigs, scarves, hats and turbans, in large part by speaking to civic organizations using a PowerPoint presentation. Through these presentations, she also has been able to recruit 10 influential community members to help with the wig closet. "My goal has been to help cancer patients deal with one of the most traumatizing aspects of the fight against cancer," she said.

Malayna, a seventh-grader at Carl Albert Middle School, initiated two annual collection drives in her community to buy diapers for the infants of families at a local crisis center and to provide needed items to foster and homeless children. She also participates in efforts to collect shoes for children in need, mentor elementary school kids, promote pet adoptions and encourage organ donations. Malayna started volunteering with her mother when she was 5 years old. "There wasn't a lot I could do then but I was always happy after an event because I love helping others," she said. "As I got older, I looked for organizations where I could make a difference."

While competing in the National American Miss Pageant, Malayna learned about the needs of an infant crisis center in her city, and began a yearly drive called "Dollars for Diapers." She also discovered a school for homeless kids and an organization that supports foster children, so Malayna launched an annual drive to benefit them, asking people in her community to clean out their children's rooms and donate new or gently-used items. In addition, she has participated in local parades and street cleanups, and is now serving on the Children's Miracle Network Hospital Teen Board in her city. "Through all of these activities, I work to make someone's day a little happier and give them hope for a brighter tomorrow," said Malayna.

As State Honorees, Alexandria and Malayna each will receive \$1,000, an engraved silver medallion and an all-expense-paid trip in early May to Washington, D.C., where they will join the top two honorees from each of the other states and the District of Columbia for four days of national recognition events. During the trip, 10 students will be named America's top youth volunteers of 2015.

Distinguished Finalists

The program judges also recognized four other Oklahoma students as Distinguished Finalists for their impressive community service activities. Each will receive an engraved bronze medallion.

These are Oklahoma's Distinguished Finalists for 2015:

Emma Duncan, 17, of Edmond, Okla., a senior at Edmond North High School, co-chaired her school's community service organization, "Bring a Light To Others (BALTO)," and managed 22 fundraising events and 138 student participants to a record-breaking fundraising total of \$301,100 to support a day care for children

OKLAHOMA'S TOP YOUTH VOLUNTEERS SELECTED/Page Three

with special needs. Emma, who personally raised more than \$15,000 for BALTO, is also her student council president.

Gloria Tso, 17, of Bartlesville, Okla., a senior at Bartlesville High School, founded a student mentoring organization called "Leading Ladies" that provides internships, resources and mentors to encourage young women in difficult circumstances to pursue their education. Gloria, who had previously created a tutoring program, has invited female leaders including politicians, physicians and lawyers to speak at meetings for the program, which she is planning to expand throughout the state.

Taylor Wood, 18, of Lawton, Okla., a senior at Chattanooga High School, founded "Daddies Empowering Daughters," an event that provided information on internet safety and basic self-defense for girls in an effort to empower them to protect themselves. Taylor, who worked closely with three friends to organize all aspects of the event and raised \$1,000 to support the project, was invited to present a similar event for a sorority at Cameron University.

Alana Wynn, 17, of McAlester, Okla., a member of the American Red Cross in McAlester and a senior at McAlester High School, has raised nearly \$40,000 to benefit the American Red Cross by creating and implementing the "Red Cross Memorial Golf Tournament" in 2010 to honor the important volunteer work of the former chair of her local American Red Cross chapter. Alana recruited volunteers, coordinated sponsorships, and managed team sign-ups for the event, which raised money to support those who have lost their homes to tornadoes, floods and fire.

"Prudential is honored to celebrate the contributions of these remarkable young volunteers," said Prudential Chairman and CEO John Strangfeld. "By shining a spotlight on the difference they've made in their communities, we hope others are inspired to volunteer, too."

"These students have not only improved their communities through their exemplary volunteer service, but also set a fine example for their peers," said JoAnn Bartoletti, executive director of NASSP. "Each of their stories is proof of the impact one young person can have when they decide to make a difference."

About The Prudential Spirit of Community Awards

The Prudential Spirit of Community Awards represents the United States' largest youth recognition program based solely on volunteer service. All public and private middle level and high schools in the country, as well as all Girl Scout councils, county 4-H organizations, American Red Cross chapters, YMCAs and HandsOn Network affiliates, were eligible to select a student or member for a local Prudential Spirit of Community Award. These Local Honorees were then reviewed by an independent judging panel, which

OKLAHOMA'S TOP YOUTH VOLUNTEERS SELECTED/Page Four

selected State Honorees and Distinguished Finalists based on criteria including personal initiative, effort, impact and personal growth.

While in Washington, D.C., the 102 State Honorees – one middle level and one high school student from each state and the District of Columbia – will tour the capital's landmarks, meet top youth volunteers from other parts of the world, attend a gala awards ceremony at the Smithsonian's National Museum of Natural History, and visit their congressional representatives on Capitol Hill. On May 4, 10 of the State Honorees – five middle level and five high school students – will be named America's top youth volunteers of 2015. These National Honorees will receive additional \$5,000 awards, gold medallions, crystal trophies and \$5,000 grants from The Prudential Foundation for nonprofit charitable organizations of their choice.

Since the program began in 1995, more than 100,000 young volunteers have been honored at the local, state and national level. The program also is conducted by Prudential subsidiaries in Japan, South Korea, Taiwan, Ireland, India and China. In addition to granting its own awards, The Prudential Spirit of Community Awards program also distributes President's Volunteer Service Awards to qualifying Local Honorees on behalf of President Barack Obama.

For information on all of this year's Prudential Spirit of Community State Honorees and Distinguished Finalists, visit <http://spirit.prudential.com> or www.nassp.org/spirit.

About NASSP

The National Association of Secondary School Principals (NASSP) is the leading organization of and voice for middle level and high school principals, assistant principals, and school leaders from across the United States and 35 countries around the world. The association connects and engages school leaders through advocacy, research, education, and student programs. NASSP advocates on behalf of all school leaders to ensure the success of each student and strengthens school leadership practices through the design and delivery of high quality professional learning experiences. Reflecting its long-standing commitment to student leadership development, NASSP administers the National Honor Society, National Junior Honor Society, National Elementary Honor Society, and National Association of Student Councils. For more information about NASSP, located in Reston, VA, visit www.nassp.org.

About Prudential Financial

Prudential Financial, Inc. (NYSE: PRU), a financial services leader, has operations in the United States, Asia, Europe, and Latin America. Prudential's diverse and talented employees are committed to helping individual and institutional customers grow and protect their wealth through a variety of products and services, including life insurance, annuities, retirement-related services, mutual funds and investment management. In the U.S., Prudential's iconic Rock symbol has stood for strength, stability, expertise and innovation for more than a century. For more information, please visit www.news.prudential.com.

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Editors: For full-color pictures of the Spirit of Community Awards program logo and medallions, click here: <http://bit.ly/Xi4oFW>

The McAlester City Council met in Special session on Tuesday, April 14, 2015 at 5:30 P.M. after proper notice and agenda was posted, April 13, 2015, at 3:00 P. M.

Call to Order

Mayor Harrison called the meeting to order.

Roll Call

Council Roll Call was as follows:

Present: Weldon Smith, Travis Read, Robert Karr, Buddy Garvin & Steve Harrison
Absent: John Titsworth & Jason Barnett
Presiding: Steve Harrison, Mayor

Staff Present: Peter J. Stasiak, City Manager; John Modzelewski, P.E, City Engineer/Public Works Director; Mel Priddy, Community Services Director; Toni Ervin, CFO; Gary Wansick, Police Chief; Leroy Alsup, Community & Economic Development Director and Cora Middleton, City Clerk

Scheduled Business

1. Presentation and discussion of the preliminary Budget for 2015-2016. *(Toni Ervin, Chief Financial Officer)*

Manager Stasiak expressed his appreciation to the staff and all employees involved in putting this Budget together. He then turned the presentation over to CFO Ervin.

CFO Ervin addressed the Council informing them that this was being presented as a balanced budget. She began with a review of the revenues for both the General Fund and the Public Works. Ms. Ervin commented that the City was experiencing stable growth but the royalties were decreasing due to the age of the wells and demand. She informed the Council that sales tax had been budgeted at a conservative 3% increase and royalties at a 35% decrease. She added that the Public Works should return to normal with this fiscal year.

CFO Ervin reviewed the expenses for both the General Fund and Public Works informing the Council that in the General Fund the Police Department garnered 32% of the budget and the Fire Department garnered 26%. She highlighted the Public Works expenditures with refuse collection taking 33% of that funds budget.

CFO Ervin briefly reviewed the Capital with \$1,987,000 in the Budget. She explained that this July the final payment on the Durapatcher would be made and the roof on the Genealogy Building and the Marquee Sign at the Expo had been added per the previous conversation.

CFO Ervin reviewed the personnel totals for the City explaining that the proposed number was 215 which added 2 positions, a new employee in Street Maintenance and another Administrative Assistant in Engineering. She added that the City would remain with OPEH&W with no increase for the fiscal year. She then stated that McAlester was the only community to pay 100% of the employee's health premiums.

There was discussion among the Council including CFO Ervin and Manager Stasiak regarding the value of the employee benefit package, the 3.5% pay increase that had been funded, the City continuing to fund Step and Merit increases, the next steps that needed to be taken prior to adoption of the budget, having more time during the process, the value of the work that the Durapatcher was doing, if obtaining another similar machine would make a better dent in the pothole maintenance and the number of personnel that would be required to operate another machine, and having a plan for addressing the pothole situation in the City.

Mayor Harrison commented that the Council had time to review the preliminary budget in depth and have comments and questions for the workshop that would be scheduled at a later date.

Adjournment

There being no further business to come before the Council, Mayor Harrison adjourned the meeting at 6:00 P.M.

ATTEST:

Steve Harrison, Mayor

Cora Middleton, City Clerk

The McAlester City Council met in a Regular session on Tuesday, April 14, 2015, at 6:00 P.M. after proper notice and agenda was posted, April 13, 2015 at 3:00 P.M.

Call to Order

Mayor Harrison called the meeting to order.

Robert Daniels, Salvation Army, gave the invocation and led the Pledge of Allegiance.

Roll Call

Council Roll Call was as follows:

Present: Weldon Smith, Travis Read, Robert Karr, Buddy Garvin & Steve Harrison
Absent: John Titsworth & Jason Barnett
Presiding: Steve Harrison, Mayor

Staff Present: Peter J. Stasiak, City Manager; John Modzelewski, City Engineer/Public Works Director; Toni Ervin, Chief Financial Officer; Brett Brewer, Fire Chief; Leroy Alsup, Gary Wansick, Police Chief; Planning & Economic Development Director; William J. Ervin, Sr., City Attorney and Cora Middleton, City Clerk

Ceremony and Awards

Mayor Harrison presented Christopher Williams as March 2015 Employee of the Month. Mr. Williams received a Certificate of Appreciation and a personnel planner.

Citizens Comments on Non-Agenda Items

There were no comments.

Consent Agenda

- A. Approval of the Minutes from the March 10, 2015, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- B. Approval of the Minutes from the March 24, 2015, Special Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*
- C. Approval of the Minutes from the March 24, 2015, Regular Meeting of the McAlester City Council. *(Cora Middleton, City Clerk)*

- D. Approval of Claims for March 18, 2015 through April 7, 2015. *(Toni Ervin, Chief Financial Officer)* In the following amounts: General Fund - \$116,218.16; Nutrition - \$1,407.15; Landfill Res./Sub-title D - \$4,191.50; Tourism - \$8,668.49; SE Expo Center - \$11,849.46; E-911 - \$6,330.50; Economic Development - \$7,370.28; Fleet Maintenance - \$24,257.55; CIP - \$62,585.24 and Federal Forfeiture Fund - \$2,122.00.

ACH – Tourism Fund - \$558.20

- E. Consider and act upon, authorization of payment to Infrastructure Solutions Group, LLC; dba Mehlburger Brawley, Invoice # MC-14-06-05, in the amount of \$13,489.00 for Construction Management and Resident Project Representative Services related to CIP#3 and funded through the McAlester Public Works Authority Construction Fund Series 2013 Project Account. *(John C. Modzelewski, P.E., City Engineer and Public Works Director)*
- F. Consider and act upon, authorization of payment to EST, Inc., Invoice #34143, in the amount of \$20,700.00 for Construction Management Services and Materials Testing Services related to CIP#2 and funded through the McAlester Public Works Authority Construction Fund Series 2013 Project Account. *(John C. Modzelewski, P.E., City Engineer and Public Works Director)*
- G. Consider and act upon, authorization of payment to T. McDonald Construction, Inc., Contractor's Application for Payment #5, in the amount of \$112,164.18, for the construction of road and infrastructure improvements related to CIP#3 and funded through the McAlester Public Works Authority Construction Fund Series 2013 Project Account. *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director)*
- H. Consider and act upon, receipt of Permit No. WL 000061150127 from the Oklahoma Department of Environmental Quality (ODEQ) for the construction of 923 linear feet of eight (8) inch PVC potable water line and all appurtenances to serve the City of McAlester Steven Taylor Industrial Park. *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director)*
- I. Consider and act upon, authorization of payment to the Oklahoma Department of Environmental Quality (ODEQ), in the amount of \$1,669.28, to obtain the necessary permits to replace waterlines and sanitary sewer lines, related to CIP#4 and funded through the McAlester Public Works Authority Construction Fund Series 2013 Project Account. *(John C. Modzelewski, P.E., City Engineer and Public Works Director)*
- J. Consider and act upon, to authorize the Mayor to sign the renewal contract with DSS Equature for continuation of our recording services in our 911 Center. *(Shawn Smith, E911 Manager)*

- K. Concur with the Mayor's appointment of Mrs. Deloures L. Smith to serve on the McAlester Library Advisory Board for a term ending December 31, 2019. *(Steve Harrison, Mayor)*
- L. Consider and act upon, to authorize the Mayor to sign the Entry of General Appearance, Waiver of Service and Consent merger petition between McAlester Regional Health Center Authority and the McAlester Public Health Authority. *(Steve Harrison, Mayor)*

A motion was made by Vice-Mayor Read and seconded by Councilman Smith to approve the Consent Agenda. There was no discussion, and the vote was taken as follows:

AYE: Councilman Read, Smith, Karr, Garvin & Mayor Harrison
NAY: None

Mayor Harrison declared the motion carried.

Councilman Karr moved to open a Public Hearing to address the FY 2015/2016-2019/2020 proposed Capital program and three (3) ordinances. The motion was seconded by Councilman Garvin. There was no discussion, and the vote was taken as follows:

AYE: Councilman Karr, Garvin, Read, Smith & Mayor Harrison
NAY: None

Mayor Harrison declared the motion carried and the Public Hearing was opened at 6:09 P.M.

Public Hearing

All persons interested in any ordinance listed under Scheduled Business shall have an opportunity to be heard in accordance with Article 2, Section 2.12(b) of the City Charter.

A PUBLIC HEARING ON THE PROPOSED CAPITAL PROGRAM FOR FY 2015/2016-2019/2020 FOR THE CITY OF MCALESTER.

AN ORDINANCE TO CLOSE THE EASEMENT THAT LIES IN THE SOUTHERLY 30 FEET OF LOTS 76 AND 77, AND THE NORTHERLY 30 FEET OF LOTS 86 AND 87, IN TOWNSITE ADDITION NO. 4, PITTSBURG COUNTY, STATE OF OKLAHOMA.

AN ORDINANCE TO CLOSE THE ALLEY THAT LIES IN BLOCK 17, CITY OF MCALESTER, NOW KNOWN AS NORTH MCALESTER, PITTSBURG COUNTY, STATE OF OKLAHOMA, LYING BETWEEN THE EAST BOUNDARY LINE OF THE MAIN STREET RIGHT-OF-WAY AND THE WEST BOUNDARY LINE OF THE FIFTH STREET RIGHT-OF-WAY.

AN ORDINANCE OF THE CITY OF MCALESTER, OKLAHOMA, AMENDING SECTION 2-258.4, EMERGENCY FUND, AND DECLARING AN EMERGENCY.

There were no comments from the Council or audience and Councilman Smith moved to close the Public Hearing. The motion was seconded by Vice-Mayor Read and the vote was taken as follows:

AYE: Councilman Smith, Read, Karr, Garvin & Mayor Harrison
NAY: None

Mayor Harrison declared the motion carried and the Public Hearing was closed at 6:10 P.M.

Scheduled Business

1. Consider and act upon, an Ordinance to close the easement that lies in the Southerly 30 feet of Lots 76 and 77, and the Northerly 30 feet of Lots 86 and 87, in Townsite Addition No. 4, Pittsburg County, State of Oklahoma subject to the special condition that a utility easement be maintained for the City of McAlester's existing water and sewer mains within the easement to be closed. (*Leroy Alsup, Community & Economic Development Director*)

Executive Summary

Motion to approve and act upon the Ordinance to close the easement that lies in the Southerly 30 feet of Lots 76 and 77, and the Northerly 30 feet of Lots 86 and 87, in Townsite Addition No. 4, Pittsburg County, State of Oklahoma subject to the special condition that a utility easement be maintained for the City of McAlester's existing water and sewer mains within the easement to be closed and to authorize the Mayor to sign the Ordinance.

ORDINANCE NO. 2532

AN ORDINANCE TO CLOSE THE EASEMENT THAT LIES IN THE SOUTHERLY 30 FEET OF LOTS 76 AND 77, AND THE NORTHERLY 30 FEET OF LOTS 86 AND 87, IN TOWNSITE ADDITION NO. 4, PITTSBURG COUNTY, STATE OF OKLAHOMA.

A motion was made by Vice-Mayor Read and seconded by Councilman Smith to approve **ORDINANCE NO. 2532**, closing an easement.

Before the vote, Director Alsup addressed the Council informing them that at the Planning Commission's regular meeting on March 17, 2015 had unanimously voted to recommend, to the Council, that the request to close this easement be granted.

After a brief discussion concerning staff's recommendation the vote was taken as follows:

AYE: Councilman Smith, Read, Karr, Garvin & Mayor Harrison
NAY: None

Mayor Harrison declared the motion carried.

2. Consider and act upon, an Ordinance to close the alley that lies in Block 17, City of McAlester, now known as North McAlester, lying between the East Boundary Line of the

Main Street Right-of-Way and the West Boundary Line of the Fifth Street Right-of-Way.
(*Leroy Alsup, Community & Economic Development Director*)

Executive Summary

Motion to approve and act upon the Ordinance to close the alley as more particularly described in the ordinance and to authorize the Mayor to sign the Ordinance.

ORDINANCE NO. 2533

AN ORDINANCE TO CLOSE THE ALLEY THAT LIES IN BLOCK 17, CITY OF MCALESTER, NOW KNOWN AS NORTH MCALESTER, PITTSBURG COUNTY, STATE OF OKLAHOMA, LYING BETWEEN THE EAST BOUNDARY LINE OF THE MAIN STREET RIGHT-OF-WAY AND THE WEST BOUNDARY LINE OF THE FIFTH STREET RIGHT-OF-WAY.

A motion was made by Councilman Garvin and seconded by Councilman Karr to approve **ORDINANCE NO. 2533**, closing an alley in Block 17, in North McAlester.

Before the vote, Director Alsup addressed the Council explaining that the regular Planning Commission on March 17, 2015, they unanimously voted to recommend, to the Council, that the request to close the alley that lies in Block 17, in North McAlester.

There was no further discussion, and the vote was taken as follows:

AYE: Councilman Garvin, Karr, Smith, Read & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

3. Consider and act upon, a "Use Permitted After Review" for A & G Properties, LLC (Jimmy Williams) to construct a single-tenant office building for a professional services provider at 903/ 915 E Wyandotte Avenue. (*Leroy Alsup, Community and Economic Development Director*)

Executive Summary

Motion to approve the "Use Permitted After Review" for A & G Properties, LLC (Jimmy Williams) to construct a single-tenant office building for a professional services provider at 903/ 915 E Wyandotte Avenue and to authorize the Mayor to execute the A & G Properties, LLC "Use Permitted After Review" approval form.

Councilman Smith moved to approve and authorize the Mayor to sign a "Use Permitted After Review" for A & G Properties, LLC to construct a single-tenant office building for a professional services provider at 903/ 915 E Wyandotte Avenue. The motion was seconded by Councilman Karr.

Before the vote, Director Alsup addressed the Council informing them that the Planning Commission during their March 17, 2015 regular meeting had voted unanimously, to recommend to the Council, the this request be approved.

After a brief discussion regarding the appearance of the structure the vote was taken as follows:

AYE: Councilman Smith, Karr, Read, Garvin & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

4. Consider and act upon, a "Use Permitted After Review" for Stipe Investments LLC, and the potential purchaser of the property, Bryan Ragan, to establish and operate a used auto sales and service business establishment at 306 E Wyandotte Avenue. (*Leroy Alsup, Community and Economic Development Director*)

Executive Summary

Motion to approve the "Use Permitted After Review" for Stipe Investments LLC, and the potential purchaser of the property, Bryan Ragan, to establish and operate a used auto sales and service business establishment at 306 E Wyandotte Avenue and to authorize the Mayor to execute the "Use Permitted After Review" approval form.

A motion was made by Councilman Garvin and seconded by Councilman Karr to approve and authorize the Mayor to sign a "Use Permitted After Review" for Stipe Investments LLC, and the potential purchaser of the property, Bryan Ragan, to establish and operate a used auto sales and service business establishment at 306 E Wyandotte Avenue.

Before the vote, Director Alsup addressed the Council explaining that the Planning Commission at its March 17, 2015 regular meeting had voted eight (8) to one (1) to recommend, to the Council, that the request be approved.

After discussion among the Council, Mr. Wayne Stipe and Mr. Brian Reagan concerning the off street parking, where customers would park, the removal of the chain link fence, what would replace that fence and how parking for employees and customers would be arranged, the vote was taken as follows;

AYE: Councilman Karr, Garvin, Smith, Read & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

5. Consider and act upon, approval and execution of a Professional Economic Development Consulting Services Agreement with Retail Attractions, LLC for a fourteen month term from May 1, 2015 through June 30, 2016. (*Leroy Alsup, Community and Economic Development Director*)

Executive Summary

Motion to approve and to authorize the execution of a Professional Economic Development Consulting Services Agreement with Retail Attractions, LLC for a fourteen month term from May 1, 2015 through June 30, 2016.

A motion was made by Councilman Smith and seconded by Vice-Mayor Read to approve and authorize the execution of a Professional Economic Development Consulting Services

Agreement with Retail Attractions, LLC for a fourteen month term from May 1, 2015 through June 30, 2016.

Before the vote, Director Alsup addressed the Council explaining that the City currently had an agreement with Retail Attractions that would expire on April 30, 2015. He commented that the first agreement had been a scaled down retail/marketing and recruiting service agreement to gain additional insight into commercial retail development and to develop a working relationship with Retail Attractions. Director Alsup commented on the valuable service that Retail Attractions had given to the City of McAlester with the contacts the company had been able to make on the City's behalf when City staff had been unable to previously develop a dialogue with many of those same contacts.

After a lengthy discussion among the Council, Director Alsup, Manager Stasiak and Rickey Hayes of Retail Attractions regarding the contacts that had been made by Mr. Hayes, the GAP analysis that had be completed, the affect that retail business has on a city's water and sewer system, the length of time it could take to work through getting interested businesses to move into a community and a correction in language on one of the pages in the agreement, the vote was taken as follows:

AYE: Councilman Smith, Read, Karr & Mayor Harrison

NAY: Councilman Garvin

Mayor Harrison declared the motion carried.

6. Discussion and possible action, to share in the cost with the Pittsburg County Fire Fighters Association for implementation of a new pager/repeater communication system. Funds to be used from the City of McAlester Fire Department's portion of the county quarter cent excise tax for fire services. *(Brett Brewer, Fire Chief, City of McAlester)*

Executive Summary

Motion to approve the cost share of communications equipment for Pittsburg County Fire Fighters Association, with funds to be used from the City of McAlester Fire Department's portion of the county quarter cent excise tax for fire services.

A motion was made by Vice-Mayor Read and seconded by Councilman Smith to approve the cost share of communications equipment for Pittsburg County Fire Fighters Association, with funds to be used from the City of McAlester Fire Department's portion of the county quarter cent excise tax for fire services.

Before the vote, Fire Chief Brewer addressed the Council explaining that the Pittsburg County Fire Fighters Association was implementing a new pager/repeater communication system and all members of the Association had been asked to participate in the cost of the system. He added that the implementation would be done in two (2) phases and the McAlester Fire Department's share of the cost of phases two (2) was not to exceed \$2,560.29.

There was no other discussion, and the vote was taken as follows:

AYE: Councilman Read, Smith, Karr, Garvin & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

7. Consider and act upon, accepting low bid of \$29,555.00 from Bob Hurley Ford for a ¾ Ton Work Truck for the Fire Department. (*Brett Brewer, Fire Chief, City of McAlester*)

Executive Summary

Motion to approve accepting low bid of \$29,555.00 from Bob Hurley Ford for a ¾ Ton Work Truck for the Fire Department.

A motion was made by Councilman Karr and seconded by Councilman Smith to approve a bid from Bob Hurley Ford for a ¾ Ton Work Truck for the Fire Department in the amount of \$29,555.00.

Before the vote, Fire Chief Brewer addressed the Council explaining that this vehicle would replace one (1) of the Departments support vehicles.

After a brief discussion regarding if this was a replacement or a new vehicle, which unit this vehicle was replacing and why it was being replaced, the vote was taken as follows:

AYE: Councilman Karr, Smith, Read, Garvin & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

8. Consider and act upon, approval of bid to Freedom Ford of McAlester for the purchase of three (3) new and unused 2015 Ford Police SUV's. (*Gary Wansick, Chief of Police, City of McAlester*)

Executive Summary

Motion to approve the bid of \$120,635.55 to Freedom Ford of McAlester for the purchase of three (3) new and unused 2015 Ford Police SUV AWD patrol vehicles.

A motion was made by Vice-Mayor Read and seconded by Councilman Smith to approve the bid from Freedom Ford of McAlester for the purchase of three (3) new and unused 2015 Ford Police SUV's in the amount of \$120,633.55.

Before the vote, Police Chief Wansick addressed the Council informing them that on March 17, 2015, three (3) bids were received and opened. He added that after review of all bids the difference between Freedom Ford and the lowest bid was \$476.55 and since Freedom Ford was a local business the recommendation was to award the bid to Freedom Ford.

After discussion concerning the "Competitive Purchasing Act", its requirements, and possibly developing written criteria that would clarify the City's preference in the future, the vote was taken as follows:

AYE: Councilman Read, Smith, Karr, Garvin & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

9. Consider and act upon, authorizing the Mayor to sign a contract between the City of McAlester and a contractor to be named for the construction of road and infrastructure improvements related to CIP#4, which includes a segment of South Avenue from a point two hundred feet west of Strong Boulevard, to a point one hundred eighty feet east of Franklin Street, and a segment of Sixth Street from Chadick Park to Chickasaw Avenue. *(John C. Modzelewski, P.E., City Engineer and Public Works Director)*

Executive Summary

The recommendation is to enter into an agreement with a contractor to be named for the construction of road and infrastructure improvements related to CIP#4, which includes a segment of South Avenue from a point two hundred feet west of Strong Boulevard, to a point one hundred eighty feet east of Franklin Street, and a segment of Sixth Street from Chadick Park to Chickasaw Avenue.

Director Modzelewski addressed the Council reviewing a summary of the CIP Bond Construction Funds. He commented that one (1) bid, for CIP #4, had been received and opened on March 24, 2015 and that Poe & Associates, the City's consulting engineer for this project had reviewed the Bid Documents and recommended that Carstenson Contracting, Inc. be awarded the project. he also stated that this project had two (2) areas of construction and staff was recommending that the first area, South Avenue from a point two hundred feet west of Strong Boulevard, to a point one hundred eighty feet east of Franklin Street, be awarded to Carstenson and then after completion of that area then the City review what is left in the bond funds to determine what could be done on the second construction area.

There was discussion among the Council, Director Modzelewski, Attorney Ervin and Manager Stasiak regarding documents that were not included in the agenda packet, if the whole contract were awarded if the funds would be totally used, how waiting two (2) weeks would affect the project, how long the City had to officially award the bid, calling a Special meeting later in the week to address this matter or recessing the meeting and reconvening it tomorrow.

Mayor Harrison stated that the Council would proceed to the next item and determine later how this item would be handled.

10. Consider and act upon, Change Order No. 2 to the contract with T. McDonald Construction, Inc for the construction of Second Street Improvements and authorize the Mayor to sign Change Order No. 2 resulting in the addition of eleven (11) days. *(John C. Modzelewski, P.E., City Engineer and Public Works Director)*

Executive Summary

Motion to approve Change Order No. 2 to the contract with T. McDonald Construction, Inc and authorizing the Mayor to sign the Change Order changing the Contract Substantial Completion to October 26, 2015.

A motion was made by Councilman Smith and seconded by Vice-Mayor Read to approve Change Order No. 2 to the contract with T. McDonald Construction, Inc for the construction of Second Street Improvements and authorize the Mayor to sign Change Order No. 2 resulting in

the addition of eleven (11) days, changing the Contract Substantial Completion to October 26, 2015.

Before the vote, Director Modzelewski addressed the Council explaining that this Change Order addressed the adverse weather conditions during the months of February and March.

Councilman Garvin commented on a fire hydrant problem at Cathy & Associates and asked if it would be fixed during the project. There was no further discussion, and the vote was taken as follows:

AYE: Councilman Smith, Read, Garvin, Karr & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

11. Consider and act upon, an Ordinance of the City of McAlester, Oklahoma, amending Section 2-258.4, Emergency Fund, and declaring an emergency. *(Steve Harrison, Mayor)*

Executive Summary

Motion to approve and act upon an Ordinance amending Section 2-258.4, Emergency Fund.

ORDINANCE NO. 2534

AN ORDINANCE OF THE CITY OF MCALESTER, OKLAHOMA, AMENDING SECTION 2-258.4, EMERGENCY FUND.

A motion was made by Councilman Karr and seconded by Councilman Garvin to approve **ORDINANCE NO. 2534**, amending Section 2-258.4, Emergency Fund.

Before the vote, Mayor Harrison explained that this was the change that had been discussed at the previous meeting, so the City did not have to take the Fund balance down to zero before the Emergency Fund could be accessed.

After discussion among the Council regarding the reason the original language had been used, if not changed what might happen if the Fund was not used during a true emergency and then if a non-emergency situation occurred, and the reluctance of some to make any change to the Emergency Fund, the vote was taken as follows:

AYE: Councilman Karr, Garvin, Smith, Read & Mayor Harrison

NAY: None

Mayor Harrison declared the motion carried.

Councilman Smith moved to approve the EMERGENCY CLAUSE, seconded by Councilman Garvin. There was no discussion, and the vote was taken as follows:

AYE: Councilman Smith, Garvin, Karr & Mayor Harrison

NAY: Vice-Mayor Read

Mayor Harrison declared the motion failed.

New Business

There was no new business.

City Manager's Report

- Report on activities for the past two weeks.

Manager Stasiak reported that the election to authorize the City to refinance some of its' Bond debt had passed by a seventy-five percent (75%) margin. He informed them that the Bond Council had been working with several banks and the Council may need to have a Special Meeting, to address a possible refinancing, this Thursday. He stated that City crews were still working on CIP #1, the City had advertised for bids to complete the project which would be opened on May 5th and hopefully would have a contractor to finish the work. He commented that the body cams for the Police Department had arrived and were planned to be in service this week.

Remarks and Inquiries by City Council

Councilman Garvin, Karr and Smith did not have any comments for the evening.

Vice-Mayor Read commented that when contracts are brought before the Council for renewal he would like to see a brief overview of last contract and he asked if the new design for the Highway 69 Bypass been completed and was there a date of when it would be started.

Manager Stasiak informed the Council that there was a conceptual design but it would be three (3) to four (4) months before there were any plans. He explained the maintenance that the State had planned for the Bypass. He added that construction was still two (2) to three (3) years out.

Mayor's Comments and Committee Appointments

Mayor Harrison informed the Council that he had received a letter from the Oklahoma Historical Society stating that the Down Town Historic District had been placed in the National Register of Historical Places and he hoped that later there would be a more formal recognition ceremony later. He then stated that a week from tomorrow there would be an event at the Kiamichi Tech Center called an "Evening with Colonel Dalessio". Mayor Harrison explained that he was the Commander of the McAlester Army Ammunition Plant and he would be talking about what the Plant did for the community and possible job opportunities.

Recess Council Meeting

Mayor Harrison asked for a motion to recess the Regular Meeting to convene the Authorities. Vice-Mayor Read moved to recess the Regular Meeting and convene the Authorities. The

motion was seconded by Councilman Karr. There was no discussion, and the vote was taken as follows:

AYE: Councilman Read, Karr, Garvin, Smith & Mayor Harrison
NAY: None

Mayor Harrison declared the motion carried and the meeting was recessed at 7:42 P.M.

Reconvene Council Meeting

The Regular Meeting was reconvened at 7:43 P.M.

Councilman Karr moved to recess the Regular Meeting for an Executive Session in accordance with Title 25, Sec. 307.B.2, to discuss negotiations concerning employees and representatives of employee groups: FOP & IAFF. The motion was seconded by Councilman Smith and the vote was taken as follows:

AYE: Councilman Karr, Smith, Garvin, Read & Mayor Harrison
NAY: None

Mayor Harrison declared the motion carried and the Regular Meeting was recessed at 7:43 P.M.

Executive Session

Recess into Executive Session in compliance with Section Title 25 Section 307 B.2 et.seq. Oklahoma Statutes, to wit:

- Proposed executive session pursuant to Title 25, Sec. 307 (B) (2), to discuss negotiations concerning employees and representatives of employee groups: FOP & IAFF

Reconvene into Open Session

The Regular Meeting was reconvened at 8:23 P.M. Mayor Harrison reported that the Council had recessed the Regular Meeting for an Executive Session in accordance with Title 25, Sec. 307.B.2, to discuss negotiations concerning employees and representatives of employee groups: FOP & IAFF. Only that matter was discussed, no action was taken and the Council returned to open session at 8:23 P.M., and this constituted the Minutes of the Executive Session.

Mayor Harrison stated that the Council would go back to Item 9 of the agenda and that Director Modzelewski had furnished the Council with additional information.

After discussion concerning the information the information that had been given to the Council, completing the construction on South Street verifying what funds were left to work on 6th Street, working with the School on helping to fund some of the work in the South Street area, when the construction would begin, if it would be completed before school started next fall and if the Council was voting on the entire CIP #4 project. A motion was made by Mayor Harrison to award contract for the South Avenue portion of CIP #4 to Carstenson Contracting, Inc. in the amount of \$2,942,565.20. The motion was seconded by Vice-Mayor Read and the vote was taken as follows:

AYE: Councilman Read, Karr, Garvin, Smith & Mayor Harrison
NAY: None

Mayor Harrison declared the motion carried.

Adjournment

There being no further business to come before the Council, Councilman Smith moved for the meeting to be adjourned. The motion was seconded by Councilman Garvin. There was no discussion, and the vote was taken as follows:

AYE: Councilman Smith, Garvin, Read, Karr & Mayor Harrison
NAY: None

Mayor Harrison declared the motion carried, and the meeting was adjourned at 8:33 P.M.

ATTEST:

Steve Harrison, Mayor

Cora Middleton, City Clerk

CLAIMS FROM

**April 8, 2015
Thru
April 21, 2015**

PACKET: 12709 CLAIMS FOR 04/28/2015

VENDOR SET: 01

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-1	MISC VENDOR					
	PRESTON RODGERS	I-201504217330	01 -5321331	EMPLOYEE TRAV PRETON RODGERS: TRAVEL REIMB	073522	234.51
	CHARLES RODGERS	I-201504217331	01 -5321331	EMPLOYEE TRAV CHARLES RODGERS: TRAVEL REIMB	073523	217.43
01-A00267	AIRGAS, INC					
		I-9037418144	01 -5432203	REPAIR & MAIN EMS SUPPLIES & OXYGEN	073524	211.73
		I-9037513150	01 -5432203	REPAIR & MAIN EMS SUPPLIES & OXYGEN	073524	33.62
		I-9038045581	01 -5653213	SAFETY EXPENS SAFETY SUPPLIES	073524	627.96
		I-9038045582	01 -5432203	REPAIR & MAIN EMS SUPPLIES & OXYGEN	073524	209.67
		I-9926053570	01 -5542203	REPAIRS & MAI MONTHLY BOTTLE RENTAL	073524	42.78
		I-9926053570	01 -5543203	REPAIRS & MAI MONTHLY BOTTLE RENTAL	073524	45.46
		I-9926190388	01 -5542203	REPAIRS & MAI MONTHLY BOTTLE FEE	073524	196.97
01-A00280	ALERT-ALL CORP.					
		I-215030052	01 -5431329	PROMOTIONAL PROMOTIONAL SUPPLIES	073525	1,000.00
01-A00362	VYVE BROADBAND					
		I-201504077282	01 -5542328	INTERNET SERV INTERNET SVS-STIPE CTR	073460	75.21
		I-201504077282	01 -5542328	INTERNET SERV INTERNET SVS-PARKS SHOP	073460	75.95
		I-201504077282	01 -5548328	INTERNET SERV INTERNET SVS-FAC MAINT	073460	75.95
		I-201504077282	01 -5865328	INTERNET SERV INTERNET SVS-STREETS T/C	073460	75.95
		I-201504147300	01 -5431328	INTERNET SERV INTERNET SVS-FIRE STATION #3	073496	58.43
01-A00450	AM LEONARD INC.					
		C-CIT4009271 CR	01 -5542203	REPAIRS & MAI TREE PLANTING SUPPLIES	073527	419.60-
		I-C115006867	01 -5542203	REPAIRS & MAI TREE PLANTING SUPPLIES	073527	622.89
01-A00751	ATWOODS					
		I-255579	01 -5542203	REPAIRS & MAI WEEDEATER FOR PARKS	073520	671.90
01-A00770	BOLTE ENTERPRISES, INC					
		I-955453	01 -5432203	REPAIR & MAIN MISC AUTO PARTS FOR REPAI	073529	28.18
		I-956475	01 -5432203	REPAIR & MAIN MISC AUTO PARTS FOR REPAI	073529	15.18
01-B00180	UNION IRON WORKS, TNC.					
		I-S1851736.001	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	073531	16.65
		I-S1851762.001	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	073531	81.07
		I-S1851968.001	01 -5542203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	073531	38.05
		I-S1852006.001	01 -5542203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	073531	6.61
		I-S1852255.001	01 -5548203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	073531	0.82
		I-S1852871.001	01 -5542203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	073531	166.79
01-B00244	BIG MAC TANK TRUCKS, LL					
		I-S1462069	01 -5865218	STREET REPAIR WATER TO CLEAN TANK	073533	108.38
01-B00475	BOYS AND GIRLS CLUB OF					
		I-151	01 -5542203	REPAIRS & MAI SURVEY FEE-BALL FIELD	073534	950.00
01-C00100	CLEET					

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-C00100 CLEET continued					
	I-201504077290	01 -2100	CLEET PAYABLE CLEET FEES COLLECTED-MAR 2015	073461	7,388.35
01-C00370 CENTERPOINT ENERGY ARKL					
	I-201504077283	01 -5215314	GAS UTILITY GAS EXP-1600 E COLLEGE AVE	073462	223.81
	I-201504077283	01 -5215314	GAS UTILITY GAS EXP-STIPE CENTER	073462	1,170.93
	I-201504077283	01 -5215314	GAS UTILITY GAS EXP-MAINT SHOP	073462	705.28
	I-201504077283	01 -5215314	GAS UTILITY GAS EXP-LIBRARY	073462	1,223.19
	I-201504077283	01 -5215314	GAS UTILITY GAS EXP-OAKHILL CEMETERY	073462	72.73
	I-201504077283	01 -5215314	GAS UTILITY GAS EXP-CITY HALL	073462	1,101.51
	I-201504077283	01 -5215314	GAS UTILITY GAS EXP-FIRE STATION #3	073462	331.25
	I-201504077283	01 -5215314	GAS UTILITY GAS EXP-CEMETERY	073462	333.45
	I-201504147302	01 -5215314	GAS UTILITY GAS EXP-FIRE STATION #2	073498	262.38
01-C00430 CHIEF FIRE & SAFETY CO.					
	I-178180	01 -5432203	REPAIR & MAIN MISC REPAIR PARTS	073537	150.00
01-C00667 HESSEL HOLDING CO. dba					
	I-1506711	01 -5865218	STREET REPAIR PLATE COMPACTOR/DURAPATCH	073539	2,702.59
	I-1506712	01 -5865218	STREET REPAIR SAW BLADES /CONCRETE SAW	073539	501.16
01-C00669 CONTINENTAL RESEARCH CO					
	I-418777-CRC-1	01 -5865218	STREET REPAIR TUFF STUFF CLEANER	073540	2,900.00
01-D00402 DIAMOND TROPHY & ENGRAV					
	I-20150416	01 -5653215	AWARDS/NUC PR EOM AWARD PLAQUES	073542	87.85
01-D00540 DOLESE BROTHERS					
	I-AG15041690	01 -5865218	STREET REPAIR CRUSHER ROCK & CHIPS	073545	886.72
01-E00217 EMSAR OF TEXAS					
	I-45525	01 -5432204	SMALL TOOLS OXYGEN BOTTLE HOLDER	073546	259.22
01-F00015 FLEETCOR TECHNOLOGIES					
	I-201504147305	01 -5322212	FUEL EXPENSE FUEL EXP-ANIMAL CONTROL	073548	264.85
	I-201504147305	01 -5321212	FUEL EXPENSE FUEL EXP-POLICE	073548	6,948.56
	I-201504147305	01 -5431212	FUEL EXPENSE FUEL EXP-FIRE	073548	1,026.67
	I-201504147305	01 -5542212	FUEL EXPENSE FUEL EXP-PARKS	073548	1,029.67
	I-201504147305	01 -5548212	FUEL EXPENSE FUEL EXP-FAC MAINT	073548	233.19
	I-201504147305	01 -5865212	FUEL EXPENSE FUEL EXP-STREETS	073548	2,021.85
	I-201504147305	01 -5544212	FUEL EXPENSE FUEL EXP-RECREATION	073548	128.68
	I-201504147305	01 -5652212	FUEL EXPENSE FUEL EXP-CODES	073548	170.27
	I-201504147305	01 -5225212	FUEL EXPENSE FUEL EXP-IT	073548	75.13
	I-201504147305	01 -5653212	FUEL EXPENSE FUEL EXP-HR	073548	40.72
	I-201504147305	01 -5547212	FUEL EXPENSE FUEL EXP-CEMETERY	073548	219.53
	I-201504147305	01 -5432212	FUEL EXPENSE FUEL EXP-EMS	073548	1,006.64
01-F00037 FASTENAL					
	I-ORMCA132530	01 -5865203	REPAIR & MAIN SIGN BOLTS FOR T/C	073550	142.97

PACKET: 12709 CLAIMS FOR 04/28/2015

VENDOR SFT: 01

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/I	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000141	FTRF STORE						
		I-1322355	01	-5431207	CLOTHING ALLO CLOTHING ALLOWANCE	073551	184.98
01-000010	G & C RENTAL CENTER, IN						
		I-32789	01	-5547203	REPAIRS & MAI EQUIPMENT RENTAL FEE	073553	478.83
		I-33384	01	-5865218	STREET REPAIR FORMING MAT RENTAL	073553	60.00
		I-33405	01	-5865218	STREET REPAIR FORMING MAT RENTAL	073553	100.00
01-000130	GALL'S, AN ARAMARK CO.,						
		I-003365934	01	-5321202	OPERATING SUP MEASURING WHERLS	073554	367.81
01-000490	GRISSOM IMPLEMENT INC						
		I-470136	01	-5542204	SMALL TOOLS WEDEATER FOR PARKS	073556	619.99
01-000494	GT DISTRIBUTORS, INC						
		I-INV0531986	01	-5321202	OPERATING SUP GLOCK MAGAZINES	073557	66.50
01-100110	IMPRESS OFFICE SUPPLY						
		I-037374	01	-5215202	OPERATING SUP OFFICE SUPPLIES	073559	15.61
		I-037375	01	-5215202	OPERATING SUP OFFICE SUPPLIES	073559	13.50
		I-037388	01	-5213317	ADVERTISING & MINUTE ORDERS FOR COURT	073559	206.38
		I-037390	01	-5431202	OPERATING SUP INCIDENT COMMAND TAGS	073559	779.00
01-100115	INTERMEDIX TECHNOLOGTES						
		I-INVTECH5550	01	-5432308	CONTRACTED SE EMS BILLING SVS-MARCH 2015	073560	4,580.86
01-100120	TYLER TECHNOLOGIES						
		I-025-121940	01	-5213336	FEES MONTHLY SUPPORT FEES-COURT	073561	200.00
		I-025-121940	01	-5225349	SOFTWARE MAIN MONTHLY SUPPORT FEES-IT	073561	220.50
01-000110	JACKIE BRANNON CORR. CT						
		I-20150224	01	-5542308	CONTRACTED SE MONTHLY INMATE FEE	073563	48.51
01-000121	JAMESCO ENTERPRISES, LL						
		I-10454	01	-5542202	OPERATING SUP JANITORIAL SUPPLIES	073564	139.53
01-000340	JIM WOOD REFRIGERATION						
		I-15-16789	01	-5548203	REPAIRS & MAI MISC REPAIRS	073565	492.50
01-100052	YESHA dba LA QUINTA INN						
		I-0900149477	01	-5321331	EMPLOYEE TRAV TRAVEL EXP-FORENSIC TRAIN	073569	436.00
01-100380	LOCHE SUPPLY CO.						
		I-25451433-00	01	-5548203	REPAIRS & MAI MSC MAINT & REPAIR ITEMS	073571	23.76
		I-25524105-00	01	-5542203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	073571	9.76
		I-25564579-00	01	-5542203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	073571	164.69
		I-25574183-00	01	-5542203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	073571	6.68
01-100428	LOWE'S CREDIT SERVICES						

PACKET: 12709 CLAIMS FOR 04/28/2015

VENDOR SET: 01

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/T	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-100428	LOVE'S CREDIT SERVICES			continued			
		I-01697	01	-5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	073572	244.43
		I-07184	01	-5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	073572	72.44
		I-02306	01	-5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	073572	30.11
		I-02949	01	-5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	073572	39.19
		I-07258	01	-5431203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	073572	14.22
		I-08247	01	-5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	073572	32.24
		I-902110	01	-5548203	REPAIRS & MAI MISC REPAIR & MAINT ITEMS	073572	105.97
01-M00570	MOORE MEDICAL CORP.						
		I-98552569	01	-5432202	OPERATING SUP EMS MEDICAL SUPPLIES	073576	540.93
		I-98552569	01	-5432202	OPERATING SUP EMS MEDICAL SUPPLIES	073576	173.39
		I-98560900	01	-5432202	OPERATING SUP EMS MEDICAL SUPPLIES	073576	730.54
		I-98573666	01	-5432202	OPERATING SUP EMS MEDICAL SUPPLIES	073576	149.43
01-M00715	MUSKOGEE COMMUNICATIONS						
		I-213770	01	-5432316	REPAIRS & MAT RADIO SYSTEM INSTALL	073579	1,232.00
01-MC0050	MCALESTER CHAMBER OF						
		I-5085	01	-5215202	OPERATING SUP ARMED FORCES DAY LUNCH FX	073583	25.00
01-MC0090	MCAFFEE & TAFT						
		I-453376	01	-5210302	CONSULTANTS/T. LEGAL FEES-PENSION	073584	5,947.50
01-MC0140	MCALESTER PAINT & SUPPL						
		I-00103470	01	-5543202	OPERATING SUP CHLORINATORS FOR POOLS	073585	1,172.76
		I-00104464	01	-5543202	OPERATING SUP POOL SUPPLIES	073585	719.96
01-MC0169	MCALESTER REGIONAL HOSP						
		I-CITYLAB 3/31/15	01	-5653348	DRUG TESTING/ MISC DRUG SCREENS	073586	210.00
01-MC0226	MC DONALDS RESTURANT						
		I-4/10/15	01	-5321202	OPERATING SUP MEALS FOR PRISONERS	073587	15.00
		I-4/6/15	01	-5321202	OPERATING SUP MEALS FOR PRISONERS	073587	16.50
		I-4/9/15	01	-5321202	OPERATING SUP MEALS FOR PRISONERS	073587	21.00
01-N00060	NAT'L. FIRE PROTECTION						
		I-2843217	01	-5431330	DUES & SUBSCR MEMBERSHIP FEES	073588	165.00
01-N00250	MCALESTER NEWS CAPITAL						
		I-05617721	01	-5101350	ELECTIONS COUNCIL PUBLICATION FEE	073589	288.48
		I-05618286	01	-5652317	ADVERTISING & PUBLICATION FEES	073589	41.60
		I-05618297	01	-5652317	ADVERTISING & PUBLICATION FEES	073589	47.00
		I-212	01	-5653317	ADVERTISING & PUBLICATION FEE-MISC JOBS	073589	36.72
01-000075	O'REILLY AUTO PARTS						
		C-0230-275548 CR	01	-5548203	REPAIRS & MAI BATTERIES FOR SIRENS	073592	72.00-
		C-0230-275692 CR	01	-5548203	REPAIRS & MAI BATTERIES FOR SIRENS	073592	72.00-
		I-0230-269702	01	-5431203	REPAIRS & MAI MISC AUTO PARTS FOR FIRE	073592	3.05

PACKET: 12709 CLAIMS FOR 04/28/2015

VENDOR SET: 01

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/I. ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-00075	O'REILLY AUTO PARTS			continued		
		I-0230-271241	01 -5431203	REPAIRS & MAI MISC AUTO PARTS FOR FIRE	073592	70.84
		I-0230-271370	01 -5431203	REPAIRS & MAI MISC AUTO PARTS FOR FIRE	073592	22.09
		I-0230-274882	01 -5548203	REPAIRS & MAI BATTERIES FOR STRENS	073592	1,763.92
01-000219	OKLA BUREAU OF NARCOTIC					
		I-201504077291	01 -2103	ORN PAYABLE (DRUG EDUCATION FES- MAR 2015	073465	72.57
01-000414	OKLA TAX COMMISSION-AUT					
		I-14-01877	01 -5321202	OPERATING SUP VEHICLE TAG FEE	073598	10.00
		I-14-01911	01 -5865202	OPERATING SUP TAG FOR NEW DUMP TRUCK	073598	46.00
01-000427	OKLA UNIFORM BUILDING C					
		I-MARCH 2015	01 -5652336	FEEES BUILDING PERMIT FEES	073499	84.00
01-000530	OML-OK MUNICIPAL LEAGUE					
		I-056257	01 -5212331	EMPLOYEE TRAV TRAINING DUES & BOOKS	073599	195.00
		T-14-01977	01 -5211331	EMPLOYEE TRAV STATE CERT. TRAINING FEE	073599	156.50
01-000589	ORIENTAL TRADING CO.					
		I-671082093-01	01 -5212331	EMPLOYEE TRAV BOTTLE LABELS	073600	53.97
01-000595	OSBI					
		I-201504077289	01 -2101	AFIS PAYABLE AFIS FEES-MARCH 2015	073466	4,068.29
		I-201504077289	01 -2102	FORENSICS PAY FORENSIC FEES-MARCH 2015	073466	3,927.06
01-000598	OSU					
		I-10936751	01 -5432331	EMPLOYEE TRAVE CPR CARDS	073601	200.00
01-P00242	PETER STASLAK					
		I-201504147307	01 -5210331	EMPLOYEE TRAV TRAVEL EXP-TEX 21 HWY	073602	67.98
01-P00250	PETTY CASH					
		I-201504147308	01 -5321331	EMPLOYEE TRAV TRAVEL EXP-TULSA	073603	31.12
		I-201504147308	01 -5324207	CLOTHING ALLO REIMB CLOTHING ALLOWANCE	073603	27.00
		I-201504147308	01 -5211202	OPERATING SUP SUPPLIES FOR LT GOV VISIT	073603	135.48
		I-201504147308	01 -5547202	OPERATING SUP CEMETERY INMATE EXP	073603	15.00
		I-201504147308	01 -5321339	VEHICLE/EQUIP VEHICLE EXP-HEADLIGHT	073603	36.93
		I-201504147300	01 -5542331	EMPLOYEE TRAV TRAVEL EXP-TOLL FEES	073603	3.00
		I-201504147300	01 -5321202	OPERATING SUP REIMB TITLE FEE	073603	3.50
		I-201504147308	01 -5324331	EMPLOYEE TRAV TRAVEL EXP-E-911 TRAINING	073603	8.47
01-P00310	PITNEY BOWES INC					
		T-7215429-AP15	01 -5215312	EQUIPMENT REN LEASE ON POSTAGE MACHINE	073604	2,114.97
01-P00340	PITTS. COUNTY ELEC. BOA					
		I-4/7/15 ELECTION T	01 -5101350	ELECTIONS SPEC. ELECTION FEE-BONDS	073606	3,829.50
01-P00451	PURCHASE POWER / PITNEY					

PACKET: 12709 CLAIMS FOR 04/20/2015

VENDOR SET: 01

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	C/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-P00451	PURCHASE POWER / PITNEY	continued				
		I-1389093-AP15	01 -5215317	POSTAGE POSTAGE FOR POSTAGE MACH	073608	770.99
01-P00510	PRO-KIL, INC					
		I-86474	01 -5432316	REPAIRS & MAI PEST CONTROL	073609	96.00
		I-86475	01 -5432316	REPAIRS & MAI PEST CONTROL	073609	96.00
		I-86476	01 -5432316	REPAIRS & MAI PEST CONTROL	073609	96.00
01-P00552	PUBLIC SAFETY GROUP					
		I-2242A	01 -5324331	EMPLOYEE TRAV TRAINING EXP-E-911	073610	59.00
01-P00560	PUBLIC SERVICE/AEP					
		I-201504077284	01 -5215313	ELECTRIC UTIL ELECTRIC EXP-301 W JEFFERSON	073467	40.81
		I-201504077284	01 -5215313	ELECTRIC UTIL ELECTRIC EXP-417 F CHADICK	073467	40.81
		I-201504077284	01 -5215313	ELECTRIC UTIL ELECTRIC EXP-1099 E WYANDOTTE	073467	35.84
		I-201504077284	01 -5215313	ELECTRIC UTIL ELECTRIC EXP-STREET LIGHTS	073467	11,919.99
		I-201504077285	01 -5215313	ELECTRIC UTIL ELECTRIC EXP-LIBRARY	073467	1,335.08
		I-201504077285	01 -5215313	ELECTRIC UTIL ELECTRIC EXP-GENERAL	073467	9,416.20
		I-201504147301	01 -5215313	ELECTRIC UTIL ELECTRIC EXP-302 E FILLMORE	073500	40.81
		I-201504147301	01 -5215313	ELECTRIC UTIL ELECTRIC EXP-333 F CARL ALBERT	073500	40.81
01-S00360	SIMPLEXGRINNEL LP					
		I-77725622	01 -5540316	REPAIRS & MAI YEARLY CONTRACT	073614	4,118.00
01-S00642	SPECIAL OPS UNIFORMS, I					
		I-759377	01 -5431207	CLOTHING ALLO UNIFORM ALLOWANCE	073616	236.46
		I-760213	01 -5431207	CLOTHING ALLO UNIFORM ALLOWANCE	073616	1,040.41
		I-760619	01 -5321207	CLOTHING ALLO CLOTHING ALLOW-NEW RECRUI	073616	1,940.73
		I-760620	01 -5321207	CLOTHING ALLO CLOTHING ALLOW-NEW RECRUI	073616	1,765.40
01-S00726	STAPLES ADVANTAGE					
		T-09427	01 -5431203	REPAIRS & MAI OFFICE SUPPLIES	073617	205.53
		I-3260110863	01 -5225401	COMPUTER TECH OFFICE SUPPLIES	073617	79.00
		I-3261268938	01 -5215202	OPERATING SUP INK FOR ALL CITY PRINTERS	073617	438.56
		I-3261268939	01 -5215202	OPERATING SUP INK FOR ALL CITY PRINTERS	073617	190.11
		I-3262237433	01 -5211202	OPERATING SUP REPLACE DESK FOR FINANCE	073617	761.99
		I-3262237434	01 -5215202	OPERATING SUP INK FOR ALL CITY PRINTERS	073617	246.95
01-T00010	T. H. ROGERS LUMBER CO.					
		I-501418	01 -5540203	REPAIRS & MAI SUPPLIES FOR OFFICE REMOD	073618	48.86
01-T00058	BIZTEL COMMUNICATIONS					
		I-6194	01 -5211202	OPERATING SUP FEE TO MOVE PHONES	073619	267.62
01-T00185	MEDICINE SHOPPE					
		I-728477	01 -5653213	SAFETY EXPENS POISON IVY VACCINE	073621	625.00
01-T00598	TULSA ASPHALT LLC					
		I-14881	01 -5865218	STREET REPAIR ASPHALT FOR EASY STREET	073623	5,062.20

PACKET: 12709 CLAIMS FOR 04/28/2015

VENDOR SET: 01

FUND : 01 GENERAL FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-T00598	TULSA ASPHALT LLC		continued			
		I-14899	01 -5065210	STREET REPAIR ASPHALT FOR EASY STREET	073623	5,431.80
01-U00020	UNITED STATES CELLULAR					
		I-0078719025	01 -5215315	TELEPHONE UTL CELL EXP-GENERAL	073625	1,830.76
		I-201504157319	01 -5544320	INTERNET SERV SBC MONTHLY INTERNET SVS-4/15	073625	52.07
01-W00040	WALHART COMMUNITY BRC					
		I-004406	01 -5542203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	073628	9.84
		I-00670	01 -5432203	REPAIR & MAIN MISC MAINT & REPAIR ITEMS	073628	91.36
		I-007198	01 -5542203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	073628	29.52
		I-00709	01 -5432203	REPAIR & MAIN MISC MAINT & REPAIR ITEMS	073628	80.35
		I-01320	01 -5432203	REPAIR & MAIN MISC MAINT & REPAIR ITEMS	073628	106.75
		I-01660	01 -5432203	REPAIR & MAIN MISC MAINT & REPAIR ITEMS	073628	20.98
		I-02292	01 -5542203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	073628	128.88
		I-03046	01 -5432203	REPAIR & MAIN MISC MAINT & REPAIR ITEMS	073628	155.27
		I-03684	01 -5542203	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	073628	34.60
		I-09033	01 -5432203	REPAIR & MAIN MISC MAINT & REPAIR ITEMS	073628	105.02
01-W00195	WELDON PARTS INC.					
		I-1428995	01 -5432203	REPAIR & MAIN MISC AUTO PARTS	073629	169.17
		I-1450131	01 -5432203	REPAIR & MAIN MISC AUTO PARTS	073629	11.40
		I-1453498	01 -5432203	REPAIR & MAIN MISC AUTO PARTS	073629	66.92
01-Y00019	YOUNG REPORTING SERVICE					
		I-7210	01 -5210302	CONSULTANTS/L ARBITRATION FEE-POP	073630	562.00
			FUND 01 GENERAL FUND	TOTAL:		127,176.48

PACKET: 12709 CLAIMS FOR 04/28/2015

VENDOR SET: 01

FUND : 02 MPWA

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00267	ATRGAS, INC					
		I-9926053571	02 -5973203	REPAIRS & MAI MONTHLY BOTTLE RENTAL	073524	102.50
		I-9926191824	02 -5864202	OPERATING SUP CYLINDER LEASE @ LANDFILL	073524	196.97
01-A00362	VYVE BROADBAND					
		I-201504147300	02 -5975328	INTERNET SRV INTERNET SVS-HEREFORD LN	073496	65.21
01-B00180	UNION IRON WORKS, INC.					
		I-S1851429.001	02 -5975209	UTILITY MAINT MISC REPAIR & MAINT ITEMS	073531	103.13
		I-S1851715.001	02 -5975209	UTILITY MAINT MISC REPAIR & MAINT ITEMS	073531	49.99
		I-S1851928.001	02 -5975209	UTILITY MAINT MISC REPAIR & MAINT ITEMS	073531	47.08
		I-S1852829.001	02 -5975209	UTILITY MAINT MISC REPAIR & MAINT ITEMS	073531	90.85
		I-S1853034.001	02 -5975209	UTILITY MAINT MISC REPAIR & MAINT ITEMS	073531	41.32
		I-S1853253.001	02 -5975209	UTILITY MAINT MISC REPAIR & MAINT ITEMS	073531	31.25
		I-S1853325.001	02 -5975209	UTILITY MAINT MISC REPAIR & MAINT ITEMS	073531	5.22
		I-S1853346.001	02 -5975209	UTILITY MAINT MISC REPAIR & MAINT ITEMS	073531	144.24
		I-S1853839.001	02 -5975209	UTILITY MAINT MISC MAINT & REPAIR ITEMS	073532	176.55
01-C00271	CDSA					
		I-201504207328	02 -2512	CBSA COLLECT1 UB&C COLLECTION FEES-MAR 2015	073536	656.10
01-C00320	CENTERPOINT ENERGY ARKL					
		I-201504147302	02 -5267314	GAS UTILITY GAS EXP-301 E POLK	073498	374.25
01-D00540	DOLESE BROTHERS					
		I-AG15036646	02 -5975218	STREET REPAIR CRUSHER ROCK FOR REPAIRS	073545	187.24
		I-AG15038135	02 -5975218	STREET REPAIR CRUSHER ROCK FOR REPAIRS	073545	102.74
		I-AG15038863	02 -5975218	STREET REPAIR CRUSHER ROCK FOR REPAIRS	073545	1,657.64
		I-AG15041679	02 -5975210	STREET REPAIR CRUSHER ROCK FOR REPAIRS	073545	1,314.89
01-F00015	FLEETCOR TECHNOLOGIES					
		I-201504147306	02 -5216212	FUEL EXPENSE FUEL EXP-UB&C	073549	508.36
		I-201504147306	02 -5864212	FUEL EXPENSE FUEL EXP-LF	073549	44.23
		I-201504147306	02 -5866212	FUEL EXPENSE FUEL EXP-SANITATION	073549	370.31
		I-201504147306	02 -5871212	FUEL EXPENSE FUEL EXP-ENGINEERING	073549	75.35
		I-201504147306	02 -5973212	FUEL EXPENSE FUEL EXP-WWTP	073549	703.55
		I-201504147306	02 -5975212	FUEL EXPENSE FUEL EXP-UTM	073549	1,757.53
01-F00251	FORT COBB FUEL AUTHORIT					
		I-201504077289	02 -5267314	GAS UTILITY GAS EXP-HEREFORD LN	073464	791.11
01-T00120	TYLER TECHNOLOGIES					
		I-025-120560	02 -5216317	POSTAGE QTRLY BILLING NOTIFICATION FEE	073561	426.40
		I-025-121940	02 -5216336	FEES MONTHLY SUPPORT FEES-UB&C	073561	293.16
01-K00225	KI BOIS COMMUNITY ACTIO					
		I-2/29/2015	02 -5866307	CONTRACTED RE RECYCLING CENTER LABOR	073568	1,530.00
		I-3/31/2015	02 -5866307	CONTRACTED RE RECYCLING CENTER LABOR	073568	1,800.00

PACKET: 12709 CLAIMS FOR 04/20/2015

VENDOR SET: 01

FUND : 02 MPWA

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-100300	LOCKE SUPPLY CO.					
		I-25554302-00	02 -5216202	OPERATING SUP HAND HELD WATER PUMP	073571	84.90
01-100420	LOWE'S CREDIT SERVICES					
		I-01002	02 -5975230	SEWER MAIN RE MISC REPAIR & MAINT ITEMS	073572	85.46
		I-02256	02 -5973316	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	073572	23.60
		I-05944	02 -5975230	SEWER MAIN RE MISC REPAIR & MAINT ITEMS	073577	16.45
		I-06274	02 -5975230	SEWER MAIN RE MISC REPAIR & MAINT ITEMS	073572	116.80
		I-9006365	02 -5975230	SEWER MAIN RE MISC REPAIR & MAINT ITEMS	073572	17.86
		I-902051	02 -5975230	SEWER MAIN RE MISC REPAIR & MAINT ITEMS	073572	78.56
		I-907396	02 -5975230	SEWER MAIN RE MISC REPAIR & MAINT ITEMS	073573	12.33
		I-907916	02 -5975230	SEWER MAIN RE MISC REPAIR & MAINT ITEMS	073573	23.73
01-M00102	OW INVESTORS, LLC dba M					
		I-149027	02 -5216202	OPERATING SUP WATER METER LOCKS	073574	109.59
01-M00665	MTS SAFETY PRODUCTS, IN					
		I-4874501	02 -5975202	OPERATING SUP RAIN GEAR FOR UTM	073578	488.72
		I-4874502	02 -5975202	OPERATING SUP RAIN GEAR FOR UTM	073578	71.18
01-MC0008	MCCABE CRANE & SIGN					
		I-389649	02 -5973401	CAPITAL OUTLA CRANE SVS FEE-WRM	073581	240.00
01-N00250	MCALESTER NEWS CAPITAL					
		I-05618200	02 -5871330	DUES & SUBSCR PUBLICATION FEES	073589	144.51
		I-05618336	02 -5871330	DUES & SUBSCR PUBLICATION FEES	073589	75.10
01-O00075	O'REILLY AUTO PARTS					
		I-0230-273165	02 -5973203	REPAIRS & MAI REPLACEMENT BELTS	073592	128.61
		I-0230-276684	02 -5973203	REPAIRS & MAI REPLACEMENT BELTS	073593	48.21
01-P00250	PETTY CASH					
		I-201504147308	02 -5216212	FUEL EXPENSE FUEL EXP-UB&C	073603	47.26
01-P00420	POSTMASTER					
		I-14-01962	02 -5216317	POSTAGE POSTAGE FOR UTIL BILLING	073607	5,000.00
01-P00560	PUBLIC SERVICE/APP					
		I-201504077285	02 -5267313	ELECTRIC UTIL ELECTRIC EXP-RECYCLE CTR	073467	64.85
		I-201504157317	02 -5267313	ELECTRIC UTIL ELECTRIC EXP-MPWA	073611	31,572.96
01-R00600	RURAL WATER DISTRICT #1					
		I-201504077287	02 -5267316	WATER UTILITY WATER EXP-LANDFILL	073468	14.30
01-S00216	SEVERN TRENT ENV SVS.,					
		I-201504207329	02 -5974302	CONSULTANTS WTP OPERATIONAL SVS-APRIL 2015	073613	98,702.75
01-S00580	AT & T					
		I-201504077281	02 -5267315	TELEPHONE UTI PHONE EXP-MPWA	073469	5,016.43

PACKET: 12709 CLAIMS FOR 04/28/2015

VENDOR SFT: 01

FUND : 02 MPWA

VENDOR	NAME	ITEM #	G/L	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-S00580	AT & T			continued			
		I-201504147299	02	-5267315	TELEPHONE UTI PHONE EXP-DATA LINE	073501	230.00
01-S00726	STAPLES ADVANTAGE						
		T-09027	02	-5267202	OPERATING SUP OFFICE SUPPLIES	073617	168.02
		I-09204	02	-5267202	OPERATING SUP OFFICE SUPPLIES	073617	46.29
		I-09485	02	-5267202	OPERATING SUP OFFICE SUPPLIES	073617	27.24
		I-3261268940	02	-5267202	OPERATING SUP OFFICE SUPPLIES	073617	85.17
01-T00128	TETRA TECH, INC						
		T-50903624	02	-5974308	CONTRACTED SE ENGINEER COMPUTER MODEL	073620	5,600.00
01-T00630	TWIN CITIES READY MIX,						
		I-106720	02	-5975218	STREET REPAIR CONCRETE FOR ST. REPAIRS	073624	465.00
		I-106897	02	-5975218	STREET REPAIR CONCRETE FOR ST. REPAIRS	073624	742.50
		I-106898	02	-5975218	STREET REPAIR CONCRETE FOR ST. REPAIRS	073624	198.00
		I-107080	02	-5975218	STREET REPAIR CONCRETE FOR ST. REPAIRS	073624	396.00
		T-107213	02	-5975218	STREET REPAIR CONCRETE FOR ST. REPAIRS	073624	396.00
		I-107270	02	-5975218	STREET REPAIR CONCRETE FOR ST. REPAIRS	073624	27.00
01-U00020	UNITED STATES CELLULAR						
		I-0078719025	02	-5267315	TELEPHONE UTI CELL EXP-MPWA	073625	623.16
01-U00128	UNITED PACKAGING & SHIP						
		I-160190	02	-5973304	LAB TESTING SHIPPING FEES-WWT	073626	34.34
		I-160192	02	-5973304	LAB TESTING SHIPPING FEES-WWT	073626	39.24
				FUND	02	MPWA	TOTAL: 164,997.29

PACKET: 12709 CLAIMS FOR 04/28/2015

VENDOR SET: 01

FUND : 03 AIRPORT AUTHORITY

VENDOR	NAME	ITEM #	G/I. ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-F00015	FLEETCOR TECHNOLOGIES					
		1-201504147306	03 -5876212	FUEL EXPENSE FUEL EXP-AIRPORT	073549	162.25
01-000020	UNITED STATES CELLULAR					
		1-0078719025	03 -5876315	TELEPHONE UTI CELL EXP-AIRPORT	073625	27.93
01-V00019	VALLEY ELECTRIC SERVICE					
		1-14-01896	03 -5876316	REPAIRS & MAI REPAIRS TO AIRPORT GATE	073627	140.00
			FUND 03 AIRPORT AUTHORITY	TOTAL:		330.18

PACKET: 12709 CLAIMS FOR 04/28/2015

VENDOR SET: 01

FUND : 05 PARKING AUTHORITY

VENDOR	NAME	ITRM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-P00560	PUBLIC SERVICE/AEP	I-201504077285	05 -5218313	ELECTRIC UTIL ELECTRIC EXP-PARKING AUTH	073467	132.29
			FUND	05 PARKING AUTHORITY	TOTAL:	132.29

PACKET: 12709 CLAIMS FOR 04/28/2015

VENDOR SET: 01

FUND : 08 NUTRITION

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00324	ALISHA RAE HOWELL					
		I-201504157312	08 -5549308	CONTRACT SERV CONTRACT MEAL DELIVERY	073526	150.00
		I-201504157313	08 -5549308	CONTRACT SERV REIMB MILEAGE FOR MEAL DEL	073526	110.98
01-D00405	DIANE CHADSEY					
		I-201504157314	08 -5549308	CONTRACT SERV REIMB MILEAGE FOR MEAL DEL	073543	35.08
01-F00015	FLEETCOR TECHNOLOGIES					
		I-201504147305	08 -5549212	FUEL EXPENSE FUEL EXP-NUTRITION	073548	511.37
01-G00288	GERALDINE E MALKOWSKI					
		I-201504157315	08 -5549308	CONTRACT SERV CONTRACT MEAL DELIVERY	073555	150.00
		I-201504157316	08 -5549308	CONTRACT SERV REIMB MILEAGE FOR MEAL DEL	073555	97.75
01-MC0140	MCALESTER PAINT & SUPPL					
		I-00104741	08 -5549202	OPERATING SUP PAINT FOR SHELF REPAIRS	073585	192.37
01-R00304	RICHELLE CHEYENNE					
		I-201504157318	08 -5549308	CONTRACT SERV REIMB MILEAGE FOR MEAL DEL	073612	92.58
01-U00020	UNITED STATES CELLULAR					
		I-0078719025	08 -5549315	TELEPHONE UTI CELL EXP-NUTRITION	073625	161.52
			FUND 08 NUTRITION		TOTAL:	1,501.65

PACKET: 12709 CLAIMS FOR 04/28/2015

VENDOR SET: 01

FUND : 09 LANDFILL RES./SUB-TITLE D

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-800244	BIG MAC TANK TRUCKS, LL					
		I-S1462070	09 -5864327	SUB TITLE D E LEACH WATER REMOVAL FEE	073533	577.50
		I-S1462071	09 -5864327	SUB TITLE D E LEACH WATER REMOVAL FEE	073533	3,622.50
01-T00342	THE CAREL CORPORATION					
		I-9669	09 -5864327	SUB TITLE D E GROUND WATER MONITORING	073622	3,845.00
			FUND	09 LANDFILL RES./SUB-TITLE D TOTAL:		8,045.00

PACKET: 12709 CLAIMS FOR 04/22/2015

VENDOR SET: 01

FUND : 24 AIRPORT GRANT

VENDOR NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-L00220 LBR, INC.					
	1-S131	24 -5876401	CAPITAL OUTLA CONSULTANT FEE-AIRPORT	073570	3,114.62
	1-S132	24 -5876401	CAPITAL OUTLA CONSULTANT FEE-AIRPORT	073570	19,177.40
		FUND 24 AIRPORT GRANT		TOTAL:	22,292.02

PACKET: 12709 CLAIMS FOR 04/28/2015

VENDOR SET: 01

FUND : 27 TOURISM FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-800490	BRIGGS PRINTING					
		I-61382-6	27 -5655318	PRINTING MCALESTER BROCHERS	073535	1,238.00
01-C00469	CITY OF MCALESTER SPECI					
		I-51215	27 -5655214	TOURISM EXPEN EXPO RENTAL-RUFFLES & RUS	073538	1,500.00
01-E00415	EXTREME INFLATABLES, IN					
		I-9267	27 -5655308	FESTIVAL/JULY INFLATABLES FOR JULY 4TH	073547	2,262.00
01-F00015	FLEETCOX TECHNOLOGIES					
		I-201504147305	27 -5655212	FUEL EXPENSE FUEL EXP-TOURISM	073548	65.05
01-MC0050	MCALESTER CHAMBER OF					
		I-2106	27 -5655214	TOURISM EXPEN 2015 ARMED FORCES DAY	073583	2,300.00
01-000137	OKLA TOURISM/RECREATION					
		I-1351-12156	27 -5655214	TOURISM EXPEN MAIL FEE-MCALESTER BROCHU	073596	360.25
01-P00250	PETTY CASH					
		I-201504147308	27 -5655331	TRAVEL & TRAI TRAVEL EXP-OKC CAPITAL	073603	184.52
01-S00726	STAPLES ADVANTAGE					
		I-10626	27 -5655318	PRINTING BANNERS & SIGNS FOR EVENT	073617	33.24
01-U00020	UNITED STATES CELLULAR					
		I-0078719025	27 -5655315	TELEPHONE UTI CELL EXP-TOURISM	073625	52.93
			FUND 27 TOURISM FUND	TOTAL:		7,995.99

PACKET: 12709 CLAIMS FOR 04/28/2015

VENDOR SET: 01

FUND : 28 SE EXPO CENTER

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-C00469	CITY OF MCALESTER SPECJ	1-5151715	28 -5654349	COUNCIL PARTN ITALIAN FEST PARTNERSHIP	073538	2,125.00
01-F00015	FLEETCOR TECHNOLOGIES	1-201504147305	28 -5654212	FUEL EXPENSE FUEL EXP-EXPO	073548	98.30
01-J00110	JACKIE BRANNON CORR. CT	1-20150225	28 -5654308	CONTRACT SERV MONTHLY INMATE FEE	073563	104.10
01-L00428	LOWE'S CREDIT SERVICES	I-06601	28 -5654316	REPAIRS & MAI MISC MAINT & REPAIR ITEMS	073572	159.43
01-S00580	AT & T	I-201504077281	28 -5654315	TELEPHONE UTI PHONE EXP-ATM LTNE @ EXPO	073469	47.42
01-S00726	STAPLES ADVANTAGE	I-07252	28 -5654202	OPERATING SUP EXPO MEETING ROOM TABLE	073617	94.99
01-U00020	UNITED STATES CELLULAR	I-0079719025	28 -5654315	TELEPHONE UTI CELL EXP-EXPO	073625	83.79
01-W00040	WALMART COMMUNITY BRC	I-003536	28 -5654224	CATERING CATERING SUPPLIES	073628	59.97
		I-04329	28 -5654210	CONCESSION SU CONCESSION SUPPLIES	073628	17.91
		T-04767	28 -5654210	CONCESSION SU CONCESSION SUPPLIES	073628	16.74
			FUND 28 SE EXPO CENTER	TOTAL:		2,807.65

PACKET: 12709 CLAIMS FOR 04/28/2015

VENDOR SET: 01

FUND : 29 E-911

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-C00146	CANADIAN VALLEY TELEPHO					
		I-201504147303	29 -5324315	TELEPHONE UTI PHONE EXP-E-911 CTY TRUNK LN	073497	113.36
		I-201504147304	29 -5324315	TELEPHONE UTI PHONE EXP-E-911 CTY TRUNK LN	073497	113.36
01-C00856	CROSS TELEPHONE COMPANY					
		I-201504077286	29 -5324315	TELEPHONE UTI PHONE EXP-E-911 CTY TRUNK LN	073463	473.02
01-F00015	FLEETCOR TECHNOLOGIES					
		I-201504147305	29 -5324212	FUEL EXPENSE FUEL EXP-E-911	073540	72.87
01-I00203	INTERACT					
		I-PA007359	29 -5324308	CONTRACTED SE E-911 MAPPING FEE	073562	3,575.00
01-000276	OKLA DEPT OF PUBLIC SAF					
		I-04-1507346	29 -5324308	CONTRACTED SE TELETYPE RENTAL FOR E-911	073597	350.00
01-P00250	PETTY CASH					
		I-201504147308	29 -5324207	CLOTHING ALLO REIMB CLOTHING ALLOWANCE	073603	30.00
		I-201504147308	29 -5324207	CLOTHING ALLO REIMB CLOTHING ALLOWANCE	073603	36.84
		I-201504147308	29 -5324207	CLOTHING ALLO REIMB CLOTHING ALLOWANCE	073603	2.40
		I-201504147308	29 -5324207	CLOTHING ALLO REIMB CLOTHING ALLOWANCE	073603	39.30
		I-201504147308	29 -5324207	CLOTHING ALLO REIMB CLOTHING ALLOWANCE	073603	30.00
		I-201504147308	29 -5324207	CLOTHING ALLO REIMB CLOTHING ALLOWANCE	073603	30.00
		I-201504147308	29 -5324207	CLOTHING ALLO REIMB CLOTHING ALLOWANCE	073603	27.00
		I-201504147308	29 -5324331	EMPLOYEE TRAV TRAVEL EXP-E-911 TRAINING	073603	9.51
		I-201504147308	29 -5324212	FUEL EXPENSE FUEL EXP-E-911	073603	44.27
		I-201504147300	29 -5324331	EMPLOYEE TRAV TRAVEL EXP-E-911 TRAINING	073603	7.49
01-P00552	PUBLIC SAFETY GROUP					
		I-2242A	29 -5324331	EMPLOYEE TRAV TRAINING EXP-E-911	073610	140.00
		I-2242A	29 -5324331	EMPLOYEE TRAV TRAINING EXP-E-911	073610	199.00
01-S00580	AT & T					
		I-201504077281	29 -5324315	TELEPHONE UTI PHONE EXP-E-911 WIRELESS	073469	228.36
		I-201504147299	29 -5324315	TELEPHONE UTI PHONE EXP-E-911	073501	2,403.33
01-U00020	UNITED STATES CELLULAR					
		I-0078719025	29 -5324315	TELEPHONE UTI CELL EXP-E-911	073625	27.93
				FUND 29 E-911	TOTAL:	7,953.04

PACKET: 12709 CLAIMS FOR 04/28/2015

VENDOR SET: 01

FUND : 30 ECONOMIC DEVELOPMENT

VENDOR	NAME	ITEM #	G/I	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-P00015	FIREFCOR TECHNOLOGIES						
		I-201504147305	30	-5652212	FUEL EXPENSE FUEL EXP-ECON DEV	073548	48.60
01-P00207	FLASHRAY INC						
		I-10477793	30	-5652350	BUSINESS DEVE PROMOTIONAL SUPPLIES	073552	599.00
01-000133	OKLAHOMA SOUTHEAST, INC						
		I-14-01936	30	-5652350	BUSINESS DEVE TRAVEL EXP-ECON DEV MTG	073595	500.00
01-000530	OML-OK MUNICIPAL LEAGUE						
		I-056327	30	-5652331	EMPLOYEE TRAV OML RETAIL SUMMIT REG FEE	073599	255.00
01-P00250	PETTY CASH						
		I-201504147308	30	-5652330	DOES & SUBSCR APPLICATION FEE	073603	40.00
FUND 30 ECONOMIC DEVELOPMENT						TOTAL:	1,442.60

PACKET: 12709 CLAIMS FOR 04/28/2015

VENDOR SET: 01

FUND : 35 FLEET MAINTENANCE

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-A00770	BOLTE ENTERPRISES, INC					
		I-955910	35 -5862203	REPAIRS & MAI SMALL VEHICLE REPAIR PART	073529	113.85
		I-956037	35 -5862203	REPAIRS & MAI SMALL VEHICLE REPAIR PART	073529	30.98
		I-956292	35 -5862203	REPAIRS & MAI SMALL VEHICLE REPAIR PART	073529	41.70
		I-956490	35 -5862203	REPAIRS & MAI SMALL VEHICLE REPAIR PART	073529	7.21
		I-956577	35 -5862203	REPAIRS & MAI SMALL VEHICLE REPAIR PART	073529	4.23
		I-956614	35 -5862203	REPAIRS & MAI SMALL VEHICLE REPAIR PART	073529	20.43
01-B00150	BEALES GOODYEAR TIRES					
		I-1-14884	35 -5862203	REPAIRS & MAI MISC TIRE REPAIRS	073530	54.95
01-F00015	FLEETCOR TECHNOLOGIES					
		I-201504147305	35 -5862212	FUEL EXPENSE FUEL EXP-FLEET MAINT	073548	267.94
01-F00037	FASTENAL					
		I-00MCA132402	35 -5862203	REPAIRS & MAI SMALL PARTS AS NEEDED	073550	6.40
01-G00490	GRISCOM IMPLEMENT INC					
		I-465712	35 -5862203	REPAIRS & MAI SMALL REPAIR PARTS	073556	55.98
		I-466900	35 -5862203	REPAIRS & MAI SMALL REPAIR PARTS	073556	38.48
		I-468408	35 -5862203	REPAIRS & MAI SMALL REPAIR PARTS	073556	116.56
		I-469261	35 -5862203	REPAIRS & MAI MISC SMALL REPAIR PARTS	073556	265.06
		I-469800	35 -5862203	REPAIRS & MAI MISC SMALL REPAIR PARTS	073556	8.64
		I-470477	35 -5862203	REPAIRS & MAI MISC SMALL REPAIR PARTS	073556	150.40
01-K00190	YELLOWHOUSE MACHINERY C					
		I-44735	35 -5862203	REPAIRS & MAI MISC REPAIR PARTS	073567	28.67
		I-47808	35 -5862316	REPAIRS & MAI REPAIRS ON UTM-9 BACKHOP	073567	11,630.59
		I-49647	35 -5862316	REPAIRS & MAI REPAIRS TO UTM-20	073567	1,601.26
01-M00769	MYDER FIRE SUPPORT SERV					
		I-ML02058	35 -5862317	EMERGENCY VEH NFPA REPAIRS-FIRE ENG 3	073580	3,336.42
01-MC0045	MCCRAYS MANUFACTURING					
		I-7220	35 -5862203	REPAIRS & MAI MISC TRAILER PARTS	073582	17.00
01-N00271	FREEDOM FORD INC					
		I-161991	35 -5862203	REPAIRS & MAI MISC VEHICLE REPAIR	073590	45.95
		I-162356	35 -5862203	REPAIRS & MAI MISC VEHICLE REPAIR	073590	42.95
		I-162368	35 -5862203	REPAIRS & MAI MISC VEHICLE REPAIR	073590	42.95
01-O00050	OCT EQUIPMENT, INC.					
		I-P04542	35 -5862203	REPAIRS & MAI PARTS FOR S-33	073591	290.00
		I-P04544	35 -5862203	REPAIRS & MAI PARTS FOR S-33	073591	461.16
01-O00075	O'REILLY AUTO PARTS					
		C-0230-263502 CR	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	073592	850.00-
		C-0230-264627 CR	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	073592	27.45-
		C-0230-272129 CR	35 -5862203	REPAIRS & MAI MISC AUTO PARTS	073592	47.29-

PACKET: 12709 CLAIMS FOR 04/28/2015

VENDOR SET: 01

FUND : 35 FLEET MAINTENANCE

VENDOR	NAME	ITEM #	G/I	ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-000075	O'REILLY AUTO PARTS				continued		
		I-0230-263587	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	073592	850.00
		I-0230-267442	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	073592	9.86
		I-0230-275137	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	073592	27.14
		I-0230-275169	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	073592	79.55
		I-0230-275196	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	073593	32.97
		I-0230-275206	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	073593	34.35
		I-0230-275338	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	073593	33.13
		I-0230-275390	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	073593	7.81
		I-0230-275505	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	073593	10.36
		I-0230-276663	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	073593	8.99
		I-0230-276798	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	073593	20.58
		I-0230-276880	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	073593	20.78
		I-0230-276951	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	073593	9.34
		I-0230-277463	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	073593	149.73
		I-0230-277859	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	073593	14.44
		I-0230-277873	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	073593	28.12
		I-0230-277894	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	073594	19.99
		I-0230-278462	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	073594	21.94
		I-0230-278689	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	073594	17.94
		I-0230-278817	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	073594	32.75
		I-0230-279015	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	073594	299.66
		I-0230-279101	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	073594	3.14
		I-0230-279186	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	073594	100.26
		I-0230-279328	35	-5862203	REPAIRS & MAI MISC AUTO PARTS	073594	47.96
01-P00329	PITSTOP						
		I-6476	35	-5862203	REPAIRS & MAI SPARE KEYS FOR VEHICLES	073605	15.00
01-S00384	SMITH DISTRIBUTING						
		I-818927	35	-5862203	REPAIRS & MAI SMALL MOWER REPAIR PARTS	073615	141.72
01-U00020	UNITED STATES CELLULAR						
		T-0078719025	35	-5862315	TELEPHONE UTI CELL EXP-FLEET MAINT	073625	62.23
01-W00195	WELDOM PARTS INC.						
		I-1428995-00	35	-5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	073629	169.17
		I-1441344-00	35	-5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	073629	180.00
		T-1441816-00	35	-5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	073629	290.96
		I-1452601-00	35	-5862203	REPAIRS & MAI MISC AUTO REPAIR PARTS	073629	17.10
				FUND	35 FLEET MAINTENANCE	TOTAL:	20,512.79

PACKET: 12709 CLAIMS FOR 04/28/2015

VENDOR SET: 01

FUND : 36 WORKER'S COMPENSATION

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-M00629	MUTUAL ASSURANCE ADMIN	1-201504	36 -5215315	THIRD PARTY A W/C ADMIN	073577	941.68
FUND 36 WORKER'S COMPENSATION					TOTAL:	941.68

PACKET: 12709 CLAIMS FOR 04/28/2015

VENDOR SET: 01

FUND : 41 CIP FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-D00178	DAVIS BUILDINGS, INC	I-26018	41 -5542401	CAPITAL OUTLA CHEMICAL BLDG-PARKS DEPT	073541	3,103.00
01-D00540	DOLESE BROTHERS	I-AG15040364	41 -5865406	CIP#1 - 17TH GRAVEL FOR CIP#1	073545	418.33
		I-AG15041099	41 -5865406	CIP#1 - 17TH GRAVEL FOR CIP#1	073545	274.35
01-H00052	HARD SCAPE MATERIALS	I-091167	41 -5542401	CAPITAL OUTLA GRAVEL FOR POOL FILTER	073558	93.60
01-K00005	K-BAR CO CONSTRUCTION	I-PMT #1	41 -5865401	CAPITAL OUTLA SALT SHED CONSTRUCTION	073566	70,296.75
01-M00304	MESHEK & ASSOC., PLC	I-2900	41 -5871402	STORM WATER P CONSULTANT FEE	073575	4,802.40
01-T00010	T. H. ROGERS LUMBER CO.	I-500749	41 -5865406	CIP#1 - 17TH FORMING MATERIALS	073618	7.18
			FUND 41 CIP FUND	TOTAL:		78,995.61

PACKET: 12709 CLAIMS FOR 04/20/2015

VENDOR SET: 01

FUND : 44 TECHNOLOGY FUND

VENDOR	NAME	ITEM #	G/L ACCOUNT NAME	DESCRIPTION	CHECK#	AMOUNT
01-D00413	DIGITAL	ALLY INC				
		I-1075746	44 -5225401	TECHNOLOGY UP 39 BODY CAMS FOR POLICE	073544	31,100.00
			FUND	44 TECHNOLOGY FUND	TOTAL:	31,100.00
				REPORT GRAND TOTAL:		476,224.27

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	*****LINE ITEM*****			*****GROUP BUDGET*****		
				ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG	ANNUAL BUDGET	BUDGET AVAILABLE	OVER BUDG
2014-2015	01 -2100	CLEET PAYABLE (COURT)	7,388.35						
	01 -2101	AFIS PAYABLE - COURT	4,068.29						
	01 -2102	FORENSICS PAYABLE (COURT)	3,927.06						
	01 -2103	ORN PAYABLE (COURT)	72.57						
	01 -5101350	ELECTIONS	4,117.98	18,400	4,228.66-	Y			
	01 -5210302	CONSULTANTS/LABOR RELATION	6,509.50	45,000	2,289.45-	Y			
	01 -5210331	EMPLOYEE TRAVEL & TRAININ	87.98	6,100	98.94				
	01 -5211202	OPERATING SUPPLIES	1,165.09	3,700	898.61				
	01 -5211331	EMPLOYEE TRAVEL & TRAININ	156.50	5,000	123.48				
	01 -5212331	EMPLOYEE TRAVEL & TRAININ	248.97	2,900	1,321.17				
	01 -5213317	ADVERTISING & PRINTING	206.38	4,500	3,865.58				
	01 -5213336	FEES	200.00	2,400	90.00				
	01 -5215202	OPERATING SUPPLIES	929.73	31,500	589.22				
	01 -5215312	EQUIPMENT RENTALS	2,114.97	21,000	3,085.07-	Y			
	01 -5215313	ELECTRIC UTILITY	22,870.35	294,500	44,662.46				
	01 -5215314	GAS UTILITY	5,424.53	29,200	11,419.21-	Y			
	01 -5215315	TELEPHONE UTILITY	1,830.76	35,000	5,892.26				
	01 -5215317	POSTAGE	770.99	12,600	1,281.81				
	01 -5225212	FUEL EXPENSE	75.13	2,100	1,329.91				
	01 -5225349	SOFTWARE MAINTENANCE	220.50	75,000	15,258.78				
	01 -5225401	COMPUTER TECHNOLOGY	79.00	15,000	4,458.03				
	01 -5321202	OPERATING SUPPLIES	500.31	15,000	3,161.22				
	01 -5321207	CLOTHING ALLOWANCE	3,706.13	52,320	9,142.29				
	01 -5321212	FUEL EXPENSE	6,948.56	107,500	33,636.64				
	01 -5321331	EMPLOYEE TRAVEL & TRAININ	919.06	10,000	4,496.06				
	01 -5321339	VEHICLE/EQUIP. MAINTENANCE	36.93	115,929	38,304.22				
	01 -5322212	FUEL EXPENSE	264.85	5,300	2,668.24				
	01 -5324207	CLOTHING ALLOWANCE	27.00	1,000	417.89				
	01 -5324331	EMPLOYEE TRAVEL & TRAINING	67.47	2,000	1,622.53				
	01 -5431202	OPERATING SUPPLIES	779.00	12,900	610.68-	Y			
	01 -5431203	REPAIRS & MAINT SUPPLIES	315.73	9,900	2,927.01				
	01 -5431207	CLOTHING ALLOWANCE	1,461.85	26,600	1,722.64				
	01 -5431212	FUEL EXPENSE	1,026.67	18,400	5,053.91				
	01 -5431328	INTERNET SERVICE	58.43	3,829	423.45				
	01 -5431329	PROMOTIONAL	1,088.00	5,000	924.03				
	01 -5431330	DUES & SUBSCRIPTIONS	165.00	8,000	1,746.00				
	01 -5432202	OPERATING SUPPLIES	1,594.29	24,000	3,445.57				
	01 -5432203	REPAIR & MAINT SUPPLIES	1,455.60	5,000	974.88				
	01 -5432204	SMALL TOOLS	259.22	4,000	1,314.95				
	01 -5432212	FUEL EXPENSE	1,006.64	20,000	9,745.56				
	01 -5432308	CONTRACTED SERVICES	4,560.86	40,302	4,983.79				
	01 -5432316	REPAIRS & MAINTENANCE	1,520.00	6,000	4,480.00				
	01 -5432331	EMPLOYEE TRAVEL & TRAINING	200.00	3,500	782.99				
	01 -5542202	OPERATING SUPPLIES	139.53	2,200	532.64				
	01 -5542203	REPAIRS & MAINT SUPPLIES	2,660.24	47,500	2,015.34				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM= -		-----GROUP BUDGET-----	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
01	-5542204	SMALL TOOLS	619.99	3,000	376.22		
01	-5542212	FUEL EXPENSE	1,029.67	34,000	13,360.88		
01	-5542308	CONTRACTED SERVICES	48.51	14,400	5,142.62		
01	-5542328	INTERNET SERVICE	151.16	1,800	308.90		
01	-5542331	EMPLOYEE TRAVEL & TRAINING	3.00	3,000	1,156.12		
01	-5543202	OPERATING SUPPLIES	1,892.74	11,000	5,933.17		
01	-5543203	REPAIRS & MAINT SUPPLIES	45.46	9,000	2,856.91		
01	-5544212	FUEL EXPENSE	128.68	2,800	1,112.16		
01	-5544328	INTERNET SERVICE	52.07	1,380	492.16		
01	-5547202	OPERATING SUPPLIES	15.00	600	227.36		
01	-5547203	REPAIRS & MAINT SUPPLIES	478.83	11,000	598.72	Y	
01	-5547212	FUEL EXPENSE	219.53	7,600	299.46	Y	
01	-5548203	REPAIRS & MAINTENANCE SUPP	2,807.96	42,000	7,745.95	Y	
01	-5548212	FUEL EXPENSE	233.19	5,215	1,993.26		
01	-5548316	REPAIRS & MAINTENANCE	4,118.00	17,500	10,219.05	Y	
01	-5548328	INTERNET SERVICE	75.95	912	152.44		
01	-5652212	FUEL EXPENSE	170.27	5,900	3,524.35		
01	-5652317	ADVERTISING & PRINTING	88.60	2,300	1,159.55		
01	-5652336	FEES	84.00	1,800	585.00		
01	-5653212	FUEL EXPENSE	40.72	700	36.38		
01	-5653213	SAFETY EXPENSE	1,252.96	24,000	2,398.88		
01	-5653215	AWARDS/NUC PROGRAM	87.85	9,500	680.44		
01	-5653317	ADVERTISING & PRINTING	36.72	4,000	2,662.71		
01	-5653348	DRUG TESTING/PHYSICALS	210.00	12,000	4,812.75		
01	-5865202	OPERATING SUPPLIES	46.00	1,200	857.68		
01	-5865203	REPAIR & MAINT-TRAFFIC CON	142.97	60,500	33,775.09		
01	-5865212	FUEL EXPENSE	2,021.85	45,000	10,162.55		
01	-5865218	STREET REPAIRS & MAINTENAN	17,752.85	261,000	13,934.89		
01	-5865328	INTERNET SERVICE	75.95	1,920	321.73		
02	-2512	CBSA COLLECTION FEES	656.10				
02	-5216202	OPERATING SUPPLIES	194.49	10,000	1,219.86		
02	-5216212	FUEL EXPENSE	555.62	8,800	4,149.63		
02	-5216317	POSTAGE	5,426.40	55,000	19,073.60		
02	-5216336	FEES	293.16	4,100	875.24		
02	-5267202	OPERATING SUPPLIES	326.72	9,472	2,572.00		
02	-5267313	ELECTRIC UTILITY	31,637.81	392,448	70,837.12		
02	-5267314	GAS UTILITY	1,165.36	8,000	3,252.42	Y	
02	-5267315	TELEPHONE UTILITY	5,869.59	59,827	11,396.14	Y	
02	-5267316	WATER UTILITY	14.30	3,300	3,102.72		
02	-5864202	OPERATING SUPPLIES	196.97	400	143.03		
02	-5864212	FUEL EXPENSE	44.23	4,000	84.16		
02	-5866212	FUEL EXPENSE	378.31	14,000	8,008.07		
02	-5866307	CONTRACTED RECYCLE SERVICE	3,330.00	22,800	240.00		
02	-5871212	FUEL EXPENSE	75.35	3,200	1,911.57		
02	-5871330	DUES & SUBSCRIPTIONS	219.61	1,300	565.87		

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====			=====GROUP BUDGET		
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	OVER	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	OVER
02	-5973203	REPAIRS & MAINT SUPPLIES	279.32	25,000	2,846.68-	Y			
02	-5973212	FUEL EXPENSE	703.55	15,200	6,503.57				
02	-5973304	LAB TESTING	73.58	32,100	9,519.58				
02	-5973316	REPAIRS & MAINTENANCE	23.60	22,000	5,354.24				
02	-5973401	CAPITAL OUTLAY	240.00	12,440	7,050.00				
02	-5974302	CONSULTANTS	98,702.75	1,184,433	197,405.50				
02	-5974308	CONTRACTED SERVICES	5,600.00	85,000	1,898.79				
02	-5975202	OPERATING SUPPLIES	559.90	3,500	45.18				
02	-5975209	UTILITY MAINTENANCE SUPP.	689.63	82,500	32,870.77				
02	-5975212	FUEL EXPENSE	1,757.53	33,000	14,071.39				
02	-5975218	STREET REPAIRS & MAINTENAN	5,567.01	115,000	15,495.22				
02	-5975230	SEWER MAIN REPAIR	351.19	20,000	3,908.94				
02	-5975328	INTERNET SERVICE	65.21	756	119.72				
03	-5876212	FUEL EXPENSE	162.25	3,701	1,350.33				
03	-5876315	TELEPHONE UTILITY	27.93	350	73.22				
03	-5876316	REPAIRS & MAINTENANCE	140.00	4,000	1,275.72				
05	-5218313	ELECTRIC UTILITY	132.29	1,988	710.94				
08	-5549202	OPERATING SUPPLIES	192.37	1,000	7.63				
08	-5549212	FUEL EXPENSE	511.37	11,000	5,499.25				
08	-5549308	CONTRACT SERVICES	636.39	15,500	3,622.27				
08	-5549315	TELEPHONE UTILITY	161.52	3,386	588.18				
09	-5864327	SUB TITLE D EXPENSE	8,045.00	80,000	42,561.90				
24	-5876401	CAPITAL OUTLAY	22,292.02	1,823,620	133,120.00				
27	-5655212	FUEL EXPENSE	65.05	1,100	682.57				
27	-5655214	TOURISM EXPENSE	4,160.25	48,000	28,251.25				
27	-5655315	TELEPHONE UTILITY	52.93	900	173.22				
27	-5655318	PRINTING	1,271.24	15,000	7,448.70				
27	-5655331	TRAVEL & TRAINING	184.52	5,000	4,106.60				
27	-5655348	FESTIVAL/JULY 4TH	2,262.00	16,000	7,855.00-	Y			
28	-5654202	OPERATING SUPPLIES	94.99	2,155	805.42				
28	-5654210	CONCESSION SUPPLIES	34.65	16,721	1,935.97-	Y			
28	-5654212	FUEL EXPENSE	98.30	2,300	1,135.62				
28	-5654224	CATERING	59.97	1,000	325.88				
28	-5654308	CONTRACT SERVICES	104.10	3,046	2,239.57				
28	-5654315	TELEPHONE UTILITY	131.21	2,700	1,485.09				
28	-5654316	REPAIRS & MAINTENANCE	159.43	31,100	1,169.09				
28	-5654349	COUNCIL PARTNERSHIP	2,125.00	15,000	7,555.00				
29	-5324207	CLOTHING ALLOWANCE	195.54	2,750	1,570.79				
29	-5324212	FUEL EXPENSE	117.14	2,000	875.14				
29	-5324308	CONTRACTED SERVICES	3,925.00	65,500	9,809.49				
29	-5324315	TELEPHONE UTILITY	3,359.36	59,499	10,884.66				
29	-5324331	EMPLOYEE TRAVEL & TRAININ	356.00	4,500	3,030.22				
30	-5652212	FUEL EXPENSE	48.60	3,699	3,136.69				
30	-5652330	DUES & SUBSCRIPTIONS	40.00	3,500	78.00-	Y			
30	-5652331	EMPLOYEE TRAVEL & TRAINING	255.00	17,500	7,214.33				

** G/L ACCOUNT TOTALS **

YEAR	ACCOUNT	NAME	AMOUNT	=====LINE ITEM=====		=====GROUP BUDGET=====	
				ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG	ANNUAL BUDGET	BUDGET OVER AVAILABLE BUDG
	30 -5652350	BUSINESS DEVELOPMENT EXPEN	1,099.00	24,600		13,078.71	
	35 -5862203	REPAIRS & MAINTENANCE SUPP	3,614.35	240,000		44,726.56	
	35 -5862212	FUEL EXPENSE	267.94	5,000		2,756.05	
	35 -5862315	TELEPHONE UTILITY	62.23	732		176.15	
	35 -5862316	REPAIRS & MAINTENANCE	13,231.85	30,000		7,127.08-	Y
	35 -5862317	EMERGENCY VEHICLES	3,336.42	100,000		4,112.22-	Y
	36 -5215315	THIRD PARTY ADM FERS	941.68	12,000		600.00	
	41 -5542401	CAPITAL OUTLAY	3,196.60	124,100		2,988.01	
	41 -5865401	CAPITAL OUTLAY	70,296.75	91,000		246.00	
	41 -5865406	CIP#1 - 17TH STREFT	699.86	119,020		57,344.09	
	41 -5871402	STORM WATER PROJECT	4,802.40	67,000		0.00	
	44 -5225401	TECHNOLOGY UPGRADES	31,100.00	156,800		1,670.47-	Y
	** 2014-2015 YEAR TOTALS **		476,224.27				

NO ERRORS

** END OF REPORT **

PACKET: 12709 CLAIMS FOR 04/20/2015

VENDOR SET: 01

BANK : FNB FIRST NATIONAL BANK

VENDOR	NAME / I.D.	DESC	CHECK TYPE	CHECK DATE	DISCOUNT	AMOUNT	CHECK NO#	CHECK AMOUNT
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** POSTING PERIOD RECAP **

FUND	PERIOD	AMOUNT
01	4/2015	127,176.48CR
02	4/2015	164,997.29CR
03	4/2015	330.18CR
05	4/2015	132.29CR
08	4/2015	1,501.65CR
09	4/2015	8,045.00CR
24	4/2015	22,292.02CR
27	4/2015	7,995.99CR
28	4/2015	2,807.65CR
29	4/2015	7,953.04CR
30	4/2015	1,442.60CR
35	4/2015	20,512.79CR
36	4/2015	941.68CR
41	4/2015	78,995.61CR
44	4/2015	31,100.00CR
ALL		476,224.27CR



McAlester City Council

AGENDA REPORT

Meeting Date: 04/28/2015
Department: Fire Department
Prepared By: Brett Brewer
Date Prepared: 04/15/2015

Item Number: _____
Account Code: _____
Budgeted Amount: _____
Exhibits: 1

Subject

Discussion and possible action, on approval of an agreement for mutual aid emergency medical services between Hughes County EMS and the McAlester Fire/EMS Department.

Recommendation

Motion to approve the mutual aid agreement.

Discussion

The purpose of this agreement is to secure to each the benefits of mutual aid within each department's response area.

Approved By

	<i>Initial</i>	<i>Date</i>
Department Head	BB	04/15/2015
City Manager	P. Stasiak	



**HUGHES COUNTY
EMERGENCY MEDICAL SERVICE**

114 N. OAK • P.O. BOX 671
HOLDENVILLE, OKLAHOMA 74848
OFFICE: 405-379-7046 • FAX: 405-379-6369
EMERGENCY: 405-379-2400



MUTUAL AID AGREEMENT

I (we), doing business as Hughes County EMS, Of Hughes County do hereby agree to provide emergency service to adjacent Emergency Medical Services upon request from a representative of said agency.

I (we), the parties of this agreement, duty licensed ambulance service, recognize that they are committed to the public welfare and realize that necessarily there will be occasion when they will need to respond within each others service area,

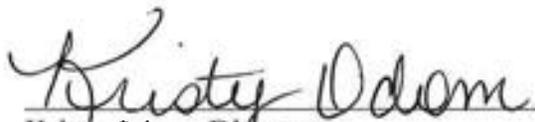
I (we), the parties of this agreement will, upon their request respond their emergency vehicles, equipment and personnel providing that the request does not void or create a lack of adequate service coverage in that area from which it is requested, and

Hughes County EMS reserves the right to change our normal or customary fee (s) when rendering the assistance.

This agreement will be in effect from January 1st, 2015 until December 31st, 2015

Agency Name: McAlester Fire/EMS

Signature of EMS/Fire Dept Designee


Kristy Odom, Director
Hughes County EMS

Date: _____

Date: 1-27-15

Please sign and return a copy by mail or fax to Hughes County EMS.

SCHEDULE "D"

FORM OF PAYMENT REQUISITION

**PAYMENT REQUISITION
SERIES 2013 PROJECT ACCOUNT
THE MCALESTER PUBLIC WORKS AUTHORITY CONSTRUCTION FUND**

FROM: Trustees of The McAlester Public Works Authority

TO: BancFirst

DATE: April 20, 2015

Pursuant to the provisions the Series 1999 Revenue Bond Indenture dated as of May 1, 1999, as heretofore supplemented and amended by a Series 2002 Revenue Bond Indenture dated as of July 1, 2002, as supplemented and amended by a Series 2012 Supplemental Note Indenture dated as of December 1, 2012, and as further supplemented and amended by a Series 2013 Supplemental Note Indenture dated as of June 1, 2013 (collectively, the "Indenture"), all by and between The McAlester Public Works Authority and BancFirst, as Trustee, you are directed to pay Creditor from the Series 2013 Project Account within the Construction Fund of said Authority as indicated below, the amounts shown for the purposes set forth in this Requisition.

Poe and Associates, Inc.	874081029
CREDITOR	TRUST NO.

1601 Northwest Expressway, Suite 400 Oklahoma City, OK 73118
MAILING ADDRESS

Professional Services	Invoice: 0-102096-9578
ITEM	ITEM NO.

March 31, 2015	CIP # 4	\$10,012.56
DATE	PURPOSE	AMOUNT

AUTHORIZATION AND CERTIFICATE OF CITY MANAGER/CHAIRMAN

With reference to the above requisition, the undersigned certifies:

1. The above requisition is approved.
2. Each obligation therein has been properly incurred and is now due and unpaid and that insofar as such obligation was incurred for work, materials, equipment or supplies, such work was

actually performed, and such materials, equipment or supplies were actually installed or delivered to or for the Project as evidenced by the certificate of the supervising architect or engineer or other appropriate certification.

3. That obligations in the stated amounts have been incurred by the Authority and that each item is a proper charge against the Construction Fund and has not been paid.

4. That there has not been filed with or served upon the Authority, notice of any lien, right to lien, or attachment upon, or claim affecting the right of any such persons, firms or corporations to receive payment of, the respective amounts stated in this requisition which has not been released or will not be released simultaneously with this payment.

5. That such requisition contains no item representing payment on account of any retained percentages which the Authority is at the date of such certificate entitled to retain.

THE MCALESTER PUBLIC WORKS AUTHORITY



City Manager or Chairman

Date: April 20, 2015

Date Approved: _____

Date Paid: _____

Authorized Officer

Submit in triplicate:

1 to Trustee Bank

1 to Authority

1 to City



POE & ASSOCIATES, INC.

1601 Northwest Expressway, Suite 400
Oklahoma City, OK 73118

(405) 949-1962

INVOICE

Federal ID No. 73-1293747

0-102096- **9578**

City of McAlester - CIP #4

3/31/2015

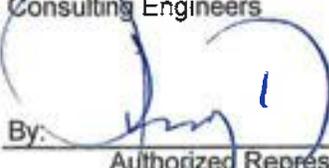
City of McAlester Public Works Department
Attn: John Modzelewski, PE, CFM
City Engineer/Public Works Director
28 East Washington (PO Box 578)
McAlester, OK 74501

CIP #4
2013 Street Reconstruction Program
Sixth Street
South Avenue
Last Invoice:
2/18/2015

For Professional Services: 12/01/2014 thru 1/31/2015

ORIGINAL CONTRACT				TOTAL TO DATE	THIS INVOICE
Design & Utility Survey					
A. Sixth Street	100.00%	X	33,516.50	33,516.50	0.00
B. South Avenue	100.00%	X	38,516.50	38,516.50	0.00
Geotechnical Study					
	100.00%	X	10,449.00	10,449.00	0.00
Utilities Plan & Coordination					
	95.00%	X	36,760.00	34,922.00	1,838.00
Roadway Plans					
A. Sixth Street	95.00%	X	68,369.60	64,951.12	3,418.48
B. South Avenue	95.00%	X	95,121.63	90,365.55	4,756.08
Project Total			282,733.23	272,720.67	10,012.56
TOTAL INVOICES TO DATE:					\$ 272,720.67
TOTAL PREVIOUS INVOICES:					\$(262,708.11)
AMOUNT DUE:					\$ 10,012.56

POE & ASSOCIATES, INC.
Consulting Engineers

By: 
Authorized Representative

Interest of 1.5% per month will be charged on unpaid balance after 30 days

INVOICE AMOUNT

\$10,012.56



SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN
Governor

April 06, 2015

Mr. Kevin Priddle
City of McAlester
P. O. Box 578
McAlester, Oklahoma 74502

Re: Permit No. WL000061150279
City of McAlester
Facility No. 1020609

Dear Mr. Priddle:

Enclosed is Permit No. WL000061150279 for the construction of 2,100 linear feet of six (6) inch PVC potabel water line and all appurtenances to serve the City of McAlester, Pittsburg County, Oklahoma.

The project authorized by this permit should be constructed in accordance with the plans approved by this Department on April 06, 2015. Any deviations from the approved plans and specifications affecting capacity, flow or operation of units must be approved, in writing, by the Department before changes are made.

Receipt of this permit should be noted in the minutes of the next regular meeting of the City of McAlester, after which it should be made a matter of permanent record.

We are returning one (1) set of the approved plans to you, one (1) set to your engineer and retaining one (1) set for our files.

Very truly yours,

A handwritten signature in black ink, appearing to read 'D. Adam Divine'.

D. Adam Divine, E.T.
Construction Permit Section
Water Quality Division

AD/RC/bg

Enclosure

c: Stan Ketchum, Regional Manager, DEQ
MCALESTER DEQ OFFICE
Robert D. Vaughan, P.E., Infrastructure Solutions Group, LLC





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Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN
Governor

Permit No WL000061150279

WATER LINES

PWSID No. 1020609

PERMIT TO CONSTRUCT

April 06, 2015

Pursuant to O.S. 27A 2-6-304, the City of McAlester is hereby granted this Tier I Permit to construct 2,100 linear feet of six (6) inch PVC potabel water line and all appurtenances to serve the City of McAlester, located in SW 1/4 of Section 30, T-6-N, R-15-E, Pittsburg County, Oklahoma, in accordance with the plans approved April 06, 2015.

By acceptance of this permit, the permittee agrees to operate and maintain the facility in accordance with the Public Water Supply Operation rules (OAC 252:631) and to comply with the State Certification laws, Title 59, Section 1101-1116 O.S. and the rules and regulations adopted thereunder regarding the requirements for certified operators.

This permit is issued subject to the following provisions and conditions.

- 1) That the recipient of the permit is responsible that the project receives supervision and inspection by competent and qualified personnel.
- 2) That construction of all phases of the project will be started within one year of the date of approval or the phases not under construction will be resubmitted for approval as a new project.
- 3) That no significant information necessary for a proper evaluation of the project has been omitted or no invalid information has been presented in applying for the permit.
- 4) That the Oklahoma Department of Environmental Quality shall be kept informed on occurrences which may affect the eventual performance of the works or that will unduly delay the progress of the project.
- 5) That wherever water and sewer lines are constructed with spacing of 10 feet or less, sanitary protection will be provided in accordance with Public Water Supply Construction Standards [OAC 252:626-19-2].





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MARY FALLIN
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Permit No WL000061150279

WATER LINES

PWSID No. 1020609

PERMIT TO CONSTRUCT

- 6) That before placing this facility into service, at least two samples of the water, taken on different days, shall be tested for bacteria to show that it is safe for drinking purposes.
- 7) That any deviations from approved plans or specifications affecting capacity, flow or operation of units must be approved by the Department before any such deviations are made in the construction of this project.
- 8) That the recipient of the permit is responsible for the continued operation and maintenance of these facilities in accordance with rules and regulations adopted by the Environmental Quality Board, and that this Department will be notified in writing of any sale or transfer of ownership of these facilities.
- 9) The issuance of this permit does not relieve the responsible parties of any obligations or liabilities which the permittee may be under pursuant to prior enforcement action taken by the Department.
- 10) That the permittee is required to inform the developer/builder that a DEQ Storm Water Construction Permit is required for a construction site that will disturb one (1) acre or more in accordance with OPDES, 27A O.S. Section 2-6-201 *et. seq.* For information or a copy of the GENERAL PERMIT (GP-005) FOR STORM WATER DISCHARGES FROM CONSTRUCTION ACTIVITIES, Notice of Intent (NOI) form, Notice of Termination (NOT) form, or guidance on preparation of a Pollution Prevention Plan, contact the Storm Water Unit of the Water Quality Division at P.O. Box 1677, Oklahoma City, OK 73101-1677 or by phone at (405) 702-8100.
- 11) That any notations or changes recorded on the official set of plans and specifications in the Oklahoma Department of Environmental Quality files shall be part of the plans as approved.
- 12) That water lines shall be located at least fifteen (15) feet from all parts of septic tanks and absorption fields, or other sewage treatment and disposal systems.
- 13) That whenever plastic pipe is approved and used for potable water, it shall bear the seal of the National Sanitation Foundation and meet the appropriate commercial standards.





SCOTT A. THOMPSON
Executive Director

OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY

MARY FALLIN
Governor

Permit No WL000061150279

WATER LINES

PWSID No. 1020609

PERMIT TO CONSTRUCT

- 14) That when it is impossible to obtain proper horizontal and vertical separation as stipulated in Public Water Supply Construction Standards OAC 252:626-19-2(8)(A) and OAC 252:626-19-2(8)(B), respectively, the sewer shall be designed and constructed equal to water pipe, and shall be pressure tested to the highest pressure obtainable under the most severe head conditions of the collection system prior to backfilling in accordance with Water Pollution Construction Standard OAC 252:656-5-4(c)(3).

Failure to appeal the conditions of this permit in writing within 30 days from the date of issue will constitute acceptance of the permit and all conditions and provisions.

Rocky Chen, P.E., Engineering Manager, Construction Permit Section
Water Quality Division

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McAlester City Council

AGENDA REPORT

Meeting Date: April 28, 2015 **Item Number:** _____
Community & Economic
Department: Development
Prepared By: Leroy D. Alsup **Account Code:** _____
Date Prepared: April 21, 2015 **Budgeted Amount:** _____
Exhibits: Two (2)

Subject

Consideration and action to accept a 2015 OSMPC Incentive Fund Award in the amount of \$204,504.33 from the Oklahoma Strategic Military Planning Commission and to authorize the execution and submittal of Invoice No. 20150428-001 to the Oklahoma Department of Commerce to draw down the \$204,504.33 of Funds.

Recommendation

Motion to approve and accept a 2015 OSMPC Incentive Fund Award in the amount of \$204,504.33 from the Oklahoma Strategic Military Planning Commission and to authorize the execution and submittal of Invoice No. 20150428-001 to the Oklahoma Department of Commerce to draw down the \$204,504.33 of funds.

Discussion

► Section 5402 - Purpose of Oklahoma Strategic Military Planning Commission

74 O.S. § 5402 (OSCN 2013)

- A. The purpose of the Oklahoma Strategic Military Planning Commission shall be to analyze state policies affecting military facilities currently in use by the United States Department of Defense and the Oklahoma Army and Air National Guard located within the state and such infrastructure as may support or be affected by these Department of Defense or National Guard facilities or any activity therein. Provided further that the Commission may assist financially with projects designed to enhance the operation, security, or support of such facilities and associated activities, pursuant to the provisions of Section 5403 of this title. The Commission shall also examine methods for improving the private sector market value or potential for such military facilities.

► Section 5403 - Oklahoma Strategic Military Planning Commission Incentive Fund

74 O.S. § 5403 (OSCN 2013)

- A. The Legislature finds that the five military installations in this state, Tinker Air Force Base, Vance Air Force Base, Altus Air Force Base, Fort Sill Army Post and the McAlester Army Ammunition Plant, are vital to the economic health of Oklahoma businesses and communities and an integral and important part of the state economy. It is therefore in the state interest that these installations not only be retained but if possible, be expanded from their current substantial workforces.
- B. There is hereby established a fund within the State Treasury for the Department of Commerce to be known as the "Oklahoma Strategic Military Planning Commission Incentive Fund". The fund shall consist of all monies deposited into the fund by law. The fund shall be a continuing fund not subject to fiscal year limitations. Monies in the fund shall be distributed by the Department to voluntary associations of Oklahoma local governmental jurisdictions or other legal entities which perform functions for the benefit of or which exist for the primary benefit of Oklahoma local governmental entities, for distribution to eligible local governments, as approved by the Oklahoma Strategic Military Planning Commission.

► **2015 OSMPC Incentive Fund Award granted to the City of McAlester.**

On April 16, 2015 the Oklahoma Strategic Military Planning Commission (OSMPC) approved an Incentive Fund Award in the amount of \$204,504.33 to the City of McAlester as follows:

- 2015 OSMPC Award \$204,504.33
- Local Match (10%) \$ 20,450.43¹
- Total 2013 Project \$224,954.76

¹To the degree possible, the City of McAlester plans to utilize staff man-hours and in-kind services to provide the required local match in lieu of cash funds.

The \$204,504.33 of funds from this 2015 OSMPC Incentive Fund Award will be pooled with the \$216,000 of funds already received by the City of McAlester from the 2014 OSMPC Incentive Fund Award for various expenses related to the acquisition of land in the general vicinity of the McAlester Army Ammunition Plant (McAAP). The project is inclusive of but not limited to the planning, infrastructure upgrade and acquisition of land to broaden McAlester's ability to work with defense contractors interested in relocating operations to Oklahoma. McAAP wants to continue to be a leader in the Army's public/private partnerships. This project will be managed by the City of McAlester's Economic Development Office.

Attachments/Exhibits:

- 2015 Incentive Fund Award Application submitted to the OSMPC.
- Invoice No. 20150428-001 to be submitted to the Oklahoma Department of Commerce in the amount of \$204,504.33.



Approved By		<i>Initial</i>	<i>Date</i>
Department Head	L. Alsup	<u>LA</u>	<u>04/21/2015</u>
City Manager	P. Stasiak	_____	_____

**OKLAHOMA STRATEGIC MILITARY PLANNING COMMISSION
LOCAL ASSESSMENT INCENTIVE GRANT APPLICATION FORM**

1. Name of Applicant:

McAlester Defense Support Association/City of McAlester

2. Description of Applicant (Check One):

- Municipal Government
 County Government
 Sub-state Planning District
 Public Trust Whose Beneficiary is Municipality, County or State
(Attach Trust Document Showing Beneficiary)
 Voluntary Association of any of the Above Entities
 Other (Please Attach Description)

3. Applicant Contact Person:

Name: Leroy D. Alsup
Address: P.O. Box 578
McAlester, OK 74502
Telephone: (918) 423-9300 ext. 4951
Fax: (918) 421-4970
E-mail: leroy.alsup@cityofmcalester.com

4. Statement that closure or realignment of one of Oklahoma's military installations would adversely affect Applicant's community of interest:

¹McAlester Army Ammunition Plant (McAAP) employed 1,758 military personnel, federal civilians and contractors in FY 2010, which created an additional 1,493 jobs for a total employment impact of 3,251 jobs in Oklahoma's economy. Average wages for the federal civilians, contractors and military personnel at McAAP equaled \$53,200, which was more than 80% greater than the \$29,300 average wage in the region's economy. McAAP contributed \$203.8 million to the state's economy in FY 2010.

¹Source- 2011 Oklahoma's Five Military Installations: An Economic Impact Report prepared by the Oklahoma Department of Commerce and Oklahoma 21st Century Foundation, a Research Foundation Affiliate of the State Chamber.

5. Working in partnership, the City of McAlester and the McAlester Defense Support Association (MDSA) will utilize the requested OSMPC Incentive Funds for various expenses related to the acquisition of land adjacent to the McAlester Army Ammunition Plant (McAAP). The project is inclusive of but not limited to the planning, infrastructure upgrade and acquisition of land adjacent to the facility to broaden McAlester's ability to work with defense contractors interested in relocating operations to Oklahoma. McAAP wants to continue to be a leader in the Army's public/private partnerships. This project

will be administered and managed by the City of McAlester's Economic Development Office.

6. Governing Board Approval:

The MDSA Executive Committee and Planning Committee indicated their support during their June 18, 2014 Meeting. The McAlester City Council indicated their support at the July 8, 2014 Council Meeting.

7. Specific source and amount of funds for local match. (At least 10 percent of total project): Total project cost: \$224,954.76 (estimated)

2015 OSMPC Incentive Fund Award Request	\$204,504.33
City of McAlester (10% Match)	<u>20,450.43¹</u>
	\$224,954.76
Other Funds Available for Project:	
2014 OSMPC Incentive Fund Award	\$216,000.00
City of McAlester (10% Match)	<u>21,600.00¹</u>
Total	\$237,600.00

¹To the degree possible, the City of McAlester plans to utilize staff man-hours and in-kind services to provide the required local match in lieu of cash funds.

8. If applicant is a voluntary association, please attach evidence of eligibility. N/A

9. Amount Requested: \$204,504.33

I certify that the information contained in this application is true and correct according to my best information and belief.



Signature

Peter Stasiak, City Manager

Name, Title

July 10, 2014

Date

City of McAlester

INVOICE

20150428-001

Community and Economic Development Department

P.O. BOX 578 • 1ST & WASHINGTON • McALESTER, OK 74502 •
918-423-9300 • FAX 918-421-4970

DATE: APRIL 28, 2015

TO:
Oklahoma Department of Commerce
Accounts Payable
900 N. Stiles Avenue
Oklahoma City, OK

FOR:
2015 Oklahoma Strategic Military Planning
Commission Incentive Fund Award to the City of
McAlester- \$204,504.33
Department of Commerce PO # TBD

DESCRIPTION	AMOUNT
2015 Oklahoma Strategic Military Planning Commission Incentive Fund Award This project will fund various expenses related to the acquisition of land in the vicinity of the McAlester Army Ammunition Plant (McAAP). The project is inclusive of but not limited to the planning, infrastructure upgrade and acquisition of land to broaden McAlester's ability to work with defense contractors interested in relocating operations to Oklahoma. McAAP wants to continue to be a leader in the Army's public /private partnerships. This project will be managed by the City of McAlester's Economic Development Office. Department of Commerce Agency Contact: Donald R. Hackler, Jr. 405-815-5359 don_hackler@okcommerce.gov City of McAlester Agency Contact: Peter J. Stasiak, City Manager 918-423-9300 ext 4964 peter.stasiak@cityofmcalester.com	\$204,504.33
BALANCE DUE	\$204,504.33

Please remit payment to: City of McAlester, PO Box 578, McAlester, OK 74502 **Attention: Community & Economic Development Department.**

Payment is due within 30 days.

If you have any questions concerning this invoice, contact Leroy D. Alsup at 918/423-9300 ext. 4951.

Authorized Signature

Leroy D. Alsup,
Community & Economic Development Director



McAlester City Council

AGENDA REPORT

Meeting Date: April 28, 2015 Item Number: 1
Department: Public Works / W.T.P.
Prepared By: John C. Modzelewski, PE Account Code: _____
Date Prepared: April 21, 2015 Budgeted Amount: _____
Exhibits: _____

Subject

Accept and place on file, the Status Report on the McAlester Public Works Authority's "Water System Operation and Maintenance Agreement" with Severn Trent Environmental Services., Inc.

Recommendation

Accept the Status Report on the McAlester Public Works Authority's "Water System Operation and Maintenance Agreement" with Severn Trent Environmental Services., Inc. for the months January 2015 through March 2015.

Discussion

The presentation will explain improved treatment plant operations, improved asset management, and Contract Performance Metrics.

Approved By

	<i>Initial</i>	<i>Date</i>
Department Head	JCM	01/21/15
City Manager	P. Stasiak 	

McAlester, Oklahoma

January- March 2015
Quarterly Report

Date 4/22/2015



UNDERSTANDING
A VALUABLE RESOURCE

SEVERN
TRENT
SERVICES



Wednesday, April 22, 2015

Severn Trent Services
16337 Park Row
Houston, TX 77084
United States

T: +1 281 578 4200
TF: +1 800 460 6565
F: +1 281 398 3697

www.severntrentservices.com

Jake Walton
Project Manager
Severn Trent Services
5200 Water Works Rd
McAlester, OK 74501

Dear Mayor and Council:

We continue to make progress and improve operations at the Water Treatment Plant. Many Capital items are being worked on while others are in the planning stages. Attached is an update to the Capital Improvements Plan and includes the work currently being done.

The JH-100 trial is showing good results both in the plant and in the distribution system. We are seeing good consistent results with this product. We continue to adjust dosages to find the optimum feed range for the best results. The powdered activated carbon is being batch mixed for better, more consistent results. This is another area we are looking to improve efficiencies by adding a different process.

In January and February, we had a few violations at the plant that resulted in public notice. These issues were quickly identified and corrected. Other repairs are underway that will help reduce the occurrence of these problems in the future.

Sincerely,

Jake Walton
Project Manager

Critical Issues

The Motor Control Center continues to be troublesome and a cause for concern. Parts are scarce and qualified technicians are difficult to find to work on this equipment. A study should be done to determine what direction to take.

Environmental Compliance

All samples taken during the quarter were in compliance and continue to improve. We expect these results to continue with the current operation of chemicals and flushing.

As mentioned before, there were violations that occurred in January and February which led to a public notice. These issues were quickly identified and corrected. Other repairs that are underway will reduce the likelihood of future events.

Contract Performance Metrics

We will continue to work with the City on the consent orders from ODEQ and assist where needed. The residuals management is being looked into from both ends for a solution. Many options are available and we are looking for the best, most cost effective solution.

Financial Issues

The Maintenance Cap will likely exceed the allotted amount of \$100,000. A Memorandum of Understanding can be used to move funds from the Chemicals Cap to the Maintenance Cap.

Maintenance Cap is at 82%, leaving \$17,569 for the remainder of the year.

Chemical Cap is at 55%, leaving \$155,837 for the year.

Technical Issues

Filter #5 is being looked at by Tetra Tech for replacement. This will help plant operations by alleviating the stress on the other four filters.

Safety Performance

Employees continue to adapt to the new safety culture within the company. Monthly safety meetings are conducted and employee participation is encouraged.

Personnel

Several operators have advanced their certifications and continue to take classes and attend seminars. We continue to search for a qualified operator to fill our open position.

Appendix Items

- Updates to the CIP
- Maintenance Cap
- Chemical Cap

McAlester Oklahoma Water Treatment Plant

Table 1.2

Capital Improvement Program 9-Month Report
 Severn Trent Services
 April, 2015

**Section 1: Consent Agreement Projects
 Projects Completed or Underway**

Project Number	Recommended Action	9-Month Percent Complete	Work done by with Support From	Steps in Progress	% Complete	Steps to Finish
1	<i>Raw Water Flow Meter Improvements</i>	100%		<i>Install Seametric EX215B Insertion Flow Meter into 30-inch Raw Water Line upstream of the existing Badger Venturi meter, to allow for flow pacing of chemicals and meet DEQ reporting requirements.</i>	\$4,714.80	
	Meter installed in tap on Raw water main		Worth Hydro Chem	Meter fails to perform as the Manufacturer recommended. Returned and verified that the tap application would not work.	100%	
	Meter controller and telemetry of signal.		Worth Hydro Chem	Meter controller and telemetry equipment installed in barn.	100%	
	Locate place in raw water main that meets the appropriate specifications		McAlester Line Crew	Raw water main is uncovered and a proper location is found.	100%	
	Install live tap for installing the insertion meter.		McAlester Line Crew	Insertion meter installed. Dog house structure for secure installation.	100%	
	Install conduit and cable for meter signal transmission.		Plant Staff	Bury cable from meter to controller	100%	
	Connectivity to Controller and Transmitter		Worth Hydro Chem	Connect to equipment to process and transmit signal.	100%	
	SCADA Connections		Worth Hydro Chem	Set up SCADA Computer	100%	
2	<i>Coagulant Treatment Improvements</i>	100%	<i>Omni Water Consultants; Plant Staff; Technical Solutions.</i>	<i>Improve coagulation treatment efficiency using a mixture of Aluminum chlorohydrate and a proprietary polymer to address THM formation, and reducing solids production. Approval sought from Ms. Jesi Lay OK DEQ September 30, 2014, will require DEQ permit.</i>		
	Bench testing to make a decision to change coagulant treatment to enhance TOC removals and lower Potential TTHMs in the distribution system.		Plant Staff and Omni Water Consultants	Now known as the JH-100 Trial	100%	
	Set-back. JH100 does not have the certification as a drinking water additive		Omni Water Consultants	Certification achieved and communicated and approval to OK Dept of Environmental Quality.	100%	
	Upgrade equipment for lab analysis during JH-100 trial		Plant Staff	TOC Analyzer needs update and refurbish.	100%	
	Purchase equipment to feed coagulant and new JH100 trial.		Plant Staff and Edwards Equipment	Feed equipment has been delivered, still awaiting new day tank(s).	100%	
	Staff install feed equipment and day tank.		Plant Staff	Piping from existing storage tank (middle Alum Tank), and existing discharge to feed point.	100%	
Project Number	Recommended Action	9-Month Percent Complete	Work done by with Support From	Steps in Progress	% Complete	Steps to Finish

3	pH Adjustments /Caustic Soda Improvements	95%		Improve caustic usage, Install a reliable Day Tank Feeder System using existing pumps. Injection needs to be improved.	\$6,000.00	Calculated Estimate
	Initial Caustic Soda and pH adjustment Trial.			Caustic soda feed was adjusted and resulting pH was measured and evaluated to a point of best available results.	100%	
	Determination of Caustic soda treatment injection point.			The present Caustic feed point is not in favor with the Oklahoma DEQ. Signs of poor mixing and filter equipment deterioration have been found.	90%	The results of the JH100 trial may reduce or eliminate the need for Caustic Soda treatment.
4	Addition of a Polyphosphate post chemical treatment for corrosion control improvements	70%	In-house Operations, STS Technical Services Group	Application of polyphosphate in finish water to address corrosion in the distribution system. Approval sought from Jesi Lay OK DEQ September 30, 2014 . DEQ permit required.	\$14,800.00	Calculated Estimate
	Preliminary analysis and possible location and feed design.		Plant Staff and OMNI Water Consultants.	Identified an opportunity to restore former treatment with treatment scheme and preferred equipment.	100%	
	Purchase some equipment and supply		Plant Staff and OMNI Water Consultants.	Tanks should arrive soon. Some initial supply is on hand.	50%	Need to purchase pumps and plumbing
	A set-back. A permit must be applied for from the OK Department of Environmental Quality		Plant Staff and Tetra Tech Engineers	Tetra Tech is working on the engineering for submittal to ODEQ.	60%	Submittal to ODEQ once engineering is complete.
5	Powdered Activated Carbon (PAC) Feed Improvements to address taste and odor	53%		Bulk Dry Feed System replacement for the present day mixing tank and eductor.	\$50,000.00	Calculated Estimate
	We have determined that PAC treatment is essential to water quality in McAlester.			Jar testing, Real world; Total Organic Carbon reductions and taste and odor events have been documented.	50%	
	Clean up and repair the present PAC feed system to assure continuous operation.			New electric; cleaned up storage.	100%	
	The appropriate use of Activated Carbon treatment need to be determined		Severn Trent Engineers and additional Technical Support.	Looking for options. Re-use the old Lime Storage tower; use a Granular Activated Cap as was done before.	10%	Injection points considered: a raw water point down the hill; and a point in-front of the filters. To improve efficiency of TOC removal and Taste and odor improvement.

Project Number	Recommended Action	9-Month Percent	Work done by with	Steps in Progress	% Complete	Steps to Finish
6	Lake McAlester Raw Water Sodium Permanganate Treatment and Alternative Treatment Improvements.	55%	Worth Hydro Chem, STS Technical Services Group	Modify current system to address safety requirements. Recommend installation of chemical fill pipe, Brenntag (chemical supplier) to deliver product to the intake.	\$20,000.00	Tetra Tech Table
	Install a delivery system that improves efficiency and safety.			100%		
	A new chemical tank with level markings and containment from spills.			85%	Need to construct containment.	
	New treatment pumping that is flow controlled.			25%	Need to purchase pumps and install SCADA equipment.	
6.1	Lake McAlester Raw Water; Alternative Treatment Improvements.			A possible chemical treatment to control Algae growth. A common treatment that has been used at the water plant is Copper Sulfate.	10%	Determine need once Sodium permanganate has functioned. The Sodium permanganate may provide Algae control.
7	Lake McAlester Intake/WTP Telemetry and SCADA Enhancements. Consent Agreement Table 7, A-2.	75%	Worth Hydro Chem	Expand existing telemetry and SCADA to provide: Raw water flow from WTP to Intake; to provide improved chemical feed performance from Intake to WTP.	9,000.00	A budget figure with some history of Worth Hydro Chem included
				Worth Hydrochem has quoted project.	75%	Award bid and begin work.
8	Lake McAlester Intake Water Withdrawal Improvements. Consent Agreement Table 7; A-2	10%	STS Technical Services Group, Tetra Tech Engineers.	Tetra Tech 2013 study recommends monitoring the lake condition and adjust the intake levels to improve raw water quality.	10,000.00	A budget figure.
				STS Technical Solutions Group is working on this.	10%	
9	Seminole Tank/WTP Telemetry and SCADA Enhancements. Consent Agreement Table 7; A-4	25%	Worth Hydro Chem	Control the operation of the High Service Pumps automatically based upon level in Seminole Tower. Potentially eliminating midnight shift.	\$10,800.00	Worth Hydro Chem 8/17/2012
				Water Study results are needed from Tetra Tech once the study is complete.	25%	
10	Skyline Tower Level Measurement and associated Telemetry from tower to WTP	55%	Plant Staff and Technical Support	Provide tower level telemetry to control THM formation.	\$18,500.00	Tetra Tech Study states \$37,000 for 2 towers
				Preliminary design is ready for bid.	100%	
				Worth Hydrochem is writing proposal.	10%	A contractor selected; equipment installed for level and telemetry; a radio signal back to plant; and SCADA implementation.

11	Industrial Tower Level Measurement and Telemetry from tower to WTP	55%	Plant Staff and Technical Support	Provide tower level telemetry to control THM formation. Preliminary design is ready for bid.	\$18,500.00 100%	Tetra Tech Study states \$37,000 for 2 towers
				Worth Hydrochem is writing proposal.	10%	A contractor selected; equipment installed for level and telemetry; a radio signal back to plant; and SCADA implementation.
12	SCADA and Telemetry improvements to KFC Booster Pumping Station (BPS). Consent Agreement Table 7; A-4	25%	Worth Hydro Chem	Provide remote monitoring of primary booster station. Improved performance and reliability. Worth Hydrochem is writing proposal.	\$9,000.00 10%	Worth Hydro Chem 3/3/2012 A contractor selected; equipment installed for level and telemetry; a radio signal back to plant; and SCADA implementation.
13	SCADA and Telemetry (only) to Summit Ridge Booster Pumping Station. Consent Agreement Table 7; A-4	10%	Worth Hydro Chem	Provide remote monitoring of primary booster station. Improved performance and reliability. Project is on hold while we determine the cost effectiveness of this project.	\$10,095.00 10%	Worth Hydro Chem 8/17/2012 A contractor selected; equipment installed for level and telemetry; a radio signal back to plant; and SCADA implementation.
14	Update SCADA system to include process screens to accommodate the additional processes and parameters.	55%	Plant Staff and Technical Support	Improved SCADA system associated with items 1-6 and 7-12. Preliminary design is nearly ready for bid.	\$3,400.00 100%	A budget figure, based on David Reed Electric programming at \$85/hour 40-hours allotted.
				Worth Hydrochem is writing proposal.	10%	A contractor selected; equipment installed for level and telemetry; a radio signal back to plant; and SCADA implementation.

Section 3: Recommended Capital Improvement Projects

Project Number	Recommended Action	9-Month Percent Complete	Work done by with Support From	Steps in Progress	% Complete	Steps to Finish
15	Spill containment for Chemical storage as described in Items 2, 3, 4 & 6	10%	STS Technical Services Group	OHSA requires 110% containment of the Alum and Caustic bulk storage tanks located in the Chemical Storage Garage. Tech Solutions is working on this project.	\$10,000.00 10%	A budget figure
16	Evaluate the Existing Filter Media and Backwash Operation (Filters 1-4). Recommendation for Filter 5 Return to Service Options	100%	All Services Corporation	Perform a comprehensive evaluation of the filtration system and provide recommendations for necessary repairs to make system fully functional.	\$12,270.00	All Services quote 8/26/2014
17	Rebuild Filter 5 and Return to Operation	10%	All Services Corporation and STS Water Purification Tetra Group; OVIO Filter Equipment.	Tetra Tech is working on design and build.	10%	Finish design, bid project, select contractor, and begin work.

18	Restore Reclaim Water Pump Station	10%	STS Technical Services Group	The reclaim lift station is dysfunctional and requires; new pumps, new piping connections, new controls, new electric service, concrete repair, and repair of the overflow weirs. This project will allow for the recycling of over 500,000 gpd and associated cost saving, along with decreased risk of OPDES permit violations.	\$80,000.00	A budget figure
				Tech Solutions is working on this project.	10%	
19	Modification to Lagoon Outfall Metering Station	10%	STS Technical Services Group	The discharge overflow metering weir is not providing an accurate flow measure which is required by the OPDES permit. Weir requires adjustment.	\$6,000.00	A budget figure
				Tech Solutions is working on this project.	10%	
20	Remove Accumulated Solids in Both Lagoons.	10%	Outside Contractor	The solids storage lagoons are nearing capacity and removal of accumulated solids is necessary for future solid storage.	\$150,000.00	A budget figure
				Tech Solutions is working on this project.	10%	
20.1	New Lagoon Treatment and Sludge Pumping	Lagoon and OPDES Permit Management	Sonny Edwards Equipment	A combination of equipment to aerate and mix lagoon solids and pumps to move the mixed material up to the drying beds		Quotation from Sonny Edwards 6/5/2014 all together look at \$89,000
21	Reconstruct the Filter Backwash Automated Programming or Return to Manual Control.	10%	STS Water Purification Group; SCADA Contractor; Plant Staff.	Make changes to the programming to improve filter backwash sequencing; add equipment and programming for more efficient filter operation and new wash criteria. Water Purification group is working on this project.	10%	Accept proposal and select contractor to begin work.
22	Replace the 2 Taps on the Raw Water 30-inch.	OPDES Permit Management	Outside Contractor	Existing taps are corroded and are in immediate replacement.	\$2,000.00	A Budget Figure to use a local contractor.
23	Solids Disposal Truck and Trailer	Listed in Agreement proposed CIP Table		Potential future need for vehicle to remove dewatered sludge from site.	\$80,000.00	A Budget Figure
24	Provide Distribution Flow Meter signal to existing SCADA console.	Efficient plant operations and reliability	Worth Hydro Chem	As part of the High Service Header improvements currently underway, a finished water flow meter is to be installed in a metering vault on the discharge main. The signal needs to go to the SCADA Computer in the office	\$2,500.00	Worth Hydro Chem / A budget figure.
25	Secure the services of an Electrical Engineer to Evaluate and Recommend the High Service Pump Station Motor Control Center (MCC) and Electrical Gear.	O&M Agreement	Tech Services	The existing Motor Control Center (MCC) associated with the High Service Pumps is in need of replacement. The MCC is obsolete, experiencing failures and parts are unavailable Room.		

26	Risk Management Plan for Chlorine Gas	OSHA Requirement	STS Health and Safety.	OSHA requires a Risk Management Plan (RMP) for highly hazardous chemicals: Chlorine Gas. STS will provide nearly all the components and training needed part of our Service Agreement. The exception will be if the required Engineer components are not available to STS at the plant.	\$10,000.00	In the event a Professional Process Engineer is needed.
27	Install 5 Auma Valve Operator Motors	O&M Agreement	Worth Hydro Chem	This was 1 of the original Worth Hydro Chem proposals, so it was included. The actuator motors are for the filter to waste equipment.	\$2,571.00	Worth Hydro Chem proposal August 17, 2012
28	Repair the Overhead Gantry in the High Service Pump Room and Chlorine Storage.	100%	Central States Crane & Hoist	The overhead crane in the pump room needs some repairs to assure safe and certified operations. The Crane cannot meet OSHA requirements without this type of work.	100%	

Section 4: Project Proposals in the Agreement Table Submitted With the Contract

Project Number	Recommended Action	9-Month Percent Complete	Work done by with Support From	Steps in Progress	% Complete	Steps to Finish
29	Disposal of Old Chemicals	90%	Chemical Suppliers: OMNI Water Consultants, Southwest Chemical and Brenntag have assisted so far.	Most of the salvagable chemicals have been removed or will be used here at the plant. The empty containers have been removed. There are still a few chemicals that need to be removed.	90%	A few barrels and totes remain.
30	Add Missing Scrapers to Clarifier Rakes	100%	In-house Operations, STS Technical Services Group	Once STS was on site, the discussions with the operators, the Engineer on the 2008 Clarifier Project and the actual Construction Crew on that project	\$0.00	From the Original Agreement
31	Initial Maintenance Crew	100%	In-house Operations, STS Technical Services Group	Part of the original agreement. May not be necessary as the new and existing staff have been able to complete most of this work.	\$0.00	From the Original Agreement
32	Restore Fluoride Treatment at the Appropriate Feed for Community Dental Health	10%	Severn Trent Technical Services; Plant Staff	Not an original CIP item but a request from the City Manager. Purchase and install a Sodium Fluoride saturator with feeder system package. Fluoridate the drinking water to a range of 0.81 to 1.1 mg/L of the F ion. Create a Fesibility Study with capital costs and operational costs.	10%	Open a dialog with the City to determine: Yes; install equipment and begin treatment or No; not at this time
					100%	

MAINTENANCE CAP SPENDING ANNUAL SUMMARY

Chemical

Monthly Targets

YTD Actuals Drawdown Diff from targ

Month	Year	Total Spent	Monthly Amt	Variance	Drawdown	Diff from targ
	Maint Cap Balance	350,170.00	\$ 29,180.83	Over/(Under)	350,170.00	Over/(Under)
July	2014	\$17,394.36	\$ 29,180.83	-\$11,786.47	\$332,775.64	-\$11,786.47
August	2014	\$20,431.55	\$ 29,180.83	-\$8,749.28	\$312,344.09	-\$20,535.76
September	2014	\$15,494.92	\$ 29,180.83	-\$13,685.91	\$296,849.17	-\$34,221.67
OCTOBER	2014	\$15,222.50	\$ 29,180.83	-\$13,958.33	\$281,626.67	-\$48,180.00
November	2014	\$16,955.30	\$ 29,180.83	-\$12,225.53	\$264,671.37	-\$60,405.54
December	2014	\$17,875.96	\$ 29,180.83	-\$11,304.87	\$246,795.41	-\$71,710.41
January 2015	2015	\$15,058.12	\$ 29,180.83	-\$14,122.71	\$231,737.29	-\$85,833.12
February 2015	2015	\$49,459.01	\$ 29,180.83	\$20,278.18	\$182,278.28	-\$65,554.95
March 2015	2015	\$26,440.60	\$ 29,180.83	-\$2,740.23	\$155,837.68	-\$68,295.18
April 2015	2015	\$0.00	\$ 29,180.83	-\$29,180.83	\$155,837.68	-\$97,476.01
May 2015	2015	\$0.00	\$ 29,180.83	-\$29,180.83	\$155,837.68	-\$126,656.85
June 2015	2015	\$0.00	\$ 29,180.83	-\$29,180.83	\$155,837.68	-\$155,837.68
Final Adjustment		\$0.00		\$0.00	\$155,837.68	-\$155,837.68
Grand Total Spent		\$194,332.32	\$ 350,170.00	-\$155,837.68		

REMAINING BALANCE

\$ 155,837.68

Note:

If positive amount -STES owe client; if
negative amount -Client owes STES

MAINTENANCE CAP SPENDING ANNUAL SUMMARY

Maintenance

Monthly Targets

YTD Actuals Drawdown Diff from targ

Month	Year	Total Spent	Monthly Amt	Variance	YTD Actuals Drawdown	YTD Actuals Diff from targ
	Maint Cap Balance	100,000.00	\$ 8,333.33	Over/(Under)	100,000.00	Over/(Under)
July	2014	\$2,847.16	\$ 8,333.33	-\$5,486.17	\$97,152.84	-\$5,486.17
August	2014	\$11,085.28	\$ 8,333.33	\$2,751.95	\$86,067.56	-\$2,734.23
September	2014	\$16,328.46	\$ 8,333.33	\$7,995.13	\$69,739.10	\$5,260.90
OCTOBER	2014	\$7,532.11	\$ 8,333.33	-\$801.22	\$62,206.99	\$4,459.68
November	2014	\$8,185.62	\$ 8,333.33	-\$147.71	\$54,021.37	\$4,311.96
December	2014	\$20,879.07	\$ 8,333.33	\$12,545.74	\$33,142.30	\$16,857.70
January 2015	2015	\$3,687.92	\$ 8,333.33	-\$4,645.41	\$29,454.38	\$12,212.29
February 2015	2015	\$7,019.11	\$ 8,333.33	-\$1,314.22	\$22,435.27	\$10,898.06
March 2015	2015	\$4,866.03	\$ 8,333.33	-\$3,467.30	\$17,569.24	\$7,430.76
April 2015	2015	\$0.00	\$ 8,333.33	-\$8,333.33	\$17,569.24	-\$902.57
May 2015	2015	\$0.00	\$ 8,333.33	-\$8,333.33	\$17,569.24	-\$9,235.91
June 2015	2015	\$0.00	\$ 8,333.33	-\$8,333.33	\$17,569.24	-\$17,569.24
Final Adjustment		\$0.00		\$0.00	\$17,569.24	-\$17,569.24
Grand Total Spent		\$82,430.76	\$ 100,000.00	-\$17,569.24		

REMAINING BALANCE

\$ 17,569.24

Note:

If positive amount -STES owe client; if
negative amount -Client owes STES



McAlester City Council

AGENDA REPORT

Meeting Date: April 28, 2015 Item Number: 2
Department: Finance
Prepared By: Toni Ervin Account Code: _____
Date Prepared: April 21, 2015 Budgeted Amount: _____
Exhibits: 2

Subject

Consider and act upon, an Ordinance amending Ordinance No. 2501 which established the budget for fiscal year 2014-2015; repealing all conflicting ordinances; providing for a severability clause; and declaring an emergency.

Recommendation

Motion to approve the budget amendment ordinance.

Discussion

The budget amendment ordinance is necessary to cover proposed revenue and/or expenditures not included in the budget for this fiscal year.

See attached.

Approved By

	<i>Initial</i>	<i>Date</i>
Department Head		
City Manager	P. Stasiak 	

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY OF McALESTER, OKLAHOMA, AMENDING ORDINANCE NO. 2501 WHICH ESTABLISHED THE BUDGET FOR FISCAL YEAR 2014-15; REPEALING ALL CONFLICTING ORDINANCES; PROVIDING FOR A SEVERABILITY CLAUSE; AND DECLARING AN EMERGENCY.

WHEREAS, the City Council heretofore adopted Ordinance No. 2501 setting forth the Budget for Fiscal Year 2014-2015 beginning July 1, 2014 and ending June 30, 2015; and

WHEREAS, the City Departments and Divisions routinely review their budget appropriations to determine if any changes are necessary; and

WHEREAS, based upon said review the City staff now recommends that certain amendments to the Budget be considered by the City Council; and

WHEREAS, the City Council has the authority to make amendments to the City Budget under Article 5, Section 5.07 (b) of the new City Charter as well as State law; and

WHEREAS, the City Council has determined that the proposed amendment to the FY 2014-2015 Budget, with the revenues and expenditures therein contained, is in the best interest of the City; and therefore, desires to adopt the same by formal action.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF McALESTER, OKLAHOMA:

SECTION 1: The proposed amendment to the FY 2014-2015 Budget of the City of McAlester, Oklahoma, as heretofore adopted by Ordinance, as summarized in Exhibit A-1 through A-2, which is attached hereto and fully incorporated herein by reference, be, and the same hereby are, completely adopted and approved as an amendment to the said FY 2014-2015 Budget.

SECTION 2: All portions of the existing FY 2014-2015 Budget, Ordinance No. 2501 except as specifically herein amended, shall remain in full force and effect, and not be otherwise affected by the adoption of the amendatory ordinance.

SECTION 3: That all other ordinances in conflict herewith are hereby repealed to the extent of any such conflict or inconsistency and all other ordinances not in conflict herewith shall remain in full force and effect.

SECTION 4: Should any paragraph, sentence, subdivision, clause, phrase, or section of this ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this ordinance as a whole or any part or provision thereof, other than the part or parts as declared to be invalid, illegal, or unconstitutional.

SECTION 5: That an emergency is hereby declared to exist, and for the provision of the public peace, health and safety, by reason whereof it is necessary that all acts take effect immediately and be in full force and effect from, and after the passage and approval.

PASSED and the EMERGENCY CLAUSE ruled on separately this _____ day of _____, 2015.

**CITY OF MCALESTER, OKLAHOMA
A Municipal Corporation**

By _____
Steve Harrison, Mayor

ATTEST:

Cora Middleton, City Clerk

Approved as to form and legality this _____ day of _____, 2015.

William J. Ervin, City Attorney

FY 14-15 Budget Amendments listed by fund

					<u>Revenue</u>	<u>Expense</u>
007	11/6/14	01	General Fund	Appropriate funds for the COPS Grant	55,982	88,973
009	12/9/14	01	General Fund	Appropriate funds for Worker's Compensation	-	225,000
013	12/23/14	01	General Fund	Appropriate funds for Airport Grant Drainage project and Salt Shed	-	131,525
016	1/27/15	01	General Fund	Appropriate Funds for Mid Year Review:	15,000	692,050
003	9/9/14	02	MPWA	Budget Supplement to lapse and reappropriate expenditures for the outstanding PO's rel	-	12,440
017	1/27/15	02	MPWA	Appropriate Funds for Mid Year Review: Water Treatment Plant contract	-	105,952
024	2/10/15	02	MPWA	Appropriated funds for 2014 CDBG Water Improvement Project.	-	97,473
026	3/10/15	02	MPWA	Appropriate Funds for Storm Water Project and Water Treatment Plant Filter Project.	-	98,000
005	9/9/14	24	Airport Grant	Budget Supplement to lapse and reappropriate expenditures for the outstanding PO's rel	1,823,620	1,823,620
015	12/23/14	24	Airport Grant	Appropriate funds for Airport Grant Drainage project	405,251	405,251
012	12/9/14	28	SE Expo	Appropriate funds for Worker's Compensation	120,000	120,000
019	1/27/15	29	E911	Appropriate Fund for ISO compliant generator	-	31,331
028	4/28/15	29	E911	Appropriate additional funds for ISO compliant Generator	-	20,000
020	1/27/15	30	Economic Development	Appropriate Funds for PSO Economic Dev. Grant	5,000	5,000
029	4/28/15	30	Economic Development	Appropriate Funds for the OSMPC Incentive Fund Award	204,505	204,505
018	1/27/15	32	Grants, Gifts & Contribu	Appropriate Funds for Donations received.	77,822	77,822
023	2/10/15	33	CDBG Grant Fund	Appropriated funds for 2014 CDBG Water Improvement Project.	194,946	194,946
011	12/9/14	35	Fleet Maintenance	Appropriate funds for Worker's Compensation	15,000	15,000
010	12/9/14	36	Worker's Compensation	Appropriate funds for Worker's Compensation	240,000	240,000
001	7/10/14	41	Capital Fund	Appropriate Funds for the South Main Water Main Replacement Project.	-	460,000
002	9/9/14	41	Capital Fund	Budget Supplement to lapse and reappropriate expenditures for the outstanding PO's rel	-	732,519
006	9/23/14	41	Capital Fund	Appropriate Funds for the Trails Grant and 13 work trucks	-	70,358
008	11/25/14	41	Capital Fund	Appropriate funds for CIP#1	119,020	119,020
014	12/23/14	41	Capital Fund	Appropriate Funds for a Salt Shed.	91,000	91,000
022	1/27/15	41	Capital Fund	Appropriate Funds for 3 New Police Vehicles, Drainage Project, Slide, Fire Vehicle	466,000	466,000
025	2/10/15	41	Capital Fund	Appropriate funds for additional funds for Chipper bids coming in over budget.	-	8,600
027	3/10/15	41	Capital Fund	Appropriate Funds for Storm Water Project and Water Treatment Plant Filter Project.	98,000	98,000
021	1/27/15	42	Federal Forfeiture	Appropriate Funds for New Police Service Weapons	3,000	3,000
004	9/9/14	44	Technology Fund	Budget Supplement to lapse and reappropriate expenditures for the outstanding PO's rel	-	66,800
TOTAL					3,934,146	6,704,185



McAlester City Council

AGENDA REPORT

Meeting Date:	<u>April 28, 2015</u>	Item Number:	<u>3</u>
Department:	<u>City Manager</u>	Account Code:	<u></u>
Prepared By:	<u>Shawn Smith</u>	Budgeted Amount:	<u>\$50,065.00</u>
Date Prepared:	<u>April 14, 2015</u>	Exhibits:	<u>2</u>

Subject

Consider and act upon, awarding bid in the amount of \$50,064.50, for one new and unused ISO Compliant 60kW Diesel Fueled Generator for 911 Center to Evans Enterprises, Inc. of Tulsa, Ok.

Recommendation

Motion to approve the award of bid to Evans Enterprises, Inc.

Discussion

Per the recommendation of the County 911 Oversight & Advisory Board, see letter attached, the City sent out a bid package for a new ISO compliant diesel fueled generator for the 911 Center. On March 26, 2015 sealed bids were opened in the Council Chambers at City Hall, see bid tabulation sheet attached. After reviewing all the bids Staff recommends that Evans Enterprises, Inc. being the low bidder be awarded the bid.

Approved By

Department Head
City Manager

Initial
PJS

Handwritten signature in blue ink, appearing to be "PJS".

Date

April 14, 2015



Board of County Commissioners, Pittsburg County

*Gene Rogers
District #1*

*Kevin Smith
District #2*

*Trent Myers
District #3*

December 22, 2014

City of McAlester
Attn: Pete Stasiak
P O Box 578
McAlester, OK 74502

RE: 911 Oversight & Advisory Board Recommendations

Dear Pete,

The 911 Oversight & Advisory Board have requested that the Board of County Commissioners recommend the purchase of a ISO compliant generator. The 911 Center is required to have an ISO compliant generator. An ISO compliant generator will also help reduce insurance premiums for the residents of McAlester and Pittsburg County.

It is the Board of County Commissioners recommendation to the City of McAlester's City Council that a ISO compliant generator be purchased as soon as possible.

If you should have any questions, please feel free to contact our office at your convenience.

Sincerely,

Kevin Smith
Chairman

BID TABULATION SHEET

One (1) New & Unused ISO Compliant Diesel/Gas Fueled Generator

Bid Opening

March 26, 2:00 P.M.

Bidder

Amount

Evans Enterprises, Inc.
2002 SW Boulevard
Tulsa, Ok 74107

50,064.50

Emergency Power Sys.
2959 W. 21st Street
Tulsa, Ok 74107

63,675.50

Power Ready
4121 S. Sheridan Rd
Tulsa, Ok 74145

50,749.00

EDK Electric + Power

53,180.00



McAlester City Council

AGENDA REPORT

Meeting Date: April 28, 2015 Item Number: 4
Department: City Manager
P. Stasiak/Marsha Gore,
Prepared By: Superintendent Account Code: _____
Date Prepared: April 23, 2015 Budgeted Amount: _____
Exhibits: 7

Subject

Consider and act upon, a Memorandum of Understanding between the McAlester Public Works Authority and the Board of Education of Independent School District No. 80, Pittsburg County, Oklahoma that authorizes the release of funds derived from City Ordinance 2159, for the acquisition, construction or equipment of educational facilities.

Recommendation

Motion to approve the Memorandum of Understanding that conveys to ISDA80 the sum of \$129,814.30 to be used for the construction of a driveway behind Will Rogers Elementary School.

Discussion

The driveway to be constructed will relieve the traffic congestion due to the reconstruction of South Street in front of Will Rogers and Puterbaugh Schools. This driveway will become the primary access point for parents and buses during construction.

See attachments:

- 1) Request
- 2) MOU
- 3) Financial Information
- 4) Ordinance No. 2159

Approved By

	<i>Initial</i>	<i>Date</i>
Department Head		
City Manager	P. Stasiak <u>PJS</u>	



Engaging Minds, Inspiring Hearts, Pursuing Excellence™

April 20, 2015

Mr. Pete Stasiak, City Manager
Mayor Steve Harrison
McAlester City Council Members
PO Box 578
McAlester, OK 74502

Dear Mr. Stasiak, Mayor Harrison and City Council Members,

It is with all respect that McAlester Public Schools is requesting the release of \$129,814.30 from the excess sales tax revenue collected this past year from the 2003 quarter-cent sales tax issue that was earmarked for education. This request is for the funds to be transferred to the City of McAlester for the construction of a driveway located behind Will Rogers Elementary School.

Release of these funds for this project meets the requirements that this tax revenue be utilized on capital expenditures for McAlester Public Schools.

We appreciate the support that we continually receive from the City of McAlester and look forward to our continued partnership.

Sincerely,

A handwritten signature in blue ink that reads 'Marsha Gore'. The signature is fluid and cursive, with the first name 'Marsha' being more prominent than the last name 'Gore'.

Marsha Gore, Ed.D.

MEMORANDUM OF UNDERSTANDING

In consideration of the mutual promises and benefits to each party this agreement is entered into by and between the MCALESTER PUBLIC WORKS AUTHORITY (hereinafter referred to as "MPWA"), 28 E. Washington, McAlester, Oklahoma 74501 and the Board of Education of Independent School District No. 80, Pittsburg County, Oklahoma (hereinafter referred to as "ISD80") 200 E. Adams Ave. McAlester, Oklahoma 74501. The parties agree to the following terms and understandings:

1. The MPWA has been entrusted with the administration of sales tax proceeds derived from McAlester City Ordinance Number 2159. That McAlester City Ordinance Number 2159 generates proceeds to be used for the acquisition, construction or equipment of educational facilities.
2. That the MPWA agrees to convey to ISD80 the sum of \$ 129,814.30 from the sales tax proceeds derived from City Ordinance Number 2159, to be used as more specifically described below.
3. That the sales tax proceeds conveyed by this agreement shall be used solely for the construction of driveway behind Will Rogers Elementary School.

(SEAL)

THE MCALESTER PUBLIC WORKS
AUTHORITY

BY: _____
Steve Harrison, Mayor

Attest:

Chairman

CLERK

Dated: _____

THE BOARD OF EDUCATION OF
INDEPENDENT SCHOOL DISTRICT #80,
MCALESTER PUBLIC SCHOOLS,
PITTSBURG COUNTY, STATE OF
OKLAHOMA

(SEAL)

BY: _____
Janet Wansick
PRESIDENT

Attest:

CLERK

Dated: _____

City of McAlester
Education Fund Financial Information
Analysis for Council Meeting on April 28, 2015

Fund Balance as of 6/30/2014	1,198,363		Totals 1,198,363
Actual Revenues and Expenditures as of March 31, 2015			
Total Revenues	749,364		
Total Expenditures	488,217		
Net Total	261,147		261,147
		Subtotal	1,459,510

Estimated Education Fund Activity for remaining 3 months of Fiscal 2014-2015

		Projected through	
	Monthly	June 30, 2015	
Projected Revenues	80,000	240,000	
Projected Expenditures	54,375	163,125	
Net Total Projected through June 30, 2015	76,875		76,875

Estimated Fund Balance for 6/30/2015	1,536,385
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*Fund Balance is at this level for the Balloon payment in 2018-2019 of \$1.4 million



April 8, 2015

Mr. John C. Modzelewski, P.E., CFM
City Engineer/Public Works Director
City of McAlester
28 Washington Avenue
McAlester, OK 74501

Re: 2013 Street Reconstruction Program, Project No. 4
Poe Project Number: 102096

Dear Mr. Modzelewski:

As the engineering consultant for the above reference project, Poe & Associates recommends acceptance of the bids submitted by Carstensen Contracting, Inc. on March 24th 2015 as reviewed and corrected in the enclosed bid tabulations with Alternate #1 and Alternate #2 included as shown. The projects proposed for construction are more specifically described with final bid amounts as follows:

- South Sixth Street, from Chadick Park North to Chickasaw Avenue

Roadway Bid Total:	\$ 2,522,981.65
Sanitary Sewer Bid Total:	\$ 101,445.75
Waterline Bid Total:	\$ 212,647.00

SOUTH SIXTH STREET BID: \$ 2,522,981.65

- South Avenue, from South Strong Boulevard East to 14th Street

Roadway Bid Total:	\$ 2,445,168.20
Sanitary Sewer Bid Total:	\$ 130,864.00
Waterline Bid Total:	\$ 366,533.00

SOUTH AVENUE BID: \$ 2,942,565.20

PROJECT NO. 4 TOTAL BID: \$ 5,465,546.85

The following splits the South Avenue project between South Avenue and the School Access Drive

South Avenue without School Access Drive

Roadway Bid Total:	\$ 2,185,539.60
Sanitary Sewer Bid Total:	\$ 130,864.00
Waterline Bid Total:	<u>\$ 366,533.00</u>

SOUTH AVENUE W/O DRIVE BID: \$ 2,682,936.60

School Access Drive

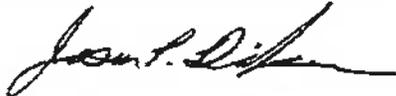
Roadway Bid Total:	<u>\$ 259,628.60</u>
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SCHOOL ACCESS DRIVE BID: \$ 259,628.60

Please feel free to contact me if you have any questions. Thank you for the opportunity to work with you on this project.

Sincerely,

POE & ASSOCIATES, INC.



Jason P. Dickman, P.E.
Project Manager

Encl.

O R D I N A N C E N O. 2159

AN ORDINANCE AMENDING SECTION 6.16 OF THE "McALESTER SALES TAX ORDINANCE" BY PROVIDING FOR THE LEVY AND COLLECTION OF A ONE-HALF OF ONE PERCENT (1/2%) SALES TAX; PROVIDING FOR THE PURPOSE THEREOF; APPROVING THE INCURRING OF INDEBTEDNESS ON BEHALF OF THE CITY; PROVIDING FOR NON-REPEALER; PROVIDING THE EFFECTIVE DATE; PROVIDING THAT PROVISIONS ARE CUMULATIVE; AND PROVIDING FOR SEVERABILITY.

* * * * *

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF McALESTER, OKLAHOMA:

SECTION 1: Section 6.16 of the "McAlester Sales Tax Ordinance", as amended, hereby is further amended to provide for the levy of an additional one-half of one percent (1/2%) excise tax authorized thereby until July 1, 2018.

SECTION 2: It hereby is declared to be the purpose of the revenues provided by the one-half of one percent (1/2%) excise tax not to exceed one-half thereof, to provide revenues for the purpose of financing the acquisition, construction and equipment of educational facilities on behalf of the City by The McAlester Public Works Authority (the "Authority"), and paying the principal of and interest on indebtedness incurred on behalf of said City for said purpose by the Authority and the balance to provide revenue for economic development by said Authority and paying the principal of and interest on indebtedness incurred by the Authority for said purpose. The incurring of said indebtedness in the principal amount of not to exceed \$16,000,000.00 by the Authority is hereby approved and competitive bidding thereon is waived. Said one-half of one percent (1/2%) sales tax shall cease to be collected on July 1, 2018. In the event of the incurring of any such indebtedness, this Ordinance shall not be subject to repeal until the said indebtedness shall have been paid.

SECTION 3: This Ordinance shall become and be effective on and after March 5, 2003, and only after approval by a majority of the qualified electors of the City of McAlester, Oklahoma, voting on separate propositions, one relating to a one-fourth of one percent (1/4%) excise tax for education and the other relating to a one-fourth of one percent (1/4%) excise tax for economic development, and approving either or both of the same in the manner prescribed by law. In the event only one proposition is approved, only a one-fourth of one percent (1/4%) excise tax shall be levied for the approved purpose.

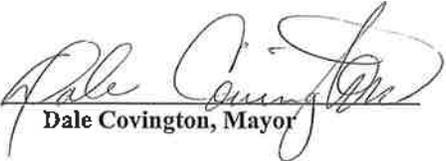
SECTION 4: The provisions hereof shall be cumulative and in addition to any and all other taxing provisions of City ordinances.

SECTION 5: The provisions of this Ordinance are severable, and if any part or provision hereof shall be adjudged invalid by any court of competent jurisdiction, such adjudication shall not affect or impair any of the remaining parts or provisions hereof.

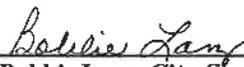
SECTION 6: The provisions hereof shall be cumulative and in addition to any and all other taxing provisions of ordinances of the City.

PASSED and APPROVED by the Mayor and City Council of the City of McAlester, Oklahoma, this 19th day of December 2002.

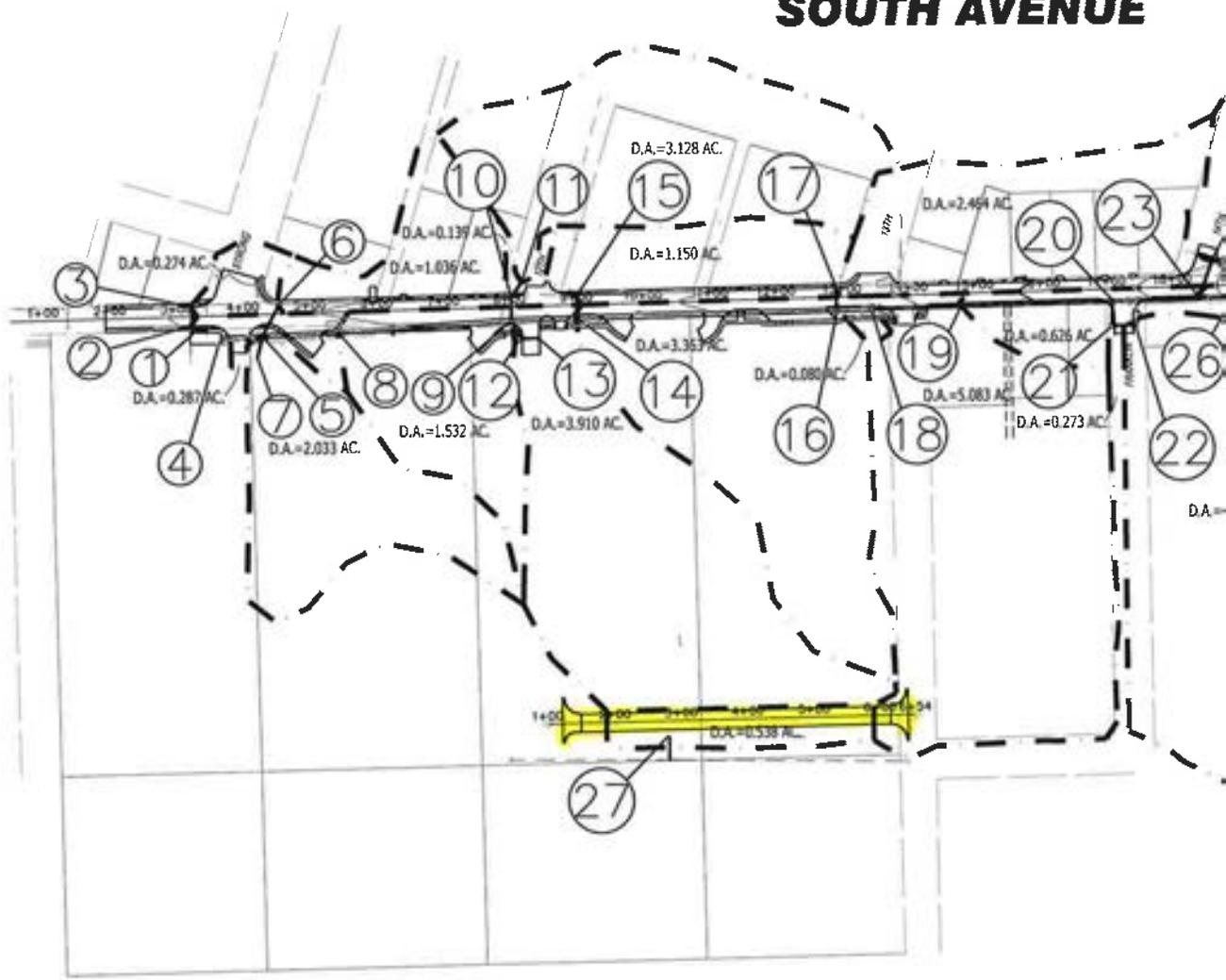
CITY OF McALESTER, OKLAHOMA
A Municipal Corporation

By 
Dale Covington, Mayor

ATTEST:


Bobbie Lanz, City Clerk

SOUTH AVENUE





McAlester City Council

AGENDA REPORT

Meeting Date: April 28, 2015 **Item Number:** 5
Department: Public Works - Engineering
Prepared By: John C. Modzelewski, P.E.,CFM **Account Code:** _____
Date Prepared: April 21, 2015 **Budgeted Amount:** _____
Exhibits: 1

Subject

Consider and act upon, authorizing the Mayor to sign a contract between the City of McAlester and J.D. Thomas Construction to Repair Street Cuts; Repair and/or Replace Concrete Panels, Curbs and Gutters and Driveway Approaches (Miscellaneous Contract Project#1).

Recommendation

The recommendation is to enter into an agreement with J.D. Thomas Construction for a Total Bid equal to \$47,470.00 to Repair Street Cuts; Repair and/or Replace Concrete Panels, Curbs and Gutters and Driveway Approaches (Miscellaneous Contract Project#1).

Discussion

This project includes the construction for the improvements to Repair Street Cuts; Repair and/or Replace Concrete Panels, Curbs and Gutters and Driveway Approaches (Miscellaneous Contract Project#1). The project was advertised on March 29, 2015 and April 5, 2015. A MANDATORY Pre-Bid Meeting was held on April 10, 2015. Two construction companies received Project Specifications and attended the meeting. One Bid Document was received from J.D. Thomas Construction and opened on April 21, 2015. After reviewing the Bid Document, the City of McAlester Engineering Division determined that the Bid was proper and based on previous experience, J.D. Thomas Construction is a responsible, qualified bidder.

Approved By

	<i>Initial</i>	<i>Date</i>
Department Head	JCM	07/01/11
City Manager	P. Stasiak 	

BID BOND
(Percentage)

Bond No. 62367253

James David Thomas dba J.D. Thomas
KNOW ALL PERSONS BY THESE PRESENTS, That we Construction
of 1351 Mount Moriah Rd, Mc Alester, OK 74501
WESTERN SURETY COMPANY, hereinafter referred to as the Principal, and

as Surety, are held and firmly bound unto City of McAlester
~~of~~ WESTERN SURETY COMPANY, hereinafter referred to as the Oblige, in the amount of
Five Percent of the Amount Bid
(5%), for the payment of which we bind ourselves, our legal representatives,
successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, Principal has submitted or is about to submit a proposal to Oblige on a contract for 2015 Repair Street Cuts, Repair and/or Replace Concrete Panels, Curbs and Gutters and Driveway Approaches Project #1

NOW, THEREFORE, if the said contract be awarded to Principal and Principal shall, within such time as may be specified, enter into the contract in writing and give such bond or bonds as may be specified in the bidding or contract documents with surety acceptable to Oblige; or if Principal shall fail to do so, pay to Oblige the damages which Oblige may suffer by reason of such failure not exceeding the penalty of this bond, then this obligation shall be void; otherwise to remain in full force and effect.

SIGNED, SEALED AND DATED this 21st day of April, 2015.

Principal

James David Thomas dba J.D. Thomas
Construction

BY: James David Thomas

Surety

WESTERN SURETY COMPANY

BY: Lisa Linette Duvall
Lisa Linette Duvall, Attorney-in-Fact



Western Surety Company

POWER OF ATTORNEY - CERTIFIED COPY

Bond No. 62367253

Know All Men By These Presents, that WESTERN SURETY COMPANY, a corporation duly organized and existing under the laws of the State of South Dakota, and having its principal office in Sioux Falls, South Dakota (the "Company"), does by these presents make, constitute and appoint Lisa Linette Duvall

its true and lawful attorney(s)-in-fact, with full power and authority hereby conferred, to execute, acknowledge and deliver for and on its behalf as Surety, bonds for:

Principal: James David Thomas dba J.D. Thomas Construction

Obligee: City of McAlester

Amount: \$500,000.00

and to bind the Company thereby as fully and to the same extent as if such bonds were signed by the Senior Vice President, sealed with the corporate seal of the Company and duly attested by its Secretary, hereby ratifying and confirming all that the said attorney(s)-in-fact may do within the above stated limitations. Said appointment is made under and by authority of the following bylaw of Western Surety Company which remains in full force and effect.

"Section 7. All bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile."

All authority hereby conferred shall expire and terminate, without notice, unless used before midnight of July 20th, 2015, but until such time shall be irrevocable and in full force and effect.

In Witness Whereof, Western Surety Company has caused these presents to be signed by its Vice President, Paul T. Bruflat, and its corporate seal to be affixed this 21st day of April, 2015.



WESTERN SURETY COMPANY

Paul T. Bruflat
Paul T. Bruflat, Vice President

STATE OF SOUTH DAKOTA }
COUNTY OF MINNEHAHA } ss

On this 21st day of April, in the year 2015, before me, a notary public, personally appeared Paul T. Bruflat, who being to me duly sworn, acknowledged that he signed the above Power of Attorney as the aforesaid officer of WESTERN SURETY COMPANY and acknowledged said instrument to be the voluntary act and deed of said corporation.



S. Petrik
Notary Public - South Dakota

I the undersigned officer of Western Surety Company, a stock corporation of the State of South Dakota, do hereby certify that the attached Power of Attorney is in full force and effect and is irrevocable, and furthermore, that Section 7 of the bylaws of the Company as set forth in the Power of Attorney is now in force.

In testimony whereof, I have hereunto set my hand and seal of Western Surety Company this 21st day of April, 2015.

WESTERN SURETY COMPANY

Paul T. Bruflat
Paul T. Bruflat, Vice President

CNA SURETY

The State of Oklahoma requires we inform you of the following:

WARNING: Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony.

Form F2637-3-2012

BUSINESS RELATIONSHIPS AFFIDAVIT

STATE OF Oklahoma \

COUNTY OF Pittsburg /

> SS:

J.D. Thomas, of lawful age, being first duly sworn, on oath says that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the nature of any partnership, joint venture, or other business relationship presently in effect or which existed within one (1) year prior to the date of this statement with the architect, engineer, or other party to the project is as follows:

N/A

Affiant further states that any such business relationship presently in effect or which existed within one (1) year prior to the date of this statement between any officer or director of the bidding company and any officer or director of the architectural or engineering firm or other party to the project is as follows:

N/A

Affiant further states that the names of all persons having any such business relationships and the positions they hold with their respective companies or firms are as follows:

N/A

(If none of the business relationships hereinabove mentioned exist, affiant should so state.)

J. D. Thomas

Subscribed and sworn to before me this 20 day of April, 2015.

Debra Duval

Notary Public

My commission expires: 6-23-18
Comm #02008991

NON-COLLUSION AFFIDAVIT OF PRIME BIDDER

State of Oklahoma,
County of Pittsburg, > SS.

J.D. Thomas, being first duly sworn, deposes
and says that:

- (1) He is J.D. Thomas of J.D. Thomas Construction the BIDDER that has submitted the attached BID;
- (2) He is fully informed respecting the preparation and contents of the attached BID and of all pertinent circumstances respecting such BIDS;
- (3) Such BID is genuine and is not a collusive or sham BID;
- (4) Neither the said BIDDER nor any of its offices, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other BIDDER, firm or person to submit a collusive or sham BID in connection with the CONTRACT for which the attached BID has been submitted or to refrain from bidding in connection with such CONTRACT, or has in any manner, directly or indirectly sought by agreement or collusion or communication or conference with any other BIDDER, or to fix any overhead, profit or cost element of the Bid price or the Bid price of any other BIDDER, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of McAlester, McAlester, Oklahoma, or any person interested in the proposed CONTRACT; and
- (5) The price or prices quoted in the attached BID are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the BIDDER or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

(SEAL)

(Signed) J.D. Thomas
owner
(Title)

Signed before me this 20 day of April, 2015.

Lisa Duval
Notary

My Commission expires 6-23-18
comm # 02008991

BID FORM ADDENDUM NO. ONE (1)

04/10/15

BIDDER agrees to perform all the work described in the INFORMATION TO BIDDERS for the following unit prices or lump sum:

NOTE: BIDS shall include sales tax and all other applicable taxes and fees.

NO. ITEM	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1. Curb & Gutter Replacement	300	linear feet	\$ 73.00	\$ 21,900.00
2. Concrete Panel Replacement	1,600	square feet	\$ 11.25	\$ 18,000.00
3. Driveway Approaches	500	square feet	\$ 14.00	\$ 7,000.00
4. Undercut below 12" Standard Base and Replace, as directed by the City Engineer	[100 for bid purposes]	cubic feet	\$ 5.00	\$ 500.00
5. Rebar size #4 (1/2") as needed	[100 for bid Purposes]	linear feet	\$ 0.70	\$ 70.00
TOTAL OF BID				\$ 47,470.00
LUMP SUM PRICE (if applicable)				\$ _____

Respectfully submitted:

A.D. Thomas
 Signature

P.O. Box 1101, McAlester OK 74502
 Address

owner
 Title

4/20/15
 Date

License No(s). (if applicable)

(SEAL -if BID is by a corporation)

Attest _____

**REPAIR STREET CUTS; REPAIR AND/OR
REPLACE CONCRETE PANELS, CURBS AND
GUTTERS AND DRIVEWAY APPROACHES
PROJECT #1**

#12

March 25, 2015



**City of McAlester
Department of Public Works
28 East Washington
McAlester, OK 74501**

INVITATION FOR BIDS

The City of McAlester (herein called the "OWNER") desires to REPAIR STREET CUTS, REPAIR AND/OR REPLACE CONCRETE PANELS, CURBS AND GUTTERS AND DRIVEWAY APPROACHES (herein called the "WORK"), as needed, in the City of McAlester. The WORK shall include removal, replacement and appurtenant work necessary to repair or replace the street cuts, concrete panels, curbs and gutters or driveway approaches.

BIDS will be received by the OWNER at the Office of the City Clerk, 28 East Washington St, McAlester, Oklahoma until **10:00am** on **April 21, 2015** for:

**2015 REPAIR STREET CUTS, REPAIR AND/OR REPLACE CONCRETE
PANELS, CURBS AND GUTTERS AND DRIVEWAY APPROACHES
PROJECT #1**

Each BID must be submitted in a sealed envelope and must be plainly marked on the Outside as:

**BID for 2015
REPAIR STREET CUTS; REPAIR AND/OR REPLACE CONCRETE
PANELS, CURBS AND GUTTERS AND DRIVEWAY APPROACHES
PROJECT #1
March 25, 2015**

Each sealed envelope containing a BID shall include, on the outside of the envelope, the name, address, and if applicable, the license number of the BIDDER. If forwarded by mail, the sealed envelope containing the BID must be enclosed in another envelope addressed to the City Clerk's Office, City of McAlester Municipal Building, P.O. Box 578, McAlester, OK 74502.

All BIDS must be made on the required BID FORM and in accordance with the INSTRUCTIONS TO BIDDERS furnished by the OWNER. All blank spaces for BID prices must be filled in, in ink or typewritten, and the BID FORM must be fully completed and executed when submitted. Only one copy of the BID FORM is required.

The OWNER may waive any informalities or minor defects or reject any and all BIDS. Any Bid may be withdrawn prior to the above scheduled time for the opening of BIDS or authorized postponement thereof. Any BID received after the time and date specified shall not be considered.

The BIDS filed with the McAlester City Clerk will be opened at **10:05am, C.S.T. on April 21, 2015, 2015** in the Council Chambers on the 1st Floor of City Hall, 28 East Washington Street, McAlester, Oklahoma 74501.

ATTEST:

Cora Middleton City Clerk

INFORMATION TO BIDDERS

BIDS will be received by the City of McAlester (herein called the "OWNER"), at the Office of the City Clerk, 28 East Washington St, McAlester, Oklahoma until **10:00am on April 21, 2015**

Each BID must be submitted in a sealed envelope and must be plainly marked on the Outside as:

**BID for 2015
REPAIR STREET CUTS; REPAIR AND/OR REPLACE CONCRETE
PANELS, CURBS AND GUTTERS AND DRIVEWAY APPROACHES
PROJECT #1
March 25, 2015**

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All BIDS must be made on the required BID FORM and in accordance with the INFORMATION TO BIDDERS furnished by the City of McAlester. All blank spaces for BID prices must be filled in, in ink or typewritten, and the BID FORM must be fully completed and executed when submitted. Only one copy of the BID FORM is required.

The OWNER may waive any informalities or minor defects or reject any and all BIDS. Any Bid may be withdrawn prior to the above scheduled time for the opening of BIDS or authorized postponement thereof. Any BID received after the time and date specified shall not be considered.

The BIDS filed with the McAlester City Clerk will be opened at **10:05am CST on April 21, 2015** in the Council Chambers on the 1st Floor of City Hall, 28 East Washington Street, McAlester, Oklahoma 74501.

No BIDDER may withdraw a BID within 60 days after the actual date of the opening thereof. Should there be reasons why the CONTRACT cannot be awarded within the specified period; the time may be extended by mutual agreement between the OWNER and BIDDER.

BIDDERS must satisfy themselves of the accuracy of the estimated quantities in the BID FORM by examination of the site and a review of the INFORMATION TO BIDDERS. After BIDS have been submitted, the BIDDER shall not assert that there was a misunderstanding concerning the quantities of WORK or of the nature of the WORK to be done. The OWNER shall provide to BIDDERS prior to BIDDING, all information which is pertinent to, and delineates and describes, the land owned and rights-of-way acquired or to be acquired.

INFORMATION TO BIDDERS (continued)

The INFORMATION TO BIDDERS contains the provisions required for the construction of the PROJECT. Information obtained from an officer, agent, or employee of the OWNER or any other person shall not affect the risks or obligations assumed by the CONTRACTOR or relieve him from fulfilling any of the conditions of the CONTRACT. The OWNER reserves the right to increase or decrease the scope of WORK based on conditions encountered.

SCOPE OF WORK TO INCLUDE THE FOLLOWING;

- A) 1401 E. Miami Ave. 23 LF of curb and gutter with a 41" wide gutter.
- B) 1801 E. College Ave. 16 LF of curb and gutter, and 208sq ft of concrete panel.
- C) 235 E. Choctaw Ave. 208sq ft of concrete panel in the alley.
- D) 621 E. Comanche Ave. 6 LF of curb and gutter, and 232sq ft of concrete panel, and 179 sq ft of driveway approach.
- E) 702 W. Electric Ave. 72sq ft of concrete panel, with #4 rebar at 8" O.C., the City of McAlester will furnish the manhole ring and lid.

PROJECT REQUIREMENTS:

1. *Demolish and remove identified failed curbs, drives and street and haul to designated dump site.*
2. *Saw cut, as needed, to get the proper areas to be replaced.*
3. *Excavate sub-grade to a depth of twelve (12) inches and haul spoil material to designated dump site.*
4. *Place back 1 ½" crusher run rock base and compact in six(6) inch lifts resulting in a total depth of twelve (12) inches. Section 301 of ODOT's 2009 Standard Specifications Book is the guidance document for this item.*
5. *Place back 3,500 PSI concrete to same thickness as existing concrete and to proper grade for all curb, gutter and drives.*
6. *Concrete cure will be required on all pours.*
7. *After concrete has cured, all joints shall be cleaned and sealed with a quality grade of concrete sealant.*
8. *Section 701 of ODOT's 2009 Standard Specifications Book is the guidance document for items 5, 6 and 7.*
9. *CONTRACTOR shall backfill area at curbs with topsoil and raked smooth to match existing ground.*
10. *CONTRACTOR shall be responsible for notifying OKIE LOCATES in construction work zones.*
11. *If abutting concrete panel and/or curb and gutter and/or driveway are damaged during removal of a failed concrete panel and/or curb and gutter and/or driveway, the CONTRACTOR shall saw cut the damaged panel to create a well defined joint, as directed by the City Engineer, or his representative, at no extra cost to the owner.*

INFORMATION TO BIDDERS (continued)

12. *OWNER, with a minimum of 48 hour notice from CONTRACTOR, will provide traffic control in all construction work zones. This will include signage, detours and any traffic control devices needed to provide a safe construction work zone.*
13. *CONTRACTOR shall provide all man power, equipment and materials required to complete this WORK in a timely manner.*

A PERFORMANCE BOND, PAYMENT BOND and a MAINTENANCE BOND, each in the amount of 100 percent of the CONTRACT PRICE, with a corporate surety approved by the OWNER, will be required for the faithful performance of the CONTRACT. CONTRACTOR shall also provide CERTIFICATE OF LIABILITY INSURANCE.

Attorneys-in-fact who sign PERFORMANCE BONDS, PAYMENT BONDS and MAINTENANCE BONDS must file with each BOND a certified and effective dated copy of their power of attorney.

The party to whom the CONTRACT is awarded will be required to execute the AGREEMENT and obtain the PERFORMANCE BOND, PAYMENT BOND, MAINTENANCE BOND and Certificate of Liability Insurance within ten (10) calendar days from the date when NOTICE OF AWARD is delivered to the BIDDER. The NOTICE OF AWARD shall be accompanied by the necessary AGREEMENT and BOND forms. In case of failure of the BIDDER to execute the AGREEMENT, the OWNER may at his option consider the BIDDER in default, in which case the OWNER shall award the PROJECT to the next lowest, qualified, responsible BIDDER.

The OWNER, within ten (10) days of receipt of acceptable PERFORMANCE BOND, PAYMENT BOND and a MAINTENANCE BOND and AGREEMENT signed by the party to whom the AGREEMENT was awarded, shall sign the AGREEMENT and return to such party an executed duplicate of the AGREEMENT. Should the OWNER not execute the AGREEMENT within such period, the BIDDER may by WRITTEN NOTICE withdraw his signed AGREEMENT. Such notice of withdrawal shall be effective upon receipt of the notice by the OWNER.

The NOTICE TO PROCEED shall be issued within ten (10) days of the execution of the AGREEMENT by the OWNER. Should there be reasons why the NOTICE TO PROCEED cannot be issued within such period; the time may be extended by mutual agreement between the OWNER and CONTRACTOR. If the NOTICE TO PROCEED has not been issued within the ten (10) day period or within the period mutually agreed upon, the CONTRACTOR may terminate the AGREEMENT without further liability on the part of either party.

INFORMATION TO BIDDERS (continued)

The OWNER may make such investigations as he deems necessary to determine the ability of the BIDDER to perform the WORK, and the BIDDER shall furnish to the OWNER all such information and data for this purpose as the OWNER may request. The OWNER reserves the right to reject any BID if the evidence submitted by, or

investigation of, such BIDDER fails to satisfy the OWNER that such BIDDER is properly qualified to carry out the obligations of the AGREEMENT and to complete the WORK contemplated therein.

A Conditional or qualified BID will not be accepted. Award will be made to the lowest, qualified, responsible BIDDER.

All applicable laws, ordinances, and the rules and regulations of all authorities having jurisdiction over construction of the PROJECT shall apply to the CONTRACT throughout.

Each BIDDER is responsible for inspecting the site and for reading and being thoroughly familiar with the INFORMATION TO BIDDERS. The failure or omission of any BIDDER to do any of the foregoing shall in no way relieve any BIDDER from any obligation in respect to his BID.

The Low BIDDER shall supply the names and addresses of major material SUPPLIERS and SUBCONTRACTORS when requested to do so by the OWNER.

Inspection trips for prospective BIDDERS will leave from the office of the City Engineer at the City Municipal Building.

The PROJECT ENGINEER is John C. Modzelewski, P.E., CFM. His address is City Municipal Building, 28 East Washington, McAlester, OK.

AGREEMENT

THIS AGREEMENT, made this _____ day of _____, 2015 by and between THE CITY OF McALESTER, hereinafter called "OWNER" and _____ doing business as (an individual)(a partnership) (a corporation) hereinafter called "CONTRACTOR".

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned:

1. The CONTRACTOR will commence and complete construction of **REPAIR STREET CUTS; REPAIR AND/OR REPLACE CONCRETE PANELS, CURBS AND GUTTERS AND DRIVEWAY APPROACHES PROJECT #1**
2. The CONTRACTOR will furnish all material, supplies, tools, equipment, labor and other services necessary for the construction and completion of the PROJECT described herein.
3. The CONTRACTOR will commence the work required by the CONTRACT DOCUMENTS within Ten (10) calendar days after the date of the NOTICE TO PROCEED and will complete the same within **THRITY (30)** calendar days unless the period for completion is extended otherwise by the CONTRACT DOCUMENTS.
4. The CONTRACTOR agrees to perform all of the WORK described in the CONTRACT DOCUMENTS and comply with the terms therein for the sum of _____, as shown in the BID FORM.
5. The term "CONTRACT DOCUMENTS" means and includes the following:
 - (a) INVITATION FOR BIDS
 - (b) INFORMATION TO BIDDERS
 - (c) BID FORM
 - (d) PAYMENT BOND
 - (e) PERFORMANCE BOND
 - (f) MAINTENANCE BOND
 - (g) NOTICE OF AWARD
 - (h) NOTICE TO PROCEED
6. The OWNER will pay to the CONTRACTOR in the manner and at such times as set forth in the General Conditions such amounts as required by the CONTRACT DOCUMENTS.
7. This AGREEMENT shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.

AGREEMENT (continued)

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, this AGREEMENT in **three (3) copies** each of which shall be deemed and original on the date first above written.

OWNER: CITY OF McALESTER

(SEAL)

By: _____

Name: Steve Harrison

Title: Mayor

ATTEST:

Name: Cora Middleton

Title: City Clerk

CONTRACTOR:

By: _____

Name _____

Address: _____

(SEAL)

ATTEST: _____

Name _____

PAYMENT BOND

KNOW ALL MEN BY THESE PRESENT: that

(Name of CONTRACTOR)

a (Corporation, Partnership, Individual), hereinafter called Principal,

and

(Name of Surety)

(Address of Surety)

hereinafter called Surety, are held and firmly bound unto:

(Name of Owner)

(Address of Owner)

hereinafter called OWNER, in the penal sum of _____ Dollars,

\$ (_____) in lawful money of the United States, for the payment of which sum well and truly to be made, we bind ourselves, successors, and assigns, jointly and severally, firmly by these present.

THE CONDITION OF THIS OBLIGATION is such that whereas, the Principal entered into a certain CONTRACT with the OWNER, dated the _____ day of _____, 2015, a copy of which is hereto attached and made a part hereof for the construction of:

REPAIR STREET CUTS; REPAIR AND/OR REPLACE CONCRETE PANELS, CURBS AND GUTTERS AND DRIVEWAY APPROACHES PROJECT #1

NOW, THEREFORE, if the Principal shall promptly make payment to all persons, firms, SUBCONTRACTORS, and corporations furnishing materials for or performing labor in the prosecution of the WORK provided for in such CONTRACT, and any authorized extension or modification thereof, including all amounts due for materials, lubricants, oil, gasoline, coal and coke, repairs on repairs on machinery, equipment and tools, consumed or used in connection with the construction of such WORK, and all insurance premiums on said WORK, and for all labor, performed in such WORK whether by SUBCONTRACTOR or otherwise, then this obligation shall be void; otherwise to remain in full force and effect.

PROVIDED, FURTHER, that the said Surety for value received hereby stipulates and agrees that no change, extension of time, alteration to the terms of the CONTRACT or to the WORK to be performed thereunder or the SPECIFICATIONS accompanying the same shall in any wise affect its obligation on this BOND, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the CONTRACT or to the WORK or to the INSTRUCTIONS TO BIDDERS.

PROVIDED, FURTHER, that no final settlement between the OWNER and the CONTRACTOR shall abridge the right of any beneficiary hereunder, whose claim may be unsatisfied.

PAYMENT BOND (continued)

IN WITNESS WHEREOF, this instrument is executed in _____ counterparts,
(No.'s)
each one of which shall be deemed an original, this _____ day of _____, 2015

ATTEST:

Principal

Principal Secretary
By _____
(SEAL) _____
(Address)

Witness as to Principal

Address

(Surety)
ATTEST: _____
By _____

Attorney-in-Fact

Witness as to Surety
(Address)

Address

NOTE; Date of BOND must not be prior to date of CONTRACT. If CONTRACTOR is Partnership, all partners should execute BOND.
IMPORTANT: Surety companies executing BONDS must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the State where the PROJECT is located.

PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENT: that

(Name of CONTRACTOR)

(Address of CONTRACTOR)

a (Corporation, Partnership, Individual), hereinafter called
Principal

and

(Name of Surety)

(Address of Surety)

hereinafter called Surety, are held and firmly bound unto

(Name of Owner)

(Address of Owner)

hereinafter called OWNER, in the penal sum of _____ dollars,

\$(_____) in lawful money of the United States,
for the payment of which sum well and truly to be made, we bind
ourselves, successors, and assigns, jointly and severally, firmly
by these present.

THE CONDITION OF THIS OBLIGATION is such that whereas, the
Principal entered into a certain AGREEMENT with the OWNER, dated
this _____ day of _____, 2015, a copy of
which is hereto attached and made a part hereof for the
construction of:

**REPAIR STREET CUTS; REPAIR AND/OR REPLACE CONCRETE
PANELS, CURBS AND GUTTERS AND DRIVEWAY APPROACHES
PROJECT #1**

NOW, THEREFORE, if the Principal shall well, truly and faithfully
perform its duties, all the undertakings, covenants, terms,
conditions, and agreements of said CONTRACT during the original
term thereof, and any extensions thereof which may be granted by
the OWNER, with or without notice to the Surety and during the
one year guaranty period, and if he shall satisfy all claims and
demands incurred under such AGREEMENT, and shall fully indemnify
and save harmless the OWNER from all costs and damages which it

PERFORMANCE BOND (continued)

may suffer by reason of failure to do so, and shall reimburse and repay the OWNER all outlay and expense which the OWNER may incur in making good any default, then this obligation shall be void; otherwise to remain in full force and effect. PROVIDED, FURTHER, that the said Surety for value received hereby stipulates and agrees that no change, extension of time, alteration or addition to the terms of the AGREEMENT or to the WORK to be performed thereunder or the SPECIFICATIONS accompanying the same shall in any wise affect its obligation on this BOND, and it does hereby waive notice of any such change, extension of time, alteration or addition to the terms of the AGREEMENT or to the WORK or to the SPECIFICATIONS.

PROVIDED, FURTHER, that no final settlement between the OWNER and the CONTRACTOR shall abridge the right of any beneficiary hereunder, whose claim may be unsatisfied.

IN WITNESS WHEREOF, this instrument is executed in _____ counterparts,

(No.'s)

each one of which shall be deemed an original, this _____ day of _____, 2015.

ATTEST _____
Principal

Principal Secretary

By _____

(SEAL)

(Address)

Witness as to Principal

Address

BUSINESS RELATIONSHIPS AFFIDAVIT

STATE OF _____ \
COUNTY OF _____ / > SS:

_____, of lawful age, being first duly sworn, on oath says that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the nature of any partnership, joint venture, or other business relationship presently in effect or which existed within one (1) year prior to the date of this statement with the architect, engineer, or other party to the project is as follows:

Affiant further states that any such business relationship presently in effect or which existed within one (1) year prior to the date of this statement between any officer or director of the bidding company and any officer or director of the architectural or engineering firm or other party to the project is as follows:

Affiant further states that the names of all persons having any such business relationships and the positions they hold with their respective companies or firms are as follows:

(If none of the business relationships hereinabove mentioned exist, affiant should so state.)

Subscribed and sworn to before me this ___ day of _____, 2015.

Notary Public

My commission expires: _____

NOTICE OF AWARD

TO: _____

PROJECT DESCRIPTION:

**REPAIR STREET CUTS; REPAIR AND/OR REPLACE CONCRETE
PANELS, CURBS AND GUTTERS AND DRIVEWAY APPROACHES
PROJECT #1**

The OWNER has considered the BID submitted by you for the above described WORK in response to its INVITATION FOR BIDS and INFORMATION TO BIDDERS.

You are hereby notified that your BID has been accepted for items in the amount of \$ _____.

You are required by the INFORMATION TO BIDDERS to execute the AGREEMENT and furnish the required PERFORMANCE BOND, PAYMENT BOND, MAINTENANCE BOND and Certificate of Liability Insurance within ten days from the date of this NOTICE OF AWARD.

If you fail to execute said AGREEMENT and to furnish said bonds within ten days from the date of this NOTICE OF AWARD, said OWNER will be entitled to consider all your rights arising out of OWNER'S acceptance of your BID as abandoned. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER.

Dated this _____ day of _____, 2015.

City of McAlester
Owner

By: _____

Steve Harrison

Title: City Mayor

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged by

_____, this the _____ day of _____, 2015.

By: _____

Title: _____

BID BOND

KNOW ALL MEN BY THESE PRESENT, that we, the undersigned, _____ as Principal, and as Surety, are hereby held and firmly bound unto _____ as OWNER penal sum of _____ for the payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, successors and assigns.

Signed, this _____ day of _____, 2015.

The Condition of the above obligation is such that whereas the Principal has submitted to a certain BID, attached hereto and hereby made a part hereof to enter into a contract in writing, for the _____.

NOW, THEREFORE,

- (a) If said BID shall be rejected, or
- (b) If said BID shall be accepted and the Principal shall execute and deliver a contract in the Form of Contract attached hereto (properly completed in accordance with said BID) and shall furnish a BOND for his faithful performance of said contract, and for the payment of all persons performing labor or furnishing materials in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said BID. Then this obligation shall be void, otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the Surety for any and all claims hereunder shall, in no event, exceed the penal amount of this obligation as herein stated.

The surety for value received, hereby stipulates and agrees that the obligations of said Surety and its BOND shall be in no way impaired or by any extension of the time within which the OWNER may accept such BID; and said Surety does hereby waive notice of any such extension.

IN WITNESS WHEREOF, the Principal and the Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these present to be signed by their proper officers, the day and year first set forth above.

Principal

Surety

By: _____

IMPORTANT - Surety companies executing BONDS must appear on the Treasury Department's most current list (Circular 570 as amended) and be authorized to transact business in the state of Oklahoma.



McAlester City Council

AGENDA REPORT

Meeting Date: April 28, 2015 **Item Number:** 6
Department: Public Works-Engineering
Prepared By: John C. Modzelewski, P.E.,CFM **Account Code:** _____
Date Prepared: April 21, 2015 **Budgeted Amount:** _____
Exhibits: 1

Subject

Consider and act upon, authorizing the Mayor to sign a Professional Services Agreement with EST, Inc., for Construction Management Services related to CIP#4 which includes a segment of South Avenue from a point, two hundred feet west of Strong Boulevard, to a point one hundred eighty feet east of Franklin Street,.

Recommendation

Motion to approve authorizing the Mayor to sign a Professional Services Agreement with EST, Inc. to provide Construction Management Services related to CIP#4 which includes a segment of South Avenue from a point, two hundred feet west of Strong Boulevard, to a point one hundred eighty feet east of Franklin Street.

Discussion

This agreement will allow the EST, Inc. to provide Construction Management Services related to CIP#4 along a segment of South Avenue from a point, two hundred feet west of Strong Boulevard, to a point one hundred eighty feet east of Franklin Street. These services include engineering oversight, daily onsite observation, documentation, estimate preparation and review, audit and testing services.

Approved By

	<i>Initial</i>	<i>Date</i>
Department Head	JCM	04/21/15
City Manager	<u>P. Stasiak</u> 	_____

PROFESSIONAL SERVICES AGREEMENT

THIS PROFESSIONAL SERVICES AGREEMENT (herein "**Agreement**") is made and entered into as of the _____ day of _____, 2015 by and between the CITY OF McALESTER, OKLAHOMA, an Oklahoma municipal corporation, (herein the "**CITY**") and EST,Inc., an Oklahoma-based comprehensive engineering firm (herein the "**CONSULTANT**").

W I T N E S S E T H:

WHEREAS, the CITY desires to retain a professional to render services in connection with Construction Management Services for CIP#4, which includes a CIP#4 which includes a segment of South Avenue from a point two hundred feet west of Strong Boulevard to a point one hundred eighty feet east of Franklin Street. (Herein the "Project") and

WHEREAS, the services of a competent professional engineering consultant will be required to provide engineering oversight, daily onsite observation, documentation, estimate preparation and review, audit and testing services, and other related services for the Project, and

WHEREAS, such services are of a distinct and non-competitive nature, and

WHEREAS, the CONSULTANT has the requisite experience, abilities and resources to perform the foregoing, and

WHEREAS, the CONSULTANT has submitted a "Scope of Services" for the aforesaid work in the form attached hereto and made a part hereof as **Exhibit A** (herein the "**Scope of Services**"), and

WHEREAS, the CONSULTANT has submitted a Fee Proposal for the aforesaid work in the "Proposed Fee" attached hereto and made a part hereof as **Exhibit B** (herein the "**Compensation**"), and

WHEREAS, the CONSULTANT desires to enter into this Agreement as an independent contractor and is ready, willing and able to provide the services in accordance with the terms of and subject to the conditions in this Agreement.

NOW, THEREFORE, for good and valuable consideration, received or to be received, the sufficiency of which the parties acknowledge, the parties agree as follows:

1.00 SCOPE OF AGREEMENT

1.01. Services. The CONSULTANT shall perform those services enumerated in the Proposal. The CITY shall pay the CONSULTANT in accordance with the terms of the Proposal. If so specified in the Proposal, the CITY shall also perform services and provide materials in accordance with the terms of the Proposal.

1.02. Standard of Care. CONSULTANT shall perform the Services undertaken in a manner consistent with the prevailing accepted standard for similar services with respect to projects of comparable function and complexity, and with the applicable laws and regulations published and in effect at the time of performance of the Services.

2.00 ADDITIONAL SERVICES

In the event the CITY, in writing, requests that the CONSULTANT perform additional services not covered by the Proposal, the CONSULTANT shall perform such additional services after the CITY and the CONSULTANT enter into an equitable agreement regarding the additional services, such agreement to be subject to the approval of the CITY.

3.00 NOTICE TO PROCEED

The CONSULTANT shall commence the professional services called for under this Agreement upon the written notice to proceed issued by the CITY.

4.00 CONSULTANT'S PERSONNEL

The CONSULTANT certifies that it presently employs, and shall continue to employ throughout the term of this Agreement, adequate qualified personnel for the performance of the services contemplated under this Agreement.

5.00 CONFLICT OF INTEREST

The CONSULTANT declares that neither the Mayor, nor any Councilmen, nor any other CITY official holds a direct or indirect interest in this Agreement. The CONSULTANT pledges that it will notify the CITY in writing should any CITY official become either directly or indirectly interested in this Agreement. The CONSULTANT declares that as of the date of this declaration that it has not given or donated or promised to give or donate, either directly or indirectly, to any official or employee of the CITY, or to pay anyone else for the benefit of any official or employee of the CITY any sum of money or other thing of value for aid or assistance in obtaining this Agreement. The CONSULTANT further pledges that neither it nor any of its owners, officers or employees will give or donate or promise to give or donate, directly or indirectly, to any official or employee of the CITY or anyone else for the benefit thereof any sum of money or other thing of value for aid or assistance in obtaining any change order to this Agreement.

6.00 DISPUTES

Any dispute concerning a question of fact in connection with the work not disposed of by agreement between the CITY and the CONSULTANT shall be referred to the City Engineer, or his duly authorized representative, whose decision regarding such disputed question of fact shall be final and binding.

7.00 ESTIMATES

The parties to this Agreement hereby acknowledge that the CONSULTANT has no control over: the cost of labor, materials and equipment; the methods of determining prices; or competitive bidding and market conditions except with regard to the CONSULTANT'S services. Therefore, the CONSULTANT hereby warrants that the estimates of cost for the Project contained in the Proposal are made on the basis of the CONSULTANT'S experience and qualifications and represent the CONSULTANT'S best judgment as a design professional familiar with the construction industry.

8.00 CONSULTANT'S ASSISTANCE WITH BIDDING

In the event that the lowest bid received by the CITY is greater than the CITY'S budget for the Project, the CONSULTANT agrees to work with the CITY, without additional compensation to the CONSULTANT, (i) to consider all alternatives available to reduce the anticipated cost of the Project and (ii) to prepare any new bid documents for the Project.

9.00 COMPLIANCE WITH LAWS

The CONSULTANT agrees to observe and to comply at all times with all applicable Federal, State, and local laws, ordinances, and regulations in any manner affecting the conduct of the work and to comply with all instructions and orders issued by the CITY regarding this Project.

10.00 TERMINATION

Upon thirty (30) days written notice, with or without cause, the CITY may terminate this Agreement. Following such termination, the CITY and the CONSULTANT shall agree upon an estimate of the percentage of completion of the CONSULTANT'S services rendered hereunder as of the date such notice is given. The CITY shall pay the CONSULTANT a pro rata fee based upon the agreed estimated percentage of completion of the CONSULTANT'S services rendered hereunder.

11.00 OWNERSHIP OF DOCUMENTS

All documents, including, but not limited to, plans, drawings, specifications, intellectual property, and data or programs stored electronically, prepared by CONSULTANT in connection with the provision of professional services under this Agreement shall be delivered to and become the sole and exclusive property of the CITY and may be used by the CITY and the CITY shall not be restricted in any way whatever in its use of such material.

12.00 CONFERENCES AND VISITS TO SITE

The CONSULTANT agrees to attend all conferences related to the Project to be held at the request of the CITY. The CONSULTANT agrees further to visit the site of the work at any time when requested to do so by the CITY.

13.00 CONSULTANT'S ENDORSEMENT

The CONSULTANT'S seal and endorsement shall be placed on all required reports, final plans, specifications, estimates, shop drawings and other data furnished to the CITY by the CONSULTANT.

14.00 CONTROL

All work by the CONSULTANT is to be done in a manner consistent with professional standards satisfactory to the CITY and in accordance with the established customs, practices, standards and procedures of the CITY except as such might not be consistent with established professional standards. The decision of the CITY is to control in all questions regarding location, type of design, dimension of design and similar questions. Throughout the Project, the CONSULTANT shall request and the CITY shall provide conferences to assure that the CONSULTANT'S work is being done in a satisfactory manner and that all designs are in accordance with the desires of the CITY.

15.00 REVISIONS OF PLANS

It is understood that minor revisions in final plans, including change orders, will be made by the CONSULTANT without additional compensation as the work progresses. However, in the event that the CITY requests major changes during the progress of the work or after completion of the work which will require revisions of work otherwise satisfactorily accomplished, the CONSULTANT will make the necessary revisions as required by the CITY and shall be paid additional compensation as outlined in the Paragraph 2.00 herein, provided that such changes are not required due to any error or omission by the CONSULTANT.

16.00 DELAYS AND EXTENSIONS

16.01. Discretionary Extensions of Time. The CITY may grant, within the CITY'S sole discretion, an extension of time to the CONSULTANT for delays beyond the CONSULTANT'S control, or for delays caused by tardy approvals of work in progress by those official agencies charged with inspecting such work. No additional compensation shall be allowed for such delays.

16.02. Consent to Extension of Time. It is understood that time is of the essence in the performance and completion of the CONSULTANT'S work. It is agreed that no extension of time will be valid without the CITY'S prior written consent, and no such consent is assumed.

16.03. Cooperation with the CITY. The CONSULTANT understands that the completion of the overall Project is dependent upon the CONSULTANT'S performance in an expeditious manner conforming to the time schedule contained in this Agreement. The CONSULTANT shall cooperate with the CITY in scheduling and performing the CONSULTANT'S work to avoid conflict or interference with the work of others and shall perform its work efficiently, expeditiously, and in a manner that will not cause delay in the progress of the Project.

16.04. Withholding of Payments. Without limiting the CITY'S rights or remedies for the CONSULTANT'S default or delay, the CITY may withhold payment or decline to make payment to the CONSULTANT of all or any portion of the CONSULTANT'S fee or reimbursable expense whenever, in the CITY'S absolute discretion, the CONSULTANT'S work is defective or inadequate, or reasonable evidence exists that the CONSULTANT'S work will not be completed within the foregoing time schedule, or the CONSULTANT has otherwise failed or refused to comply with its obligations to the CITY.

17.00 REIMBURSEMENT FOR EXPENSES

The CONSULTANT shall not be reimbursed for any expenses, unless such expenses either are authorized in accordance with the Proposal or are authorized in writing by the CITY before the CONSULTANT incurs any such expenses.

18.00 CLAIMS, LIABILITY AND INDEMNITY

18.01. Claims. The CONSULTANT shall assume all risk in connection with the performance of this Agreement, and shall be liable for any damages to persons or property resulting from negligence of the CONSULTANT, its agents, servants, and employees in connection with the prosecution and completion of the work covered by this Agreement.

18.02. Indemnity. The CONSULTANT agrees that it will indemnify and hold the CITY and its employees harmless from all claims of any type and for any damages, losses, liability, expenses and costs including attorney's fees and court costs which may be incurred by the CITY arising from the acts, errors, or omissions of the CONSULTANT, its agents, servants and employees in the performance of this Agreement.

18.03 Insurance. During the performance of the Services under this Agreement, CONSULTANT shall maintain the following insurance:

- (1) General Liability Insurance, with a combined single limit of \$1,000,000 for each occurrence and \$1,000,000 in the aggregate.
- (2) Automobile Liability Insurance, with a combined single limit of \$1,000,000 for each accident.
- (3) Workers' Compensation Insurance and Employer's liability Insurance in accordance with statutory requirements.
- (4) Professional Liability Insurance, with a limit of \$1,000,000 annual aggregate.
- (5) Errors and Omissions Insurance with a combined single limit of \$1,000,000 for each occurrence and \$1,000,000 in the aggregate

CONSULTANT shall furnish CITY certificates of insurance, which shall include a provision that such insurance shall not be canceled without at least thirty days' written notice to CITY.

19.00 EQUAL EMPLOYMENT OPPORTUNITY

19.01. Non-discrimination. In carrying out its professional services under this Agreement, the CONSULTANT shall not discriminate against any employee or applicant for

employment because of race, creed, color, national origin or sex. The CONSULTANT shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, creed, color, national origin or sex. Such action shall include, but not be limited to, the following: employing; upgrading; demoting; or transferring; recruiting or paying recruitment compensation; and selecting for training, including apprenticeships.

19.02. Posting and Advertising. The CONSULTANT agrees to post in conspicuous spaces available to employees and applicants for employment, a notice to be provided by the CITY, setting forth the provisions of this non-discrimination clause. The CONSULTANT shall, in all solicitations for advertisements for employees placed by, or on behalf of, the CONSULTANT, state that all qualified applicants shall receive consideration for employment without regard to race, creed, color, national origin or sex. The CONSULTANT shall incorporate the foregoing requirements of this Paragraph 19.02 in all subcontracts, if any, for services covered by this Agreement.

20.00 TRANSFER, ASSIGNMENT OR SUBLETTING

This Agreement shall not be transferred or assigned or sublet without prior written consent of the CITY.

21.00 MISCELLANEOUS PROVISIONS

21.01. Waiver. A waiver by either CITY or CONSULTANT of any breach of this Agreement shall be in writing. Such a waiver shall not affect the waiving party's rights with respect to any other or further breach.

21.02. Severability. If a court of competent jurisdiction finds a term, condition, or provision of this Contract to be illegal or invalid, then the term, condition, or provision shall be deemed severed from this Contract. All other terms, conditions, and provisions of this Contract shall remain in full force and effect.

21.03. Governing Law. This Agreement shall be governed by the laws of the State of Oklahoma.

21.04 Third Party Rights. Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than CITY and CONSULTANT.

21.05. Survival. Upon completion of all Services, obligations, and duties provided for in this Agreement, or if this Agreement is terminated for any reason, the terms and conditions of Articles 1.00, 6.00, 11.00, 18.00 and 21.00 shall survive.

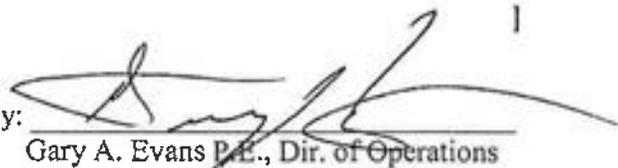
21.06. Entire Agreement. This Agreement represents the entire and integrated Agreement between CITY and CONSULTANT. It supersedes all prior and contemporaneous communications, representations, and agreements, whether oral or written, relating to the subject matter of this Agreement.

[Signatures to Follow on Next Page]

WITNESS THE DUE EXECUTION HEREOF.

THE CITY OF McALESTER

By: _____
Steve Harrison, Mayor

I _____ I
By: 
Gary A. Evans P.E., Dir. of Operations

EST Inc.

1905 N 13th Street, Suite A

McAlester, OK 74501

(918) 423-4877 (phone)

(918) 429-0200 (fax)

ATTEST:

By: _____
City Clerk

"A"

April 21, 2015

City of McAlester
28 E. Washington
McAlester, OK 74501

Attn: John Modzelewski

Re: Construction Management Services

South Avenue, from South Strong Boulevard East to 14th Street

EST, Inc. is pleased to submit the following proposal in response to your request to provide construction inspection and certified lab technician services on the above referenced contract.

EST, Inc. has prepared a Fee Proposal based upon the following:

- 1) Comprehensive construction management services in accordance with ODOT's current Construction Management contract requirements, which includes:
 - Professional Engineering oversight
 - Project Management
 - Daily On-Site Inspection
 - Contract Administration
 - Estimate Preparation and Review
 - Audit
 - Materials Sampling and Testing Services

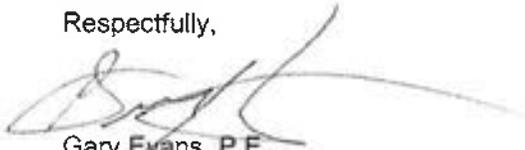
General:

This proposal is submitted for the exclusive use of the City of McAlester for the specific project referenced. If our outlined Scope of Services change, this fee will change accordingly. We will notify the client prior to making changes to the scope of services that may adjust our fee.

We appreciate the opportunity to provide these services and are available to answer any questions regarding this proposal. Should you have any questions, please contact us at (405) 815-3600.

If you are in agreement with this proposal, please indicate your acceptance by signing the Notice to Proceed provided and returning it to the address shown above or via email to amber.freeman@estinc.net.

Respectfully,



Gary Evans, P.E.
Director of Operations

Enclosures: Notice to Proceed
Fee Proposal

Colorado

Oklahoma

Texas

"B"

NOTICE TO PROCEED

To: John Modzelewski

City of McAlester
28 E. Washington
McAlester, OK 74501

Re: **Construction Management Support Services**

— **Comprehensive Construction Management Services**

South Avenue— Lump Sum \$230,100
Construction Management - \$172,575
Materials Testing - \$46,020
Audit Services - \$11,505

By: _____
Signature

Name (Please Print)

For: _____
Name and Address of Firm if different than addressed

Date: _____

Millie Vance Incorporated

P. O. Box 2164
Ardmore, Oklahoma 73402
Office: (580) 226-6489
Cell Phone/Voice Mail: (580) 490-1704
Fax: (580) 226-9781
Email: millievance@att.net

Date: 4/22/15

Attention: Pete Stasiak, City Manager

Re: 2015 CDBG Application Schedule

The following is what I would recommend.

5/1/15 - Project Determination: Identify what the project will be. Notify Millie so that she can begin work on the income survey. I will need a map showing the project area and who will be served by the project.

5/15/15 – Cost Estimate including engineering, inspection, administration, DEQ Permit fee (if applicable) & construction costs.

5/26/15 – Post public hearing notice this week. Millie will provide this notice and a list of agenda items with related documents to Cora for the June 9, 2015 meeting.

6/1/15 – Short Engineering Report to Millie.

6/9/15 – City Council Meeting to hold public hearing and adopt application paperwork.

6/15/15 – Submit CDBG application on OK Grants.

The City can go ahead after the application is submitted and have the engineer be working on design to get the DEQ Permit. I will be working on the environmental review during this time.

ODOC will fund project in approximately 9/2015.

Millie Vance

Eligible Projects List

- Water and wastewater system improvements
- Solid waste - Transfer Station, Trash Trucks
- Fire protection, Police Protection - Equipment, Vehicles, or Buildings
- Streets - Resurfacing
- Senior Citizen Centers or Community Centers – New or Rehab
- Gas and electrical system improvements -if owned by City
- Removal of architectural barriers associated with handicapped areas – of City owned buildings
- Storm water drainage improvements
- Park Projects

The project must serve an area that will qualify for 51%. Many of the projects above are eligible however, they serve the entire City and therefore would not meet the low/mod income requirement.

Various questions must be answered before determining whether or not an activity proposed for CDBG funding provides benefit to principally low and moderate income families. Questions to be answered include: (1) How does the proposed activity serve the residents of the geographic target area in which it is taking place? (2) Which occupied households/homes within the geographic target area are directly affected or impacted by the proposed activity? (3) Is there a larger set of households/homes that will be served by the proposed activity?



City Manager Report to the Council

April 28, 2015

Business:

- The City has received final sales tax numbers for the period February 16, 2015 through March 15, 2015. The final sales tax number to be received from the Oklahoma Tax Commission is \$1.073M. The budgeted number for this period is \$1.116M or \$43K under budget. Year to date sales tax revenue is \$11.493M compared to a budgeted amount of \$11.510M or \$17K under budget for the year. The City budgeted an increase in sales tax revenue for the fiscal year and fiscal year-to-date the City has collected \$511K over the previous year.
- Water sales, district water sales, sewer and garbage sales for the month of March 2015 equaled \$644K. The budgeted sales for March is \$692K or \$48K under budget for the month. These numbers have been seasonally adjusted. Year to date sales are \$6.154M compared to a budgeted amount of \$6.638M or \$484K under budget for the year.
- The following schedule has been developed by staff for the adoption of the 2015/2016 operating budget for the City:
 - 4/14/15, Presentation of proposed operating budget to City Council and Audit & Finance Committee
 - 4/19/15, Operating budget published in newspaper and website.
 - 5/12/15, Joint budget workshop for City Council and Audit & Finance Committee.
 - 5/12/15, Public hearing on proposed annual budget.
 - 6/09/15, Act upon an ordinance adopting the budget for fiscal year 2015/2016.
- Anthony Echelle, ODOT District Engineer has informed us that the maintenance contract for Highway 69 did go out for bid in March 2015. Bids have been received and a contract will be issued. It is anticipated that the maintenance work will begin in June 2015. The scope of the project will repair the most distressed sections of the highway from Comanche to the OHP office. The work will also include a thin overlay of the frontage roads from Comanche to Peaceable.

- The City of McAlester received a Notice of Violation (NOV) from the Oklahoma Department of Environmental Quality (ODEQ) on April 14, 2015. A review of the monthly operational report (MOR) of the water plant for February 2015 indicates that three (3) of one hundred sixty-eight (168) of the Public Water Systems (PWS) turbidity levels were above 1 NTU. The review also indicates that sixteen (16) of one hundred sixty-eight (168) or ten percent (10%) of the PWS turbidity levels were above 0.3 NTU. The City will be notifying our customers through our water bills of the violation cited. A corrective action plan will be submitted to ODEQ within fifteen (15) days of receipt of the NOV.
- The 2002 revenue bond refunding is facing some challenges. Chase Bank, BB&T and Bank of America have all declined interest in the refunding. Jon Wolff, Municipal Finance Services has called all four local banks in McAlester in an attempt to get them to join forces and each take a portion of the note. The local banks have also declined interest. The number one reason for the lack of interest is the length of the note. Banks are hesitant today to go beyond 10 years. As you recall, this is a fifteen year refunding. Mr. Wolff has now gone back to Bank of America requesting that they look at a shorter amortization option of 12.5 years. Bank of America is again interested and will be starting credit review today (April 22, 2015). The fixed interest rate on the proposed refunding debt shown in February was estimated at 3.75%. By reducing the term of the revenue note to 12.5 years, we are looking at an estimated 3.50% interest rate. Mr. Wolff is currently looking at the cash flows for all of our indebtedness to determine what impact this will have on the City in the future.

Community & Economic Development Department:

- Report Not Available
- The Belmont Trail has been slow in materializing because of many changes to the plans. The biggest change was moving the trail from the west side of the creek to the east side of the creek. The east side has proven to be a better area for the construction of the trail. This moving of the trail was achieved do to the generous donation of land to the City. The bridge that spans the creek has also proven to be a challenge. We engaged Meshak & Associates, our storm water engineers to look at the hydrology of the creek. We evaluated several options based on Meshak's analysis. We now have the estimated costs for the various options and will evaluate the best fit for McAlester. We should receive final plans for the trail system in 30 days and then will be ready to proceed to bidding the project and then on to construction.

Economic Development Department:

- Report Not Available

Public Works Department:

- Report Attached, Exhibit "C"
 - Traffic Control
 - Facility Maintenance
- A request for proposals (RFP) has been issued to complete the remaining work for CIP #1 at 17th. Street. Currently, the east side of 17th. Street has not been constructed for curb, gutter and driveway approaches. In addition, the sidewalk on the west side of the roadway needs to be constructed along with grading and seeding. Bids will be opened on May 5, 2015 and staff will evaluate the proposals rapidly to get a contractor on site for completion.
- Carstenson's Contracting has completed the concrete roadway along with driveway approaches and intersection tie-ins for CIP #2 at "A" Street. They are now preparing to install the sidewalks on both sides of the street. The second half of CIP #2 is 6th. Street. The new water and sewer lines have been installed and the road crew from "A" Street will be moving over to 6th. Street to begin pouring curbs and gutters.
- CIP #3, Second Street is progressing and is on schedule. The intersection at Second and Seminole has been poured. The contractor is now patching the roadway from Seminole to the canal in preparation for the application of an asphalt overlay. The water and sewer lines are proceeding up the hill on Second Street.
- Meshak and Associates is designing the drainage at 9th and Illinois. This is the area that the sidewalk has caved in over the underground drainage. The plans have been received and Engineering will be reviewing the plans in the next week. Any corrections or concerns will be addressed and we will then be ready to move forward with putting the project out for bid.
- The construction of the salt storage shed at the Public Works facility is very close to completion. The floor, walls and roof structure are in place. The company that the contractor ordered the tarp roof sent the wrong size. The contractor estimates the new tarp will arrive in a week and the project will then be completed. With the completion of the salt storage shed, the City will be in a much better position to treat our roadways during snow storms. The new dump truck equipped with a snow plow and salt spreader has arrived and will accompany the snow equipped truck received earlier.

- The approved Right-Of-Way has been received from the United States Department Of The Interior Bureau Of Indian Affairs. The right-of-way is for the construction of the new water line around Talawanda Lake replacing the existing line that is under the lake. This project has been bid for construction. Our consultants, Mehlburger Brawley will be preparing a Notice of Award and recommendation letter for the Council meeting on May 12, 2015.

Community Services Department:

- Report Attached, Exhibit “D”

Tourism Department:

- Report Attached, Exhibit “E”

Personnel:

- Report Attached, Exhibit “F”

Fire Department:

- Report Attached, Exhibit “G”

Finance Department:

- Report Attached, Exhibit “H”
 - Safety Department
- The Finance Department has initiated an internal audit of the utility billing and collection process. Staff is not aware of any problems in the area. This is a process to look at internal controls to assure that procedures are being followed. This audit is headed up by Crawford and Associates, the organization that prepares our financial statements for the annual audit. The following objectives are to be achieved:
 - Verify authorized rate structures for the variety of customers (residential, commercial, apartment complexes, etc.), and compare those rates with rates being used in the monthly billing process.
 - Document and perform walkthroughs of the significant internal controls over the meter reading, billing, and adjustment and/or collection functions to note any control deficiencies such as insufficient segregation of duties, or missing controls, or non-performed controls.

- Investigate any other utility billing and collection issues that arise during the performance of objectives 1 and 2.
- Prepare a written report outlining the scope, objectives, procedures performed, results obtained, conclusions reached, and any recommendations for strengthening the internal control process.

Police Department:

- Report Attached, Exhibit "I"

City Clerk:

- Report Not Available

Fraternal Order of Police (FOP):

- Grievance – August 13, 2014, Patrolman Chris Troussel nepotism.
- Grievance – October 16, 2014, Patrolman Daryl Dayton discipline.
 - FOP requests arbitration 10/21/14
 - Arbitrator Williams selected 11/7/14
 - Arbitration scheduled 3/11/15
 - **Arbitration was heard by Mr. Williams and we anticipate a decision in approximately thirty days.**
- Grievance – October 16, 2014, Sergeant Kevin Bishop discipline.
 - FOP requests arbitration 10/21/14
 - Arbitrator Williams selected 11/7/14
 - Arbitration scheduled 3/11/15
 - **Arbitration was heard by Mr. Williams and we anticipate a decision in approximately sixty (60) days.**

NOTE: Dayton and Bishop grievances have been combined do to similarity and will be heard at the same time.

- Grievance – October 22, 2014, Officer Sterling Taylor termination.
 - FOP requests arbitration 11/10/14
 - Arbitrator Lynne Gomez selected
 - Arbitration scheduled 3/26/15
 - **Arbitration was heard by Ms. Gomez and we anticipate a decision in approximately sixty (60) days.**

- Grievance – March 6, 2015, Officer Mickey Viriden denial of step/merit increase.
 - FOP requests arbitration 4/16/15
- Grievance – March 6, 2015, Officer Windell Henry denial of step/merit increase.
 - FOP requests arbitration 4/16/15.

International Association of Fire Fighters (IAFF):

- Unfair Labor Practice (ULP) filed with the Public Employees Relations Board (PERB) – October 28, 2014, In or about May 2014 the bargaining unit became aware of Chief Brett Brewer direct dealing with individual members of the Bargaining unit by offering them a conversion of Holidays to Annual Leave to avoid their loss of leave when the city decided to not pay for unused holidays from 2013.
 - Depositions were taken on Thursday, March 12, 2015. Those participating in the deposition were the attorneys for both sides and Mike Caniglia representing the IAFF and myself representing the City of McAlester.
- Grievance – September 10, 2014, Driver/Operator Kenny Barone discipline.
 - IAFF requests arbitration 9/19/14
- Grievance – September 10, 2014, Retired Captain Rick Beams wage dispute.
- Grievance – September 10, 2014, Firefighter Jason Fassio sick leave.
- Grievance – June 27, 2014, Retired captain Rick Beams accumulated leave, comp time, holidays and 1986 Zerboni Award.
- Grievance – May 13, 2013, Unused Holidays for 2012-2013 fiscal year. This grievance disputes the hours paid to Fire Fighters for unused Holidays for the fiscal year.
- Grievance – Minimum Compliment, This relates to the equipment and clothing issued to new Fire Fighters. This grievance was not settled during Mediation in February. For the fiscal year 2012-2013, 2013-2014 all new hires were provided the minimum complement required under the rules and regulations for the IAFF. **Negotiating a possible compromise.**
- Grievance - November 26, 2012, Facial Hair. This relates to the SCBA face mask being tightly sealed to the face. The IAFF and the City are to be working on verbiage to the Rules and Regulations for implementation. **Arbitration Requested.**

Upcoming Events:

- See Tourism & EXPO report attached

Water Fees Waived:

- Channon, customer brought in receipt of materials from Lowe's, \$27.52
- Hyden, Patrick and Sons Plumbing, \$20.12
- Williams, leak repaired by Roy Holliday, two month period, \$24.35, \$53.20
- Williams, clamp broke off, \$21.32
- Ervin, leak repaired by Horizon Plumbing, \$43.24
- Sanders, leak repaired by Fields Plumbing, \$65.27
- Mouser, leak repaired by All About U Plumbing, \$300.79
- Grimes, leak repaired by All About U Plumbing, \$28.08
- ARM Inc., leak repaired by Superior, \$98.52
- Riley, statement brought in from Dizc Co. \$52.23

Payable Checks Released:

- Ervin & Ervin

Meetings Attended:

- Armed Forces Day Parade
- Planning & Zoning
- Board of Adjustments
- Colonel Dalessio's public meeting

**City of McAlester
Public Works Department
Monthly Report
March 2015**

Engineering:

John C. Modzelewski, P.E., CFM

- Project Accounting Report attached

Kevin Hardwick

- Project Accounting Report attached

Jennifer Santino, CFM

- Project Accounting Report attached

Streets Division:

Timmy Don Adams, Public Works Operations Supervisor

- Project Accounting Report attached

Miscellaneous

- 17th street project: 15 days, blade and graveled East Krebs Ave. 72 yards of screenings used.

Patching with Dura-patcher	13 days
Cleaning catch basins	24 yards removed
Sweeping streets	8 days
Cleaned ditches	72 yards removed
Water break cuts	19.25 yards poured back
Salting streets	24 pallets used 29 tons of salt

Traffic Control:

Report Attached

Facility Maintenance:

Report Attached

Water Treatment Plant:

Report Attached

McAlester Regional Airport:

Miscellaneous

- Week 1: Managed airport, held safety meeting, finished up spraying.
- Week 2: Worked with contractors on safety area, inspected all hangers.
- Week 3: Located drainage problem on NPE project, attended manager meeting, met with Verner on new hangar site.
- Week 4: Made punch list on safety area project with inspectors and contractor for final inspection. Set for 2nd week in April. Met with Big V on new hanger site. Contractor to be Barnett construction of McAlester. Contractor to employ LBR for air spacing and ramp elevation.

Waste Water Treatment Plant:

Miscellaneous

- Both plants ran daily test which consist of approximately four PH test four DO tests four temperature test one settlometer test and three settlability tests on grab samples taken of the effluent, influent, digesters and basins.
- Both plants ran five weekly test which consist catching a sample every hour for six hours then running PH and Temp on every sample then mixing samples and running CBOD and TSS on the influent and effluent and running ammonia on the effluent. West plant sampled and tested ammonia three times a week.
- West plant treated approximately 90.29 million gallons of wastewater. Cleaned and wasted 10 drying beds. Lubricated motors and bearings, cleaned clarifiers weekly. Repaired shaft on # 2 basin and replaced chain couplings. Cleaned out return wet well. Cleaned out both return pumps. Replaced motor on south return pump. Mowed plant twice.
- Northeast plant treated approximately 76.23 million gallons of wastewater. Cleaned and wasted 6 drying beds and one decant bed. Cleaned clarifiers and contact basin. Worked on blower at headworks. Mowed plant twice.
- Outside lift stations: Checked all lift stations daily. Replaced float at Colony North. Adjust rotating assembly at Walnut Grove. Replace starter coil at West plant return. Check chlorine regulators at east plant. Prep Katy lift station for new pump station.
- DEQ did annual CEI inspection of both plants.

Total Flow Treated for East Plant (in million gallons)	76.23
Total Flow Treated for West Plant (in million gallons)	90.29

Landfill:

Miscellaneous

- Monthly Tonnage Total: 47.13 Tons

Fleet Maintenance:

Number of Vehicles Worked on Per Department

Airport	0
Animal Control	3
Cemetery	4
Comm. Development/Codes	2
Engineering	2
Expo	0
Facility Maintenance	0
Fire Department	17
Fleet	30
Information Technology	0
Landfill	0
Nutrition	2
Parks	11
Patrol	38
Recreation	1
Safety	1
Streets	37
Utility Office	6
Utility Maintenance	33
Waste Water Treatment	8

Utility Maintenance:

Miscellaneous

- Misc. Locates, check on work locations, paperwork, meetings, turned water off and on for CIP projects, and finished hydrant flushing. Worked on Van Buren project.

Water Break/Leak Repairs	6
Sewer Repairs/Flushed	22
New Water Meter/Can	9
Clean Up	7
Turned Water Off	4
Repair Meter/Meter Leaks	5
Dirty Water/Flush	7
Replace Meter Lid	1
Turn Water on	2
Checked Leak-on Customer	2
No Water Calls	14
Misc. Calls	8
Locates	154
Low water pressure	4

**City Managers Report
Facility Maintenance
March 2015**

Removed Light pole on Choctaw
Remodeled Office at City Hall
Repair Water Closet at Water Plant
Repaired Traffic light at Tandy Town
Repaired Garage door at City Garage
Replaced locks on parts door at city garage
Repaired sink at Parks Department
Repaired Lights at Parking Garage
Repaired Traffic light at 5th and Parkway
Anchor steel plate down for Streets Dept.
Repaired sink at Airport
Repaired A/C unit at Main Fire Station
Repaired Electrical at Buffalo Water Tower
Repaired Water Fountain at Tennis Courts
Repaired Traffic Controller at 5th and Parkway
Repaired Traffic lights at 69 and Hardy Springs
Repaired Traffic lights at 69 and Peaceable
Replaced water heater at Traffic Control
Replaced door at city Hall
Repaired A/C unit at Soft Ball Complex
Replaced 8 Batteries in Tornado Sirens
Replaced lights at city hall elevator
Repaired air compressor at Library
Sealed roof at South Fire Station

McAlester, Oklahoma

March 2015
Monthly Report

Date 4/6/2015



UNDERSTANDING
A VALUABLE RESOURCE

SEVERN
TRENT
SERVICES



Severn Trent Services
16337 Park Row
Houston, TX 77084
United States

T: +1 281 578 4200
TF: +1 800 460 6565
F: +1 281 398 3697

www.severntrentservices.com

Monday, April 06, 2015

Jake Walton
Project Manager
Severn Trent Services
5200 Water Works Rd
McAlester, OK 74501

Dear John:

Attached is the monthly report for March 2015.

Our JH-100 trial has been giving us good success. Our TOC removals have been above the minimum standards set the ODEQ. The Disinfection By-Products have shown a decrease in the system and it is bringing us closer to being in compliance. We will continue this trial and will begin adjusting the chemical for optimum dosage and compliance control.

We have begun work with Tetra Tech on the Phosphate and Filter #5 rebuild. I expect the engineering will take several months to complete before work will begin. We are anxious to see these projects get completed.

We have no compliance issues to report this month. All samples taken were in compliance. We have been keeping up on the algae in the clarifiers as well.

Sincerely,

Jake Walton
Project Manager

Executive Summary

The JH-100 trial is producing good results. Our TOC numbers are looking good as we have increased our removal by almost twenty percent. We are getting consistent removal numbers and will now begin to adjust the chemical dose for optimum compliance and operational control. We will continue with the trial for the next few months at least. There is another vendor who would like to trial their product, but they do not have the ability to provide us with the test results that we are getting with our current supplier. We will consider a trial in the future if the testing requirements can be met.

We have signed an agreement with Tetra Tech to begin the design work and approval process on the Phosphate treatment program. This will allow us to feed a phosphate to aid in corrosion control in the entire distribution system. Tetra Tech gave us a 60-90 day timeframe on completing the project. We are also working with Tetra Tech on the design of Filter #5 rebuild.

Critical Issues

We have been working to keep the clarifiers clean. This seems to be a concern each time DEQ makes a visit. We are working on restoring the permanganate feed and adding copper sulfate, both of which will help keep the algae under control.

We are working with building maintenance to address multiple door issues at the treatment plant. There are many closers and doorknobs on the entry doors that need repaired. There are also two overhead doors that need to be repaired as well. We appreciate their assistance on the repairs.

Noteworthy Events

Storm season is upon us and we are prepared with battery backups on critical processes. Both generators are in working order and ready to run. The maintenance contract for the generators has expired and the current vendor is not renewing the contract. It would be best to seek other vendors for this work. We keep an eye on them but are not qualified to perform maintenance or test them in the appropriate manner. The annual service is due in July.

Environmental Compliance

All samples taken were in compliance. We have been showing good TOC removal and a reduction in the TTHM and HAA5.

Other Performance Measures

Chemicals used for the Month of March are as follows:

- Water Treated 125.691 MG
- Finished Water 109.219 MG

PERMITTEE NAME/ADDRESS (Include Facility Name, Location if Different)
 NAME **McAlester PWA-WTP**
 ADDRESS **P.O. Box 578
 McAlester, OK 74502**

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)
 DISCHARGE MONITORING REPORT (DMR)
 (2-19) (17-19)
OK0046043 (PERMIT NUMBER)
001-A (DISCHARGE NUMBER)

Form Approved
 OMB No. 2040-0004
 Approval expires 05-31-98

FACILITY LOCATION **MCALESTER PWA
 P.O. Box 578**

MONITORING PERIOD
 FROM **2019 3 1** TO **2019 3 31**
 (20-21) (22-23) (24-25) (26-27) (28-29) (30-31)

Check here if No Discharge

NOTE: Read instructions before completing this form

PARAMETER (32-37)	McAlester, OK 74502	(3 Card Only) QUANTITY OR LOADING (46-61)			(4 Card Only) QUALITY OR CONCENTRATION (38-45) (46-53) (54-61)			NO. EX (62-63)	FREQUENCY OF ANALYSIS (64-68)	SAMPLE TYPE (69-70)	
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM				UNITS
pH	SAMPLE MEASUREMENT	*****	*****	*****	7.1	*****	7.6	SU	2/wk	grab	
00400 1 0 Effluent Gross	PERMIT REQUIREMENT	*****	*****		6.5 Minimum	*****	9 Maximum		WKLY	GRAB	
Solids, total suspended	SAMPLE MEASUREMENT	166	*****	lb/d	*****	256	256	mg/L	1	1/mo	grab
00530 1 0 Effluent Gross	PERMIT REQUIREMENT	25 MO AVG	*****		*****	20 MO AVG	30 WKLY AVG		Month	GRAB	
Iron, dissolved (as Fe)	SAMPLE MEASUREMENT	<.032	*****	lb/d	*****	<.050	<.050	mg/L	0	1/mo	grab
01046 1 0 Effluent Gross	PERMIT REQUIREMENT	1.25 MO AVG	*****		*****	1 MO AVG	2 WKLY AVG		Month	GRAB	
Manganese, dissolved (as Mn)	SAMPLE MEASUREMENT	.0058	*****	lb/d	*****	.009	.009	mg/L	0	1/mo	grab
01056 1 0 Effluent Gross	PERMIT REQUIREMENT	1.25 MO AVG	*****		*****	1 MO AVG	2 WKLY AVG		Month	GRAB	
Aluminum, dissolved (as Al)	SAMPLE MEASUREMENT	.227	*****	lb/d	*****	.035	.035	mg/L	0	1/mo	grab
01106 1 0 Effluent Gross	PERMIT REQUIREMENT	1.25 MO AVG	*****		*****	1 MO AVG	2 WKLY AVG		Month	GRAB	
Flow, in conduit or thru treatment plant	SAMPLE MEASUREMENT	.078	*****	MGD	*****	*****	*****	*****	0	daily	inst
50050 1 0 Effluent Gross	PERMIT REQUIREMENT	Req. Mon. MO AVG	*****		*****	*****	*****		Daily	Instn	
Chlorine, total residual	SAMPLE MEASUREMENT	*****	*****	*****	*****	<.025	<.025	mg/L	0	2/wk	grab
50060 1 0 Effluent Gross	PERMIT REQUIREMENT	*****	*****		*****	Req. Mon. MO AVG	Req. Mon. DAILY MAX		WKLY	GRAB	

NAME/TITLE PRINCIPAL EXECUTIVE OFFICER	I CERTIFY UNDER PENALTY OF LAW THAT THIS DOCUMENT AND ALL ATTACHMENTS WERE PREPARED UNDER MY DIRECTION OR SUPERVISION IN ACCORDANCE WITH A SYSTEM DESIGNED TO ASSURE THAT QUALIFIED PERSONNEL PROPERLY GATHER AND EVALUATE THE INFORMATION SUBMITTED. BASED ON MY INQUIRY OF THE PERSON OR PERSONS WHO MANAGE THE SYSTEM, OR THOSE PERSONS DIRECTLY RESPONSIBLE FOR GATHERING THE INFORMATION, THE INFORMATION SUBMITTED IS, TO THE BEST OF MY KNOWLEDGE AND BELIEF, TRUE, ACCURATE, AND COMPLETE. I AM AWARE THAT THERE ARE SIGNIFICANT PENALTIES FOR SUBMITTING FALSE INFORMATION, INCLUDING THE POSSIBILITY OF FINE AND IMPRISONMENT FOR KNOWING VIOLATIONS.	TELEPHONE		DATE		
		TYPED OR PRINTED	SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT	AREA CODE	NUMBER	YEAR

COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)
 W-20603

**OKLAHOMA DEPARTMENT OF ENVIRONMENTAL QUALITY
MONTHLY OPERATIONAL REPORT
WATER TREATMENT PLANTS**

McAlester PWA
System

P.O. Box 578
Address

McAlester
City

74501
ZIP

Plant: WTR
PWSID: 1020609
Month: Mar-15
Population: 21360

- Rapid Rate Filter Membrane (Micro, Ultra, Nano, & Reverse Osmosis)
 Slow Sand Filter

	No. OF SAMPLES	% OF TOTAL SAMPLES
TURBIDITY GREATER THAN 0.5 NTU:	8	0%
TURBIDITY GREATER THAN 0.3 NTU:	1	1%
TURBIDITY GREATER THAN 0.1 NTU:	6	3%

TOTAL NO. OF TURBIDITY ANALYSES: **186**

HIGHEST TURBIDITY READING	0.38
NUMBER OF SAMPLES > 1 NTU	0
NUMBER OF SAMPLES > 5 NTU	0
95TH PERCENTILE OF FINISHED WATER TURBIDITY	0.09
95TH PERCENTILE OF SETTLED WATER TURBIDITY	4.97
CHLORINE RESIDUAL < 1.0 mg/l LEAVING PLANT (# Samples)	

INDIVIDUAL FILTER TURBIDITY CHECKLIST

1. IS TURBIDITY FROM EACH INDIVIDUAL FILTER RECORDED EVERY 15 MINUTES? Yes No
2. DID ANY SINGLE FILTER EXCEED 2.0 NTU IN TWO CONSECUTIVE 15 MINUTE PERIODS?
 No, Go to Question 3.
 Yes, What date was the filter profile completed?
- DID THIS SAME FILTER EXCEED 2.0 NTU IN 2 CONSECUTIVE 15-MIN PERIODS DURING THE LAST MONTH?
 No, Go to Question 3.
 Yes, Schedule Comprehensive Performance Evaluation (CPE) with DEQ.
3. DID ANY SINGLE FILTER EXCEED 1.0 NTU IN TWO CONSECUTIVE 15-MINUTE PERIODS?
 No, Go to Question 3.
 Yes, What date was the filter profile completed?
- DID THIS SAME FILTER EXCEED 1.0 NTU IN 2 CONSECUTIVE 15-MIN PERIODS DURING THE LAST 2 MONTHS?
 No, Go to Question 4.
 Yes, What date was the filter self-assessment completed?
4. DID ANY SINGLE FILTER EXCEED 0.5 NTU IN 2 CONSECUTIVE 15-MIN PERIODS AT THE END OF 4 HRS OF OPERATION?
 No, You are finished with the checklist.
 Yes, What date was the filter profile completed?

* IF ANY OF QUESTIONS 1 THROUGH 4 ARE CHECKED "YES", YOU MUST COMPLETE THE TURBIDITY TRIGGER EVALUATION FORM AND ATTACH TO THIS MOR.

DAY	TURBIDITY										RESIDUAL DISINFECTANT								COMMENTS
	RAW	SKT	SET	2400-0400	0400-0800	0800-1200	1200-1600	1600-2000	2000-2400	ENTRY POINT TO DISTRIBUTION					DISTRIBUTION				
										12am	4am	8am	12pm	4pm	8pm	SYSTEM			
1	59.80	2.87	3.66	0.03	0.03	0.04	0.03	0.03	0.03	1.80	1.80	1.70	2.10	1.90	1.84	0.55	0.57		
2	63.00	3.11	3.01	0.03	0.03	0.03	0.08	0.06	0.04	2.00	1.96	1.81	1.77	1.75	1.90	1.22	0.57		
3	62.90	4.5	3.57	0.03	0.07	0.06	0.07	0.04	0.03	2.10	1.96	1.71	1.71	1.76	1.77	0.93	0.59		
4	63.90	3.11	7.26	0.03	0.03	0.03	0.03	0.03	0.04	1.90	1.60	1.84	1.77	1.70	1.64	0.94	0.70		
5	63.50	4.56	3.72	0.03	0.07	0.03	0.03	0.03	0.04	1.80	1.80	1.64	1.74	1.74	1.91	0.87	0.68		
6	63.80	4.44	5.46	0.03	0.03	0.03	0.03	0.06	0.04	1.80	1.70	1.64	1.44	1.40	1.42	1.23	0.72		
7	60.20	4.5	3.7	0.04	0.04	0.03	0.05	0.05	0.03	1.50	1.63	1.60	1.59	1.60	1.60	1.18	0.30		
8	59.60	4.74	4.04	0.03	0.03	0.03	0.03	0.03	0.03	1.70	1.78	1.70	1.63	1.52	1.46	0.32	0.74		
9	62.60	3.52	3.5	0.14	0.06	0.07	0.05	0.04	0.03	1.46	1.48	1.63	1.88	1.73	1.70	0.45	0.30		
10	58.40	4.33	4.22	0.03	0.03	0.03	0.03	0.03	0.03	1.70	1.63	1.53	1.44	1.43	1.56	1.28	0.30		
11	60.00	3.76	4.03	0.10	0.09	0.04	0.06	0.06	0.03	1.45	1.40	1.40	1.64	1.57	2.54	0.60	1.28		
12	60.20	4.11	2.93	0.03	0.03	0.03	0.03	0.04	0.03	1.80	1.80	1.96	1.94	1.58	1.75	0.44	0.87		
13	60.60	3.22	3.42	0.03	0.08	0.05	0.14	0.04	0.05	1.81	1.81	1.80	1.80	1.81	1.64	1.32	0.64		
14	58.60	2.77	2.61	0.04	0.05	0.03	0.03	0.03	0.03	1.53	1.47	1.58	1.51	1.47	1.45	1.16	0.40		
15	59.90	1.97	1.87	0.03	0.03	0.03	0.03	0.04	0.05	1.44	1.40	1.30	1.47	1.47	1.37	1.20	0.30		
16	60.70	2.33	2.56	0.04	0.06	0.06	0.03	0.03	0.03	2.00	2.10	1.80	1.40	1.44	1.50	1.03	0.67		
17	59.50	1.82	2.85	0.03	0.06	0.03	0.05	0.07	0.05	1.30	1.50	1.60	1.64	1.64	1.74	0.88	0.64		
18	60.60	1.9	1.88	0.04	0.07	0.05	0.07	0.06	0.05	1.80	1.90	1.70	1.80	1.70	1.94	0.45	1.00		
19	61.80	2.76	2.1	0.05	0.04	0.04	0.04	0.05	0.05	2.00	2.00	1.80	1.73	1.60	1.67	0.83	0.50		
20	61.30	3.27	2.13	0.06	0.07	0.08	0.06	0.07	0.05	1.70	1.60	1.94	1.92	1.70	1.74	1.11	0.50		
21	57.80	3.11	1.98	0.05	0.04	0.04	0.04	0.10	0.09	1.90	1.87	1.71	1.60	1.65	1.84	1.47	0.80		
22	56.10	1.76	1.8	0.05	0.04	0.05	0.05	0.07	0.05	1.70	1.86	1.90	1.70	1.71	1.80	1.26	0.50		
23	59.50	2.11	2	0.04	0.04	0.05	0.05	0.12	0.07	1.70	1.70	1.64	1.47	1.47	1.50	0.61	0.57		
24	60.00	2.25	1.75	0.04	0.03	0.04	0.04	0.06	0.04	1.70	1.80	1.85	1.65	1.70	1.81	0.87	0.43		
25	59.20	2.36	1.75	0.03	0.03	0.03	0.03	0.04	0.08	1.60	1.60	1.80	1.80	1.44	1.41	1.17	0.30		
26	60.60	4.98	13	0.06	0.03	0.03	0.09	0.04	0.04	1.70	1.80	1.74	1.54	1.52	1.70	0.97	0.47		
27	60.10	2.31	2.01	0.07	0.04	0.04	0.04	0.05	0.05	1.81	1.90	1.85	1.50	1.49	1.57	1.02	0.70		
28	56.90	3.22	1.6	0.08	0.05	0.04	0.05	0.08	0.05	1.60	1.64	1.40	1.50	1.67	1.64	0.88	0.80		
29	58.20	1.73	1.4	0.05	0.05	0.05	0.05	0.07	0.06	1.50	1.72	1.50	1.51	1.66	1.69	1.26	0.34		
30	58.50	2.32	1.62	0.12	0.06	0.05	0.05	0.04	0.05	1.60	1.50	1.50	1.45	1.47	1.62	1.01	0.80		
31	59.70	2.85	1.43	0.08	0.06	0.03	0.03	0.04	0.03	1.60	1.60	1.64	1.57	1.72	1.84	0.84	0.50		

City of McAlester
Community Services Department
Monthly Report
March 2015

Land Maintenance:

Sherman Miller, Supervisor

- Built, painted and installed new drop down tailgate on inmate trailer.
- Helped Oak Hill four days preparing for funerals.
- Helped with ice removal on City Hall roof.
- Hauled 100 crossties donated for Archery Park from Wilburton.
- Snow and ice removal at several locations.
- Prepared Disc Golf Course for tournament.
- Kept litter picked up in parks.
- Serviced equipment as needed.
- Installed plaques at Dog Park.
- Inspected all playground equipment and raked fall zone material.
- Picked up litter on 69 bypass.
- Helped Expo with light replacement using our bucket truck.
- Prepared area for two concrete containment systems to be built.
- Scrapped old metal and two old chemical buildings.
- Attended Tree City USA event at state capitol.
- Prepared water tower areas for herbicide applications.
- Unloaded and heeled in trees for Archery Park and right of way planting.
- Applied herbicide at several locations.
- Cleaned all fountains for spring start up.
- Trip to Tulsa to purchase trees and plants for three projects.
- Fixed water leaks at Chadick Park and Mike Deak.
- Measured tee pads at Disc Golf Park for sod installation.
- Cleaned Polk Street Armory inside and outside for skate event.
- Installed all shade kites.
- Removed several trees for street department at three locations.
- Turned water back on at several parks.
- Applied herbicide to 69 bypass and south Main.
- Started helping street department fix pot holes.
- Started applying round up to downtown area.
- Sprayed water tower areas with ground sterilant.

Cemetery:

Rusty Clifton, Cemetery Sexton

- | | |
|-----------------------------------|---|
| ▪ Cemetery lot sale, speculative | 7 |
| ▪ Cemetery lot sales, actual City | 1 |
| ▪ Catholic section | 5 |
| ▪ Masonic section | 3 |

▪ Golden Meadows	0
▪ Monument Company assistance, locating, taping and staking.	5
▪ Genealogy inquires	12
▪ Location searches for friends and family	25
▪ Disinterment	0
▪ Funerals and burials	12
▪ Deeds issued	1
▪ Inquiries from florists	20
▪ Safety meetings	4

EXPO Center:

Jerry Lynn Wilson, Expo Supervisor

(See Attached Reports)

Nutrition Center:

Diane Chadsey, Nutritional Supervisor

▪ Meals served (Open 21 days)	4225
▪ Seniors participated in our enhanced fitness class	150
▪ Vans transported	485
▪ Trips made by vans	1001
▪ Had 31 Senior Citizens participate in the RSVP dinner recognition at the Isle of Capri.	

Parks & Recreation:

B.J. Boatright, Recreational Supervisor

- Unload and stock food truck every Monday.
- Pickup trash on Choctaw Ave. twice weekly.
- Pick up trash at skatepark daily.
- Clean bathrooms in parks daily.
- Set up exercise class for seniors.
- Check oils and fluids in vehicles weekly.
- Inspect and sign off on all fire extinguishers in building monthly.
- Changed oil and filter in mowers,.
- Cleaned pools.
- Finished bathrooms at Hutchison Park.

- Turned on splash pad at Chadick Park.
- Turned on water fountains in parks.
- New shelving in kitchen refrigerator.
- New finish on gym floor.
- Due to the extreme amount of rainfall in the month of March, Bill and I spent 3 days of every week pumping infields as well as outfields. (Due to the amount of rainfall there is Root-Rot on the outfields.)
- Painted second coat of paint on the bleachers in between rainy days.
- Held League Captains meetings for up and coming ball season.
- Hosted the Pitt 8 slow pitch tournament on March 31st.
- Mowed outside of fences.
- Mowed what could be mowed inside the fences for the Pitt 8 tournament.

City of McAlester

EXPO CENTER

ACTIVITY REPORT - MARCH 2015

<u>SEE ATTACHED REPORTS</u>	<u>CURRENT MONTH</u>	<u>FISCAL Y-T-D TOTALS</u>
Event Attendance	9870	67531
Rental Income	\$9,915.00	\$68,809.00
Concession Income	\$3,837.30	\$48,953.29
Catering Income		\$1,182.50

DAILY OPERATIONS, MAINTENANCE & EVENTS

Oversee daily operations, schedule and coordinate events, logistics and full and part time staff schedules. Confer with events on logistical needs. Provide safety meetings to staff. Request price quotes on equipment and services. Order maintenance and concessions supplies and maintenance services and follow specified procedures on Requisitions and Purchase Orders according to budget allocations. Make deposits from rental and concession income. Get proper denominations of money for startup of concession events. Compile reports, document and input payroll. Plan, coordinate and follow up on July 4th Festival. Work events, supervise inmate labor; clean, maintain and set up facility before and after each event. Make necessary repairs or request outside services to repair as need arises to maintain facility to a professional standard.

EXPO ATTENDEES REPORT

March 2015

DATE	EVENT	ATTENDANCE*
	Y-T-D TOTAL	57,661
3-2-15	Seventh Day Prophecy Seminar	10
3-3-15	Seventh Day Prophecy Seminar	15
3-5-15	Seventh Day Prophecy Seminar	25
3-6-15	Seventh Day Prophecy Seminar	40
3-6-15	Okie Outdoor Show	200
3-7-15	Okie Outdoor Show	1200
3-8-15	Okie Outdoor Show	200
3-7-15	Women's Expo By Sophisticates of McAlester	1000
3-7-15	BD Party	30
3-7-15	Baby Shower	30
3-7-15	Adoption Party	20
3-8-15	BD Party	20
3-9-15	City – PD Training	15
3-9-15	Seventh Day Prophecy Seminar	20
3-10-15	Seventh Day Prophecy Seminar	20
3-11-15	Seventh Day Prophecy Seminar	30
3-12-15	Seventh Day Prophecy Seminar	20
3-13-15	Seventh Day Prophecy Seminar	20
3-10-15	EOSC – GEAR UP	750
3-11-15	EOSC – GEAR UP	850
3-12-15	EOSC – GEAR UP	800
3-12-15	City - PD Training	20
3-13-15	City - PD Training	20
3-14-15	Baby Shower	10
3-14-15	BD Party	200
3-15-15	BD Party	75
3-16-15	Seventh Day Prophecy Seminar	25
3-17-15	Seventh Day Prophecy Seminar	20
3-18-15	Seventh Day Prophecy Seminar	25
3-19-15	Seventh Day Prophecy Seminar	20
3-20-15	Seventh Day Prophecy Seminar	25
3-17-15	OU/DHS	50
3-18-15	OU/DHS	50
	CONTINUED TO NEXT PAGE	

3-19-15	OU/DHS	50
3-19-15	Talent Show	10
3-21-15	Shower	20
3-21-15	Arrowhead Pow Wow	600
3-21-15	National Wild Turkey Fed. Banquet	250
3-21-15	BD Party	10
3-26-15	Petro Quest Safety Meeting	200
3-27-15	Jehovah Witness Cleaning/Set up	100
3-28-15	Jehovah Witness Service	2500
3-29-15	BD Party	40
3-29-15	BD Party	50
3-29-15	Baby Shower	50
3-30-15	OK Cattlemen SE District Annual Meeting	135
	MONTHLY TOTAL	9870
	YEAR TO DATE	67,531

EXPO RENTAL INCOME REPORT

March 2015

DATE	PAYMENT	RECEIPT#	EVENT	DATE OF EVENT
Y-T-D TOTAL	\$58,894.00			
3-3-15	\$275.00	40752	Women's Expo	3-7-15+
3-6-15	\$125.00	40753	Talent Search	3-19-15+
3-6-15	\$65.00	767919	Baby Shower	3-21-15+
3-6-15	\$65.00	40754	Birthday Party	3-8-15+
3-9-15	\$125.00	768754	Birthday Party	3-29-15+
3-11-15	-\$630.00		Wed/Rec. Canceled	5/29-30/15+
3-11-15	\$1,060.00	40758	Reception	5/21-24/15+
3-12-15	\$1,500.00	769840	Gary Batton Campaign Kickoff	4/23-24/15+
3-13-15	\$125.00	40759	Baptismal Party	4-25-15+
3-13-15	\$65.00	770065	Birthday Party	3-21-15+
3-13-15	\$750.00	770074	KEDDO Sr. Day	4/16-17/15+
3-16-15	\$125.00	40760	Décor Party	4-17-15+
3-16-15	\$875.00	770399	Choctaw Nation Fall Festival	9-22-15+
3-17-15	\$1,500.00	770966	Region 5 Shoot Out	2/3-4/15+
3-17-15	\$375.00	40761	NWTF Annual Banquet	3/21/15+
3-19-15	\$250.00	771737	Ninja Turtle Live	5-30-15
3-23-15	\$300.00	40762	Wedding/Reception	8-15-15+
3-23-15	195.00	772423	University of OK	2/19-21/15+
3-25-15	\$925.00	40764	Jehovah Witnesses	3/28/15+
3-26-15	\$375.00	773207	Eagle Med Memorial	4-2-15+
3-26-15	\$315.00	773133	Komar Bingo Party	5-19-15+
3-26-15	\$945.00	773112	City Partnership-EOSC/GEAR UP	3/10-12/15+
3-27-15	\$125.00	40765	Big Mac Golf Tournament	5-2-15+
3-27-15	\$65.00	Conf. #046908	Baby Shower	3-29-15
3-29-15	\$20.00	40766	Jehovah Wit./RV Space	3/25-26/15+
MONTHLY TOTAL	\$9,915.00			
Y-T-D TOTAL	\$68,809.00			

**EXPO PUBLIC & SEMI PUBLIC EVENT SCHEDULE
APRIL – JUNE 2015**

(Does not include private parties, weddings, etc.)

APRIL

- 2ND Eagle Med Memorial
- 7th Choctaw Nation Birthday Bash
- 10th Cattlemen/OSU Beef Summit
- 11th Cattlemen's Annual Dance & Giveaway
- 13-17th OK Virtual Academy Testing
- 17th KEDDO Sr. Citizen Health Fair, Bingo & Super Hero Dress Contest
- 18th Baby Fair
- 20-24th OK Virtual Academy Testing
- 21st OU/DHS Training
- 23rd Child Abuse & Neglect Conference
- 24th Choctaw Nation Chief Campaign with Neil McCoy
- 25th Stuart High School Reunion

MAY

- 1-2nd T.H. Rogers Buyer's Market
- 2nd Ruffles & Rust Expo
- 2nd OU - Resource Family Training
- 2nd Big Mac Golf Tournament Banquet
- 4-8th OU/DHS Training
- 5th LP Gas Safety Training
- 7th Tannehill Graduation
- 8th Savanna Graduation
- 9th OU/Resource Family Training
- 13th Crowder High School Revue
- 14th Arkoma Oilmen Golf Tournament Dinner
- 15-17th Italian Festival
- 16th OU – Resource Family Training
- 19th Komar Bingo Party
- 20th OU/DHS
- 30th Ninja Turtle Live

JUNE

- 4th Sunbelt Classic Banquet
- 6th National Wild Turkey Federation
- 8-12th OU/DHS Training
- 13th Dance Recital
- 18-19th Mark West Company Picnic
- 20th Graham Large Equipment Auction
- 25-27th Gifted Women's Conference

March/ April 2015 **Tourism Report**
Kathy Wall

Projects:

Status:

PBR

I will start working with the PBR Planning Committee for the 2015 PBR Event. The chamber is moving forward with the PBR for 2015.

BASS Masters

This will be a state wide project involving several communities. Since Lake Eufaula is the largest body of water in the state, Bass Masters is working on putting it as a stop on the Bass Masters Trail to Fish Oklahoma. I am waiting to meet with Dick Dutton at this time.

Hotels

I've visited, emailed and called our hotels, also restocking brochures. Meeting managers/ owners upon request. I am working on setting up a hospitality training for all hotel managers and staff.

Italian Festival

I continue to attend meetings and assist with promoting the 45th Italian Festival.

Junk Hippy Road Show

Junk Hippy had another successful show! Attendance was over 3000. They have decided to add a second show in McAlester this year. I am waiting on the owners to set a date for their second show.

Cross Promoting (Kiowa)

Oklahoma Tourism has launched a new tourist route for Oklahoma. This route is called Rhythm and Routes Oklahoma Music Trail. I will be attending a meeting at Kiowa City Hall with the people over Oklahoma Tourism to discuss promoting this area as a route along Oklahoma Music Trail.

FLW Fishing Tournament

This is a Wal-Mart fishing tournament. I have found a creative ways to bring and keep the anglers here in our area when they are not on the water. Here are a couple of examples:
Entry: Must have a receipt from a City of McAlester hotel to enter.
Weigh-in: will be held at our Wal-Mart Parking Lot.
I've met with Kenny Beal and Cody Knight to help with this tournament.

Okie Nation

Eric Worley, Okie Nation show drew in approximately 1600 for his two day show. Unfortunately, he lost several thousand dollars because he was unable to add food vendors to his show. His event attendance was down.

Discover The Ice Age

I am in negotiations at this time, trying to bring this exhibit to the McAlester area. Last years ticket prices were too expensive for most families in McAlester. Pete assisted with me to propose a new ticket price that is more reasonable for families in McAlester.

McAlester Home & Ranch Show

I have been working with Janelle & Kim Martin on this years show. We are already in preparations for next years show.

Harlem Ambassadors

After several months of contacting the Harlem Ambassadors trying to get on their tour, they are coming to McAlester **April 8th**. I am assisting Will Holliman with promoting this event. This will be held at the Boys and Girls Club at Chadick Park.

Ruffles & Rust

I contacted the owner of Ruffles and Rust, which is an amazing expo event, and she has agreed to come to McAlester May 1-2, 2015. I am assisting in promoting this event. I am also assisting with their hotel accommodations.

Skate Fest/ Redemption Brigade

This event has been postponed until 2016. We are also working on another event for next year at this time called Extreme Sports.

I will continue to assist Aaron with the planning of and promoting of both these events for 2016. I also, assisted Aaron with a fund raiser on Saturday March 28th for Dylan McCoy who was hit by a car on his skateboard.

Veteran's Day

I will be working with several organizations to help coordinate a Veteran's Day Parade for 2015.

Tobucksy County Courthouse

I met with Ian Thompson to look at the Tobucksy Court House Wednesday February 11th at 10 am. He has emailed his report to me. I have forwarded this report to Pete.

Bob Pate, has scheduling a upcoming meeting with me on how the Choctaw Nation is willing to assist in restoring the Tobucksy Court House.

Beta Iota Hot Rod & Bike Show

I have assisted with promoting this event that was held on March 28th. All proceeds will go to St. Jude Children's hospital.

This was a great success, several hundred attended.

Carlton Landing

I traveled to Carlton Landing to distribute the City of McAlester's information for residents to come visit, shop, eat and play.

Conference for Central US Deist Convention

MJ Brinkly has asked me to assist her to bring this conference to McAlester in May. The conference will be held at the GRAND May 2-3. I also assisted with hotel arrangements.

OML Leadership Conference

I won a hospitality city for Citizens Academy Leadership Training 2015-2016 for October. This is two day training for 25-30 people. This will allow me to show case our city with the potential of larger conferences to be held in McAlester in the future.

Oklahoma Highway Patrol:

On March 14, 2015 from 11a.m. to 2p.m. the Oklahoma Highway Patrol (OHP), had scheduled a Safety Fair in McAlester. This event was rained out. I have sent a email to my OHP contact to reschedule this event.

SPC Quinton Picone:

I helped host SPC Quinton Picone's Volunteer Day on Saturday, March 21st, I was able to get all of the food and drinks donated for all of the volunteers that day. I was able to take all left over food and drinks to the men's and women's shelters.

**Oklahoma Free Wheel
Tour June 11/12**

On June 11th, 2015 approximately 500 + bicyclists with the Oklahoma Free Wheel Tour will be arriving in McAlester throughout the day. They will be escorted by two Highway Patrol officers and travel with two semis; one for showers and one for equipment. They will be followed by several family vehicles. Participants of the 2015 tour will spend one night in McAlester. Participants will campout at Chadick Park and the Boys and Girls Club.

A few of the participants and families will utilize our local hotels. We will provide two buses for transportation throughout the evening to take tour members to our downtown businesses for dinner, shopping and wine tasting. We will show a movie in the park that evening and will also have a band for their entertainment and enjoyment. There will be one concession truck set up for drinks and snacks at Chadick Park. On the morning of June 12th Walmart has agreed to provide breakfast at the park for all 500 hundred participants of this tour. All proceeds will go to benefit the Children's Miracle Network. The Bank NA has graciously agreed to supply a host gift to all riders. Water Bottles will be given to each rider; this donation has saved \$470.00.

Prison Rodeo

We received the engineers report April 2nd.
Waiting to review with Pete

OSSAA Basketball Tournaments

I have spoken to David Glover with OSSAA
He is very interested in the City of McAlester
Hosting the 2016 OSSAA tournament. He is
sending information about hosting this
tournament.

Sesame Street Live

I have contacted the production company of
Sesame Street Live, in regards to bringing
their show to McAlester. I am now waiting on
a response.

CVB Numbers for McAlester

The state has asked each city to send CVB
“Citizens Business Bureau” an estimated
direct visitor spending. Pete has helped me
with these numbers.

City Brochures/ Travel OK

I have distributed City Brochures and Travel
OK information to several Travel Plazas,
and hotels. I routinely restock brochures and
mail brochures upon request. Listed below is
the report from Travel Ok.

2015-2016 Budget

Pete, Toni, Sherry and I have met to work on
the 2015-2016 budget.

150 Anniversary Choate Cabin

I will be working with Mike Cathey on the planning of the 150 Anniversary Choate Cabin historical event. Our first planning meeting is set for April 10th.

Armed Forces Day Parade

I will be working with Lacey at Main Street to line up this parade.

Fulfillment Report from OK Tourism

Oklahoma Department of Tourism has sent a total of 794 of your McAlester brochures to people in 41 states. The most frequently requested partner received 2,115 requests, and the least active partner that participated all month received 376 requests.

Further analysis of the data shows:

- **Top States:** Oklahoma and Texas were your #1 and #2 requestors. Oklahoma and Texas ranked first and second for all 62 partners this month.
- **Number Three States:** Arkansas was your #3 requestor. There was almost an even split this month between Kansas and Missouri for the #3 requestor position. Twenty-six partners had Kansas listed as their #3 requestor this month and twenty-three partners had Missouri as their top-three requestor. Arkansas (6) and California (3) were also #3 requestors. Four states had multi-state ties as their third requestor.
- **Surrounding State Activity:** The surrounding states had the following activity: Arkansas was a top three requestor this month for six partners. Kansas ranked as the #3 requestor for twenty-six partners. Missouri ranked third this month for twenty-three partners, and Texas ranked as the second requestor for 62 partners.
- **In-state/Out-of-state Mix:** About 54% of your orders came from Oklahoma. The average partner received 54% of their orders from in-state, so you were average on your in-state/out-of-state requests.
- **Average Orders:** There were 62 brochures active during the month on the web site order form.

Attending:

- Attended meeting in Durant for Choctaw Country.
- Choctaw Territory Tourism Board in Durant.
- Weekly meetings with Chamber of McAlester, Pride In McAlester, McAlester Main Street.
- Monthly Leadership Meetings.
- State Tourism Conference in OKC.

Advertising with:

- Travel Ok online (Free)
- Social Media (Free)
- Livability Magazine / online
- Choctaw Country
- Travel Ok New 2015 Travel Guide
- Lake Eufaula Guide
- McAlester News Capital ad will go out to 17 newspapers throughout the state. This also includes the Oklahoma Geographic (including nature, preserves, zoos/aquariums and outdoors) Museums, Galleries, and Cultural Attractions Charm (boutique businesses, unique Main Street attractions and quaint lodging). Festivals, Events & Rodeos in every corner of the state.
Areas covered in this book will be: Northwest, Northeast (including Tulsa), Central (Oklahoma City metro area), Southwest, and Southeast Oklahoma.

HEADCOUNT SUMMARY

As of March 31, 2015

DIVISION	DEPARTMENT	BUDGETED FULL-TIME 2014-2015	March 2015 ACTUAL FULL-TIME	OVER / UNDER BUDGET	BUDGETED PART-TIME 2014-2015	March 2015 ACTUAL PART-TIME	OVER / UNDER BUDGET	CHANGES	FEBRUARY 2015 ACTUAL FULL-TIME	FEBRUARY 2015 ACTUAL PART-TIME
CITY MANAGER	CITY MANAGER	3	3						3	0
TOURISM	CITY MANAGER	1	1		1	1			1	1
ECONOMIC DEVELOPMENT	CITY MANAGER	1	1		1	0	1	1 P/T POSITION REMAINS OPEN	1	0
CITY COUNCIL	CITY COUNCIL				7	7			0	7
CITY CLERK	CITY COUNCIL	2	2						2	1
PLANNING & ED	P&CD	5	5		1	1	+1	OVER BUDGET - 1 P/T EMPLOYEE HIRED TO HELP WHILE CHARLIE IS OUT	4	0
HUMAN RESOURCES	FINANCE	2	2		1	1			2	0
COURT/LEGAL	FINANCE	2	2		4	4			2	4
UTILITY OFFICE	FINANCE	8	8		2	0	2	2 P/T POSITIONS REMAIN OPEN	8	0
FINANCE	FINANCE	4	4		1	1			4	1
INFORMATION SERVICES	FINANCE	1	1						1	0
TOTAL		29	29	0	17	15	2		28	14
POLICE	POLICE	39	38	1				1 F/T POSITIONS REMAINS OPEN	37	0
CO (DETECTIVES)	POLICE	8	8						8	0
ANIMAL CONTROL	POLICE	1	1						1	0
COMMUNICATIONS	POLICE	4	3	1				1 F/T POSITION REMAINS OPEN	3	0
COMMUNICATIONS E911	E911	10	8	2				2 F/T POSITIONS REMAIN OPEN	9	0
TOTAL		62	58	4					58	0
FIRE	FIRE	43	42	1				1 F/T POSITION REMAINS OPEN	42	0
TOTAL		43	42	1					42	0
PARKS	COMMUNITY SVC	11	11		2	0	2	P/T POSITION REMAIN OPEN DUE TO SEASONAL EMPLOYEES	11	0
RECREATION	COMMUNITY SVC	3	3		13	3	10	P/T POSITIONS REMAINS OPEN DUE TO SEASONAL EMPLOYEES	3	3
NUTRITION	COMMUNITY SVC	4	4		7	7			4	7
SWIMMING POOLS	COMMUNITY SVC				33	0	33	EMPLOYEES	0	0
CEMETERY	COMMUNITY SVC	5	5		1	0	1	1 P/T POSITION REMAINS OPEN	5	0
EXPO	COMMUNITY SVC	4	4		7	7			4	7
AIRPORT	COMMUNITY SVC	3	3						3	0
TOTAL		30	30	0	63	17	46		30	17

HEADCOUNT SUMMARY CONTINUED

As of March 31, 2015

DIVISION	DEPARTMENT	BUDGETED FULL-TIME 2014-2015	MARCH 2015 ACTUAL FULL-TIME	OVER / UNDER BUDGET	BUDGETED PART-TIME 2014-2015	MARCH 2015 ACTUAL PART-TIME	OVER / UNDER BUDGET	CHANGES	FEBRUARY 2015 ACTUAL FULL-TIME	FEBRUARY 2015 ACTUAL PART-TIME
ENGINEERING	PUBLIC WORKS	4	4						4	0
FACILITY MAINTENANCE	PUBLIC WORKS	3	3						3	0
FLEET MAINTENANCE	PUBLIC WORKS	5	5						5	0
STREETS	PUBLIC WORKS	13	13						13	0
LANDFILL	PUBLIC WORKS	2	2						2	0
TOTAL		27	27	0					27	0
WASTE WATER	UTILITIES	12	12						12	0
UTILITY MAINT.	UTILITIES	10	9	1				1 F/T POSITION REMAINS OPEN	9	0
TOTAL		22	21	1					21	0
GRAND TOTAL		213	207	6	80	32	48		206	31

Prepared by Sheila Maldonado
Generated April 10, 2015

McAlester Fire Department Monthly Activity Report				
March	2014	2015	YTD	% INCREASE/ DECREASE
Structure Fires	1	2	9	100%
All Other Fires	12	5	11	- 58%
Ems	196	215	587	9.6%
False Alarms	12	5	21	-58%
All Other Responses	20	16	51	-20%

Comments: engine # 1,2,4 quarterly inspection ladder 1 back in service, CPR classes, teach Firefighter # 1, live burn at Poteau,
 Station Tours- 1
 Birthday party- 1
 Fire Investigations - 1
 Fire Inspections -1

**City of McAlester
Finance Department
Monthly Report
March 2015**

Finance Division; Toni Ervin, CFO

Finance:

- ◆ See Attached financial reports.
- ◆ Processed accounts receivable, business license, hotel taxes, check reconciliation, utility bad debt, and cash collections reconciliation, grant folder information

Accounts Payable:

- ◆ Process invoices for payment, city utility payments, purchase orders
Bids: OPENED BIDS FOR POLICE CARS ON THE 17TH AND BIDS FOR GENERATOR FOR 911 CENTER ON THE 26TH

Human Resources:

- ◆ Head count: 207 Full time; 32 part time See attached report.
Job openings: 1
New Hires: 1 full-time/part-time Retirements/Left Employment: 1

Payroll:

- ◆ Processed payroll for Non-Uniform, Retirees, Police and Fire Union wages. Processed employee benefits, Oklahoma Tax Commission and Federal Taxes.

Safety:

- ◆ See attached report.

Court:

- ◆ See attached report

Utility Billing & Collections:

- ◆ Process daily cash collections, customer service, bills, late notices, drafts and miscellaneous

Utility water accounts per class: current

Residential: 6,375 Commercial: 1,058 Bulk Water 6

Service Orders: Meter Readers and Utility Maintenance

Totals by Job Code

JOB CODE	TOTAL COMPLETED	TOTAL OUTSTANDING	TOTAL NEW	TOTAL PENDING	TOTAL VOID
RR - RE-READ (AFTER BILLING)	101	4	0	0	0
ON - TURN ON REINS - REINSTATE	152	0	1	0	0
OCC - OCCUPANT CHANGE	53	0	0	0	1
OFF - TURN OFF SERVICE	81	0	0	0	1
FLUSH - SEWER FLUSH	8	1	5	0	0
NO WA - NO WATER	13	0	1	0	1
CHK - CHECK MTR DAMAGE/REPLA	2	3	2	0	0
SWAP - METER SWAP	14	7	0	0	0
BREAK - BREAK	2	1	3	0	0
W FLU - WATER FLUSH	4	0	1	0	0
LOW - LOW WATER PRESSURE	4	0	0	0	0
MISC - MISCELLANEOUS	3	0	0	0	0
TOTAL ALL CODES	510	18	13	0	3

Monthly Transaction Report

TYPE	COUNT	AMOUNT
ADJUSTMENT	860	243.79CR
BILL	7,978	678,327.30
CUTOFF	206	7,710.00
APPLIED DEPOSIT	97	7,780.00CR
CC DRAFT	93	7,264.34CR
LATE CHARGE	1,751	14,914.04
MEMO	2,484	0.00
PAYMENT	6,719	641,784.80CR
REFUND CHECK	48	2,187.79
DRAFT	918	85,090.86CR
WEB PAYMENT	649	61,362.74CR
DEPOSIT	124	11,305.00
REVERSE PAYMENT	1	25.00
TOTAL FOR PERIOD	21,928	89,057.40CR

City of McAlester
Safety Office
Monthly Report March 2015

Date: 3-31-2015

EQUIPMENT: I am placing orders for summer hydration for all outside workers and some CPR masks for the pools. The containment systems for the Land Maintenance Facility have been constructed and we are waiting on the new chemical storage building. Quality Fire and Safety has been inspecting extinguishers. We have quite a problem with our inventory being out of date, needing to be replaced, recharged, tested, etc. This will be completed soon and I will know the cost at that time.

TRAINING: The makeup classes for CPR were completed this week at the Fire station. We still have some officers, dispatch, and some new City employees to get certified. OMAG has a class scheduled for Work Zone Safety in April. I did some excavation training for UTM and Streets employees due to an issue with some unsafe activity at one of our worksites.

ACCIDENT: One accident this month which resulted in no damage. A woman backed into a spare ambulance that was in use on a call. There was a small amount of paint on the ambulance that I wiped off.

INJURIES: Three new injuries this month. Two resulted in no medical attention and the third involved a Firefighter that is receiving treatment for a back strain. He is off for at least 3 weeks. Two firefighters are back at work from back injuries. The fire secretary is off recovering from surgery. A Police officer and a Streets employee remain on light duty. A UTM employee had his surgery postponed while we investigate it further.

DAMAGE: Two damage reports this month. One was found to be a State DOT problem and the other has not resulted in a claim being filed. This was an excavation that had settled due to the recent rains and a man drove off into it. This was reported to this office by a UTM employee and the driver has not made contact.

INSPECTIONS: All employees have been doing a good job wearing the required PPE. We had a problem at a site with unsafe operations that has been corrected. The Land Maintenance Facility had a very good cleaning of the outside area to prepare for the new containment systems.

WORKERS COMPENSATION: A past employee had surgery this month resulting in a 50k plus cost. The UTM supervisor will be denied payment of his mileage for pre-op testing due to the fact that his surgery was never approved. He said he will be getting an attorney.

The April Safety newsletter has been printed and distributed to all departments. The revised Safety Manual has been sent to the Dept. Heads and is awaiting approval by the City Manager before it is sent to the City Council. I am wanting to add four sections dealing with Stop Work Authority, Accident Review, Fall Protection, and Safety Vests. We already have 3 of those issues in place within the City but it was not addressed in the manual. The Stop Work Authority will allow our workers to have a voice when it comes to their safety.

We are at 12 injuries for the year, which is 4 less than at this time last year. 6 of the 12 injuries did not require medical attention.

Doug Basinger
Safety/ Risk Management

McAlester Police Department

Monthly Report

March, 2015

The following information is provided concerning activity from the McAlester Police Department for March, 2015; a comparison to March, 2014 is provided:

	<u>Activity</u>		
	2014	2015	%+/-
Persons jailed:	193	177	-08%
Offense reports:	252	245	-02%
Crimes in reports:	431	368	-15%

Specific Crimes of Note

Crime	2014	2015	%+/-
Assault	33	33	0
Burglary	39	25	-36
Public Intoxication	22	19	-14
Larceny	41	34	-17
Shoplifting	21	21	0
Stolen Motor Veh	5	1	-80
Vandalism	20	21	-05
DUI	14	14	0
Drug Violations	82	50	-39

	2014	2015	%+/-
Accident Reports:	27	44	+63
Injuries:	10	13	+30
Fatalities:	0	0	-0-
Communications Entries:	5733	6580	+15
Citations:	1051	1211	+15

Officers logged 44,396 miles patrolling the City of McAlester in March, 2015.

Activities for the Community Service Division for the Monty of March:

03-03-15: Team Lesson #1 @ Washington School, 6 classes of approximately 20 students. Lesson #1 includes Seat belt, drugs, strangers, guns, and personal safety.

03-06-15: Team Lesson #7 @ William Gay School, 5 classes of approximately 20 students. Lesson #7 is about emergency kits and storm safety.

03-10-15: Team Lesson #2 @ Washington School, 5 classes of approximately 20 students. Lesson #2 is about 911 and allows kids to use 911 simulator phones.

03-16-15 through 03-20-15: Spring Break.

03-24-15: Team Lesson #3 @ Washington School, 5 classes, Lesson #3 is about crossing the street, and bicycle safety.

03-25-15: Team Lesson #4 @ Will Rogers School, K-2nd, 12 classes of approximately 25 students per class. Lesson #4 is about fire safety.

03-26-15: Team Lesson #4 @ Will Rogers, 3rd and 4th grade, 9 classes of approximately 25 students per class. Lesson #4 Fire safety.

03-31-15: Team Lesson #4 @ Washington School, 6 classes of approximately 20 students. Lesson # 4, Fire Safety.

Assisted at first of month on grant with Pam Kirby for two canines and equipment for education programs.

Also worked on power points for the Rape Prevention program, My Body My Life.

Training

McAlester officers received training in the following during the month of March, 2015:

Domestic Violence

Advanced Law Enforcement Rapid Response Training

Patrol Tactics

Meth Labs

Respectfully submitted,

Gary Wansick

Chief of Police

Council Chambers
Municipal Building
April 14, 2015

The McAlester Airport Authority met in Regular session on Tuesday, April 14, 2015 at 6:00 P.M. after proper notice and agenda was posted April 13, 2015.

Present: Robert Karr, Travis Read, Weldon Smith, Buddy Garvin & Steve Harrison
Absent: Jason Barnett & John Titsworth
Presiding: Steve Harrison, Chairman

A motion was made by Mr. Read and seconded by Mr. Karr to approve the following:

- Approval of the Minutes from the March 24, 2015, Regular Meeting of the McAlester Airport Authority. (*Cora Middleton, City Clerk*)
- Confirm action taken on City Council Agenda Item D, regarding claims ending April 7, 2015. (*Toni Ervin, Chief Financial Officer*) in the amount of \$ 8,046.34.
- Confirm action taken on City Council Agenda Item 11, an Ordinance of the City of McAlester, Oklahoma, amending Section 2-258.4, Emergency Fund, and declaring an emergency. (*Steve Harrison, Mayor*)

There was no discussion, and the vote was taken as follows:

AYE: Trustees Karr, Smith, Read, Garvin & Chairman Harrison
NAY: None

Chairman Harrison declared the motion carried.

There being no further business to come before the Authority, Mr. Read moved for the meeting to be adjourned, seconded by Mr. Karr.

There was no discussion and the vote was taken as follows:

AYE: Trustees Karr, Read, Smith, Garvin & Chairman Harrison
NAY: None

Chairman Steve Harrison declared the motion carried.

Steve Harrison, Chairman

ATTEST:

Cora Middleton, Secretary

Council Chambers
Municipal Building
April 14, 2015

The McAlester Public Works Authority met in Regular session on Tuesday, April 14, 2015 at 6:00 P.M. after proper notice and agenda was posted April 13, 2015.

Present: Robert Karr, Travis Read, Weldon Smith, Buddy Garvin & Steve Harrison
Absent: Jason Barnett & John Titsworth
Presiding: Steve Harrison, Chairman

A motion was made by Mr. Smith and seconded by Mr. Read to approve the following:

- Approval of the Minutes from the March 24, 2015, Regular Meeting of the McAlester Public Works Authority. *(Cora Middleton, City Clerk)*
- Confirm action taken on City Council Agenda Item D, regarding claims ending April 7, 2015. *(Toni Ervin, Chief Financial Officer)* in the amount of \$ 182,812.91.
- Confirm action taken on City Council Agenda Item E, authorization of payment to Infrastructure Solutions Group, LLC; dba Mehlburger Brawley, Invoice # MC-14-06-05, in the amount of \$13,489.00 for Construction Management and Resident Project Representative Services related to CIP#3 and funded through the McAlester Public Works Authority Construction Fund Series 2013 Project Account. *(John C. Modzelewski, P.E., City Engineer and Public Works Director)*
- Confirm action taken on City Council Agenda Item F, authorization of payment to EST, Inc., Invoice #34143, in the amount of \$20,700.00 for Construction Management Services and Materials Testing Services related to CIP#2 and funded through the McAlester Public Works Authority Construction Fund Series 2013 Project Account. *(John C. Modzelewski, P.E., City Engineer and Public Works Director)*
- Confirm action taken on City Council Agenda Item G, authorization of payment to T. McDonald Construction, Inc., Contractor's Application for Payment #5, in the amount of \$112,164.18, for the construction of road and infrastructure improvements related to CIP#3 and funded through the McAlester Public Works Authority Construction Fund Series 2013 Project Account. *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director)*
- Confirm action taken on City Council Agenda Item H, receipt of Permit No. WL 000061150127 from the Oklahoma Department of Environmental Quality (ODEQ) for the construction of 923 linear feet of eight (8) inch PVC potable water line and all appurtenances to serve the City of McAlester Steven Taylor Industrial Park. *(John C. Modzelewski, P.E., CFM, City Engineer and Public Works Director)*

- Confirm action taken on City Council Agenda Item I, authorization of payment to the Oklahoma Department of Environmental Quality (ODEQ), in the amount of \$1,669.28, to obtain the necessary permits to replace waterlines and sanitary sewer lines, related to CIP#4 and funded through the McAlester Public Works Authority Construction Fund Series 2013 Project Account. *(John C. Modzelewski, P.E., City Engineer and Public Works Director)*
- Confirm action taken on City Council Agenda Item 1, an Ordinance to close the easement that lies in the Southerly 30 feet of Lots 76 and 77, and the Northerly 30 feet of Lots 86 and 87, in Townsite Addition No. 4, Pittsburg County, State of Oklahoma subject to the special condition that a utility easement be maintained for the City of McAlester's existing water and sewer mains within the easement to be closed. *(Leroy Alsup, Community & Economic Development Director)*
- Confirm action taken on City Council Agenda Item 2, an Ordinance to close the alley that lies in Block 17, City of McAlester, now known as North McAlester, lying between the East Boundary Line of the Main Street Right-of-Way and the West Boundary Line of the Fifth Street Right-of-Way. *(Leroy Alsup, Community & Economic Development Director)*
- Confirm action taken on City Council Agenda Item 3, a "Use Permitted After Review" for A & G Properties, LLC (Jimmy Williams) to construct a single-tenant office building for a professional services provider at 903/ 915 E Wyandotte Avenue. *(Leroy Alsup, Community and Economic Development Director)*
- Confirm action taken on City Council Agenda Item 4, a "Use Permitted After Review" for Stipe Investments LLC, and the potential purchaser of the property, Bryan Ragan, to establish and operate a used auto sales and service business establishment at 306 E Wyandotte Avenue. *(Leroy Alsup, Community and Economic Development Director)*
- Confirm action taken on City Council Agenda Item 5, approval and execution of a Professional Economic Development Consulting Services Agreement with Retail Attractions, LLC for a fourteen month term from May 1, 2015 through June 30, 2016. *(Leroy Alsup, Community and Economic Development Director)*
- Confirm action taken on City Council Agenda Item 9, authorizing the Mayor to sign a contract between the City of McAlester and a contractor to be named for the construction of road and infrastructure improvements related to CIP#4, which includes a segment of South Avenue from a point two hundred feet west of Strong Boulevard, to a point one hundred eighty feet east of Franklin Street, and a segment of Sixth Street from Chadick Park to Chickasaw Avenue. *(John C. Modzelewski, P.E., City Engineer and Public Works Director)*
- Confirm action taken on City Council Agenda Item 10, Change Order No. 2 to the contract with T. McDonald Construction, Inc for the construction of Second Street Improvements and authorize the Mayor to sign Change Order No. 2 resulting in the

addition of eleven (11) days. (*John C. Modzelewski, P.E., City Engineer and Public Works Director*)

- Confirm action taken on City Council Agenda Item 11, an Ordinance of the City of McAlester, Oklahoma, amending Section 2-258.4, Emergency Fund, and declaring an emergency. (Steve Harrison, Mayor)

There was no discussion, and the vote was taken as follows:

AYE: Trustees Karr, Smith, Read, Garvin & Chairman Harrison.

NAY: None

Chairman Harrison declared the motion carried.

There being no further business to come before the Authority. Mr. Smith moved for the meeting to be adjourned, and the motion was seconded by Mr. Read. There was no discussion and the vote was taken as follows:

AYE: Trustees Karr, Smith, Read, Garvin & Chairman Harrison.

NAY: None

Chairman Harrison declared the motion carried.

ATTEST:

Steve Harrison, Chairman

Cora Middleton, Secretary

Council Chambers
Municipal Building
March 24, 2015

The McAlester Retirement Trust Authority met in Regular session on Tuesday, March 24, 2015 at 6:00 P.M. after proper notice and agenda was posted March 23, 2015.

Present: John Titsworth, Robert Karr, Weldon Smith & Travis Read, Jason Barnett,
Buddy Garvin & Steve Harrison

Absent: None

Presiding: Steve Harrison, Chairman

A motion was made by Mr. Garvin and seconded by Mr. Karr to approve the following:

- Approval of the Minutes from the February 24, 2015, Regular Meeting of the McAlester Retirement Trust Authority. *(Cora Middleton, City Clerk)*
- Approval of Retirement Benefit Payments for the Period of March, 2015. *(Toni Ervin, CFO)* in the amount of \$ 83,354.79.
- Confirm action taken on City Council Agenda Item 2, a Resolution approving an amended and restated trust indenture for the Oklahoma Municipal Retirement Fund. *(Toni Ervin, Chief Financial Officer)*

There was no discussion, and the vote was taken as follows:

AYE: Trustees Titsworth, Karr, Smith, Read, Barnett, Garvin & Chairman Harrison

NAY: None

Chairman Harrison declared the motion carried.

There being no further business to come before the Authority, Mr. Garvin moved for the meeting to be adjourned, seconded by Mr. Karr. The vote was taken as follows:

AYE: Trustees Titsworth, Karr, Smith, Read, Barnett, Garvin & Chairman Harrison.

NAY: None

Chairman Harrison declared the motion carried.

Steve Harrison, Chairman

ATTEST:

Cora Middleton, Secretary